

**CLEARLAKE OAKS COUNTY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

DECEMBER 19, 2019

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

- Mrs. Margaret Medeiros, President Mr. Karl Hosier, Vice President
- Mr. Samuel Boucher, Director Mr. Stanley Archacki, Director, Mrs. Barbara Higman, Director
- Mrs. Dianna Mann – General Manager Mrs. Olivia Mann - Secretary of the Board

In the audience, our Chief Operators

- Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water, Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. **Staff Written Operational Reports**
 - a. Customer Service
 - b. Chief Distribution Operator- Unavailable
 - c. Water Plant Lead Operator
 - d. Wastewater Plant Chief Operator
 - e. General Manager
2. **Financial Reports for review and approval**
 - a. November 2019, QB balance sheet and profit & loss statements
 - b. Bank account balances and accounts receivable
 - c. Employee payroll report
 - d. Aged trial balance summary
 - e. Vendor aging report, accounts payable breakdown

3. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 11-21-19
- b. Minutes of Special Meeting 11-26-19

4. Bills

- a. MC Engineering invoice number 1867, dated 12/5/19, in the amount of \$26,366.33 for the Waste Water Infrastructure Improvements Project
- b. MC Engineering invoice number 1868, dated 12/5/19, in the amount of \$22,038.80 for the USDA Meters and Water Tank PER (USDA application for water projects)
- c. T & S Construction invoice number 7, dated 11/27/19, in the amount of \$428,972.50 for Phase 3 of the Wastewater Infrastructure Improvements

Action Taken: _____

5. Agenda (Old Business)

- a. Discussion and consideration of approving purchasing contract for the new 2019 Vac-Con truck

Action Taken: _____

6. Agenda (New Business)

- a. Discussion and consideration to surplus the 1994 Vac-Con truck, VIN # 1FDYR82E9RVA38144

Action Taken: _____

- b. Discussion and update of vehicle hit and run accident at the Water Treatment Plant on 12/8/19

Action Taken: _____

- c. Discussion and consideration of replacing the totaled Toyota with a 2018 Ram 1500 not to exceed \$30,768.00 (insurance payment will help off-set cost)

Action Taken: _____

- d. Discussion and consideration of replacing the totaled Ford 150 with a 2017 Ram 1500 SLT not to exceed \$25,000 (insurance payment will help off-set cost)

Action Taken: _____

- e. Discussion and consideration of Arrow Fencing proposal in the amount of \$17,000.00 to replace the damaged fence from the hit and run accident and to finish the fence and gate at opposite end of plant yard.

Action Taken: _____

- f. Discussion and consideration of continuing to allow the LAIF account to serve as a bridge between the payments of the Waste Water Infrastructure Improvement invoices and until the District receives reimbursement checks from State, this can take eight to twelve weeks

Action Taken: _____

g. Discussion and approval of the new organizational chart

Action Taken: _____

h. Discussion and acknowledgement of award from JPIA regarding Presidents Special Recognition

Action Taken: _____

i. Discussion and nominations and elections of Board President and Vice President

Action Taken: _____

Adjournment

Time: _____

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

December 13, 2019 - Board Letter

Administration

- ∂ Received \$506.42 in payments towards our <120 Aged Receivables this past month, this stems from past due accounts reported to the County of Lake, payment arrangements, and closed accounts (Payments from escrow). We should be receiving the first half of the tax roll check within the next 30 days
- ∂ We had no water quality complaints (WQC) this month
- ∂ Actively training Susie on the billing desk, things have been a little crazy the last few months so we haven't been training as much. I am putting together a billing binder within the new system for her to have as a reference. I will also be training her on other aspects of my desk, not necessarily billing related
- ∂ We initially tried creating an interface between Beacon (Badger) and UMS to allow the pilot meter reads to come in automatically, after further review, we decided this is not the best course of action along with the high quote we received from UMS to create the interface.
- ∂ Actively reviewing water code samples provided by Scott Nave to implement within the district, I am hoping to start writing the beginning stages of the code by the start of February.
- ∂ The year is coming to a close, I have been working within payroll getting ready for end of year reports and filing of W-2's
- ∂ Due to not charging usage for the month of October, and playing catch up in November we have a littoral credit for Yolo County and will not be paying them this month. I have sent the statements to Yolo and have been in contact with them regarding this.
- ∂ REACH has received our enrollment forms and payment, Nicole Vice, our representative has advised that everyone enrolled will be receiving a starter package in the mail within the next few weeks.

All the best,
Olivia Mann

A

Water Treatment Plant

Board Letter December 2019

Would like to start off by welcoming Kurt Jensen as the new Chief Plant Operator.

- Actively working on our water sampling program to ensure compliance, I'm hoping that will be complete before Christmas
- Received a quote for the fence that was destroyed by the accident. There is also a quote to add barbwire to the existing fence in order to secure plant.
- The cement pad construction for the Sodium Permanganate tote will begin after the first of the year, weather permitting.
- I've been training Kurt Jensen, our new Chief Plant Operator and acclimating him to the operation and daily routines of the plant, as well as the data entry and monthly reports.

David Valerga -Lead Water Plant Operator

CLEARLAKE OAKS COUNTY WATER DISTRICT
Wastewater Treatment Plant Report
December 2019

Reporting Period: November 2019
From: Francisco Castro, CPO
To: Clearlake Oaks County Water District Board of Directors
December 13, 2019

The total gallons that the waste plant received were 8.22MG averaging 265,000 gallons a day. The total gallons that were treated for the month were 6.42MG averaging 206,000 gallons a day (143 gpm). The lake level averaged at 2.89' ending at 2.98' by the end of the month. The plant at this time is running fine. All testing in lab and outsourced was in compliance with our WDR.

As reported on last month's board letter, we were forced to shut down our effluent pumps down due to the Kincadee fire. This fire affected the Geysers and Special Districts which in turn affected us. We did everything in our end to avoid going into emergency pond #1 by storing as much effluent within our system but due to the extended time of our shut down, on the 18th we had no option than to go into emergency pond #1. From the 18th through the 21st we were forced to go over into the pond by using our outfall located in the CCC. The total gallons that were introduced into this pond were 654,000 gallons all of which percolated into the ground. Due to this event, I submitted the proper reporting to the state within a 10 day period as regulated in our permit. On the 22nd I received a call from Special Districts allowing us to start up our pumps. We continue to pump at this time.

We are now back using our new clarifier. The maintenance needed was performed and it was also inspected. In order to achieve this, the new structure was drained and the old clarifier was put online. There were some minor repairs that T&S completed before putting back on line. At this time we continue to prepare for the winter and the wet weather this year will bring.

All maintenance, alarm checks and safety meetings have been successful for this month.

Thank you,
Francisco Castro
WWTP Chief Plant Operator
f.castro@clowd.org

Clearlake Oaks County Water District
December 19, 2019

I received an email from Amy Little informing me that State is requiring the District to hire a T-3 for our Chief Plant Operator as soon as possible, and that our current agreement with an out of area T3 Operator was not acceptable. So, I would like to introduce to you to our new Water Chief is Kurt Jensen. I believe that Kurt will be an asset to our team and I look forward to working with him in the future. You will meet him at the meeting.

