

**CLEARLAKE OAKS COUNTY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

OCTOBER 15, 2020

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

- Mrs. Margaret Medeiros, President Mr. Stanley Archacki, Vice President
 - Mr. Samuel Boucher, Director Mrs. Barbara Higman, Director, Mr. Michael Herman, Director
 - Mrs. Dianna Mann – General Manager Mrs. Olivia Mann – Board Secretary
- In the audience, our Chief Operators
- Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. **Staff Written Operational Reports**
 - a. Customer Service
 - b. Chief Distribution Operator
 - c. Water Plant Chief Operator
 - d. Wastewater Plant Chief Operator
 - e. General Manager

2. **Financial Reports for review and approval**
 - a. September 2020, QB balance sheet and profit & loss statements
 - b. Bank account balances and accounts receivable
 - c. Employee payroll report
 - d. Aged trial balance summary
 - e. Vendor aging report, accounts payable breakdown

3. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 9/17/2020

4. Bills

- a. MC Engineering invoice number 1988, dated 10/5/2020, in the amount of \$48,994.53 for the USDA Water Projects

Action Taken: _____

5. Agenda (Old Business)

- a. Discussion and update from Ad Hoc Committee regarding the backup battery program

Action Taken: _____

6. Agenda (New Business)

- a. Discussion and approval of Bond Counsel Agreement for the USDA Water Improvement Project

Action Taken: _____

- b. Discussion and appointment of an Ad Hoc Committee for the CLOCWD District Code

Action Taken: _____

- c. Discussion and consideration of purchasing (3) new "Master" Compound Meters from Badger Meter in the amount of \$13,227.41, including tax, but not freight

Action Taken: _____

- d. Discussion and consideration of Resolution 20-15 Adopting the Families First Coronavirus Response Act

Action Taken: _____

Adjournment

Time: _____

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

October 9, 2020

Administration

- ∂ I returned to work on September 22, 2020 and am happy to be back!! ☺
- ∂ Received \$7969.22 in payments towards our <120, this stems from past due accounts reported to the County of Lake, payment arrangements, and closed accounts (Payments from escrow).
- ∂ Two (2) total accounts were written off totaling a balance of \$16.95
- ∂ We received 0 water quality complaints (WQC)
- ∂ We received 0 consumer/appeal claim(s)
- ∂ Progress has been huge on the Water Code since returning to work, I am asking for an Ad Hoc committee for first review of the code prior to putting it on the Agenda. My proposed timeline for approval and completion is December 2020, for both Water and Sewer Codes as well as the Administration and Board by Laws. Scott Nave and I have discussed this timeline and both see it feasible. The Water Code is a rough draft of approximately 54 pages currently, this draft has been submitted to Scott for review.
- ∂ Quarterly reports for 3rd Quarter were submitted on October 5, 2020.
- ∂ The new rate for Yolo County Flood Control went into effect during the September reporting month, a contract amendment request letter was mailed September 24, 2020 requesting items discussed during the September RM meeting

All the best,
Olivia Mann

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20

Clearlake Oaks, CA 95423

Office: (707) 998-3322 Fax: (707) 998-1245

www.clocwd.org j.backus@clocwd.org

Board letter for CLOCWD,

10-9-2020

Tank sites:

*The water plant team is now taking over on the tank sites so DC can have more time catching up on the many projects.

Water distribution main & service lines:

*The following hydrants have been replaced;

- Lakeland at 6th St.
- 13048 Keys Blvd.
- Hwy 20 at Orchard Shore Dr.
- Orchard Shore Dr. at Peach Cir.

*The DC crew is continuing to go around to hydrants and checking for signs of tapering and placing locks on them.

*We had fixed about a dozen leak repairs big and small this month with a few more still on the list to be completed.

*We had a valve blow off during the hydrant replacement on Hwy 20 at Orchard Shore Drive, causing this area to be under boil water notice. I am very thankful that the entire district came out to help with handing out about 178 boil water notices, and the water plant guys also stayed a few more hours to help us with replacing one of the hydrants. We lost about 200,000 gallons which includes the initial lost, recharging the pipes and flushing.



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Michael Herman
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Sample stations sites:

*DC crew is still collecting the routine BacT samples every Wednesday. All reports have come back absent for total Coliforms and E.Coli.

Sewer collections and Lift station sites:

*Lift station 12 is in the process of upgrading the SCADA.

*We did have a sewer backup and spill at the manhole between Big Oaks and Chevron. This was reported to all the proper agencies. The good news about this is that we used our new manhole on the south side of the Hwy to jet up the line and pulled out a Gatorade bottle that was causing the grease to block the pipe. I believe that this might be the cause of the problems we had in the past years.



Staff updating:

*DC crew includes;

- Jeremy, Chief- OP 3, Class B license.
- Jesse, Lead- OP 2, Class B license, Technician Ham license.
- Hugo- DC OP 1, Class B license. Technician Ham license.
- Jake- Utility Tech with I.T. knowledge.
- Conner- Utility Tech with some prior utility experience.

District vehicles:

*The dump truck is back in district and running great.

*The district now has a dump trailer that has come in very handy so far for the waste plant and DC crew.

Thank You

Chief DC, Jeremy Backus

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October 9, 2020

Board letter

- ◆ September – October raw water turbidity (NTU) is starting to drop and stabilize , we are continuing to utilize our Chemtrac charge analyzer, UV testing and jar testing to aid in closely monitoring and making adjustments in coagulant dosages.
- ◆ Main chlorine injection line replaced due to salt build up in the pipe Jeremy for DC helped.
- ◆ Cyanotoxin testing by tribal EPA is continuing attached are test results for September.
- ◆ 28.13 MG of water produced for the month of September.
- ◆ Demand for water is seems to be going down enough so we are starting to see plant shut downs overnight again.
- ◆ WTP team helped DC with main break and hydrant at orchard shores approximately 200,000 gal loss from break, recharge and flushing.

Thank you,

Kurt Jensen

WTP Chief Plant Operator
k.jensen@clocwd.org

2020 CLEAR LAKE CYANOTOXIN PUBLIC WATER SYSTEM RESULTS FOR MICROCYSTIN

RAW WATER (µg/L)

| | 6/16/2020 | 7/1/2020 | 7/14/2020 | 7/28/2020 | 8/14/2020 | 8/28/2020 | 9/11/2020 | 9/25/2020 |
|----------------------------------------------|-----------|----------|-----------|--------------------------|-----------|-----------|-----------|-----------|
| 1710022 Lake County CSA 20 - Soda Bay | ND | 0.21 | DNQ | 0.22 | 0.16 | DNQ | 1.28 | 0.94 |
| 1710001 Clearlake Oaks County Water District | ND | 2.04 | 2.06 | 7.76 | 0.72 | 0.73 | 0.75 | 7.32 |
| 1710021 Lake County CSA 21 - North Lakeport | ND | 0.28 | DNQ | ND | DNQ | 0.15 | 0.17 | 2.34 |
| 1710011 Buckingham Park Water District | 0.35 | 0.92 | 0.97 | 0.71 | 0.92 | 0.41 | 0.7 | 2.35 |
| 1710003 Highlands Mutual Water Company | 3.45 | >5.0 | >5.0 | 1.46 | 1.04 | 1.10 | 13.43 | 27.40 |
| 1710006 Konociti County Water District | 1.81 | >5.0 | >5.0 | 1.74 | 1.12 | 1.67 | 21.07 | 23.49 |
| 1710014 Mt Konociti Mutual Water Co. | 0.38 | 3.98 | 1.27 | 0.71 | 0.64 | 0.85 | 2.12 | 0.82 |
| 1710004 City of Lakeport | ND | 0.16 | ND | source water groundwater | | | | |
| 1700550 Clearwater Mutual Water Company | 0.20 | 3.00 | 3.82 | 0.45 | 0.39 | 0.17 | 1.09 | 3.53 |
| 1700581 Cache Creek Mobile Home Park | | | | | DNQ | DNQ | | |
| 1700584 Westwind Mobile Home Park | | | | | 0.31 | | | |
| 1710008 Nice Water Company | | | | | DNQ | 0.18 | 0.98 | 1.5 |

FINISH WATER (µg/L)

| | 6/16/2020 | 7/1/2020 | 7/14/2020 | 7/28/2020 | 8/14/2020 | 8/28/2020 | 9/11/2020 | 9/25/2020 |
|--|-----------|----------|-----------|--------------------------|-----------|-----------|-----------|-----------|
| | DNQ | ND | DNQ | DNQ | DNQ | DNQ | DNQ | DNQ |
| | DNQ | ND | ND | ND | DNQ | DNQ | ND | DNQ |
| | DNQ | ND | ND | ND | DNQ | DNQ | DNQ | DNQ |
| | DNQ | ND | ND | DNQ | DNQ | DNQ | DNQ | DNQ |
| | DNQ | ND | ND | ND | 0.15 | DNQ | DNQ | DNQ |
| | DNQ | ND | ND | ND | DNQ | DNQ | DNQ | DNQ |
| | DNQ | ND | DNQ | DNQ | DNQ | DNQ | DNQ | DNQ |
| | DNQ | ND | DNQ | DNQ | DNQ | DNQ | DNQ | DNQ |
| | DNQ | ND | DNQ | source water groundwater | | | | |
| | DNQ | DNQ | DNQ | DNQ | 0.15 | DNQ | DNQ | DNQ |
| | | | | | DNQ | DNQ | | |
| | | | | | DNQ | | | |
| | | | | | 0.17 | DNQ | ND | DNQ |

| | Detected Not Quantified |
|-----|-------------------------|
| DNQ | <0.15 µg/L |
| ND | No Detect |

Grayed cells represent an absence of testing conducted for the corresponding test and date

analysis performed by Karola Kennedy, Director of Kennedy Environmental

Water Sample Testing

| | DATE | DATE | DATE |
|----------------------|-----------|------|------|
| Bacti R(BW) & CW (M) | | | |
| Bacti R (BW) | 9/16/2020 | | |
| TOC ALK R (M) | 9/16/2020 | | |
| TOC CW (M) | 9/16/2020 | | |
| R & CW TCP123 (BA) | | | |
| Color / Odor (A) | | | |
| Bromate (Q) | | | |
| Perchlorate (A) | | | |
| TTHM (Q) | | | |
| HAA5 (Q) | | | |
| Lead & Copper (A)(1) | | | |
| Lead & Copper (A)(1) | | | |
| Lead & Copper (A)(1) | | | |
| Nitrate (A) | | | |
| Nitrite (A) | | | |

- A = Annually
- Q = Quarterly
- M = Monthly
- BW = Bi-weekly
- BA = Bi-annually

Clearlake Oaks County Water District

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Office: (707) 998-3322 Fax: (707) 998-1245
www.clocwd.org d.mann@clocwd.org

Reporting Period: September 2020
From: Francisco Castro, CPO
To: Clearlake Oaks County Water District Board of Directors
October 9, 2020

The total gallons for September the plant received were 9.79MG averaging 326,000 gallons a day. The total amount of gallons treated and sent through our effluent line was 8.28MG averaging 276,000 gallons a day (191gpm). Clearlake averaged at 1.34' Rumsey Gauge and 1.65' being the highest on the first day of the month. All effluent discharged during this month fell in compliance with our WDR. On the 24th the old clarifier was pulled offline enabling us to put the new clarifier back online. Please note that before the filling of the new clarifier a thorough inspection was done. By the 25th water began to outfall through the weirs.

As noted on last month's report, our main breaker to the plant failed and caused our plant to lose complete power. This in turn affected our switch board module that commands the transfer switch to turn power over to our backup generator. Coastal Mountain Electric was called in. The electrician was able to bypass the transfer command and get our power over to our backup generator. At this time it was necessary to begin a 24/7 operation in order to monitor the generator. On the 8th I received a call from the operator onsite letting me know that our generator had failed which cause to lose complete power again. I contacted Leete Generator and they were able to walk me through the troubleshooting and getting the generator to power the plant. This 24/7 operation lasted through the 10th. On the 11th the new breaker was installed and power was turned over to PG&E. At this time it was evident that our switch board module was affected which disabled the automatic transfer switch command. This was due to the lost power that in turn affected the PLC programming on the unit. GE Company was notified. On October 3rd GE and Coastal Mountain Electric were out at the waste plant. The unit was worked on and fixed. The technician has recommended we install a UPS backup on the unit and I am currently working on a quote from Coastal Mountain make the installation. We will also be getting a copy of the program to have the ability to upload into the PLC unit if this happens again.

On September 30th I scheduled Leete Generator to come out to go through our backup generator due to the extended run time and it failing in over revolution. A load bank test was performed and a thorough inspection was done. It was noted that the governor that regulates the RPM's is faulty which is what caused the generator to over speed that night of the 8th. The part has been ordered and they will be out this month to replace this part. Please note that effluent pump #3 was pulled on the 8th by CPM and installation can be as soon as the month of

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October. As noted it was a very eventful and stressful month. The important thing is we were able to survive and make progress to mitigate the situations. I do want to give thanks to staff at the waste plant as they were ready to stop plans in their personal life in order to pick up a 24/7 rotation to help mitigate the situation.

Telstar calibrated our effluent and influent meters on the 24th. Our CCC meter was pulled off of service because this unit was also affected with our power outage. It is being worked on and I am expecting a quote to repair and install. There will be a following up on following month's board letter on pending matters. All maintenance and monthlies were done for the month and were a success.

**Thank you,
Francisco Castro
WWTP Chief Plant Operator
f.castro@clcwd.org**

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Clearlake Oaks County Water District

October, 2020

I believe the triple digit weather is past us for one more year. The water plant has been able to shut off for a couple of hours a day now, proving the worst is behind us. In addition, the lake conditions should start to settle down with the cooler weather which means our Operators can take a deep breath and take pride in a job well done.

D/C staff has been busy fixing leaks throughout the District along with replacing fire hydrants. The District did experience a main break at Hwy 20 and Orchard Shores while replacing a hydrant which caused boil water notices for Orchard Shores, Jensen Road, and portions of Sulphur Bank. The good news is during the main break, and while the water was shut off, the Staff took advantage and replaced a second hydrant in Orchard Shores bringing a total of four hydrants being replaced and are now in working conditions.

The main breaker has been replaced at the Waste Plant along with repairing the PLC that needed re-programming from GE. GE has recommended a back-up program to have in place in case this happens again. I will be working with Francisco to get this accomplished. The back-up generator has also been repaired so it will automatically kick in on a power outage.

Staff continues to get prepared for any future PSPSs' that may be coming our way.

After further meetings and discussions, I believe it will be the recommendation of the Ad Hoc committee to not move forward with the back-up batteries for the plants at this time. We all agreed that there are too many unanswered questions at this time and do not feel comfortable moving forward with such a new program. If this program proves to be successful, and we are able to research some references, I do believe we will have another opportunity to get this done.

Our auditor was here on the 6th and 7th of October to perform our District audit.

I continue to have meetings with MC Engineering and moving the USDA Water Project forward, please see the attached update from MC Engineering.

I would like to welcome Olivia back from maternity leave.

Please refer to individual department letters for additional details.

As always, a huge thank you to Staff for working hard and taking pride in a job well done.

