

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION: A request for a disability related modification or accommodation necessary to participate in a Board of Directors or Committee meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting.

Agendas and supporting documents for regular public meetings are available for public inspection at the Clearlake Oaks County Water District Administration building 72 hours prior to the meeting.

February 4, 2016

This meeting will be recorded for transcription purposes only.

Call to Order – 9:03 a.m.

Pledge of Allegiance

Board of Directors and Staff Roll Call

- √ Mrs. Margaret Medeiros, President √ Mr. Karl Hosier, Vice President
- √ Mrs. Judy Heeszal, Director √ Ms. Dena Barron, Director, arrived at 9:04 a.m.
- √ Mr. Richard Kuehn, Director, excused himself at 12:25 p.m.

- √ Mr. Alan Gardner – General Manager □ Mr. Dan Hodem – Operations Manager, absent
- √ Mrs. Dianna Mann - Secretary to the Board

Public comment on non-agenda items

Members of the public may address the legislative body, for up to three minutes on any item of interest to the public that is within the subject matter jurisdiction of the legislative body. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights.

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: (1) A determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.5 of the Brown Act); or (2) A determination by a two-thirds vote of the legislative body or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

1. Agenda (New Business)

- a. **(1:53)** Roles and Responsibility training by California Rural Water Association

Recess called at 12:02

In session at 12:05

Action Taken: No Action

- b. Discussion and consideration of Consumer Claim for 13330 1st Street

Action Taken: Carried Forward

- c. Discussion and consideration of MC Engineering Invoice No. 1323-2, dated 12/31/15, in the amount of \$29,014.86 for the Water Distribution Study

Action Taken: Carried Forward

- d. Discussion and consideration of MC Engineering Invoice No. 1322-2, dated 12/31/15, in the amount of \$8,862.50 for the USDA Wastewater Facility Improvements Project

Action Taken: Carried Forward

- e. Discussion and consideration of scheduling Directors for check signing or other business that require signatures

Action Taken: Carried Forward

- f. (3:08:58) Discussion and consideration of rental & permanent generators and electrical panel for Water Plant

Action Taken: Board directed General Manager to continue to look for a permanent 250kw generator and to delay the rental of generator until staff sees what is available, also, the General Manager will bring more information regarding specs of 250kw generator

- g. Discussion and consideration of sand bags

Action Taken: No Action

Closed Session

Time: 12:18

- a. Discussion and consideration of update of anticipated litigation with Aircon Energy pursuant to Government Code 54956(b)

Action Taken: No Action

- b. Discussion and consideration of staff job restructure and revision pursuant to Government Code Section 54957(b)(1)

Action Taken: General Manager's decision

Open Session

Time: 12:25 p.m.

Recess for lunch at 12:26
In session: 12:34 pm.

Recess called at 1:18 p.m.
In session: 1:28 p.m.

Directors and Committee's Reports and Comments:

Adjournment

Time: 4:15 p.m.

SIGNED:


Margaret Medeiros, Board President

ATTESTED TO:


Karl Hosier, Vice President