The District has been hit hard with vandalism the last four months. In August the window to the General Managers office was broken, December 5th, a personal car of one of our on-call operators was broken into and the window to the water plant was broken, then on December 8th a hit and run car accident caused considerable damage to the water plant taking out the fence, totaling two District trucks and damaging a third. At this time the authorities have no suspects or information regarding this incident. I believe the next step toward better security is a motion censored flood light that will light up the whole yard to assist the security cameras in being more effective.

We are currently holding interviews for the open position in D/C and hoping to have this position filled after the first of the year.

I am working with John Benoit with LAFCO to draft a Resolution to officially clean up the boundaries of CSA 16 that the Board voted on last month. I will also be working with Dick Carlile to complete the necessary forms required.

USDA called me regarding their grant money for 2020. They will only receive approx. \$10 million for the entire state and they have requested me to pick the top three projects. I picked the installation of the Harvey tank, the road leading to the Harvey tank and new meters and backflows. We will work with State on the remainder of the water projects, however, their latest word is money may not be available until 2021.

Please see attached the updates for the Waste Water Infrastructure Improvements Project.

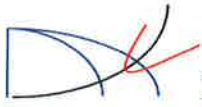
It is with a very heavy heart that District has to say good bye to our hard working Director Karl Hosier. I have come to lean and depend on his caring, thoughtful and very insightful opinions. I want to thank him for always being just a phone call away and taking time not to just answer questions, but explain them. I wish nothing but the best for him and his wife in their future endeavors, and may the road rise to meet you, and may the wind be always at your back.

Please refer to individual department letters for additional details.

As always, a huge thank you to Staff for working hard and taking pride in a job well done.

I hope everyone has an amazing holiday.

Respectfully Submitted,
Dianna Mann
General Manager



Report Date: December 9, 2019

To: Dianna Mann, CLOCWD General Manager

From: Mark Carey, P.E., MC Engineering Principal Engineer

RE: CLOCWD USDA Funded PER and Initial Design Services Proposal

Billing Period: November 2019 (Invoice #1868)

I. Project Status Update

Work on the project included the following:

- Drafting Electrical and Mechanical Sheets for Harvey Tank
- Modeling for Water Lines and Tanks
- PER Draft Finalization and Submittal
- Site Visit and coordination meetings with Dianna
- Coordination with Reef Atwell for USDA Design cost update
- Review of design budget for project
- Contract setup and monthly invoicing
- Drafting and Design for DMA location determination
- GIS mapping of proposed tank and water lines for Hwy 20 Design
- RD Apply preparation for submittal
- Review of geotechnical report and revisions based on coordination with RGH to tank site earthwork

II. Budget Status Update

Total Engineering Design and Construction Budget:

| | |
|---------------|---------------------|
| Phase 1: | \$67,460.00 |
| Phase 2: | <u>\$141,310.00</u> |
| Total: | \$208,770.00 |

This Invoice: \$22,038.80 (\$4,175.00 Phase 1; \$17,863.80 Phase 2)

Cost to Date: \$191,791.30 (67,021.71 Phase 1; \$124,769.59 Phase 2)

Cost to Complete: \$16,978.70 (\$438.29 Phase 1; \$16,540.41 Phase 2)

III. Projected Tasks for December 2019

- Harvey Tank design development
- RD Apply Application Letter of Conditions finalization
- Meter RFP draft documentation development and first draft submittal
- USDA funding procurement

IV. Budget Status and Added Scope Items

- Due to the hydraulic modeling required for the PER study for prioritizing distribution main replacements, combined with including several additional projects in the PER, it may be necessary to request additional funding to complete the Harvey Tank and Meter RFP Designs.

Report Date: December 5th, 2019

To: Dianna Mann, CLOCWD General Manager

From: Mark Carey, P.E., MC Engineering Principal Engineer

RE: CLOCWD SWRCB Funded Sewer Infrastructure Project

Billing Period: November, 2019

I. Engineering Project Status Update

Work on the project during November included the following:

- Conducting bi-weekly construction meetings, preparation of agenda and minutes
- Coordination with special inspections (soil compaction)
- Addressing RFIs and issuing Plan Clarifications
- Daily onsite inspection at Lift Stations and CIPP point repairs
- Submittal review for CIPP materials
- Completion of Lift Station 10 contract change order.

Note: since LS 10 was not included within the original bid package additional design services were necessary to incorporate the LS 10 design as a contract change order. MCE is proposing that an additional amount of \$3,272.93 be included within the engineering design and construction budget to account for these services.

II. Budget Status Update

Total Engineering Design and Construction Budget: \$655,985.80

This Invoice: \$26,366.33

Cost to Date: \$546,717.75

Cost to Complete: \$109,268.05

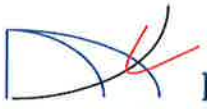
III. Projected Tasks for December, 2019

- Weekly coordination meetings and calls with T&S Construction
- Continue to review and process submittals
- Continue to address RFIs and CCOs
- Continue on site inspections at each lift station as necessary as well as CIPP rehab work
- Design SEPS shut-off valve, as requested by the District and submit to T&S as a contract change order

Project Progress:

Construction milestones completed September include:

- Installation CMU trusses, sheathing, sheetrock, insulation, and various electrical conduits within building
- Installation of concrete driveway as LS7, final compaction of AB and site pavement
- Coating of discharge piping and valves at LS7
- Installation of power pole and conduits at LS 2
- Finished point repairs on Blue Heron and Island Cir
- Installation of Big Oaks manhole on Hwy 20
- Pavement and curb repair on Blue Heron
- Potholing discharge line at LS 2



- Installation of conduits at LS 9

At this time T&S has completed nearly 60% of the Phase 3 in terms of contract price. After completion of the improvements at the SEPS and LS 2 by mid to late January it is expected that percentage completion will be closer to 90%. MCE expects project closeout to occur in mid to late February assuming no severe weather patterns inhibit work. We also expect that T&S will request additional contract time for the additional improvements at LS 10 and the SEPS. Based on MCE's remaining budget, at this time, MCE is prepared to continue construction management services into late February.