Respectfully Submitted,

Dianna Mann

General Manager



Report Date: October 8, 2020

To: Dianna Mann, CLOCWD General Manager

From: Mark Carey, P.E., MC Engineering Principal Engineer

RE: CLOCWD USDA Funded PER and Initial Design Services

Billing Period: September 2020 (Invoice #1988)

I. Project Status Update

Work on the project during September included the following

- Finalized design of DMA/BPA/Meter Replacement (pending final review)
- Harvey tank easement acquisition
- Project specification coordination and final-draft documents (by EDEA and MCE)
- Review of design budget for project
- Contract facilitation and monthly invoicing
- WTP DBP plan sheets and specification finalization (Final review)
- Environmental coordination and documentation (with USDA/AES)
- On-site meetings with District
- Coordination with contractors for SCADA and construction
- Volume I, II, and III final draft review (minus Harvey Area design)
- Field visit for Meter location coordination and forms
- Finalize lead survey plan sheet for Volume III
- Cerritos finalization (final review)
- Harvey Area Design sheet setup and preliminary layout

II. Budget Status Update

Total Engineering Design and Bidding Services Budget (Revised w/Addendum 1 & 2):

Phase 1: \$102,395.00

Phase 2: \$492,540.00

Total: \$594,935.00

This Invoice: \$48,994.53 (\$0.00 Phase 1; 48,994.53 Phase 2)

Cost to Date: \$529,388.04 (110,413.57 Phase 1; \$418,924.47 Phase 2)

Cost to Complete: \$65,596.96 (\$-8,018.57 Phase 1; \$73,615.53 Phase 2)

III. Projected Tasks for October 2020

- Develop Easement map for USDA submission
- Finalize BPA easements and homeowner letter
- Project Manual final revisions
- Project site meetings and coordination
- Finalize plans for Harvey tank design
- Finalize plan set for Cerritos tank design
- Compile all draft plans and specs for final review by CLOWD
- Prepare and submit draft and final design of the Harvey Area distribution system



IV. Harvey Tank Easement and DMA Meter Potholing Status

- The following items are critical action items to move forward on the Harvey Tank design and the DMA meter design:
 1. Harvey Tank Easements: Based on the desire to acquire additional land for the Harvey Tank Project, MCE is working with the District for the acquisition of additional property for the foundation of the Harvey Tank. Critical path items moving forward are:
 - Work with property owner for acquisition of additional easement property
 - Once additional property is acquired, easement finalization will be needed for Tank design
 - We are currently awaiting receipt of the final grant deed from the Title Company in order to assist in obtaining the easement from the adjacent property owner
 2. DMA meter existing pipe location:
 - It has been determined that potholing for DMA location 4 (Hwy 20 and Orchard Shores will take place during construction and will be included as a bid item

V. Budget Status and Added Scope Items

- With the completion of Addendum 2, this invoice and summary includes the addition of \$170,940.00 which includes the design of the Cerritos tank along with the upgrades to the Harvey Area distribution system. Included in the Harvey Area distribution system project is the upgrade of the pipeline that extends from Highway 20 to the Forest service building located on Spring Street.

Clearlake Oaks County Water District
Summary Balance Sheet
As of September 30, 2020

| | Sep 30, 20 |
|---------------------------------------|----------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | 2,210,466.29 |
| Other Current Assets | 1,757,559.19 |
| Total Current Assets | 3,968,025.48 |
| Fixed Assets | 15,854,286.29 |
| TOTAL ASSETS | 19,822,311.77 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | 165,298.69 |
| Credit Cards | 10,003.25 |
| Other Current Liabilities | 1,281,487.12 |
| Total Current Liabilities | 1,456,789.06 |
| Total Liabilities | 1,456,789.06 |
| Equity | 18,365,522.71 |
| TOTAL LIABILITIES & EQUITY | 19,822,311.77 |

Clearlake Oaks County Water District

Balance Sheet

As of September 30, 2020

| | Sep 30, 20 |
|----------------------------------------------------------------------------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 102.13 · SEWER RESERVES-9592 | 5,000.00 |
| 102.11 · PC ESCROW - 6184 | 182,704.82 |
| 102.10 · CRP PC - 6192 | 777.41 |
| 102.12 · WATER RESERVES- 8503 | 175,200.00 |
| 102.001 · GL - 9122 (Old Acct. # 053420019) | 568,943.07 |
| 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) | |
| CIP Deposits 2014 | 189,000.00 |
| 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other | 866,515.00 |
| Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) | 1,055,515.00 |
| 102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CHECKING ... | 88.98 |
| 102.02 · CRP Water - 6990 | 134,633.79 |
| 102.03 · CRP Sewer - 3745 | 87,603.22 |
| Total Checking/Savings | 2,210,466.29 |
| Other Current Assets | |
| 103 · PETTY CASH (PETTY CASH - WAS 1013200) | 306.59 |
| 104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201) | 29,609.68 |
| 130 · Const In Progress - Studies | 128,359.66 |
| 132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200) | 983,511.67 |
| 135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100) | 249,148.33 |
| 114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010) | 351,149.26 |
| 115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840) | 15,474.00 |
| Total Other Current Assets | 1,757,559.19 |
| Total Current Assets | 3,968,025.48 |
| Fixed Assets | |
| 138 · USDA Water Improvements | 515,516.04 |
| 128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installation of the Force Main) | 3,899,746.37 |
| 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution p... | |
| 121.1 · Sidewalk Project - District Exp | 115,500.66 |
| 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distributio... | 150,784.44 |
| Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribu... | 266,285.10 |
| 131 · Waste Water Plant | |
| 131.1 · Pumps/Equipment | 29,025.46 |
| 131 · Waste Water Plant - Other | 57,768.09 |
| Total 131 · Waste Water Plant | 86,793.55 |
| 126 · Forcemain (phase 1) Cap. Imprv. | 1,253,598.85 |
| 123 · USDA - Sewer Plant Cap Imprvmt | 4,265,559.43 |
| USDA Project | -523,819.00 |
| 127 · Water Plant | |
| 127.7 · Ozone System | 12,785.71 |
| 127.6 · Swan AMI Turbiwell Monitor | 25,079.10 |
| 127.5 · A/C installation for Filter Rm | 750.00 |
| 127.4 · PH System | 9,959.72 |
| 127.2 · Harvy Vault Chlor Inject Proj | 1,408.61 |
| 127.1 · Major Equipment | 177,077.82 |
| 127 · Water Plant - Other | 211,458.66 |
| Total 127 · Water Plant | 438,519.62 |
| 120 · District General CRP (EQUIPMENT - WAS 1011181) | |
| 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190) | 1,921,549.25 |
| 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | 27,331.49 |
| 120.75 · SCADA | 5,056.51 |
| 120.90 · Vehicles/Generators/Trailers | 282,583.36 |
| 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other | 95,008.57 |
| Total 120 · District General CRP (EQUIPMENT - WAS 1011181) | 2,331,529.18 |

Clearlake Oaks County Water District
Balance Sheet
 As of September 30, 2020

| | Sep 30, 20 |
|-------------------------------------------------------------------------------------------|----------------------|
| 122 · Bldgs/Grounds Cap Improvements | 8,535,149.57 |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) | |
| 124.2 · GIS Online Mapping System | 6,430.17 |
| 124.30 · Lift Stations | |
| 124.31 · Lift Station 7 Bypass | 66,042.23 |
| 124.30 · Lift Stations - Other | 50,879.48 |
| Total 124.30 · Lift Stations | 116,921.71 |
| 124.50 · Mains | 14,788.58 |
| 124.60 · Meters | 10,000.34 |
| 124.90 · Water Tanks | 40,615.04 |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 101116... | 3,152,937.74 |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011... | 3,341,693.58 |
| 125 · Land - Dist. Cap. Improvements | 299,770.00 |
| 129 · ALLOW. FOR DEPRECIATION | -8,856,056.00 |
| Total Fixed Assets | 15,854,286.29 |
| TOTAL ASSETS | 19,822,311.77 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200) | 165,298.69 |
| Total Accounts Payable | 165,298.69 |
| Credit Cards | |
| 211 · WAB Credit Card | |
| 211.14 · WAB - Dianna - 3226 (211.14: - WAB - Dianna - 3226) | 8,807.89 |
| 211.13 · WAB - Jeremy - 2499 | 1,054.63 |
| 211.12 · WAB- Francisco - 2481 | 140.73 |
| Total 211 · WAB Credit Card | 10,003.25 |
| Total Credit Cards | 10,003.25 |
| Other Current Liabilities | |
| Annual Depreciation | 249,035.55 |
| 224 · USDA Retainage | 10,000.00 |
| 223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a federal tax deposit ... | -3,322.77 |
| 280 · Loan | |
| 280.02 · KS State Bank - 2019 Vac-Con | -57,024.22 |
| 280.12 · USDA Loan | 1,012,320.41 |
| Total 280 · Loan | 955,296.19 |
| 221 · Health Ins - EE Portion | -3,842.62 |
| 222 · Direct Deposit Liabilities (Direct Deposit Liabilities) | -91.35 |
| 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) | |
| 223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE CO SHERI... | 3,449.15 |
| 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other | -3,290.39 |
| Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) | 158.76 |
| 223.45 · FICA & SOCIAL SEC PAYABLE (FICA & SOCIAL SEC PAYABLE - WAS 209... | -12.40 |
| 223.50 · MEDICARE TAX PAYABLE (MEDICARE TAX PAYABLE - WAS 2097112) | -2.90 |
| 223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - INS CO-P... | -77.34 |
| 223.80 · GASB 68 Pension (- WAS 2097190) | 16,533.00 |
| 223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - WAS 2097... | 4,584.39 |
| 223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLOYEE BEN... | 54,922.20 |
| 24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or accrued, ... | -1,693.59 |
| Total Other Current Liabilities | 1,281,487.12 |
| Total Current Liabilities | 1,456,789.06 |
| Total Liabilities | 1,456,789.06 |
| Equity | |

3:03 PM

10/08/20

Accrual Basis

Clearlake Oaks County Water District

Balance Sheet

As of September 30, 2020

| | Sep 30, 20 |
|--------------------------------------------------------------------------------------------|----------------------|
| 302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300) | 5,956,568.19 |
| 304 · Opening Balance Equity (Opening balances during setup post to this account. The ... | -584,283.24 |
| 306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS 06/31/2... | 12,847,953.37 |
| Net Income | 145,284.39 |
| Total Equity | 18,365,522.71 |
| TOTAL LIABILITIES & EQUITY | 19,822,311.77 |

Clearlake Oaks County Water District

10/08/20

Profit and Loss

Accrual Basis

July through September 2020

| | Admin (GL) | Sewer (GL) | Water (GL) | Total GL | TOTAL |
|-----------------------------------------|--------------------|------------------|-------------------|-------------------|-------------------|
| Income | | | | | |
| Income | | | | | |
| 410 · Client Reg Pmt | 0.00 | 244,990.36 | 324,015.50 | 569,005.86 | 569,005.86 |
| 430 · Penalty & Interest | 0.00 | 2,470.40 | 4,942.16 | 7,412.56 | 7,412.56 |
| 440 · Misc Revenue | 0.00 | 22,530.21 | 28,833.82 | 51,364.03 | 51,364.03 |
| 450 · Other - Non S/W Rev | 0.00 | 9,794.18 | 11,140.18 | 20,934.36 | 20,934.36 |
| Total Income | 0.00 | 279,785.15 | 368,931.66 | 648,716.81 | 648,716.81 |
| Total Income | 0.00 | 279,785.15 | 368,931.66 | 648,716.81 | 648,716.81 |
| Gross Profit | 0.00 | 279,785.15 | 368,931.66 | 648,716.81 | 648,716.81 |
| Expense | | | | | |
| Salaries & EE Benefits | | | | | |
| 505 · Salaries & Wages | 83,252.47 | 67,975.06 | 34,575.40 | 185,802.93 | 185,802.93 |
| 520 · FICA - District Share | 6,229.72 | 4,995.73 | 2,450.18 | 13,675.63 | 13,675.63 |
| 530 · Medical Ins - Dist Share | 21,321.63 | 24,458.23 | 12,442.74 | 58,222.60 | 58,222.60 |
| 540 · PERS - District Share | 25,502.99 | 5,021.18 | 2,351.32 | 32,875.49 | 32,875.49 |
| 550 · Unemployment | 7,508.79 | 0.00 | 0.00 | 7,508.79 | 7,508.79 |
| 560 · Workers Comp Ins | 662.15 | 1,428.68 | 1,712.59 | 3,803.42 | 3,803.42 |
| Total Salaries & EE Benefits | 144,477.75 | 103,878.88 | 53,532.23 | 301,888.86 | 301,888.86 |
| Services & Supplies | | | | | |
| 610 · Bank Fees | 5,856.07 | 0.00 | 0.00 | 5,856.07 | 5,856.07 |
| 620 · Communications & Internet | 867.46 | 3,441.22 | 2,765.89 | 7,074.57 | 7,074.57 |
| 630 · Equip - Office | 48.25 | 0.00 | 0.00 | 48.25 | 48.25 |
| 640 · Fuel & Oil | 0.00 | 1,747.40 | 1,738.15 | 3,485.55 | 3,485.55 |
| 645 · Insurance | 0.00 | 8,569.89 | 8,569.89 | 17,139.78 | 17,139.78 |
| 657 · Lab | 0.00 | 5,726.12 | 4,394.41 | 10,120.53 | 10,120.53 |
| 660 · Memberships & Subscription | 215.06 | 8,350.24 | 8,350.23 | 16,915.53 | 16,915.53 |
| 670 · Postage & Shipping | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 3,000.00 |
| 675 · Professional Services | 3,052.68 | 3,198.20 | 3,680.11 | 9,930.99 | 9,930.99 |
| 685 · Rents | 3,518.85 | 0.00 | 0.00 | 3,518.85 | 3,518.85 |
| 690 · Safety & Security | 284.92 | 1,514.43 | 1,619.56 | 3,418.91 | 3,418.91 |
| 700 · Tools & Instruments | 0.00 | 1,052.02 | 701.88 | 1,753.90 | 1,753.90 |
| 703 · Supplies - Clothing & Personal | 0.00 | 632.78 | 334.62 | 967.40 | 967.40 |
| 705 · Supplies - Office | 994.31 | 391.88 | 249.45 | 1,635.64 | 1,635.64 |
| 715 · Supplies-Chemicals-Operating | 0.00 | 8,876.21 | 24,787.40 | 33,663.61 | 33,663.61 |
| 720 · Supplies - Inventory - Other | 0.00 | 1,337.37 | 276.56 | 1,613.93 | 1,613.93 |
| 735 · Training/Classes/Certs/ClassB | 0.00 | 0.00 | 1,351.28 | 1,351.28 | 1,351.28 |
| 750 · Utilities | 1,667.72 | 25,708.06 | 54,272.61 | 81,648.39 | 81,648.39 |
| 760 · Waste Disposal | 108.50 | 12,655.67 | 654.50 | 13,418.67 | 13,418.67 |
| 795 · Yolo Co | 0.00 | 0.00 | 15,639.64 | 15,639.64 | 15,639.64 |
| 799 · Misc | | | | | |
| 799.1 · Customer Refund - Acct clos... | 0.00 | 0.00 | 998.26 | 998.26 | 998.26 |
| Total 799 · Misc | 0.00 | 0.00 | 998.26 | 998.26 | 998.26 |
| Total Services & Supplies | 19,613.82 | 83,201.49 | 130,384.44 | 233,199.75 | 233,199.75 |
| Repairs & Replacement | | | | | |
| 810 · R&R Buildings & Grounds | 442.96 | 182.58 | 75.79 | 701.33 | 701.33 |
| 840 · R&R Vehicles | 0.00 | 808.29 | 808.28 | 1,616.57 | 1,616.57 |
| Total Repairs & Replacement | 442.96 | 990.87 | 884.07 | 2,317.90 | 2,317.90 |
| Total Expense | 164,534.53 | 188,071.24 | 184,800.74 | 537,406.51 | 537,406.51 |
| Net Income | -164,534.53 | 91,713.91 | 184,130.92 | 111,310.30 | 111,310.30 |

