

# CLEARLAKE OAKS COUNTY WATER DISTRICT

## POLICY PERTAINING TO HIRING OF PERSONNEL

Hiring of personnel will be to fulfill open positions previously approved by the Board of Directors and will be posted on the District's website for 10 days when time allows. It will be at the discretion of the General Manager if the 10 day posting will benefit the District or if immediate hiring is required. If the 10 day posting is in effect, all applicants must fill out a job application that must be received at the Administration Building by the time and date that is posted on the website, applications will be accepted via in person, fax, mail and email. All qualified applicants will be interviewed by the General Manager. Hiring of personnel will be solely at the discretion of the General Manager.

The above policy is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a regular meeting thereof held on the 19th day of March, 2020 by the following vote:

**AYES:** MEDEIROS, HELTHALL, DOULHER, HIGGINS, HERMAN

**NOES:**

**ABSENT:**

**ABSTENTIONS:**

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: \_\_\_\_\_

Stanley Archacki, Vice President

Attest: \_\_\_\_\_

Olivia Mann, Board Secretary