Clearlake Oaks County Water District
Summary Balance Sheet
As of November 30, 2019

| | <u>Nov 30, 19</u> |
|---------------------------------------|-----------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | 1,721,117.78 |
| Other Current Assets | 1,757,265.42 |
| Total Current Assets | <u>3,478,383.20</u> |
| Fixed Assets | <u>14,195,648.68</u> |
| TOTAL ASSETS | <u>17,674,031.88</u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | 452,581.75 |
| Credit Cards | 4,827.32 |
| Other Current Liabilities | -39,839.91 |
| Total Current Liabilities | <u>417,569.16</u> |
| Total Liabilities | 417,569.16 |
| Equity | <u>17,256,462.72</u> |
| TOTAL LIABILITIES & EQUITY | <u>17,674,031.88</u> |

Clearlake Oaks County Water District
Balance Sheet
 As of November 30, 2019

| | Nov 30, 19 |
|---|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 102.10 · CRP PC - 6192 | 5,130.68 |
| 102.12 · 102.12 - RESERVE - 8503 | 50,200.00 |
| 102.001 · GL - 9122 (Old Acct. # 053420019) | 51,856.90 |
| 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 10135... | |
| CIP Deposits 2014 | 189,000.00 |
| 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 101... | 1,023,671.01 |
| Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS ... | 1,212,671.01 |
| 102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERI... | 88.98 |
| 102.02 · CRP Water - 6990 | 107,856.64 |
| 102.03 · CRP Sewer - 3745 | 293,313.57 |
| Total Checking/Savings | 1,721,117.78 |
| Other Current Assets | |
| 103 · PETTY CASH (PETTY CASH - WAS 1013200) | 306.59 |
| 104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201) | 29,609.68 |
| 130 · Const In Progress - Studies | 128,065.89 |
| 132 · CIP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS ... | 983,511.67 |
| 135 · CIP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1... | 249,148.33 |
| 114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - W... | 351,149.26 |
| 115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 109... | 15,474.00 |
| Total Other Current Assets | 1,757,265.42 |
| Total Current Assets | 3,478,383.20 |
| Fixed Assets | |
| 138 · USDA Water Improvements | 185,875.19 |
| 128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installio... | 1,946,887.93 |
| 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation ... | |
| 121.1 · Sidewalk Project - District Exp | 115,500.66 |
| 121 · Wtr Dist & Wtr Storage Projects (Replacement or installati... | 151,424.44 |
| Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or install... | 266,925.10 |
| 131 · Waste Water Plant | |
| 131.1 · Pumps/Equipment | 10,842.84 |
| 131 · Waste Water Plant - Other | 54,678.79 |
| Total 131 · Waste Water Plant | 65,521.63 |
| 126 · Forcemain (phase 1) Cap. Imprv. | 1,253,598.85 |
| 123 · USDA - Sewer Plant Cap Imprvmt | 4,265,559.43 |
| USDA Project | 238,835.93 |
| 127 · Water Plant | |
| 127.7 · Ozone System | 12,785.71 |
| 127.6 · Swan AMI Turbiwell Monitor | 25,079.10 |
| 127.5 · A/C installation for Filter Rm | 750.00 |
| 127.4 · PH System | 9,959.72 |
| 127.2 · Harvy Vault Chlor Inject Proj | 1,408.61 |
| 127.1 · Major Equipment | 177,077.82 |
| 127 · Water Plant - Other | 193,802.17 |
| Total 127 · Water Plant | 420,863.13 |
| 120 · District General CIP (EQUIPMENT - WAS 1011181) | |
| 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - W... | 1,921,549.25 |
| 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | 31,171.49 |
| 120.90 · Vehicles/Generators/Trailers | 245,154.54 |
| 120 · District General CIP (EQUIPMENT - WAS 1011181) - Other | 13,859.93 |
| Total 120 · District General CIP (EQUIPMENT - WAS 1011181) | 2,211,735.21 |
| 122 · Bldgs/Grounds Cap Improvements | 8,529,449.57 |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SE... | |
| 124.30 · Lift Stations | |

Clearlake Oaks County Water District

Balance Sheet

As of November 30, 2019

| | Nov 30, 19 |
|--|----------------------|
| 124.31 · Lift Station 7 Bypass | 66,042.23 |
| 124.30 · Lift Stations - Other | 46,264.48 |
| Total 124.30 · Lift Stations | 112,306.71 |
| 124.50 · Mains | 14,788.58 |
| 124.60 · Meters | 700.00 |
| 124.90 · Water Tanks | 5,215.04 |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - ... | 3,232,963.77 |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM... | 3,365,974.10 |
| 125 · Land - Dist. Cap. Improvements | 300,478.61 |
| 129 · ALLOW. FOR DEPRECIATION | -8,856,056.00 |
| Total Fixed Assets | 14,195,648.68 |
| TOTAL ASSETS | 17,674,031.88 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 20... | 452,581.75 |
| Total Accounts Payable | 452,581.75 |
| Credit Cards | |
| 210 · Cal Card | |
| 210.13 · WAB - Jeremy - 2499 | 926.99 |
| 210.12 · WAB- Francisco - 2481 | 319.03 |
| 210.11 · WAB - Dan - 2507 | 788.68 |
| 210.10 · WAB - Dianna - 2473 | 2,792.62 |
| Total 210 · Cal Card | 4,827.32 |
| Total Credit Cards | 4,827.32 |
| Other Current Liabilities | |
| Annual Depreciation | 249,035.55 |
| 224 · USDA Retainage | 10,000.00 |
| 280 · Loan | |
| 280.12 · USDA Loan | 702,317.29 |
| 280.10 · Bridge for I & I Rehab Project (Use LAIF until Stat... | -1,072,000.00 |
| Total 280 · Loan | -369,682.71 |
| 221 · Health Ins - EE Portion | -1,115.62 |
| 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) | |
| 223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHM... | 2,317.31 |
| 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW G... | -2,158.55 |
| Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW... | 158.76 |
| 223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DE... | -513.84 |
| 223.80 · GASB 68 Pension (- WAS 2097190) | 16,533.00 |
| 223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS ... | 1,929.72 |
| 223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENS... | 54,922.20 |
| 24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts... | -1,106.97 |
| Total Other Current Liabilities | -39,839.91 |
| Total Current Liabilities | 417,569.16 |
| Total Liabilities | 417,569.16 |
| Equity | |
| 302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300) | 5,956,568.19 |
| 304 · Opening Balance Equity (Opening balances during setup po... | -584,283.24 |
| 306 · Retained Earnings - OLD (Undistributed earnings of the corp... | 9,319,160.84 |
| Net Income | 2,565,016.93 |
| Total Equity | 17,256,462.72 |