**Clearlake Oaks Co Water District
PROJECTED BUDGET 2020-21**

3

Target % > **25%**

| As of September 2020 Summary | <u>WATER</u> | | | | <u>SEWER</u> | | | |
|------------------------------------------|----------------|---------------|----------------|-----|-----------------|----------------|---------------|-----|
| | Budget | | Actual YTD | | Budget | | Actual YTD | |
| | Annual | YTD | Amount | % | Annual | YTD | Amount | % |
| Total Operating Revenue | 1,217,554 | 304,389 | 368,932 | 30% | 1,157,800 | 289,450 | 279,784 | 24% |
| Total Operating Expenses | 1,039,017 | 259,754 | 267,069 | 26% | 1,193,337 | 298,334 | 270,338 | 23% |
| Operating Balance (loss) | 178,537 | 44,634 | 101,864 | | (35,537) | (8,884) | 9,447 | |
| 420 Connection Fees | 10,000 | 2,500 | - | 0% | 10,000 | 2,500 | - | 0% |
| 435 | | - | - | | | - | | |
| 450 Other - Non S/W Rev | 100,000 | 25,000 | 11,140 | 11% | 100,000 | 25,000 | 9,794 | 10% |
| Reserves | 150,000 | 37,500 | - | 0% | - | - | - | 0% |
| Net Change In Net Position (loss) | 138,537 | 34,634 | 113,004 | | 74,463 | 18,616 | 19,241 | |

Current Revenue Notes:

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

Past Revenue Notes

| | |
|----------------------|-----------------------|
| General Ledger | \$516,819.56 |
| District CRP | \$222,249.54 |
| Paradise Cove CRP | \$765.21 |
| Paradise Cove Escrow | \$182,704.82 |
| Water Reserve | \$175,200.00 |
| Sewer Reserve | \$5,000.00 |
| LAIF Account | \$1,055,514.98 |
| Total | \$2,158,254.11 |

| As of September 2020 Operating Revenue | <u>WATER</u> | | | | <u>SEWER</u> | | | |
|-------------------------------------------|------------------|----------------|----------------|------------|------------------|----------------|----------------|------------|
| | Budget | | Actual YTD | | Budget | | Actual YTD | |
| | Annual | YTD | Amount | % | Annual | YTD | Amount | % |
| 410 Client Reg Pmt | 1,182,554 | 295,639 | 324,016 | 27% | 1,132,800 | 283,200 | 244,990 | 22% |
| 430 Penalty & Interest | 30,000 | 7,500 | 4,942 | 16% | 25,000 | 6,250 | 2,470 | 10% |
| 440 Misc | 5,000 | 1,250 | 28,834 | 0% | 0 | 0 | 22,530 | 0% |
| Total Revenue > | 1,217,554 | 304,389 | 357,792 | 29% | 1,157,800 | 289,450 | 269,990 | 23% |

| As of September 2020 Operating Expenses | Budget | | | | Actual | | | |
|--------------------------------------------|----------------|----------------|----------------|------------|----------------|----------------|----------------|------------|
| | Annual | | YTD | | YTD | | Spent | |
| | Annual | YTD | Amount | % | YTD | Amount | % | |
| 505 Salaries & Wages | 318,237 | 79,559 | 76,201 | 24% | 455,678 | 113,919 | 109,601 | 24% |
| 520 FICA - District Share | 26,341 | 6,585 | 5,565 | 21% | 37,773 | 9,443 | 8,111 | 21% |
| 530 Medical Ins - District Share | 111,077 | 27,769 | 23,104 | 21% | 166,616 | 41,654 | 35,119 | 21% |
| 540 PERS - District Share | 63,193 | 15,798 | 15,103 | 24% | 73,976 | 18,494 | 17,773 | 24% |
| 550 Unemployment | 9,000 | 2,250 | 3,755 | 42% | 9,000 | 2,250 | 3,755 | 42% |
| 560 Workers Comp Ins | 20,639 | 5,160 | 2,044 | 10% | 26,543 | 6,636 | 1,760 | 7% |
| Salaries and Employee Benefits > | 548,487 | 137,122 | 125,771 | 23% | 769,587 | 192,397 | 176,118 | 23% |
| 605 Advertising | 200 | 50 | - | 0% | 200 | 50 | - | 0% |
| 610 Bank Fees | 10,010 | 2,503 | 2,928 | 29% | 10,000 | 2,500 | 2,928 | 29% |
| 620 Communications & Internet | 13,000 | 3,250 | 3,200 | 25% | 10,000 | 2,500 | 3,875 | 39% |
| 622 Board Exp | 3,750 | 938 | - | 0% | 3,750 | 938 | - | 0% |
| 625 Equip - Field (\$300-\$4999) | 2,500 | 625 | - | 0% | 4,000 | 1,000 | - | 0% |
| 630 Equip - Office | 1,500 | 375 | 24 | 2% | 2,000 | 500 | 24 | 1% |
| 640 Fuel & Oil | 15,020 | 3,755 | 1,738 | 12% | 16,300 | 4,075 | 1,747 | 11% |
| 645 Insurance | 30,000 | 7,500 | 8,570 | 29% | 26,250 | 6,563 | 8,570 | 33% |
| 650 Interest | - | - | - | 0% | - | - | - | 0% |

| | | | | | | | | | |
|----------------------------|--------------------------------|------------------|----------------|----------------|------------|------------------|----------------|----------------|------------|
| 657 | Lab | 20,000 | 5,000 | 4,394 | 22% | 15,000 | 3,750 | 5,726 | 38% |
| 660 | Memberships & Subscriptions | 25,750 | 6,438 | 8,458 | 33% | 29,750 | 7,438 | 8,458 | 28% |
| 665 | Mileage Reimb | 750 | 188 | - | 0% | 500 | 125 | - | 0% |
| 670 | Postage & Shipping | 6,000 | 1,500 | 1,500 | 25% | 6,000 | 1,500 | 1,500 | 25% |
| 675 | Professional Services | 36,000 | 9,000 | 5,207 | 14% | 19,000 | 4,750 | 4,725 | 25% |
| 685 | Rents | 6,200 | 1,550 | 1,760 | 28% | 6,200 | 1,550 | 1,760 | 28% |
| 690 | Safety & Security | 2,500 | 625 | 1,763 | 71% | 5,500 | 1,375 | 1,657 | 30% |
| 700 | Tools & Instruments | 2,000 | 500 | 702 | 35% | 2,500 | 625 | 1,052 | 42% |
| 703 | Supplies - Clothing & Personal | 2,050 | 513 | 335 | 16% | 2,300 | 575 | 633 | 28% |
| 705 | Supplies - Office | 4,750 | 1,188 | 746 | 16% | 5,250 | 1,313 | 889 | 17% |
| 715 | Treatment Chemicals | 75,000 | 18,750 | 24,787 | 33% | 48,000 | 12,000 | 8,876 | 18% |
| 720 | Supplies - Operating - Other | 5,000 | 1,250 | 277 | 6% | 22,000 | 5,500 | 1,337 | 6% |
| 730 | Taxes - Licenses | 0 | 0 | - | 0% | 0 | 0 | - | 0% |
| 735 | Training | 3,750 | 938 | 1,351 | 36% | 3,250 | 813 | - | 0% |
| 745 | Travel | 1,000 | 250 | - | 0% | 1,000 | 250 | - | 0% |
| 750 | Utilities | 162,750 | 40,688 | 55,107 | 34% | 125,750 | 31,438 | 26,542 | 21% |
| 760 | Waste Disposal | 3,050 | 763 | 710 | 23% | 52,250 | 13,063 | 12,711 | 24% |
| 795 | Yolo Co | 48,000 | 12,000 | 15,640 | 33% | | | | |
| 799.1 | Customer Refund | - | - | 998 | 0% | - | - | - | 0% |
| Services and Supplies > | | 480,530 | 120,133 | 140,192 | 29% | 416,750 | 104,188 | 93,007 | 22% |
| 810 | R&R Buildings & Grounds | 7,000 | 1,750 | 298 | 4% | 4,500 | 1,125 | 405 | 9% |
| 815 | R & R Damage Claims | 0 | 0 | - | 0% | - | - | - | 0% |
| 820 | R&R Lift Stations | - | - | - | 0% | - | - | - | 0% |
| 830 | R&R Equipment | 0 | 0 | - | 0% | 0 | 0 | - | 0% |
| 832 | R&R Mains/Service Lines | - | - | - | 0% | - | - | - | 0% |
| 840 | R&R Vehicles (\$2k/vehicle) | 3,000 | 750 | 808 | 27% | 2,500 | 625 | 808 | 32% |
| 850 | Maintenance Reserve Account | - | - | - | | - | - | - | |
| Repairs & Replacement > | | 10,000 | 2,500 | 1,106 | 11% | 7,000 | 1,750 | 1,213 | 17% |
| Total Expenses > | | 1,039,017 | 259,754 | 267,069 | 26% | 1,193,337 | 298,334 | 270,338 | 23% |

Administration - Budget Variance Report July 1, 2020 through June 30, 2021

Target % >

25.0%

GL ADMIN

| As of September 2020 | | 2020-2021 Budget | | Actual | % | Total |
|-----------------------------------------------------|----------------|------------------|----------------|--------------|----------------|-------|
| Expenses | Annual | YTD | YTD | Spent | Remaining | |
| 505 Salaries & Wages | 375,051 | 93,763 | 83,252 | 22.2% | 291,799 | |
| 520 FICA - District Share | 31,190 | 7,798 | 6,230 | 20.0% | 24,960 | |
| 530 Medical Ins - District Share | 95,550 | 23,888 | 21,322 | 22.3% | 74,228 | |
| 540 PERS-District Share (incl unfunded Liab, 14.5K) | 108,563 | 27,141 | 25,503 | 23.5% | 83,060 | |
| 550 Unemployment | 18,000 | 4,500 | 7,509 | 41.7% | 10,491 | |
| 560 Workers Comp Ins | 8,913 | 2,228 | 662 | 7.4% | 8,251 | |
| Salaries and Employee Benefits > | 637,268 | 159,317 | 144,478 | 22.7% | 492,790 | |
| 605 Advertising | 400 | 100 | - | 0.0% | 400 | |
| 610 Bank Fees | 20,000 | 5,000 | 5,856 | 29.3% | 14,144 | |
| 620 Communications & Internet | 7,000 | 1,750 | 867 | 12.4% | 6,133 | |
| 622 Board Exp | 7,500 | 1,875 | | 0.0% | 7,500 | |
| 625 Equip - Field (up to \$4999) | 0 | 0 | | 0.0% | 0 | |
| 630 Equip - Office | 2,000 | 500 | 48 | 2.4% | 1,952 | |
| 640 Fuel & Oil | 0 | 0 | | 0.0% | 0 | |
| 645 Insurance | 0 | 0 | | 0.0% | 0 | |
| 650 Interest | 0 | 0 | | 0.0% | 0 | |
| 657 Outsource Lab / Internal Lab | 0 | 0 | | 0.0% | 0 | |
| 660 Memberships & Subscriptions | 1,500 | 375 | 215 | 14.3% | 1,285 | |
| 665 Mileage Reimb | 500 | 125 | | 0.0% | 500 | |
| 670 Postage & Shipping | 12,000 | 3,000 | 3,000 | 25.0% | 9,000 | |
| 675 Professional Services (Legal, IT, CUSI annual) | 22,000 | 5,500 | 3,053 | 13.9% | 18,947 | |
| 685 Rents | 12,400 | 3,100 | 3,519 | 28.4% | 8,881 | |
| 690 Safety & Security (boots) | 1,000 | 250 | 285 | 28.5% | 715 | |
| 700 Tools & Instruments | 0 | 0 | | 0.0% | 0 | |
| 703 Supplies - Clothing & Personal | 600 | 150 | | 0.0% | 600 | |
| 705 Supplies - Office | 7,500 | 1,875 | 994 | 13.3% | 6,506 | |
| 715 Treatment Chemicals | 0 | 0 | | 0.0% | 0 | |
| 720 Supplies - Operating - Other | 0 | 0 | | 0.0% | 0 | |
| 730 Taxes - Licenses | 0 | 0 | | 0.0% | 0 | |
| 735 Training, Certs (Classes, books) | 3,500 | 875 | | 0.0% | 3,500 | |
| 745 Travel / Lodging | 1,000 | 250 | | 0.0% | 1,000 | |
| 750 Utilities | 5,500 | 1,375 | 1,668 | 30.3% | 3,832 | |
| 760 Waste Disposal | 500 | 125 | 109 | 21.8% | 391 | |
| 795 Yolo Co | 0 | 0 | | 0.0% | 0 | |
| 799 Misc | 0 | 0 | | 0.0% | 0 | |
| Services and Supplies > | 104,900 | 26,225 | 19,614 | 18.7% | 85,286 | |
| 810 R&R Buildings & Grounds | 4,000 | 1,000 | 443 | 11.1% | 3,557 | |
| 815 R & R Damage Claims | 0 | 0 | | 0.0% | 0 | |
| 820 R&R Lift Stations | - | - | | 0.0% | - | |
| 830 R&R Equipment | 0 | 0 | | 0.0% | 0 | |
| 832 R&R Mains/Service Lines | 0 | 0 | | 0.0% | 0 | |
| 840 R&R Vehicles (\$2k/vehicle) | 0 | 0 | | 0.0% | 0 | |
| Repairs & Replacement > | 4,000 | 1,000 | 443 | 11.1% | 3,557 | |
| Total Expenses > | 746,168 | 186,542 | 164,535 | 22.1% | 581,633 | |

