

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

May 3, 2016

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 24 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order – 1:02 p.m.

Pledge of Allegiance

Roll Call

- √ Mrs. Margaret Medeiros, President √ Mr. Karl Hosier, Vice President
- √ Mrs. Judy Heeszal, Director (arrived at 1:15) √ Ms. Dena Barron, Director
- √ Mr. Richard Kuehn, Director

- √ Mr. Alan Gardner – General Manager Mr. Jason Mitchell – Operations Manager (absent)
- √ Mrs. Dianna Mann - Secretary to the Board

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

1. Agenda (Old Business)

- a. **(1:55)** Discussion and review of 2016-2017 Budget

Action Taken: No Action

- b. **(1:24:49)** Discussion and approval of District's Organization Chart

Action Taken: (1:42:13) Consensus of the Board that once the Organization Chart is approved, titles cannot be changed without Board approval. Consensus of the Board to have all legal correspondence from this time forward in writing and to cc all Board members only.
No action taken on Organization Chart

- c. **(1:42:24)** Discussion and consideration of hiring a compensation scale company

Action Taken: Board directed staff to get all salaries around the lake for comparison

- d. **(2:15:14)** Discussion and review of Generator at Water Plant

Action Taken: Consensus of the Board to continue looking for generator between \$35,000 and \$40,000

Directors and Committee's Reports and Comments:

Emergency closed session called at 1:28 pm

- a. Real estate negotiations – easement pursuant to Government Code Section 54956(8)

Open Session Time: 1:35 pm

Action taken in closed session: Motion not to renew the District's option on 661 Keys Blvd.

KUEHN/BARRON M/S/C

AYES: MEDEIROS/HOSIER/HEESZEL/BARRON/KUEHN

NOES: NONE

ABSTAIN: NONE

Adjournment

Time: 3:38 pm

SIGNED:


Margaret Medeiros, Board President

ATTESTED TO:


Dianna Mann, Board Secretary