1:34 PM

12/11/19

Accrual Basis

Clearlake Oaks County Water District

Balance Sheet

As of November 30, 2019

TOTAL LIABILITIES & EQUITY

Nov 30, 19

17,674,031.88

Clearlake Oaks County Water District

Profit and Loss

12/10/19

July through November 2019

Accrual Basis

| | Admin (GL) | Sewer (GL) | Water (GL) | Total GL | TOTAL |
|---|--------------------|-------------------|-------------------|---------------------|---------------------|
| Income | | | | | |
| Income | | | | | |
| 410 · Client Reg Pmt | 0.00 | 404,190.35 | 500,332.90 | 904,523.25 | 904,523.25 |
| 420 · Connection Fees | 0.00 | 0.00 | 20,300.00 | 20,300.00 | 20,300.00 |
| 430 · Penalty & Interest | 0.00 | 9,541.13 | 11,268.79 | 20,809.92 | 20,809.92 |
| 440 · Misc Revenue | 0.00 | 0.00 | 12,908.30 | 12,908.30 | 12,908.30 |
| 450 · Other - Non S/W Rev | 0.00 | 26,049.57 | 26,049.56 | 52,099.13 | 52,099.13 |
| Total Income | 0.00 | 439,781.05 | 570,859.55 | 1,010,640.60 | 1,010,640.60 |
| Total Income | 0.00 | 439,781.05 | 570,859.55 | 1,010,640.60 | 1,010,640.60 |
| Gross Profit | 0.00 | 439,781.05 | 570,859.55 | 1,010,640.60 | 1,010,640.60 |
| Expense | | | | | |
| Salaries & EE Benefits | | | | | |
| 505 · Salaries & Wages | 132,584.42 | 106,110.54 | 77,360.00 | 316,054.96 | 316,054.96 |
| 520 · FICA - District Share | 9,895.56 | 7,770.92 | 5,907.84 | 23,574.32 | 23,574.32 |
| 530 · Medical Ins - Dist Share | 28,111.90 | 35,100.70 | 8,685.50 | 71,898.10 | 71,898.10 |
| 540 · PERS - District Share | 35,222.50 | 6,655.72 | 3,264.26 | 45,142.48 | 45,142.48 |
| 550 · Unemployment | 3,076.00 | 0.00 | 0.00 | 3,076.00 | 3,076.00 |
| 560 · Workers Comp Ins | 1,994.69 | 5,727.26 | 4,533.92 | 12,255.87 | 12,255.87 |
| Total Salaries & EE Benefits | 210,885.07 | 161,365.14 | 99,751.62 | 472,001.73 | 472,001.73 |
| Services & Supplies | | | | | |
| 610 · Bank Fees | 8,309.33 | 0.00 | 0.00 | 8,309.33 | 8,309.33 |
| 620 · Communications & Internet | 1,970.33 | 1,527.63 | 2,438.02 | 5,935.98 | 5,935.98 |
| 622 · Board Exp | 765.78 | 0.00 | 0.00 | 765.78 | 765.78 |
| 625 · Equip - Field (\$300-\$4999) | 0.00 | 550.31 | 0.00 | 550.31 | 550.31 |
| 630 · Equip - Office | 785.27 | 691.35 | 107.24 | 1,583.86 | 1,583.86 |
| 640 · Fuel & Oil | 0.00 | 6,063.06 | 5,098.26 | 11,161.32 | 11,161.32 |
| 645 · Insurance | 0.00 | 25,467.02 | 25,467.01 | 50,934.03 | 50,934.03 |
| 657 · Lab | 0.00 | 5,631.00 | 7,995.36 | 13,626.36 | 13,626.36 |
| 660 · Memberships & Subscription | 775.06 | 27,917.93 | 14,565.92 | 43,258.91 | 43,258.91 |
| 665 · Mileage Reimb | 106.73 | 0.00 | 0.00 | 106.73 | 106.73 |
| 670 · Postage & Shipping | 5,229.75 | 0.00 | 0.00 | 5,229.75 | 5,229.75 |
| 675 · Professional Services | 8,998.59 | 3,190.42 | 7,016.35 | 19,205.36 | 19,205.36 |
| 685 · Rents | 5,103.23 | 0.00 | 5,297.01 | 10,400.24 | 10,400.24 |
| 690 · Safety & Security | 424.50 | 2,324.55 | 1,987.33 | 4,736.38 | 4,736.38 |
| 700 · Tools & Instruments | 0.00 | 8.03 | 116.21 | 124.24 | 124.24 |
| 703 · Supplies - Clothing & Perso... | 0.00 | 1,187.70 | 839.68 | 2,027.38 | 2,027.38 |
| 705 · Supplies - Office | 3,981.00 | 746.31 | 679.24 | 5,406.55 | 5,406.55 |
| 715 · Supplies-Chemicals-Operat... | 0.00 | 9,708.89 | 28,417.25 | 38,126.14 | 38,126.14 |
| 720 · Supplies - Inventory - Other | 0.00 | 2,843.51 | 1,486.46 | 4,329.97 | 4,329.97 |
| 730 · Taxes - Licenses | 34.62 | 0.00 | 0.00 | 34.62 | 34.62 |
| 735 · Training/Classes/Certs/Clas... | 1,861.90 | 281.50 | 146.50 | 2,289.90 | 2,289.90 |
| 745 · Travel / Lodging | 480.55 | 65.78 | 65.77 | 612.10 | 612.10 |
| 750 · Utilities | 1,744.41 | 31,330.31 | 72,983.41 | 106,058.13 | 106,058.13 |
| 760 · Waste Disposal | 252.45 | 20,494.86 | 1,547.49 | 22,294.80 | 22,294.80 |
| 795 · Yolo Co | 0.00 | 0.00 | 23,201.64 | 23,201.64 | 23,201.64 |
| 798 · Reconciliation Discrepanci... | 20.00 | 0.00 | 0.00 | 20.00 | 20.00 |
| Total Services & Supplies | 40,843.50 | 140,030.16 | 199,456.15 | 380,329.81 | 380,329.81 |
| Repairs & Replacement | | | | | |
| 810 · R&R Buildings & Grounds | 1,818.73 | 846.65 | 29.44 | 2,694.82 | 2,694.82 |
| 832 · R&R Mains and Sewer Lines | 0.00 | 0.00 | -550.97 | -550.97 | -550.97 |
| 840 · R&R Vehicles | 0.00 | 875.00 | 875.00 | 1,750.00 | 1,750.00 |
| Total Repairs & Replacement | 1,818.73 | 1,721.65 | 353.47 | 3,893.85 | 3,893.85 |
| Total Expense | 253,547.30 | 303,116.95 | 299,561.14 | 856,225.39 | 856,225.39 |
| Net Income | -253,547.30 | 136,664.10 | 271,298.41 | 154,415.21 | 154,415.21 |

**Clearlake Oaks Co Water District
PROJECTED BUDGET 2019-2020**

5

Target % > **42%**

| As of November 2019 Summary | <u>WATER</u> | | | | <u>SEWER</u> | | | |
|--|----------------|----------------|----------------|-----|------------------|-----------------|---------------|-----|
| | Budget | | Actual YTD | | Budget | | Actual YTD | |
| | Annual | YTD | Amount | % | Annual | YTD | Amount | % |
| Total Operating Revenue | 1,242,554 | 517,731 | 570,860 | 46% | 929,418 | 387,258 | 439,781 | 47% |
| Total Operating Expenses | 972,572 | 394,822 | 426,131 | 44% | 1,037,590 | 432,329 | 429,650 | 41% |
| Operating Balance (loss) | 269,982 | 122,909 | 144,730 | | (108,172) | (45,072) | 10,132 | |
| 420 Connection Fees | 30,000 | 12,500 | 20,300 | 68% | 20,000 | 8,333 | - | 0% |
| 435 | | | | | | | | |
| 450 Other - Non S/W Rev | 96,000 | 40,000 | 26,050 | 27% | 100,000 | 41,667 | 26,050 | 26% |
| Reserves | 150,000 | 62,500 | 62,500 | 42% | - | - | - | 0% |
| Net Change In Net Position (loss) | 245,982 | 112,909 | 128,580 | | 11,828 | 4,928 | 36,182 | |