Expense Notes

505 Salaries & Wages

Three payrolls in the month of July

Sewer - Budget Variance Report July 1, 2020 through June 30, 2021

Target % >

25.0%

GL SEWER

As of September 2020

2020-2021 Budget

Actual

%

Total

Expenses

Annual

YTD

YTD

Spent

Remaining

| | | | | | | |
|-------|------------------------------------------|----------------|----------------|----------------|--------------|----------------|
| 505 | Salaries & Wages | 268,152 | 67,038 | 67,975 | 25.3% | 200,177 |
| 520 | FICA - District Share | 22,178 | 5,545 | 4,996 | 22.5% | 17,182 |
| 530 | Medical Ins - District Share | 118,841 | 29,710 | 24,458 | 20.6% | 94,383 |
| 540 | PERS - District Share (\$14.5K Unfunded) | 19,694 | 4,924 | 5,021 | 25.5% | 14,673 |
| 550 | Unemployment | 0 | 0 | | 0.0% | 0 |
| 560 | Workers Comp Ins | 22,087 | 5,522 | 1,429 | 6.5% | 20,658 |
| | Salaries and Employee Benefits > | 450,952 | 112,738 | 103,879 | 23.0% | 347,073 |
| 605 | Advertising | 0 | 0 | | 0.0% | 0 |
| 610 | Bank Fees | 0 | 0 | | 0.0% | 0 |
| 620 | Communications & Internet | 4,000 | 1,000 | 3,441 | 86.0% | 559 |
| 622 | Board Exp | 0 | 0 | | 0.0% | 0 |
| 625 | Equip - Field (up to \$4999) | 1,500 | 375 | | 0.0% | 1,500 |
| 630 | Equip - Office | 1,000 | 250 | | 0.0% | 1,000 |
| 640 | Fuel & Oil (Schaeffers) | 13,500 | 3,375 | 1,747 | 12.9% | 11,753 |
| 645 | Insurance | 26,250 | 6,563 | 8,570 | 32.6% | 17,680 |
| 650 | Interest | 0 | 0 | | 0.0% | 0 |
| 657 | Outsource Lab / Internal Lab | 15,000 | 3,750 | 5,726 | 38.2% | 9,274 |
| 660 | Memberships & Subscriptions | 29,000 | 7,250 | 8,350 | 28.8% | 20,650 |
| 665 | Mileage Reimb | 250 | 63 | | 0.0% | 250 |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 |
| 675 | Professional Services (SCADA) | 8,000 | 2,000 | 3,198 | 40.0% | 4,802 |
| 685 | Rents | 0 | 0 | | 0.0% | 0 |
| 690 | Safety & Security (includes boots) | 5,000 | 1,250 | 1,514 | 30.3% | 3,486 |
| 700 | Tools & Instruments | 2,500 | 625 | 1,052 | 42.1% | 1,448 |
| 703 | Supplies - Clothing & Personal | 2,000 | 500 | 633 | 31.7% | 1,367 |
| 705 | Supplies - Office | 1,500 | 375 | 392 | 26.1% | 1,108 |
| 715 | Treatment Chemicals | 48,000 | 12,000 | 8,876 | 18.5% | 39,124 |
| 720 | Supplies-Operating-Other-Titan Tubes | 22,000 | 5,500 | 1,337 | 6.1% | 20,663 |
| 730 | Taxes - Licenses | - | - | | | - |
| 735 | Training, Certs (classes, books) | 1,500 | 375 | | 0.0% | 1,500 |
| 745 | Travel / Lodging | 500 | 125 | | 0.0% | 500 |
| 750 | Utilities | 123,000 | 30,750 | 25,708 | 20.9% | 97,292 |
| 760 | Waste Disposal | 52,000 | 13,000 | 12,656 | 24.3% | 39,344 |
| 795 | Yolo Co | 0 | 0 | | 0.0% | 0 |
| 799 | Misc | 0 | 0 | | 0.0% | 0 |
| 799.1 | Customer Refund | | | | | |
| | Services and Supplies > | 356,500 | 89,125 | 83,200 | 23.3% | 273,300 |
| 810 | R&R Buildings & Grounds | 2,500 | 625 | 183 | 7.3% | 2,317 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | 0 | 0 | | 0.0% | 0 |
| 830 | R&R Equipment | 0 | 0 | | 0.0% | 0 |
| 832 | R&R Mains/Service Lines | 0 | 0 | - | 0.0% | - |
| 840 | R&R Vehicles | 2,500 | 625 | 808 | 32.3% | 1,692 |
| | | - | - | | 0.0% | - |
| | Repairs & Replacement > | 5,000 | 1,250 | 991 | 19.8% | 4,009 |
| | Total Expenses > | 812,452 | 203,113 | 188,070 | 23.1% | 624,382 |

Expense Notes

620 Communications and Internet

New Ipads w/monthly data for SCADA, drawings and Internet

675 Professional Services

Annual Audit 50% due now

| 3 | Water - Budget Variance Report July 1, 2020 through June 30, 2021 As of September 2020 | 2020-2021 Budget | | Target % > | 25.0% | GL WATER |
|-------|-------------------------------------------------------------------------------------------|------------------|----------------|----------------|--------------|-----------------|
| | Expenses | Annual | YTD | Actual YTD | % Spent | Total Remaining |
| 505 | Salaries & Wages | 130,712 | 32,678 | 34,575 | 26.5% | 96,137 |
| 520 | FICA - District Share | 10,746 | 2,686 | 2,450 | 22.8% | 8,296 |
| 530 | Medical Ins - District Share | 63,302 | 15,826 | 12,443 | 19.7% | 50,859 |
| 540 | PERS - District Share | 8,911 | 2,228 | 2,351 | 26.4% | 6,560 |
| 550 | Unemployment | 0 | 0 | | 0.0% | 0 |
| 560 | Workers Comp Ins | 16,183 | 4,046 | 1,713 | 10.6% | 14,470 |
| | Salaries and Employee Benefits > | 229,853 | 57,463 | 53,532 | 23.3% | 176,321 |
| 605 | Advertising | 0 | 0 | | 0.0% | 0 |
| 610 | Bank Fees | 0 | 0 | | 0.0% | 0 |
| 620 | Communications & Internet | 7,000 | 1,750 | 2,766 | 39.5% | 4,234 |
| 622 | Board Exp | 0 | 0 | | 0.0% | 0 |
| 625 | Equip - Field (\$300 - \$4999) | 0 | 0 | | 0.0% | 0 |
| 630 | Equip - Office | 500 | 125 | | 0.0% | 500 |
| 640 | Fuel & Oil | 12,220 | 3,055 | 1,738 | 14.2% | 10,482 |
| 645 | Insurance | 30,000 | 7,500 | 8,570 | 28.6% | 21,430 |
| 650 | Interest | 0 | 0 | | 0.0% | 0 |
| 657 | Outside Lab / Internal Lab | 20,000 | 5,000 | 4,394 | 22.0% | 15,606 |
| 660 | Memberships & Subscriptions | 25,000 | 6,250 | 8,350 | 33.4% | 16,650 |
| 665 | Mileage Reimb | 500 | 125 | | 0.0% | 500 |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 |
| 675 | Professional Services (SCADA, Mtce Prog) | 25,000 | 6,250 | 3,680 | 14.7% | 21,320 |
| 685 | Rents | 0 | 0 | | 0.0% | 0 |
| 690 | Safety & Security (includes boots) | 2,000 | 500 | 1,620 | 81.0% | 380 |
| 700 | Tools & Instruments | 2,000 | 500 | 702 | 35.1% | 1,298 |
| 703 | Supplies - Clothing & Personal | 1,750 | 438 | 335 | 19.1% | 1,415 |
| 705 | Supplies - Office | 1,000 | 250 | 249 | 24.9% | 751 |
| 715 | Treatment Chemicals | 75,000 | 18,750 | 24,787 | 33.0% | 50,213 |
| 720 | Supplies - Operating - Other | 5,000 | 1,250 | 277 | 5.5% | 4,723 |
| 730 | Taxes - Licenses | 0 | 0 | | 0.0% | 0 |
| 735 | Training, Certs (classes, books) | 2,000 | 500 | 1,351 | 67.6% | 649 |
| 745 | Travel / Lodging | 500 | 125 | | 0.0% | 500 |
| 750 | Utilities | 160,000 | 40,000 | 54,273 | 33.9% | 105,727 |
| 760 | Waste Disposal | 2,800 | 700 | 655 | 23.4% | 2,145 |
| 795 | Yolo Co | 48,000 | 12,000 | 15,640 | 32.6% | 32,360 |
| 799 | Misc | 0 | 0 | | 0.0% | 0 |
| 799.1 | Customer Refund | | | 998 | | |
| | Services and Supplies > | 420,270 | 105,068 | 130,385 | 31.0% | 289,885 |
| 810 | R&R Buildings & Grounds | 5,000 | 1,250 | 76 | 1.5% | 4,924 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | 0 | 0 | | 0.0% | 0 |
| 830 | R&R Equipment | 0 | 0 | | 0.0% | 0 |
| 832 | R&R Mains | 0 | 0 | | 0.0% | - |
| 840 | R&R Vehicles | 3,000 | 750 | 808 | 26.9% | 2,192 |
| | Repairs & Replacement > | 8,000 | 2,000 | 884 | 11.0% | 7,116 |
| | Total Expenses > | 658,123 | 164,531 | 184,801 | 28.1% | 473,322 |

Clearlake Oaks County Water District
CRP/CIP Profit and Loss
 July through September 2020

| | PC (CRP) | Water (CRP) | Sewer (CRP) | Total CRP | TOTAL |
|--------------------------------------------|-----------------|------------------|------------------|-------------------|-------------------|
| Income | | | | | |
| Income | | | | | |
| 425 · CRP (Capital Replacment Pl... | | | | | |
| 425.2 · Sewer | 0.00 | 0.00 | -17.42 | -17.42 | -17.42 |
| 425.1 · Water | 0.00 | -15.41 | 0.00 | -15.41 | -15.41 |
| 425 · CRP (Capital Replacment... | 4,824.65 | 99,189.70 | 90,768.57 | 194,782.92 | 194,782.92 |
| Total 425 · CRP (Capital Replacm... | 4,824.65 | 99,174.29 | 90,751.15 | 194,750.09 | 194,750.09 |
| 430 · Penalty & Interest | 41.68 | -8.68 | -395.07 | -362.07 | -362.07 |
| Total Income | 4,866.33 | 99,165.61 | 90,356.08 | 194,388.02 | 194,388.02 |
| Total Income | 4,866.33 | 99,165.61 | 90,356.08 | 194,388.02 | 194,388.02 |
| Gross Profit | 4,866.33 | 99,165.61 | 90,356.08 | 194,388.02 | 194,388.02 |
| Expense | | | | | |
| Salaries & EE Benefits | | | | | |
| 505 · Salaries & Wages | 0.00 | 24,612.46 | 57,821.45 | 82,433.91 | 82,433.91 |
| 520 · FICA - District Share | 0.00 | 1,857.71 | 4,259.89 | 6,117.60 | 6,117.60 |
| 530 · Medical Ins - Dist Share | 0.00 | 2,660.46 | 4,953.26 | 7,613.72 | 7,613.72 |
| 540 · PERS - District Share | 0.00 | 1,086.67 | 2,778.57 | 3,865.24 | 3,865.24 |
| 560 · Workers Comp Ins | 0.00 | 1,312.62 | 1,312.62 | 2,625.24 | 2,625.24 |
| Total Salaries & EE Benefits | 0.00 | 31,529.92 | 71,125.79 | 102,655.71 | 102,655.71 |
| Services & Supplies | | | | | |
| 620 · Communications & Internet | 0.00 | 377.32 | 377.25 | 754.57 | 754.57 |
| 640 · Fuel & Oil | 0.00 | 2,977.81 | 2,977.77 | 5,955.58 | 5,955.58 |
| 657 · Lab | 0.00 | 152.00 | 0.00 | 152.00 | 152.00 |
| 690 · Safety & Security | 0.00 | 4,041.20 | 693.28 | 4,734.48 | 4,734.48 |
| 703 · Supplies - Clothing & Perso... | 0.00 | 349.94 | 300.00 | 649.94 | 649.94 |
| 715 · Supplies-Chemicals-Operati... | 0.00 | 1,473.23 | 0.00 | 1,473.23 | 1,473.23 |
| Total Services & Supplies | 0.00 | 9,371.50 | 4,348.30 | 13,719.80 | 13,719.80 |
| Repairs & Replacement | | | | | |
| 810 · R&R Buildings & Grounds | 0.00 | 79.00 | 2,600.00 | 2,679.00 | 2,679.00 |
| 820 · R&R Lift Stations | 0.00 | 0.00 | 500.00 | 500.00 | 500.00 |
| 830 · R&R Equipment | 127.66 | 14,096.19 | 9,089.14 | 23,312.99 | 23,312.99 |
| 832 · R&R Mains and Sewer Lines | 0.00 | 5,211.39 | 1,723.10 | 6,934.49 | 6,934.49 |
| 840 · R&R Vehicles | 0.00 | 7,020.84 | 4,637.57 | 11,658.41 | 11,658.41 |
| Total Repairs & Replacement | 127.66 | 26,407.42 | 18,549.81 | 45,084.89 | 45,084.89 |
| Total Expense | 127.66 | 67,308.84 | 94,023.90 | 161,460.40 | 161,460.40 |
| Net Income | 4,738.67 | 31,856.77 | -3,667.82 | 32,927.62 | 32,927.62 |

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2020 through June 30, 2021

3 Target % > 25.0% CRP-PC

As of September 2020

| Summary | Budget Annual | YTD | Actual YTD Amount | % |
|-----------------|------------------|-------|----------------------|-------|
| PC CRP Revenue | 19,536 | 4,884 | 4,825 | 24.7% |
| PC CRP Expenses | 0 | 0 | 128 | 0.0% |

| Expenses | 2020-2021 Budget Annual | YTD | Actual YTD | % Spent | Total emaining |
|--------------------------------------------|----------------------------|----------|---------------|-------------|-------------------|
| Salaries and Employee Benefits > | - | - | - | 0.0% | - |
| 605 Advertising | - | - | - | 0.0% | - |
| 610 Bank Fees | - | - | - | 0.0% | - |
| 620 Communications & Internet | - | - | - | 0.0% | - |
| 622 Board Exp | - | - | - | 0.0% | - |
| 625 Equip - Field (up to \$4999) | - | - | - | 0.0% | - |
| 630 Equip - Office | - | - | - | 0.0% | - |
| 640 Fuel & Oil | - | - | - | 0.0% | - |
| 645 Insurance | - | - | - | 0.0% | - |
| 650 Interest | - | - | - | 0.0% | - |
| 657 Outsource Lab / Internal Lab | - | - | - | 0.0% | - |
| 660 Memberships & Subscriptions | - | - | - | 0.0% | - |
| 665 Mileage Reimb | - | - | - | 0.0% | - |
| 670 Postage & Shipping | - | - | - | 0.0% | - |
| 675 Professional Services (SCADA) | - | - | - | 0.0% | - |
| 685 Rents | - | - | - | 0.0% | - |
| 690 Safety & Security (includes bc | - | - | - | 0.0% | - |
| 700 Tools & Instruments | - | - | - | 0.0% | - |
| 703 Supplies - Clothing & Personal | - | - | - | 0.0% | - |
| 705 Supplies - Office | - | - | - | 0.0% | - |
| 715 Treatment Chemicals | - | - | - | 0.0% | - |
| 720 Supplies - Operating - Other | - | - | - | 0.0% | - |
| 730 Taxes - Licenses | - | - | - | 0.0% | - |
| 735 Training, Certs (classes, book: | - | - | - | 0.0% | - |
| 745 Travel / Lodging | - | - | - | 0.0% | - |
| 750 Utilities | - | - | - | 0.0% | - |
| 760 Waste Disposal | - | - | - | 0.0% | - |
| 795 Yolo Co | - | - | - | 0.0% | - |
| 799 Misc | 0 | 0 | - | 0.0% | 0 |
| Services and Supplies > | 0 | 0 | - | 0.0% | 0 |
| 810 R&R Buildings & Grounds | - | - | - | 0.0% | - |
| 815 R & R Damage Claims | 0 | 0 | - | 0.0% | 0 |
| 820 R&R Lift Stations | - | - | - | 0.0% | - |
| 830 R&R Equipment | - | - | 128 | 0.0% | (128) |
| 832 R&R Mains/Laterals | - | - | - | 0.0% | - |
| 840 R&R Vehicles | - | - | - | 0.0% | - |
| Repairs & Replacement > | 0 | 0 | 128 | 0.0% | (128) |
| Total Expenses > | 0 | 0 | 128 | 0.0% | (128) |

830 Dosage tank repair

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2020 through June 30, 2021

3

SEWER-CRP

Target % > **25.0%** **CRP-SEWER**

As of September 2020

| Summary | Budget Annual | YTD | Actual YTD | |
|---------------------------------|------------------|-----------------|----------------|-------|
| | | | Amount | % |
| SEWER CRP Revenue | 396,097 | 99,024 | 90,356 | 22.8% |
| SEWER CRP Expenses | 430,722 | 107,680 | 94,023 | 21.8% |
| bridge Loan Interest | - | - | - | |
| USDA Annual Payment | 105,280 | 26,320 | | |
| | - | - | - | |
| | - | - | - | |
| Operating Balance (loss) | (139,905) | (34,976) | (3,667) | |

| | | 2020-2021 Budget | | Actual | % | Total |
|----------|--------------------------------------------|------------------|----------------|---------------|--------------|----------------|
| Expenses | | Annual | YTD | YTD | Spent | Remaining |
| 505 | Salaries & Wages | 210,135 | 52,534 | 57,821 | 27.5% | 152,314 |
| 520 | FICA - District Share | 17,317 | 4,329 | 4,259 | 24.6% | 13,058 |
| 530 | Medical Ins - District Share | 59,719 | 14,930 | 4,953 | 8.3% | 54,766 |
| 540 | PERS - District Share | 7,884 | 1,971 | 2,779 | 35.2% | 5,105 |
| 550 | Unemployment | - | - | - | 0.0% | - |
| 560 | Workers Comp Ins | 20,716 | 5,179 | 1,313 | 6.3% | 19,403 |
| | Salaries and Employee Benefits > | 315,772 | 78,943 | 71,125 | 22.5% | 244,647 |
| 605 | Advertising | 0 | 0 | - | 0.0% | 0 |
| 610 | Bank Fees | 0 | 0 | - | 0.0% | 0 |
| 620 | Communications & Internet | 5,000 | 1,250 | 377 | 7.5% | 4,623 |
| 622 | Board Exp | 0 | 0 | - | 0.0% | 0 |
| 625 | Equip - Field (up to \$4999) | 1,250 | 313 | - | 0.0% | 1,250 |
| 630 | Equip - Office | - | - | - | 0.0% | - |
| 640 | Fuel & Oil | 6,500 | 1,625 | 2,978 | 45.8% | 3,522 |
| 645 | Insurance | 0 | 0 | - | 0.0% | 0 |
| 650 | Interest | 0 | 0 | - | 0.0% | 0 |
| 657 | Outsource Lab / Internal Lab | 0 | 0 | - | 0.0% | 0 |
| 660 | Memberships & Subscriptions | 0 | 0 | - | 0.0% | 0 |
| 665 | Mileage Reimb | 0 | - | - | 0.0% | 0 |
| 670 | Postage & Shipping | 0 | 0 | - | 0.0% | 0 |
| 675 | Professional Services (SCADA) | 0 | 0 | - | 0.0% | 0 |
| 685 | Rents | - | - | - | 0.0% | - |
| 690 | Safety & Security (includes boots) | 1,500 | 375 | 693 | 0.0% | 807 |
| 700 | Tools & Instruments | 200 | 50 | - | 0.0% | 200 |
| 703 | Supplies - Clothing & Personal | 300 | 75 | 300 | 0.0% | - |
| 705 | Supplies - Office | 100 | 25 | - | 0.0% | 100 |
| 715 | Treatment Chemicals | 0 | 0 | - | 0.0% | 0 |
| 720 | Supplies - Operating - Other | 7,500 | 1,875 | - | 0.0% | 7,500 |
| 730 | Taxes - Licenses | 0 | 0 | - | 0.0% | 0 |
| 735 | Training, Certs (classes, books) | 1,200 | 300 | - | 0.0% | 1,200 |
| 745 | Travel / Lodging | 400 | 100 | - | 0.0% | 400 |
| 750 | Utilities | 0 | 0 | - | 0.0% | 0 |
| 760 | Waste Disposal | 0 | 0 | - | 0.0% | 0 |
| 795 | Yolo Co | 0 | 0 | - | 0.0% | 0 |
| 799 | Misc | 0 | 0 | - | 0.0% | 0 |
| | Services and Supplies > | 23,950 | 5,988 | 4,348 | 18.2% | 19,602 |
| 810 | R&R Buildings & Grounds | 10,000 | 2,500 | 2,600 | 26.0% | 7,400 |
| 815 | R & R Damage Claims | 0 | 0 | - | 0.0% | 0 |
| 820 | R&R Lift Stations | 20,000 | 5,000 | 500 | 2.5% | 19,500 |
| 830 | R&R Equipment | 25,000 | 6,250 | 9,089 | 36.4% | 15,911 |
| 832 | R&R Mains/Laterals | 25,000 | 6,250 | 1,723 | 6.9% | 23,277 |
| 840 | R&R Vehicles | 11,000 | 2,750 | 4,638 | 42.2% | 6,362 |
| | | - | - | - | 0.0% | - |
| | Repairs & Replacement > | 91,000 | 22,750 | 18,550 | 20.4% | 72,450 |
| | Total Expenses > | 430,722 | 107,680 | 94,023 | 21.8% | 336,699 |

Expense Notes

- 640** Back up generator ran during main breaker outage
- 830** Main Breaker failure

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2020 through June 30, 2021

3

Target % > **25.0%** **CRP-WATER**

| As of September 2020 | | <u>WATER - CRP</u> | | | | | |
|---------------------------|--------------------------------------------|--------------------|---------------|---------------|--------------|----------------|--|
| Summary | Budget | | | Actual YTD | | | |
| | Annual | YTD | | Amount | % | | |
| WATER CRP Revenue | 411,876 | 102,969 | 99,166 | 24.1% | 0% | | |
| WATER CRP Expenses | 265,148 | 66,287 | 67,308 | 25.4% | 0% | | |
| USDA Payment 1st year | 140,000 | 35,000 | | | | | |
| Operating Balance | 6,728 | 1,682 | 31,858 | | | | |
| | | 2020-2021 Budget | Actual | % | Total | | |
| | Expenses | Annual | YTD | YTD | Spent | Remaining | |
| 505 | Salaries & Wages | 91,124 | 22,781 | 24,612 | 27.0% | 66,512 | |
| 520 | FICA - District Share | 7,480 | 1,870 | 1,858 | 24.8% | 5,622 | |
| 530 | Medical Ins - District Share | 43,595 | 10,899 | 2,660 | 6.1% | 40,935 | |
| 540 | PERS - District Share | 6,670 | 1,668 | 1,087 | 16.3% | 5,583 | |
| 550 | Unemployment | 0 | 0 | | 0.0% | 0 | |
| 560 | Workers Comp Ins | 8,779 | 2,195 | 1,313 | 15.0% | 7,466 | |
| | Salaries and Employee Benefits > | 157,648 | 39,412 | 31,530 | 20.0% | 126,118 | |
| 605 | Advertising | 0 | 0 | - | 0.0% | 0 | |
| 610 | Bank Fees | 0 | 0 | - | 0.0% | 0 | |
| 620 | Communications & Internet | 5,000 | 1,250 | 377 | 7.5% | 4,623 | |
| 622 | Board Exp | 0 | 0 | | 0.0% | 0 | |
| 625 | Equip - Field (up to \$4999) | 1,250 | 313 | | 0.0% | 1,250 | |
| 630 | Equip - Office | - | - | | 0.0% | - | |
| 640 | Fuel & Oil | 6,500 | 1,625 | 2,978 | 45.8% | 3,522 | |
| 645 | Insurance | 0 | 0 | | 0.0% | 0 | |
| 650 | Interest | 0 | 0 | | 0.0% | 0 | |
| 657 | Outsource Lab / Internal Lab | 2,500 | 625 | 152 | 0.0% | 2,348 | |
| 660 | Memberships & Subscriptions | 0 | 0 | | 0.0% | 0 | |
| 665 | Mileage Reimb | 0 | 0 | | 0.0% | 0 | |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 | |
| 675 | Professional Services Leak Chk | - | - | | 0.0% | - | |
| 685 | Rents | 0 | 0 | | 0.0% | 0 | |
| 690 | Safety & Sec (includes boots) | 3,500 | 875 | 4,041 | 0.0% | (541) | |
| 700 | Tools & Instruments | 750 | 188 | | 0.0% | 750 | |
| 703 | Supplies - Clothing & Personal | 1,500 | 375 | 350 | 0.0% | 1,150 | |
| 705 | Supplies - Office | 150 | 38 | | 0.0% | 150 | |
| 715 | Treatment Chemicals | 0 | 0 | 1,473 | 0.0% | (1,473) | |
| 720 | Supplies - Operating - Other | 7,500 | 1,875 | | 0.0% | 7,500 | |
| 730 | Taxes - Licenses | 0 | 0 | | 0.0% | 0 | |
| 735 | Training, Certs (classes, books) | 750 | 188 | | 0.0% | 750 | |
| 745 | Travel / Lodging | 600 | 150 | | 0.0% | 600 | |
| 750 | Utilities | 0 | 0 | | 0.0% | 0 | |
| 760 | Waste Disposal | 0 | 0 | | 0.0% | 0 | |
| 795 | Yolo Co | 0 | 0 | | 0.0% | 0 | |
| 799 | Misc | 0 | 0 | | 0.0% | 0 | |
| | Services and Supplies > | 30,000 | 7,500 | 9,371 | 31.2% | 20,629 | |
| 810 | R&R Buildings & Grounds | 7,500 | 1,875 | 79 | 1.1% | 7,421 | |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 | |
| 820 | R&R Lift Stations | 0 | 0 | | 0.0% | 0 | |
| 830 | R&R Equipment | 25,000 | 6,250 | 14,096 | 56.4% | 10,904 | |
| 832 | R&R Mains/Service Lines/Tanks | 25,000 | 6,250 | 5,211 | 20.8% | 19,789 | |
| 840 | R&R Vehicles | 20,000 | 5,000 | 7,021 | 35.1% | 12,979 | |
| | Repairs & Replacement > | 77,500 | 19,375 | 26,407 | 34.1% | 51,093 | |
| Expense Notes | Total Expenses > | 265,148 | 66,287 | 67,308 | 25.4% | 197,840 | |
| | 840 V-27 Transmission Repair | | | | | | |
| | 830 Hydrant Repair | | | | | | |

Clearlake Oaks County Water District
Capital Improvements
 As of September 30, 2020

| Date | Name | Memo | Class | Amount |
|--------------------------------------------------------------------------------------------------|---------------------------|---------------------------|----------------|------------|
| 130 · Const In Progress - Studies | | | | |
| 08/03/2020 | Badger Meter | 2 ea. IR Communica... | Loan/Grant:... | 195.87 |
| Total 130 · Const In Progress - Studies | | | | 195.87 |
| 138 · USDA Water Improvements | | | | |
| 07/05/2020 | MC Engineering, Inc | USDA Water Improv... | Loan/Grant:... | 37,570.58 |
| 07/15/2020 | BKF Engineers | Services May 25, 20... | Loan/Grant:... | 960.00 |
| 08/01/2020 | AES - Analytical Envir... | Professional service... | Loan/Grant:... | 1,182.50 |
| 08/05/2020 | MC Engineering, Inc | USDA Water Improv... | Loan/Grant:... | 26,802.80 |
| 08/06/2020 | BKF Engineers | Services 6/29/2020 -... | Loan/Grant:... | 1,440.00 |
| 09/01/2020 | MC Engineering, Inc | USDA Water Improv... | Loan/Grant:... | 800.00 |
| 09/01/2020 | AES - Analytical Envir... | Services thru 8/31/2... | Loan/Grant:... | 291.90 |
| 09/05/2020 | MC Engineering, Inc | USDA Water Project | Loan/Grant:... | 31,641.59 |
| Total 138 · USDA Water Improvements | | | | 100,689.37 |
| 128 · Sewer Infstrcture & Rehab Proj (Phase 1 was the installation of the Force Main) | | | | |
| 09/01/2020 | MC Engineering, Inc | Inflow & Infiltration ... | Loan/Grant:... | 168.66 |
| 09/28/2020 | | State of CA - State ... | Loan/Grant:... | -75,572.00 |
| Total 128 · Sewer Infstrcture & Rehab Proj (Phase 1 was the installation of the F... | | | | -75,403.34 |
| 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib... | | | | |
| 131 · Waste Water Plant | | | | |
| 131.1 · Pumps/Equipment | | | | |
| 08/20/2020 | Commercial Pump & ... | WWTP - Effluent Pu... | CRP:Sewer | 9,680.00 |
| Total 131.1 · Pumps/Equipment | | | | 9,680.00 |
| 131 · Waste Water Plant - Other | | | | |
| Total 131 · Waste Water Plant - Other | | | | |
| Total 131 · Waste Water Plant | | | | 9,680.00 |
| 127 · Water Plant | | | | |
| 127.6 · Swan AMI Turbiwell Monitor | | | | |
| Total 127.6 · Swan AMI Turbiwell Monitor | | | | |
| 127.5 · A/C installation for Filter Rm | | | | |
| Total 127.5 · A/C installation for Filter Rm | | | | |
| 127.4 · PH System | | | | |
| Total 127.4 · PH System | | | | |
| 127.2 · Harvy Vault Chlor Inject Proj | | | | |
| Total 127.2 · Harvy Vault Chlor Inject Proj | | | | |
| 127.1 · Major Equipment | | | | |
| Total 127.1 · Major Equipment | | | | |
| 127 · Water Plant - Other | | | | |
| Total 127 · Water Plant - Other | | | | |
| Total 127 · Water Plant | | | | |
| 120 · District General CRP (EQUIPMENT - WAS 1011181) | | | | |
| 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190) | | | | |
| Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ... | | | | |
| 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | | | | |
| Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | | | | |
| 120.75 · SCADA | | | | |
| Total 120.75 · SCADA | | | | |
| 120.90 · Vehicles/Generators/Trailers | | | | |
| 09/30/2020 | 101 Trailer & RV | 2021 New Load trailer | GL:Sewer | 3,886.82 |
| 09/30/2020 | 101 Trailer & RV | 2021 New Load Trailer | GL:Water | 3,886.81 |
| Total 120.90 · Vehicles/Generators/Trailers | | | | 7,773.63 |
| 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other | | | | |
| Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other | | | | |

Clearlake Oaks County Water District
Capital Improvements
 As of September 30, 2020

| Date | Name | Memo | Class | Amount |
|--------------------------------------------------------------------------------------------|--------------------------|--------------------------|-----------|------------------|
| Total 120 · District General CRP (EQUIPMENT - WAS 1011181) | | | | 7,773.63 |
| 122 · Bldgs/Grounds Cap Improvements | | | | |
| Total 122 · Bldgs/Grounds Cap Improvements | | | | |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) | | | | |
| 124.30 · Lift Stations | | | | |
| 08/04/2020 | Southport Control Sol... | Lift station PLC and ... | CRP:Sewer | 1,950.00 |
| 09/14/2020 | Southport Control Sol... | 9/2/2020 - L/S #12 u... | CRP:Sewer | 1,372.00 |
| 09/14/2020 | Southport Control Sol... | Remote service call ... | CRP:Sewer | 237.00 |
| 09/14/2020 | Southport Control Sol... | 9/8/2020 - Service c... | CRP:Sewer | 948.00 |
| 09/14/2020 | Southport Control Sol... | Mileage 9/8/2020 | CRP:Sewer | 108.00 |
| Total 124.30 · Lift Stations | | | | 4,615.00 |
| 124.50 · Mains | | | | |
| Total 124.50 · Mains | | | | |
| 124.60 · Meters | | | | |
| Total 124.60 · Meters | | | | |
| 124.90 · Water Tanks | | | | |
| Total 124.90 · Water Tanks | | | | |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other | | | | |
| 07/28/2020 | Pace | Hydrant supplies for ... | CRP:Water | 3,612.17 |
| 07/28/2020 | Pace | Fire hydrant | CRP:Water | 3,233.20 |
| 09/01/2020 | MC Engineering, Inc | Lead Pipe response | CRP:Water | 2,937.50 |
| 09/01/2020 | MC Engineering, Inc | Lead pipe response | CRP:Water | 2,183.27 |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE... | | | | 11,966.14 |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ... | | | | 16,581.14 |
| 125 · Land - Dist. Cap. Improvements | | | | |
| Total 125 · Land - Dist. Cap. Improvements | | | | |
| 129 · ALLOW. FOR DEPRECIATION | | | | |
| Total 129 · ALLOW. FOR DEPRECIATION | | | | |
| TOTAL | | | | 59,516.67 |



Accounts

[Transfer](#) [Settings](#)

CRP PC *6192

Available ****\$765.21**

Current **\$765.21**

CRP SEWER *3745

Available ****\$87,603.22**

Current **\$87,603.22**

GENERAL LEDGER *9122

Available ****\$552,331.85**

Current **\$516,819.65**

PC ESCROW *6184

Available ****\$182,704.82**

Current **\$182,704.82**

PUBLIC REGULAR CHK *8503

Available ****\$175,200.00**

Current **\$175,200.00**

PUBLIC REGULAR CHK *9592

Available ****\$5,000.00**

Current **\$5,000.00**

Make a Payment

Make paying bills fast and easy

Pay your bills on one screen in seconds.