Current Revenue Notes:

| |
|---|
| 440- Misc Water = Bulk Water |
| 450 - Other - Non S/W Rev: ATT Lease and Tax Roll |

| | |
|----------------------|-----------------------|
| General Ledger | \$316,955.39 |
| District CRP | \$360,702.33 |
| Paradise Cove CRP | \$6,501.40 |
| Paradise Cove Escrow | \$0.00 |
| Reserve | \$62,700.00 |
| LAIF | \$1,169,671.01 |
| Total | \$1,916,530.13 |

Past Revenue Notes

| |
|--|
| |
| |
| |
| |

| As of November 2019 Operating Revenue | <u>WATER</u> | | | | <u>SEWER</u> | | | |
|--|------------------|----------------|----------------|------------|----------------|----------------|----------------|------------|
| | Budget | | Actual YTD | | Budget | | Actual YTD | |
| | Annual | YTD | Amount | % | Annual | YTD | Amount | % |
| 410 Client Reg Pmt | 1,182,554 | 492,731 | 500,333 | 42% | 909,418 | 378,924 | 404,190 | 44% |
| 430 Penalty & Interest | 30,000 | 12,500 | 11,269 | 38% | 20,000 | 8,333 | 9,541 | 48% |
| 440 Misc | 30,000 | 12,500 | 12,908 | 43% | 0 | 0 | - | 0% |
| Total Revenue > | 1,242,554 | 517,731 | 524,510 | 42% | 929,418 | 387,258 | 413,731 | 45% |

| As of November 2019 Operating Expenses | Budget | | | | Actual | | | |
|--|----------------|----------------|----------------|------------|----------------|----------------|----------------|------------|
| | Annual | YTD | YTD | % | YTD | % | Spent | % |
| 505 Salaries & Wages | 316,514 | 131,881 | 143,652 | 45% | 415,259 | 173,025 | 172,403 | 42% |
| 520 FICA - District Share | 26,093 | 10,872 | 10,856 | 42% | 34,354 | 14,314 | 12,719 | 37% |
| 530 Medical Ins - District Share | 56,010 | 23,338 | 22,742 | 41% | 128,093 | 53,372 | 49,157 | 38% |
| 540 PERS - District Share | 39,759 | 16,566 | 20,876 | 53% | 47,203 | 19,668 | 24,268 | 51% |
| 550 Unemployment | 9,000 | 3,750 | 1,538 | 17% | 9,000 | 3,750 | 1,538 | 17% |
| 560 Workers Comp Ins | 21,310 | 8,879 | 5,532 | 26% | 24,506 | 10,211 | 6,725 | 27% |
| Salaries and Employee Benefits > | 468,687 | 195,286 | 205,195 | 44% | 658,415 | 274,339 | 266,809 | 41% |
| 605 Advertising | 200 | 83 | - | 0% | 200 | 83 | - | 0% |
| 610 Bank Fees | 9,260 | 3,858 | 4,155 | 45% | 9,250 | 3,854 | 4,155 | 45% |
| 620 Communications & Internet | 13,000 | 5,417 | 3,423 | 26% | 7,250 | 3,021 | 2,513 | 35% |
| 622 Board Exp | 5,000 | 2,083 | 383 | 8% | 5,000 | 2,083 | 383 | 8% |
| 625 Equip - Field (\$300-\$4999) | 2,500 | 1,042 | - | 0% | 4,000 | 1,667 | 550 | 14% |
| 630 Equip - Office | 1,500 | 625 | 500 | 33% | 2,000 | 833 | 1,084 | 54% |

110

| | | | | | | | | | |
|----------------------------|--------------------------------|----------------|----------------|----------------|------------|------------------|----------------|----------------|------------|
| 640 | Fuel & Oil | 6,800 | 2,833 | 5,098 | 75% | 4,800 | 2,000 | 6,053 | 126% |
| 645 | Insurance | 40,000 | 16,667 | 25,467 | 64% | 25,000 | 10,417 | 25,467 | 102% |
| 650 | Interest | - | - | - | 0% | - | - | - | 0% |
| 657 | Lab | 20,000 | 8,333 | 7,995 | 40% | 17,500 | 7,292 | 5,631 | 32% |
| 660 | Memberships & Subscriptions | 28,500 | 11,875 | 14,954 | 52% | 27,500 | 11,458 | 28,306 | 103% |
| 665 | Mileage Reimb | 1,000 | 417 | 54 | 5% | 750 | 313 | 54 | 7% |
| 670 | Postage & Shipping | 6,000 | 2,500 | 2,615 | 44% | 6,000 | 2,500 | 2,615 | 44% |
| 675 | Professional Services | 36,000 | 15,000 | 11,497 | 32% | 21,000 | 8,750 | 7,672 | 37% |
| 685 | Rents | 4,875 | 2,031 | 7,849 | 161% | 4,875 | 2,031 | 2,552 | 52% |
| 690 | Safety & Security | 3,250 | 1,354 | 2,200 | 68% | 8,250 | 3,438 | 2,538 | 31% |
| 700 | Tools & Instruments | 2,000 | 833 | 116 | 6% | 5,000 | 2,083 | 8 | 0% |
| 703 | Supplies - Clothing & Personal | 1,800 | 750 | 840 | 47% | 2,300 | 958 | 1,188 | 52% |
| 705 | Supplies - Office | 4,750 | 1,979 | 2,670 | 56% | 5,250 | 2,188 | 2,722 | 52% |
| 715 | Treatment Chemicals | 75,000 | 31,250 | 28,417 | 38% | 48,000 | 20,000 | 9,709 | 20% |
| 720 | Supplies - Operating - Other | 5,000 | 2,083 | 1,486 | 30% | 22,000 | 9,167 | 2,828 | 13% |
| 730 | Taxes - Licenses | 0 | 0 | 18 | 175000% | 0 | 0 | 18 | 175000% |
| 735 | Training | 5,750 | 2,396 | 1,078 | 19% | 5,250 | 2,188 | 1,213 | 23% |
| 745 | Travel | 1,000 | 417 | 307 | 31% | 2,000 | 833 | 307 | 15% |
| 750 | Utilities | 135,650 | 56,521 | 73,856 | 54% | 82,750 | 34,479 | 32,202 | 39% |
| 760 | Waste Disposal | 3,050 | 1,271 | 1,673 | 55% | 52,250 | 21,771 | 20,621 | 39% |
| 795 | Yolo Co | 57,000 | 23,750 | 23,202 | 41% | | | | |
| 799 | Misc | - | - | - | 0% | - | - | - | 0% |
| Services and Supplies > | | 468,885 | 195,369 | 219,848 | 47% | 368,175 | 153,406 | 160,384 | 44% |
| 810 | R&R Buildings & Grounds | 7,000 | 2,917 | 939 | 13% | 7,000 | 2,917 | 1,757 | 25% |
| 815 | R & R Damage Claims | 0 | 0 | - | 0% | - | - | - | 0% |
| 820 | R&R Lift Stations | - | - | - | 0% | - | - | - | 0% |
| 830 | R&R Equipment | 0 | 0 | - | 0% | 0 | 0 | - | 0% |
| 832 | R&R Mains/Service Lines | - | - | (551) | 0% | - | - | - | 0% |
| 840 | R&R Vehicles (\$2k/vehicle) | 3,000 | 1,250 | 700 | 23% | 4,000 | 1,667 | 700 | 18% |
| 850 | Maintenance Reserve Account | 25,000 | | | | | | | |
| Repairs & Replacement > | | 35,000 | 4,167 | 1,088 | 3% | 11,000 | 4,583 | 2,457 | 22% |
| Total Expenses > | | 972,572 | 394,822 | 426,131 | 44% | 1,037,590 | 432,329 | 429,650 | 41% |