[Sign up for payments](#)

Purchase Rewards

You currently have no rewards available. Check back soon.



*6192-CRP PC

[change account ▼](#)

[How does this work?](#)

Money Management

CRP WATER *6990

| | |
|-----------|----------------|
| Available | **\$134,646.32 |
| Current | \$134,646.32 |

BALANCE TOTALS

| | |
|------------------------|----------------|
| Total Deposit Accounts | \$1,102,739.22 |
|------------------------|----------------|

**This balance may include overdraft or line of credit funds

Outside Accounts



No outside accounts added.

[Add account](#)

Budgets made easy!



Every transaction is automatically categorized and put into a budget to help you stay on track.

[Start now](#)

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California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 09, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
P.O. BOX 709
12952 HIGHWAY 20
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

Account Number: 90-17-001

September 2020 Statement

Account Summary

| | | | |
|-------------------|------|--------------------|--------------|
| Total Deposit: | 0.00 | Beginning Balance: | 1,055,514.98 |
| Total Withdrawal: | 0.00 | Ending Balance: | 1,055,514.98 |

Aged Accounts Receivable
As of 10/09/2020

| 0-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | Over 120 Days | Total Balance |
|--------------|-------------|-------------|-------------|---------------|---------------------|
| \$124,537.89 | \$28,645.07 | \$20,609.73 | \$14,651.78 | \$179,599.10 | <u>\$368,043.57</u> |

Total number of accounts with open balances: 1112

These totals include all accounts on the Tax Roll

| | |
|--------------------------|---------------------|
| Water | \$102,243.19 |
| Water Penalty | \$5,779.86 |
| Sewer | \$149,279.11 |
| Sewer Penalty | \$8,384.36 |
| CRP Water | \$43,159.11 |
| CRP Water Penalty | \$1,230.81 |
| CRP Sewer | \$54,620.72 |
| CRP Sewer Penalty | \$2,338.34 |
| CRP PC | \$1,000.05 |
| CRP PC Penalty | \$8.02 |
| Total Balance: | \$368,043.57 |

Clearlake Oaks County Water District
Payroll Summary
September 2020

| | Hours | Rate | Sep 20 |
|-----------------------------------------------|--------------|-------|-------------------|
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CTO Saved | -44.75 | 39.48 | -1,834.50 |
| CTO Used | 73.25 | 26.32 | 1,744.79 |
| Holiday | 90.75 | 26.09 | 2,509.98 |
| Holiday Worked (x2.5) | 22.25 | 65.23 | 1,739.19 |
| Overtime (x1.5) | 122.5 | 39.14 | 5,077.18 |
| PTO | 176.25 | 26.09 | 5,008.59 |
| Straight | 2,134.75 | 26.09 | 59,235.59 |
| Board | | | 500.00 |
| Duty Pay | | | 4,480.00 |
| Retro Pay | | | 252.42 |
| Total Gross Pay | 2,575 | | 78,713.24 |
| Deductions from Gross Pay | | | |
| ACWA (pre-tax) | | | -2,520.32 |
| AFLAC (pre-tax) | | | -373.38 |
| AFLAC (taxable) AFTER TAX | | | -128.88 |
| CALPers 457 | | | -400.00 |
| CALPers EE (Pretax) | | | -3,981.93 |
| Total Deductions from Gross Pay | | | -7,404.51 |
| Adjusted Gross Pay | 2,575 | | 71,308.73 |
| Taxes Withheld | | | |
| Federal Withholding | | | -5,941.00 |
| Medicare Employee | | | -1,099.38 |
| Social Security Employee | | | -4,700.80 |
| CA - Withholding | | | -1,903.55 |
| CA - Disability | | | -758.20 |
| Total Taxes Withheld | | | -14,402.93 |
| Deductions from Net Pay | | | |
| Miscellaneous Deduction | | | -100.00 |
| Wage Garnishment | | | -354.22 |
| Total Deductions from Net Pay | | | -454.22 |
| Net Pay | 2,575 | | 56,451.58 |
| Employer Taxes and Contributions | | | |
| Federal Unemployment | | | 8.52 |
| Medicare Company | | | 1,099.38 |
| Social Security Company | | | 4,700.80 |
| CA - Unemployment | | | 48.27 |
| Total Employer Taxes and Contributions | | | 5,856.97 |

Clearlake Oaks County Water District

Trial Balance

10/08/20

As of September 30, 2020

Accrual Basis

| | Sep 30, 20 | |
|-------------------------------------------------------------------------------|--------------|--------------|
| | Debit | Credit |
| 102.13 · SEWER RESERVES-9592 | 5,000.00 | |
| 102.11 · PC ESCROW - 6184 | 182,704.82 | |
| 102.10 · CRP PC - 6192 | 777.41 | |
| 102.12 · WATER RESERVES- 8503 | 175,200.00 | |
| 102.001 · GL - 9122 | 568,943.07 | |
| 102.04 · DWR - CHECKING | 0.00 | |
| 101 · LAIF - CASH IN BANK | 866,515.00 | |
| 101 · LAIF - CASH IN BANK:CIP Deposits 2014 | 189,000.00 | |
| 102.01 · WEST AMERICA - REGULAR CHECKING | 88.98 | |
| 102.02 · CRP Water - 6990 | 134,633.79 | |
| 102.03 · CRP Sewer - 3745 | 87,603.22 | |
| CUSI Accounts Receivable | 0.00 | |
| 103 · PETTY CASH | 306.59 | |
| 104 · COUNTY TREASURY | 29,609.68 | |
| 130 · Const In Progress - Studies | 128,359.66 | |
| 130 · Const In Progress - Studies:130.75 · SCADA | 0.00 | |
| 132 · CRP SEWER | 983,511.67 | |
| 132 · CRP SEWER:132.05 · CIP SEWER LABOR | 0.00 | |
| 135 · CRP WATER | 249,148.33 | |
| 135 · CRP WATER:135.02 · Aircon Project | 0.00 | |
| 135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3 | 0.00 | |
| 135 · CRP WATER:135.10 · High Valley Project 2013 | 0.00 | |
| 135 · CRP WATER:135.20 · CIP WATER LABOR | 0.00 | |
| 111 · INVENTORY - WATER | 0.00 | |
| 114 · ACCOUNTS RECEIVABLE. | 351,149.26 | |
| 115 · PRE-PAID INSURANCE | 15,474.00 | |
| 1890 · ACCOUNTS RECEIVABLE - OTHER | 0.00 | |
| 12000 · Undeposited Funds | 0.00 | |
| 138 · USDA Water Improvements | 515,516.04 | |
| 128 · Sewer Infrstrcture & Rehab Proj | 3,899,746.37 | |
| 121 · Wtr Dist & Wtr Storage Projects | 150,784.44 | |
| 121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District ... | 115,500.66 | |
| 131 · Waste Water Plant | 57,768.09 | |
| 131 · Waste Water Plant:131.1 · Pumps/Equipment | 29,025.46 | |
| 126 · Forcemain (phase 1) Cap. Imprv. | 1,253,598.85 | |
| 123 · USDA - Sewer Plant Cap Imprvmt | 4,265,559.43 | |
| USDA Project | | 523,819.00 |
| 127 · Water Plant | 211,458.66 | |
| 127 · Water Plant:127.7 · Ozone System | 12,785.71 | |
| 127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor | 25,079.10 | |
| 127 · Water Plant:127.5 · A/C installation for Filter Rm | 750.00 | |
| 127 · Water Plant:127.4 · PH System | 9,959.72 | |
| 127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj | 1,408.61 | |
| 127 · Water Plant:127.1 · Major Equipment | 177,077.82 | |
| 120 · District General CRP | 95,008.57 | |
| 120 · District General CRP:120.01 · General Equipment/Tools | 1,921,549.25 | |
| 120 · District General CRP:120.60 · Office | 27,331.49 | |
| 120 · District General CRP:120.75 · SCADA | 5,056.51 | |
| 120 · District General CRP:120.90 · Vehicles/Generators/Trailers | 282,583.36 | |
| 122 · Bldgs/Grounds Cap Improvements | 8,535,149.57 | |
| 124 · D/C System Cap Improvements | 3,152,937.74 | |
| 124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System | 6,430.17 | |
| 124 · D/C System Cap Improvements:124.30 · Lift Stations | 50,879.48 | |
| 124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift S... | 66,042.23 | |
| 124 · D/C System Cap Improvements:124.50 · Mains | 14,788.58 | |
| 124 · D/C System Cap Improvements:124.60 · Meters | 10,000.34 | |
| 124 · D/C System Cap Improvements:124.90 · Water Tanks | 40,615.04 | |
| 125 · Land - Dist. Cap. Improvements | 299,770.00 | |
| 129 · ALLOW. FOR DEPRECIATION | | 8,856,056.00 |
| 200 · ACCOUNTS PAYABLE | | 165,298.69 |
| 211 · WAB Credit Card:211.15 · WAB - Kurt - 9133 | 0.00 | |
| 211 · WAB Credit Card:211.14 · WAB - Dianna - 3226 | | 8,807.89 |
| 211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499 | | 1,054.63 |
| 211 · WAB Credit Card:211.12 · WAB- Francisco - 2481 | | 140.73 |
| 211 · WAB Credit Card:211.11 · WAB - Dan - 2507 | 0.00 | |
| 211 · WAB Credit Card:211.10 · WAB - Dianna - 2473 | 0.00 | |
| 210 · Cal Card | 0.00 | |
| 210 · Cal Card:210-09 · Cal Card - 5855 | 0.00 | |

Clearlake Oaks County Water District

Trial Balance

As of September 30, 2020

| | Sep 30, 20 | |
|--------------------------------------------------------------------------|------------|---------------|
| | Debit | Credit |
| 210 · Cal Card:210-08 · Cal Card - 5848 | 0.00 | |
| 210 · Cal Card:210-07 · Cal-Card | 0.00 | |
| 210 · Cal Card:210.06 · Cal Card - 3879 | 0.00 | |
| 210 · Cal Card:210.05 · Cal Card - 4075 | 0.00 | |
| 210 · Cal Card:210.04 · Cal Card - 7397 | 0.00 | |
| 210 · Cal Card:210.01 · Cal Card - | 0.00 | |
| 210 · Cal Card:210.02 · Cal Card 0010 | 0.00 | |
| 210 · Cal Card:210.03 · Cal Card | 0.00 | |
| Annual Depreciation | | 249,035.55 |
| 224 · USDA Retainage | | 10,000.00 |
| 223.56 · FEDERAL PAYROLL TAX PENALTY | 3,322.77 | |
| 280 · Loan:280.02 · KS State Bank - 2019 Vac-Con | 57,024.22 | |
| 280 · Loan:280.12 · USDA Loan | | 1,012,320.41 |
| 280 · Loan:280.10 · Bridge for I & I Rehab Project | 0.00 | |
| 280 · Loan:280.07 · Bridge Loan for Forced Main | 0.00 | |
| 280 · Loan:280.05 · USDA Bridge Loan | 0.00 | |
| 280 · Loan:280.01 · Kansas State Bk - VACON | 0.00 | |
| 280 · Loan:280.03 · Kansas State Bk - Camera Traile | 0.00 | |
| 220 · Restricted - Expansion Fee's | 0.00 | |
| 221 · Health Ins - EE Portion | 3,842.62 | |
| 221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical | 0.00 | |
| 222 · Direct Deposit Liabilities | 91.35 | |
| 223 · COMP DUMP ACCOUNT | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED | 0.00 | |
| 223.15 · GARNISHMENTS | 3,290.39 | |
| 223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER | 0.00 | |
| 223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF | | 3,449.15 |
| 223.20 · STATE UNEMPLOYMENT TAX PAYABLE | 0.00 | |
| 223.25 · Vacation Dump Account | 0.00 | |
| 223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time | 0.00 | |
| 223.25 · Vacation Dump Account:223.27 · Sewer - Vacation | 0.00 | |
| 223.25 · Vacation Dump Account:223.28 · Water - Vacation | 0.00 | |
| 223.30 · Sick Dump Account | 0.00 | |
| 223.30 · Sick Dump Account:223.31 · Admin - Sick | 0.00 | |
| 223.30 · Sick Dump Account:223.32 · Sewer - Sick | 0.00 | |
| 223.30 · Sick Dump Account:223.33 · Water - Sick | 0.00 | |
| 223.40 · ACCRUED PAYROLL | 0.00 | |
| 223.45 · FICA & SOCIAL SEC PAYABLE | 12.40 | |
| 223.50 · MEDICARE TAX PAYABLE | 2.90 | |
| 223.55 · FEDERAL PAYROLL TAX WITHHOLDING | 0.00 | |
| 223.60 · STATE PAYROLL TAX WITHHOLDING | 0.00 | |
| 223.65 · STATE DISABILITY PAYABLE | 0.00 | |
| 2135 · CALPERS RETIREMENT PAYABLE | 0.00 | |
| 223.70 · WORKERS COMP PAYABLE | 0.00 | |
| 223.75 · PAYROLL DEDUCTION - INS CO-PAY | 77.34 | |
| 223.80 · GASB 68 Pension | | 16,533.00 |
| 223.85 · MISC DEDUCTIONS PAYABLE | | 4,584.39 |
| 223.90 · COMPENSATED EMPLOYEE BENEFITS | | 54,922.20 |
| 24000 · Payroll Liabilities | 1,693.59 | |
| 226 · USDA Int Pymnt-Swr Clarifier | 0.00 | |
| 225 · USDA Payment - Sewer Clarifier | 0.00 | |
| 281 · BOND PAYABLE | 0.00 | |
| 302 · RETAINED EARNINGS | | 5,956,568.19 |
| 304 · Opening Balance Equity | 584,283.24 | |
| 306 · Retained Earnings - OLD | | 12,847,953.37 |
| Income:410 · Client Reg Pmt | | 569,005.86 |
| Income:425 · CRP | | 194,782.92 |
| Income:425 · CRP:425.2 · Sewer | 17.42 | |
| Income:425 · CRP:425.1 · Water | 15.41 | |
| Income:430 · Penalty & Interest | | 7,050.49 |
| Income:435 · Loans/Grants:435-7 · Water Master Plan:435-7.3 · WTP, Me... | | 1,918.62 |
| Income:440 · Misc Revenue | | 51,364.03 |
| Income:450 · Other - Non S/W Rev | | 20,934.36 |
| Salaries & EE Benefits:545 · CALPers 457 | | 400.00 |
| Salaries & EE Benefits:505 · Salaries & Wages | 268,236.84 | |
| Salaries & EE Benefits:520 · FICA - District Share | 19,793.23 | |