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Budget Variance Report July 1, 2019 through June 30, 2020

Target % >

41.7%

As of November 2019

| Expenses | | 2019-2020 Budget | | Actual | % | Total |
|-----------------------------|--|------------------|----------------|----------------|--------------|----------------|
| | | Annual | YTD | YTD | Spent | Remaining |
| 505 | Salaries & Wages | 321,978 | 134,157 | 132,584 | 41.2% | 189,394 |
| 520 | FICA - District Share | 26,674 | 11,114 | 9,896 | 37.1% | 16,778 |
| 530 | Medical Ins - District Share | 68,991 | 28,746 | 28,112 | 40.7% | 40,879 |
| 540 | PERS-District Share (incl unfunded Liab, 35K) | 61,000 | 25,417 | 35,223 | 57.7% | 25,777 |
| 550 | Unemployment | 18,000 | 7,500 | 3,076 | 17.1% | 14,924 |
| 560 | Workers Comp Ins | 7,422 | 3,093 | 1,995 | 26.9% | 5,427 |
| | Salaries and Employee Benefits > | 504,064 | 210,027 | 210,886 | 41.8% | 293,178 |
| 605 | Advertising | 400 | 167 | - | 0.0% | 400 |
| 610 | Bank Fees | 18,500 | 7,708 | 8,309 | 44.9% | 10,191 |
| 620 | Communications & Internet | 7,000 | 2,917 | 1,970 | 28.1% | 5,030 |
| 622 | Board Exp | 10,000 | 4,167 | 766 | 7.7% | 9,234 |
| 625 | Equip - Field (up to \$4999) | 0 | 0 | | 0.0% | 0 |
| 630 | Equip - Office | 2,000 | 833 | 785 | 39.3% | 1,215 |
| 640 | Fuel & Oil | 0 | 0 | - | 0.0% | 0 |
| 645 | Insurance | 0 | 0 | | 0.0% | 0 |
| 650 | Interest | 0 | 0 | | 0.0% | 0 |
| 657 | Outsource Lab / Internal Lab | 0 | 0 | | 0.0% | 0 |
| 660 | Memberships & Subscriptions | 1,000 | 417 | 775 | 77.5% | 225 |
| 665 | Mileage Reimb | 1,000 | 417 | 107 | 10.7% | 893 |
| 670 | Postage & Shipping | 12,000 | 5,000 | 5,230 | 43.6% | 6,770 |
| 675 | Professional Services (Legal, IT, CUSI annual) | 22,000 | 9,167 | 8,961 | 40.7% | 13,039 |
| 685 | Rents | 9,750 | 4,063 | 5,103 | 52.3% | 4,647 |
| 690 | Safety & Security (boots) | 2,500 | 1,042 | 425 | 17.0% | 2,075 |
| 700 | Tools & Instruments | 0 | 0 | | 0.0% | 0 |
| 703 | Supplies - Clothing & Personal | 600 | 250 | | 0.0% | 600 |
| 705 | Supplies - Office | 7,500 | 3,125 | 3,981 | 53.1% | 3,519 |
| 715 | Treatment Chemicals | 0 | 0 | | 0.0% | 0 |
| 720 | Supplies - Operating - Other | 0 | 0 | | 0.0% | 0 |
| 730 | Taxes - Licenses | 0 | 0 | 35 | 0.0% | (35) |
| 735 | Training, Certs (Classes, books) | 3,500 | 1,458 | 1,862 | 53.2% | 1,638 |
| 745 | Travel / Lodging | 1,000 | 417 | 481 | 48.1% | 519 |
| 750 | Utilities | 5,500 | 2,292 | 1,744 | 31.7% | 3,756 |
| 760 | Waste Disposal | 500 | 208 | 252 | 50.4% | 248 |
| 795 | Yolo Co | 0 | 0 | | 0.0% | 0 |
| 798 | Reconciliation Discrepancy | | | 20 | | |
| 799 | Misc | 0 | 0 | | 0.0% | 0 |
| | Services and Supplies > | 104,750 | 43,646 | 40,806 | 39.0% | 63,944 |
| 810 | R&R Buildings & Grounds | 4,000 | 1,667 | 1,819 | 45.5% | 2,181 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | - | - | | 0.0% | - |
| 830 | R&R Equipment | 0 | 0 | | 0.0% | 0 |
| 832 | R&R Mains/Service Lines | 0 | 0 | | 0.0% | 0 |
| 840 | R&R Vehicles (\$2k/vehicle) | 0 | 0 | | 0.0% | 0 |
| | Repairs & Replacement > | 4,000 | 1,667 | 1,819 | 45.5% | 2,181 |
| Overall Explanations | Total Expenses | 612,814 | 255,339 | 253,511 | 41.4% | 359,303 |