3:06 PM

10/08/20

Accrual Basis

Clearlake Oaks County Water District

Trial Balance

As of September 30, 2020

| | Sep 30, 20 | |
|----------------------------------------------------------------------|----------------------|----------------------|
| | Debit | Credit |
| Salaries & EE Benefits:530 · Medical Ins - Dist Share | 65,836.32 | |
| Salaries & EE Benefits:540 · PERS - District Share | 36,740.73 | |
| Salaries & EE Benefits:550 · Unemployment | 7,508.79 | |
| Salaries & EE Benefits:560 · Workers Comp Ins | 6,428.66 | |
| Services & Supplies:610 · Bank Fees | 5,876.07 | |
| Services & Supplies:620 · Communications & Internet | 7,829.14 | |
| Services & Supplies:630 · Equip - Office | 48.25 | |
| Services & Supplies:640 · Fuel & Oil | 9,441.13 | |
| Services & Supplies:645 · Insurance | 17,139.78 | |
| Services & Supplies:657 · Lab | 10,286.58 | |
| Services & Supplies:660 · Memberships & Subscription | 16,915.53 | |
| Services & Supplies:670 · Postage & Shipping | 3,000.00 | |
| Services & Supplies:675 · Professional Services | 9,930.99 | |
| Services & Supplies:685 · Rents | 3,518.85 | |
| Services & Supplies:690 · Safety & Security | 8,167.57 | |
| Services & Supplies:700 · Tools & Instruments | 1,775.63 | |
| Services & Supplies:703 · Supplies - Clothing & Personal | 1,617.34 | |
| Services & Supplies:705 · Supplies - Office | 1,635.64 | |
| Services & Supplies:715 · Supplies-Chemicals-Operating | 35,136.84 | |
| Services & Supplies:720 · Supplies - Inventory - Other | 1,647.54 | |
| Services & Supplies:735 · Training/Classes/Certs/ClassB | 1,351.28 | |
| Services & Supplies:750 · Utilities | 81,648.39 | |
| Services & Supplies:760 · Waste Disposal | 13,418.67 | |
| Services & Supplies:795 · Yolo Co | 15,639.64 | |
| Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed | 998.26 | |
| Repairs & Replacement:810 · R&R Buildings & Grounds | 3,446.22 | |
| Repairs & Replacement:820 · R&R Lift Stations | 500.00 | |
| Repairs & Replacement:830 · R&R Equipment | 23,519.35 | |
| Repairs & Replacement:832 · R&R Mains and Sewer Lines | 7,746.85 | |
| Repairs & Replacement:840 · R&R Vehicles | 13,302.16 | |
| 66000 · Payroll Expenses | 56.79 | |
| TOTAL | 30,555,999.48 | 30,555,999.48 |

Account Payable Breakdown

Date: 10/9/2020

| | <u>QuickBooks</u> | <u>WAB Balance</u> | <u>WAB Available</u> |
|--------------------------|--------------------|--------------------|------------------------------|
| General Ledger - 9122 | \$378,025.25 | \$516,819.56 | \$552,331.85 |
| CRP Water - 6990 | \$146,934.31 | \$134,646.32 | \$134,646.32 |
| CRP Sewer - 3745 | \$99,789.78 | \$87,603.22 | \$87,603.22 |
| CRP PC - 6192 | \$2,152.98 | \$765.21 | \$765.21 |
| PC Escrow | \$182,704.82 | \$182,704.82 | \$182,704.82 |
| Water Reserve - 8503 | \$187,700.00 | \$175,200.00 | \$175,200.00 |
| Sewer Reserve - 3745 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| LAIF Balance | \$1,055,515.00 | \$1,055,514.98 | \$0.02 Laif dropped (.02) |
| Current A/P Aging | \$0.00 | | |
| Kansas State Bank-VacCon | \$7,421.47 | | |
| ACWA - Health Ins | \$21,914.91 | | |
| Credit Card | \$10,538.21 | Estimated | |
| TOTAL | \$39,874.59 | | |

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

SEPTEMBER 17, 2020

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

- √ Mrs. Margaret Medeiros, President √ Mr. Stanley Archacki, Vice President
 - √ Mr. Samuel Boucher, Director □ Mrs. Barbara Higman, Director, ABSENT, Jury Duty
 - √ Mr. Michael Herman, Director
 - √ Mrs. Dianna Mann – General Manager / Interim Board Secretary,
 - Mrs. Olivia Mann – Board Secretary, EXCUSED
- In the audience, our Chief Operators
- √ Mr. Francisco Castro, Wastewater √ Mr. Kurt Jensen, Water √ Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. **Staff Written Operational Reports**
 - a. Customer Service
 - b. Chief Distribution Operator
 - c. Water Plant Chief Operator
 - d. Wastewater Plant Chief Operator
 - e. General Manager

2. **Financial Reports for review and approval**
 - a. August 2020, QB balance sheet and profit & loss statements
 - b. Bank account balances and accounts receivable
 - c. Employee payroll report
 - d. Aged trial balance summary

e. Vendor aging report, accounts payable breakdown

3. Minutes of previous meeting for review and approval

a. Minutes of Special Meeting 08/27/2020

4. Bills

a. MC Engineering invoice number 1984, dated 9/5/2020, in the amount of \$31,641.59 for the USDA Water Projects

Action Taken: Motion to approve consent items
BOUCHER/ARCHACKI M/S/C
AYES: MEDEIROS/ARCHACKI/BOUCHER
NOES: NONE
ABSENT: HIGMAN

5. Agenda (Old Business)

a. Discussion and review of the contract between the District and Yolo

Action Taken: Board directed to staff to contact Yolo District and provide new service area map, Paradise Cove's APN numbers, and to request an additional allotment.

b. Discussion and approval of MOU from GSR Energy to allow us to move forward with the back-up batteries for both WWTP and WTP

Action Taken: No Action

6. Agenda (New Business)

a. Discussion and consideration of upgrading Lift Station 12 with SCADA – see attached proposal from Southport Controls

Action Taken: Motion to accept proposal from Southport Controls for the upgrade of SCADA for Lift Station 12

ARCHACKI/BOUCHER M/S/C
AYES: MEDEIROS/ARCHACKI/BOUCHER
NOES: NONE
ABSENT: HIGMAN

b. Discussion and consideration of purchasing Pro Pac 9800 from NTU in the amount of \$19,000.00 for Water Plant

Action Taken: Motion to purchase Pro Pac 9800
BOUCHER/ARCHACKI M/S/C
AYES: MEDEIROS/ARCHACKI/BOUCHER
NOES: NONE
ABSENT: HIGMAN

Adjournment

Time: 3:16 p.m.

SIGNED: _____
Margaret Medeiros, President

ATTESTED TO: _____
Dianna Mann, Pro-Tem Board Sec



MC Engineering, Inc.

9294 Madison Ave
Orangevale, CA 95662

Invoice

| Date | Invoice # |
|-----------|-----------|
| 10/5/2020 | 1988 |

Bill To

Clearlake Oaks Water District
12545 Highway 20
Clearlake Oaks, CA 95423

| P.O. No. | Terms | Due Date | Project | |
|------------------------------------------------|--------|-------------------------|--------------------------------|--|
| | Net 30 | 11/4/2020 | USDA Meters and Water Tank PER | |
| Description | Qty | Rate | Amount | |
| Operations Management Engineer, John Pedri, PE | 38 | 160.00 | 6,080.00 | |
| Project Engineer 2, Richard Relyea | 135 | 130.00 | 17,550.00 | |
| Assistant Engineer, Jared P. Nelson | 72 | 130.00 | 9,360.00 | |
| Project Manager, Mark Carey, PE | 42 | 165.00 | 6,930.00 | |
| Assistant Engineer, Jose Diaz-Mendez | 9 | 105.00 | 945.00 | |
| Assistant Engineering Tech, Julia Carey | 7 | 75.00 | 525.00 | |
| Administrative Support | 4.5 | 65.00 | 292.50 | |
| 242 mi @ \$.58/mi Mark 9/12 | 242 | 0.58 | 140.36 | |
| 340 mi @ \$.58/mi Rick 9/24 | 340 | 0.58 | 197.20 | |
| 213 mi @ \$.58/mi John 9/23 | 213 | 0.58 | 123.54 | |
| EDEA Inv 1085 | 1.13 | 5,802.00 | 6,556.26 | |
| OV Copy Inv 35648 | | 77.58 | 77.58 | |
| OV Copy Inv 35806 | | 13.43 | 13.43 | |
| OV Copy Inv 35919 | | 46.04 | 46.04 | |
| Reimbursable Expenses | | 157.62 | 157.62 | |
| | | Total | \$48,994.53 | |
| | | Payments/Credits | \$0.00 | |
| | | Balance Due | \$48,994.53 | |

*135 - 4/6 USDA water
ism*

| Phone # | Fax # | E-mail |
|--------------|--------------|--------------------|
| 916-546-7898 | 916-860-1863 | markacarey@msn.com |

AGREEMENT FOR BOND COUNSEL SERVICES

THIS AGREEMENT is made and entered into this 15th day of October 2020 by and between the Clearlake Oaks County Water District (the "District"), whose address is 12952 East Highway 20, Clearlake Oaks, CA 95423, and The Weist Law Firm (the "Bond Counsel"), whose address is 20 South Santa Cruz Avenue, Suite 300, Los Gatos, CA 95030.

WITNESSETH:

WHEREAS, the District desires to cause the issuance of certain municipal bond obligations (the "Bonds") to be purchased by the United States Department of Agriculture Rural Development Department (the "USDA"), as necessary to provide financing for the Clearlake Oaks County Water District Water System Improvement Project, as more particularly described in the USDA Letter of Conditions dated May 8, 2020 (the "Water Project"); and

WHEREAS, Bond Counsel has provided services well to District on past debt issuances and has gained detailed knowledge and understanding of District's finances and current debt obligations; and

WHEREAS, the District desires to retain Bond Counsel to do the necessary consulting, legal and analytical work hereinafter outlined, upon the terms and conditions hereinafter set forth, to work with each of the Sponsors to procure Bonds as necessary to accomplish the financing of the Project; and

WHEREAS, Bond Counsel is specifically trained and experienced in the conduct of Project proceedings for accomplishing the procurement of the Bonds, and hereby represents that it is ready, willing and able to perform said work; and

NOW, THEREFORE, in consideration of the covenants and premises herein contained and other good and valuable consideration, the parties hereto agree as follows:

Section 1. Scope of Services.

1. Consult with representatives of USDA and the District, as well as the District's financing and accounting staff, engineers, advisors, and others, with respect to the timing, terms and legal structure of each proposed issuance of Bonds.
2. Prepare all resolutions, ordinances, notices, affidavits, Internal Revenue Service forms, indentures, installment sale agreements, lease or loan agreements, and other legal documents customarily prepared by Bond Counsel, as required for the issuance of each series of Bonds (the "Principle Documents").
3. Review relevant documents prepared by District staff, USDA representatives, financial advisors, or consulting engineers, related to or having a direct bearing on the issuance of the Bonds.
4. Review documentation with respect to any bond provisions, parity debt provisions and reserve fund provisions provided or required by USDA having a bearing on the issuance of the Bonds.

5. Review the various financing structures that may be available to the District for the securing of the Bonds. Our analysis will examine the range of capital borrowing methods available to the District, including, but not limited to, revenue bonds and certificates of participation.

6. Attend such meetings or hearings of the District Council, as well as working group meetings or conference calls as the District may request, and as Bond Counsel deems prudent and necessary.

7. Prepare final closing papers to be executed by the District required to effect delivery of the Bonds and coordination of the closing of the Bonds.

8. Render Bond Counsel's customary final legal opinion on the validity of each series of Bonds and the respective exemption from gross income for federal income tax purposes and from California personal income tax of interest thereon.

9. Prepare the required reports to the California Debt and Investment Advisory Commission (pursuant to section 8855 et seq. of the Government Code) respecting the sale of the Bonds and Form 8038-G to the Internal Revenue Service (pursuant to Section 149 of the Internal Revenue Code of 1986).

10. Prepare transcripts of the legal proceedings, containing originally signed copies of all resolutions, ordinances, legal agreements, disclosure statements, certificates and notices. Two copies shall be provided to the District, and every other member of the financing team shall be provided with one copy each.

Excluded Services Bond Counsel's services are limited to those specifically set forth above. Bond Counsel's services do not include representation of the District or any other party to the transaction in any litigation or other legal or administrative proceeding involving any of the Bonds, the Projects or any other matter. Bond Counsel's services also do not include legal services relating to the Projects, including but not limited to compliance with the California Environmental Quality Act, the National Environmental Policy Act, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, the Hazardous Material Transportation Act, the Resource Conservation and Recovery Act, the Federal Water Pollution Control Act, the Occupational Safety and Health Act, the Safe Drinking Water Act, the Porter-Cologne Water Quality Control Act, the Safe Drinking Water and Toxic Enforcement Act of 1986, the Hazardous Substance Account Act, the Hazardous Waste Control Act, or any determinations pertaining to completion and readiness for acceptance.

Bond Counsel's services also do not include any responsibility for compliance with state blue sky, environmental, land use, real estate or similar laws or for title to or perfection of security interests in real or personal property, including the acquisition of interests in real property, whether through gift, negotiation or the exercise of the power of eminent domain. Bond Counsel's services also do not include any responsibility the negotiation or preparation of joint powers agreements with other agencies. Bond Counsel will not be responsible for the services performed or acts or omissions of any other participant.

Also, Bond Counsel's services relating to a series of Bonds will not extend past the date of issuance of such corresponding series of Bonds and will not, for example, include services related to on-going administration, annexation, rebate compliance or continuing disclosure or otherwise related to the Bonds, proceeds of the Bonds or a refunding after issuance of the Bonds.

Bond Counsel may be willing to perform such excluded services on such terms as might be mutually agreed to at the time of need. The performance by Bond Counsel of services excluded by the above paragraph, if required by the District, shall be under separate written agreement.

Section 2. Compensation.

(a) Legal Fees for Bond Counsel Services. For all Bonds issued by the District, Bond Counsel shall be paid a flat fee of \$41,500. This fee shall be increased by \$2,500 on the twelfth month anniversary of this Agreement and each for each twelfth month anniversary thereafter until either the Bonds are issued or this Agreement is terminated in accordance with Section 3 below.