675 IT Quarterly Billing & Engagement Ltr from Auditor

705 Annual purchase of billing envelopes & paper

810 Window repair/tinting in GM Office

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| 5 Budget Variance Report July 1, 2019 through June 30, 2020 | | 2019-2020 Budget | | Target % > | 41.7% | |
|---|--------------------------------------|------------------|----------------|----------------|--------------|----------------|
| As of November 2019 | | Annual | YTD | Actual | % | Total |
| Expenses | | | | YTD | Spent | Remaining |
| 505 | Salaries & Wages | 254,270 | 105,946 | 106,111 | 41.7% | 148,159 |
| 520 | FICA - District Share | 21,017 | 8,757 | 7,771 | 37.0% | 13,246 |
| 530 | Medical Ins - District Share | 93,598 | 38,999 | 35,101 | 37.5% | 58,497 |
| 540 | PERS - District Share | 16,704 | 6,960 | 6,656 | 39.8% | 10,048 |
| 550 | Unemployment | 0 | 0 | | 0.0% | 0 |
| 560 | Workers Comp Ins | 20,794 | 8,664 | 5,727 | 27.5% | 15,067 |
| | Salaries and Employee Benefits > | 406,383 | 169,326 | 161,366 | 39.7% | 245,017 |
| 605 | Advertising | 0 | 0 | | 0.0% | 0 |
| 610 | Bank Fees | 0 | 0 | | 0.0% | 0 |
| 620 | Communications & Internet | 1,250 | 521 | 1,528 | 122.2% | (278) |
| 622 | Board Exp | 0 | 0 | | 0.0% | 0 |
| 625 | Equip - Field (up to \$4999) | 1,500 | 625 | 550 | 36.7% | 950 |
| 630 | Equip - Office | 1,000 | 417 | 691 | 69.1% | 309 |
| 640 | Fuel & Oil (Schaeffers) | 2,000 | 833 | 6,053 | 302.7% | (4,053) |
| 645 | Insurance | 25,000 | 10,417 | 25,467 | 101.9% | (467) |
| 650 | Interest | 0 | 0 | | 0.0% | 0 |
| 657 | Outsource Lab / Internal Lab | 17,500 | 7,292 | 5,631 | 32.2% | 11,869 |
| 660 | Memberships & Subscriptions | 27,000 | 11,250 | 27,918 | 103.4% | (918) |
| 665 | Mileage Reimb | 250 | 104 | | 0.0% | 250 |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 |
| 675 | Professional Services (SCADA) | 10,000 | 4,167 | 3,191 | 31.9% | 6,809 |
| 685 | Rents | 0 | 0 | | 0.0% | 0 |
| 690 | Safety & Security (boots) | 7,000 | 2,917 | 2,325 | 33.2% | 4,675 |
| 700 | Tools & Instruments | 5,000 | 2,083 | 8 | 0.2% | 4,992 |
| 703 | Supplies - Clothing & Personal | 2,000 | 833 | 1,188 | 59.4% | 812 |
| 705 | Supplies - Office | 1,500 | 625 | 731 | 48.7% | 769 |
| 715 | Treatment Chemicals | 48,000 | 20,000 | 9,709 | 20.2% | 38,291 |
| 720 | Supplies-Operating-Other-Titan Tubes | 22,000 | 9,167 | 2,828 | 12.9% | 19,172 |
| 730 | Taxes - Licenses | - | - | - | 0.0% | - |
| 735 | Training, Certs (classes, books) | 3,500 | 1,458 | 282 | 8.1% | 3,218 |
| 745 | Travel / Lodging | 1,500 | 625 | 66 | 4.4% | 1,434 |
| 750 | Utilities | 80,000 | 33,333 | 31,330 | 39.2% | 48,670 |
| 760 | Waste Disposal | 52,000 | 21,667 | 20,495 | 39.4% | 31,505 |
| 795 | Yolo Co | 0 | 0 | | 0.0% | 0 |
| 799 | Misc | 0 | 0 | | 0.0% | 0 |
| 799.1 | Customer Refund | | | | | |
| | Services and Supplies > | 308,000 | 128,333 | 139,991 | 45.5% | 168,009 |
| 810 | R&R Buildings & Grounds | 5,000 | 2,083 | 847 | 16.9% | 4,153 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | 0 | 0 | | 0.0% | 0 |
| 830 | R&R Equipment | 0 | 0 | | 0.0% | 0 |
| 832 | R&R Mains/Service Lines | 0 | 0 | - | 0.0% | - |
| 840 | R&R Vehicles (\$2k/vehicle) | 4,000 | 1,667 | 700 | 17.5% | 3,300 |
| | Repairs & Replacement > | 9,000 | 3,750 | 1,547 | 17.2% | 7,453 |
| | Total Expenses > | 723,383 | 301,409 | 302,904 | 41.9% | 420,479 |

Expense Notes

675 Qtrly billing from Dean Enderlin P.G.

640 Fuel cost for Dist Generators during PSPS (Public Safety Power Outages)

645 Annual Insurance Cost - will average out over the year

660 Memberships are due at one time, like insurance, it will average out over the year

| 5 | Budget Variance Report July 1, 2019 through June 30, 2020 | Target % > | 41.7% | | | |
|-------|---|------------------|----------------|----------------|--------------|----------------|
| | As of November 2019 | 2019-2020 Budget | Actual | % | Total | |
| | Expenses | Annual | YTD | YTD | Spent | Remaining |
| 505 | Salaries & Wages | 155,526 | 64,802 | 77,360 | 49.7% | 78,166 |
| 520 | FICA - District Share | 12,756 | 5,315 | 5,908 | 46.3% | 6,848 |
| 530 | Medical Ins - District Share | 21,515 | 8,965 | 8,686 | 40.4% | 12,829 |
| 540 | PERS - District Share | 9,260 | 3,858 | 3,264 | 35.3% | 5,996 |
| 550 | Unemployment | 0 | 0 | | 0.0% | 0 |
| 560 | Workers Comp Ins | 17,598 | 7,333 | 4,534 | 25.8% | 13,064 |
| | Salaries and Employee Benefits > | 216,655 | 90,273 | 99,752 | 46.0% | 116,903 |
| 620 | Communications & Internet | 7,000 | 2,917 | 2,438 | 34.8% | 4,562 |
| 622 | Board Exp | 0 | 0 | | 0.0% | 0 |
| 625 | Equip - Field (\$300 - \$4999) | 0 | 0 | | 0.0% | 0 |
| 630 | Equip - Office | 500 | 208 | 107 | 21.4% | 393 |
| 640 | Fuel & Oil | 4,000 | 1,667 | 5,098 | 127.5% | (1,098) |
| 645 | Insurance | 40,000 | 16,667 | 25,467 | 63.7% | 14,533 |
| 650 | Interest | 0 | 0 | | 0.0% | 0 |
| 657 | Outside Lab / Internal Lab | 20,000 | 8,333 | 7,995 | 40.0% | 12,005 |
| 660 | Memberships & Subscriptions | 28,000 | 11,667 | 14,566 | 52.0% | 13,434 |
| 665 | Mileage Reimb | 500 | 208 | | 0.0% | 500 |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 |
| 675 | Professional Services (SCADA, Mtce Prog) | 25,000 | 10,417 | 7,016 | 28.1% | 17,984 |
| 685 | Rents | 0 | 0 | 5,297 | 0.0% | (5,297) |
| 690 | Safety & Security (boots) | 2,000 | 833 | 1,987 | 99.4% | 13 |
| 700 | Tools & Instruments | 2,000 | 833 | 116 | 5.8% | 1,884 |
| 703 | Supplies - Clothing & Personal | 1,500 | 625 | 840 | 56.0% | 660 |
| 705 | Supplies - Office | 1,000 | 417 | 679 | 67.9% | 321 |
| 715 | Treatment Chemicals | 75,000 | 31,250 | 28,417 | 37.9% | 46,583 |
| 720 | Supplies - Operating - Other | 5,000 | 2,083 | 1,486 | 29.7% | 3,514 |
| 730 | Taxes - Licenses | 0 | 0 | | 0.0% | 0 |
| 735 | Training, Certs (classes, books) | 4,000 | 1,667 | 147 | 3.7% | 3,853 |
| 745 | Travel / Lodging | 500 | 208 | 66 | 13.2% | 434 |
| 750 | Utilities | 132,900 | 55,375 | 72,984 | 54.9% | 59,916 |
| 760 | Waste Disposal | 2,800 | 1,167 | 1,547 | 55.3% | 1,253 |
| 795 | Yolo Co | 57,000 | 23,750 | 23,202 | 40.7% | 33,798 |
| 799 | Misc | 0 | 0 | | 0.0% | 0 |
| 799.1 | Customer Refund | | | | | |
| | Services and Supplies > | 408,700 | 170,292 | 199,455 | 48.8% | 209,245 |
| 810 | R&R Buildings & Grounds | 5,000 | 2,083 | 29 | 0.6% | 4,971 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | 0 | 0 | | 0.0% | 0 |
| 830 | R&R Equipment | 0 | 0 | | 0.0% | 0 |
| 832 | R&R Mains/Service Lines | 0 | 0 | (551) | 0.0% | - |
| 840 | R&R Vehicles (\$2k/vehicle) | 3,000 | 1,250 | 700 | 23.3% | 2,300 |
| | Repairs & Replacement > | 8,000 | 3,333 | 178 | 2.2% | 7,822 |
| | Total Expenses > | 633,355 | 263,898 | 299,385 | 47.3% | 333,970 |