(b) Out-of-Pocket Expenses. In addition to the legal fees, Bond Counsel shall be reimbursed its normal and customary out-of-pocket expenses, including travel (including at of office fee of \$650 per day of travel) and customary mileage rates; parking charges and bridge tolls as incurred, photocopies at thirty-five cents per page, transcript preparation (which are expensed at \$400 per transcript) and distribution; telephone and facsimile charges as incurred, and postage and express delivery charges as incurred for each series of Bonds issued.

(c) Miscellaneous Legal Services. If and to the extent Bond Counsel is requested in writing (with a return written acknowledgment by Bond Counsel) by the General Manager to perform legal services that are outside the scope of services set forth in Section 1, Bond Counsel shall be paid an hourly rate of \$485 per hour—which is scheduled to increase to \$510 on January 1, 2021 (the “Hourly Rate”).

Section 3. Termination of Agreement and Legal Services.

This Agreement and all legal services to be rendered under it may be terminated at any time by written notice from either party, with or without cause. In that event, all finished and unfinished documents prepared for adoption or execution by the District, shall, at the option of the District, become its property and shall be delivered to it or to any party it may designate; provided that Bond Counsel shall have no liability whatsoever for any subsequent use of such documents. In the event of termination by the District, Bond Counsel shall be paid for all services rendered (it being hereby agreed that not less than 80% of legal fees are deemed earned upon Bond Counsel’s distribution of the Principal Documents), unless the termination is made for cause, in which event compensation, if any, shall be adjusted in the light of the particular facts and circumstances involved in the termination. This continuing right to receive compensation shall survive the term of this Agreement. If not sooner terminated as aforesaid, this Agreement and all legal services to be rendered under it shall terminate upon issuance of the final series of Bonds contemplated in this Agreement. Upon termination, Bond Counsel shall have no future duty of any kind to or with respect to the Projects, the Bonds or the District.

Section 4. Insurance.

Bond Counsel specifically represents that it maintains errors and omissions insurance applicable to the Bond Counsel services to be rendered under this Agreement.

Section 5. Nature of Engagement.

The District acknowledges that Bond Counsel regularly performs legal services for many private and public entities in connection with a wide variety of matters. Bond Counsel has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, contractors, suppliers, financial and other consultants/advisors, accountants, investment providers/brokers, providers/brokers of derivative products and others who may have a role or interest in the Bonds financing or the Project or that may be involved with or adverse to the District in this or some other matter. Bond Counsel agrees not to represent any such entity in connection with the Bonds financing, during the term of this Agreement, without the consent of the District.

Given the special, limited role of Bond Counsel described above, the District acknowledges that no conflict of interest exists or would exist, and waives any conflict of interest that might appear actually or potentially to exist, now or in the future, by virtue of this Agreement or any such other attorney-client relationship that Bond Counsel may have had, have or enter into, and the District specifically consents to any and all such relationships.

Section 6. Standards of Professional Conduct.

Bond Counsel and every employee thereof shall provide their services, advice and any reports in full compliance with all applicable law and professional standards. Bond Counsel represents that it is specially trained, experienced, expert and competent to perform the services required under this Agreement, and that each individual providing legal services is a member in good standing of the State Bar and is licensed to practice in California. Bond Counsel certifies that it will not accept representation in any matters, including litigation, under this Agreement if it or any employee thereof has any personal or financial interest therein.

Bond Counsel certifies that it accepts this retention because it has the time, energy, skills and ability necessary to perform the duties required in an efficient, trustworthy, professional and businesslike manner. It is understood that the services under this Agreement must be provided immediately, and that they are time-critical. Bond Counsel is engaged by District for its unique qualifications and skills.

Bond Counsel shall not subcontract, delegate or assign the services to be provided under this Agreement, in whole or in part, to any other person or entity not employed in Bond Counsel's firm without consent of District. Bond Counsel agrees that it will comply with all ethical duties, will maintain the integrity of the Bond Counsel-client relationship, and will take all steps available to preserve all applicable legal privileges, confidences, and records from disclosure; however, it is hereby understood and agreed that Bonds offerings are public in nature, and the District hereby waives its right to confidential communications, and protecting of records from disclosure.

Section 7. No Guarantee of Outcome.

District hereby acknowledges and agrees that this is a best efforts undertaking, and that no guarantee of success or outcome has been, or can be, made by Bond Counsel.

Section 8. Arbitration.

Any controversy, claim or dispute arising out of or relating to this Agreement, shall be settled solely and exclusively by binding arbitration in San Francisco, California. Such arbitration shall be conducted in accordance with the then prevailing commercial arbitration rules of JAMS/Endispute (“JAMS”), with the following exceptions if in conflict: (a) one arbitrator shall be chosen by JAMS; (b) each party to the arbitration will pay its pro rata share of the expenses and fees of the arbitrator, together with other expenses of the arbitration incurred or approved by the arbitrator; and (c) arbitration may proceed in the absence of any party if written notice (pursuant to the JAMS’ rules and regulations) of the proceedings has been given to such party. Each party shall bear its own attorneys fees and expenses.

The parties agree to abide by all decisions and awards rendered in such proceedings. Such decisions and awards rendered by the arbitrator shall be final and conclusive. All such controversies, claims or disputes shall be settled in this manner in lieu of any action at law or equity; provided however, that nothing in this Section shall be construed as precluding the bringing an action for injunctive relief or other equitable relief. The arbitrator shall not have the right to award punitive damages or speculative damages to either party and shall not have the power to amend this Agreement. The arbitrator shall be required to follow applicable law. If for any reason this arbitration clause becomes not applicable, then each party submits to the ongoing jurisdiction of the state of California and/or the United States District Court for the enforcement hereof.

Section 9. Insurance.

Bond Counsel specifically represents that it maintains errors and omissions insurance of a minimum of \$1,000,000/\$2,000,000 aggregate applicable to the Bond Counsel services to be rendered under this Agreement.

Section 10. Entire Agreement.

This Agreement contains the entire understanding between Bond Counsel and District. All previous proposals, offers and communications relative to the Project and this Agreement, whether oral or written, are hereby superseded except to the extent that they have been incorporated into this Agreement.

No future waiver of or exception to any of the terms, conditions, and provisions of this Agreement shall be considered valid unless specifically agreed to in writing by both Bond Counsel and District. No oral agreement or implied covenant shall be held to vary the provisions of this Agreement. This Agreement shall bind and inure to the benefit of the parties to this Agreement and any subsequent successors or assigns as may be permitted pursuant to the provisions of this Agreement.

Section 11. Modification.

Both District and Bond Counsel understand that it may be desirable or necessary during the execution of this Agreement for Bond Counsel or District to modify the scope of services provided for under this Agreement. Any material extension or change in the scope of work shall be discussed with District and all changes and their cost shall be memorialized in a written amendment to this original Agreement prior to the performance of the additional work.

Until a written change order is so executed, District shall not be responsible to pay any charges Bond Counsel may incur in performing such additional services, and correspondingly Bond Counsel shall not be required to perform any such additional services.

Section 12. Severability.

All sections and subsections of this Agreement are severable, and the unenforceability or invalidity of any of the sections or subsections of this Agreement shall not affect the validity or enforceability of the remaining sections or subsections of this Agreement, but such remaining sections or subsections shall be interpreted and construed in such a manner as to carry out fully the intention of the parties.

Therefore, if any part, term, or provision of this Agreement shall be held illegal, unenforceable, or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be effected by such holding and shall nevertheless continue in full force without being impaired or invalidated in any way.

Section 13. Waiver.

The waiver by either party of a default or breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent default or breach of the same or of a different provision of that party. No waiver or modification of this Agreement or of any covenant condition, or limitation contained in this Agreement shall be valid unless in writing and duly executed by the party or parties to be charged therewith.

Section 14. Counterparts.

This Agreement may be executed in any number of counterparts and each counterpart shall for all purposes be deemed to be an original, and all such counterparts shall together constitute but one and the same Agreement.

[Signature Page to Follow on Next Page]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers and representatives thereto duly authorized, all as of the day and year first above written.

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: _____

THE WEIST LAW FIRM

By: _____



QUOTATION

940 Riverside Pkwy #30
 West Sacramento, CA 95605
 PHONE: 877-348-0700
 FAX: 707-575-0700

CREATED DATE: October 5, 2020
 QUOTED BY: Kathy Richards
 REQUESTED BY: Olivia Mann
 PHONE: 707-998-3322 x101
 EMAIL: o.mann@clocwd.org

BILL TO: Clearlake Oaks CWD
 PO Box 709
 Clearlake Oaks, CA 95423

SHIP TO: Clearlake Oaks CWD
 12952 E. Hwy 20
 Clearlake Oaks, CA 9542

Subject to review: 6/30/2021

| SALESPERSON | PROPOSAL SUBJECT | SHIPPING TERMS | PAYMENT TERMS |
|----------------|------------------------|--------------------------------------------------------------------|---------------|
| Kathy Richards | Compound master meters | Prepay/No Charge For Shipments > \$35,000 FCA Factory/Warehouse | Net 30 Days |

| QTY | PRODUCT DESCRIPTION | UNIT PRICE | AMOUNT |
|-----|--------------------------------------------------------------------------|-------------|-------------|
| 2 | 4" Compound Series Meter, bronze with test plug *total lay length 20" | \$ 3,252.00 | \$ 6,504.00 |
| 2 | 2 ea. HR-E LCD encoder register (Hi/low), for 4" CS, Cubic Ft, 6' Nicor | \$ 133.00 | \$ 266.00 |
| 4 | ORION LTE-M Cellular endpoints, Nicor connectors, thru lid mounting kits | \$ 120.00 | \$ 480.00 |
| 1 | 6" Compound Series Meter, bronze with test plug *total lay length 24" | \$ 4,710.25 | \$ 4,710.25 |
| 1 | 2 ea. HR-E LCD encoder register (Hi/low), for 6" CS, Cubic Ft, 6' Nicor | \$ 133.00 | \$ 133.00 |
| 2 | ORION LTE-M Cellular endpoints, Nicor connectors, thru lid mounting kits | \$ 120.00 | \$ 240.00 |

Sales Tax: 7.25% Lake County
 Est. Lead Time: To be provided at time of order.

| | |
|------------------|--------------|
| SUBTOTAL | \$ 12,333.25 |
| SALES TAX | \$ 894.16 |
| FREIGHT | add |
| TOTAL | \$ 13,227.41 |

Notes and Assumptions:

Badger Meter continues to improve and redesign our products to provide our customers with state-of-the-art technology solutions. Therefore, Badger Meter reserves the right to provide our newest product solutions as an alternative to the proposed products, provided the replacement products meet the following requirements: are substantially similar to and are at least of equal quality and performance to, are in conformance with the requirements in the applicable specifications, meet the actual needs or are otherwise suitable for the intended use, and are priced at an amount that does not exceed the price of the quoted products.

THANK YOU FOR YOUR BUSINESS!!

This quotation is an offer, made subject to the terms & conditions found on our website:



QUOTATION

940 Riverside Pkwy #30
West Sacramento, CA 95605
PHONE: 877-348-0700
FAX: 707-575-0700

CREATED DATE: October 5, 2020
QUOTED BY: Kathy Richards
REQUESTED BY: Olivia Mann
PHONE: 707-998-3322 x101
EMAIL: o.mann@clowd.org

BILL TO: Clearlake Oaks CWD
PO Box 709
Clearlake Oaks, CA 95423

SHIP TO: Clearlake Oaks CWD
12952 E. Hwy 20
Clearlake Oaks, CA 9542

Subject to review: 6/30/2021

| SALESPERSON | PROPOSAL SUBJECT | SHIPPING TERMS | PAYMENT TERMS |
|----------------|------------------------|--------------------------------------------------------------------|---------------|
| Kathy Richards | Compound master meters | Prepay/No Charge For Shipments > \$35,000 FCA Factory/Warehouse | Net 30 Days |

| QTY | PRODUCT DESCRIPTION | UNIT PRICE | AMOUNT |
|-----|---------------------|------------|--------|
|-----|---------------------|------------|--------|

www.badgermeter.com/Company/Legal/Sales-terms.aspx

CLEARLAKE OAKS COUNTY WATER DISTRICT

**P.O. Box 709, 12952 E. HWY. 20
CLEARLAKE OAKS, CA 95423
(707) 998-3322**

RESOLUTION NO. 20-15

A RESOLUTION OF THE BOARD OF DIRECTORS OF CLEARLAKE OAKS COUNTY WATER DISTRICT ADOPTING THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19; and

WHEREAS, On March 9, 2020, the Lake County Public Health Officer declared a local emergency due to the threat of COVID-19, and the Lake County Board of Supervisors ratified said declaration on March 10, 2020; and

WHEREAS, on March 13, 2020, the Lake County Sheriff/Coroner/OES Director declared a local emergency recognizing the imminent threat of COVID-19 and the Lake County Board of Supervisors ratified said declaration on March 17, 2020; and

WHEREAS, on March 16, 2020, Governor Gavin Newsom began urging adults over age 65, and those at elevated risk of serious illness from COVID-19, take immediate steps to reduce their risk, including staying home as much as possible and practicing social distancing; and

WHEREAS, as of March 19, 2020, all Lake County K-12 schools closed and the Lake County Public Health Officer issued a Shelter in Place order to all of Lake County due to the imminent threat of COVID-19; and

WHEREAS, District employees exposed to COVID-19 may be or become temporarily unable to work due to illness caused by COVID-19 or quarantines related to COVID-19; and

WHEREAS, certain District employees may be at greater risk of acquiring COVID-19, due to their high number of interactions with members of the public, their own compromised immune systems or personal vulnerabilities to the effects of COVID-19, and/or exposure to co-workers who may show symptoms associated with the virus; and

WHEREAS, under the California Occupational Safety and Health Act (Cal-OSHA), employers, including District departments, are required to maintain safe and healthy working conditions for employees. Such conditions obligate departments to require an employee to go home if the employee is showing symptoms of a communicable disease (such as fever, coughing and/or shortness of breath); and

WHEREAS, the District is committed to providing its essential services which include essential functions, personnel and mission critical systems to our community under all circumstances and hazards; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Effective April 1, 2020 through December 31, 2020, permanent District employees are entitled up to 80 hours of Emergency Paid Sick Leave (EPSL) pursuant to H.R. 6201 Families First Coronavirus Response Act.
2. District employees that continued to work during the first six months of the pandemic and have not taken any time off due to a COVID-19 related incident will have 80 hours of PTO added to their PTO bank, employees that took time off during those first 180 days due to a COVID-19 related incident will have those hours deducted from their 80 hours. Employees that did take extended time off during the first 90 days of the pandemic will fill out a PTO request form stating it is EPSL and will be required to show proof of COVID-19 related incident, i.e., medical,

lack of child care, attending to a family member with COVID-19. If the employee requires more than the 80 hours of EPSL, they will be allowed to use regular PTO or CTO.

3. District employees are designated under Government Code Section 3100 as Disaster Service Workers (DSW), and any time there is a declared local emergency shall be required to return to work or remain at work for a disaster or emergency-related assignment. As DSWs, employees may be deployed to different work sites than usual, or be asked to perform work duties or tasks that are different from their regular work responsibilities. No employee will be assigned duties they are not qualified or trained to perform.

THE ABOVE RESOLUTION is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a regular meeting thereof held on the 15th day of October 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: _____
Margaret Medeiros, Board President

Attest: _____
Olivia Mann, Board Secretary