505 With our T3 moving, had to bring in 3rd Operator for training purposes

640 Fuel cost for Dist Generators during PSPS (Public Safety Power Outages)

645 Annual Insurance Cost - will average out over the year

660 Memberships are due at one time, like insurance, it will average out over the year

685 Generator Rentals for PSPS

750 Plant ran 24/7 during summer months when bloom was at its highest

832 Credit from Insurance for sink hole on 20

Clearlake Oaks County Water District
CRP/CIP Profit and Loss
 July through November 2019

| | <u>PC (CRP)</u> | <u>Water (CRP)</u> | <u>Sewer (CRP)</u> | <u>Total CRP</u> | <u>TOTAL</u> |
|---|-------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| Income | | | | | |
| Income | | | | | |
| 425 · CRP (Capital Replacment Plan) | 7,793.58 | 162,446.69 | 151,100.63 | 321,340.90 | 321,340.90 |
| 430 · Penalty & Interest | 91.82 | 1,825.31 | 1,693.69 | 3,610.82 | 3,610.82 |
| Total Income | <u>7,885.40</u> | <u>164,272.00</u> | <u>152,794.32</u> | <u>324,951.72</u> | <u>324,951.72</u> |
| Total Income | <u>7,885.40</u> | <u>164,272.00</u> | <u>152,794.32</u> | <u>324,951.72</u> | <u>324,951.72</u> |
| Gross Profit | <u>7,885.40</u> | <u>164,272.00</u> | <u>152,794.32</u> | <u>324,951.72</u> | <u>324,951.72</u> |
| Expense | | | | | |
| Salaries & EE Benefits | | | | | |
| 505 · Salaries & Wages | 0.00 | 50,127.88 | 68,974.52 | 119,102.40 | 119,102.40 |
| 520 · FICA - District Share | 0.00 | 3,811.84 | 5,074.68 | 8,886.52 | 8,886.52 |
| 530 · Medical Ins - Dist Share | 0.00 | 12,009.74 | 12,276.45 | 24,286.19 | 24,286.19 |
| 540 · PERS - District Share | 0.00 | 2,478.76 | 3,195.06 | 5,673.82 | 5,673.82 |
| 560 · Workers Comp Ins | 0.00 | 4,828.99 | 4,829.01 | 9,658.00 | 9,658.00 |
| Total Salaries & EE Benefits | <u>0.00</u> | <u>73,257.21</u> | <u>94,349.72</u> | <u>167,606.93</u> | <u>167,606.93</u> |
| Services & Supplies | | | | | |
| 620 · Communications & Internet | 0.00 | 1,981.00 | 1,769.84 | 3,750.84 | 3,750.84 |
| 625 · Equip - Field (\$300-\$4999) | 0.00 | 3,215.06 | 2,433.37 | 5,648.43 | 5,648.43 |
| 630 · Equip - Office | 0.00 | 32.50 | 32.50 | 65.00 | 65.00 |
| 640 · Fuel & Oil | 0.00 | 6,146.96 | 6,641.65 | 12,788.61 | 12,788.61 |
| 657 · Lab | 144.00 | 684.00 | 0.00 | 828.00 | 828.00 |
| 675 · Professional Services | 314.00 | 71.25 | 71.25 | 456.50 | 456.50 |
| 690 · Safety & Security | 0.00 | 1,199.04 | 514.77 | 1,713.81 | 1,713.81 |
| 700 · Tools & Instruments | 0.00 | 218.49 | 67.66 | 286.15 | 286.15 |
| 703 · Supplies - Clothing & Personal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 720 · Supplies - Inventory - Other | 186.26 | 967.95 | 212.54 | 1,366.75 | 1,366.75 |
| 735 · Training/Classes/Certs/ClassB | 0.00 | 201.50 | 201.50 | 403.00 | 403.00 |
| Total Services & Supplies | <u>644.26</u> | <u>14,717.75</u> | <u>11,945.08</u> | <u>27,307.09</u> | <u>27,307.09</u> |
| Repairs & Replacement | | | | | |
| 810 · R&R Buildings & Grounds | 0.00 | 308.45 | 11,967.22 | 12,275.67 | 12,275.67 |
| 820 · R&R Lift Stations | 0.00 | 0.00 | 2,373.54 | 2,373.54 | 2,373.54 |
| 830 · R&R Equipment | 15,170.17 | 35,507.51 | 15,454.88 | 66,132.56 | 66,132.56 |
| 832 · R&R Mains and Sewer Lines | 0.00 | 4,821.13 | 723.88 | 5,545.01 | 5,545.01 |
| 840 · R&R Vehicles | 0.00 | 11,315.00 | 9,703.77 | 21,018.77 | 21,018.77 |
| Total Repairs & Replacement | <u>15,170.17</u> | <u>51,952.09</u> | <u>40,223.29</u> | <u>107,345.55</u> | <u>107,345.55</u> |
| Total Expense | <u>15,814.43</u> | <u>139,927.05</u> | <u>146,518.09</u> | <u>302,259.57</u> | <u>302,259.57</u> |
| Net Income | <u><u>-7,929.03</u></u> | <u><u>24,344.95</u></u> | <u><u>6,276.23</u></u> | <u><u>22,692.15</u></u> | <u><u>22,692.15</u></u> |

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2019 through June 30, 2020

CRP-Sewer

5

Target % > 41.7%

As of November 2019

| Summary | Budget Annual | YTD | Actual YTD | |
|---------------------------------|------------------|-----------------|-----------------|-------|
| | | | Amount | % |
| SEWER CRP Revenue | 396,097 | 165,040 | 93,797 | 23.7% |
| SEWER CRP Expenses | 364,699 | 151,958 | 146,521 | 40.2% |
| bridge Loan Interest | - | - | - | |
| USDA Annual Payment | 110,000 | 45,833 | | |
| Operating Balance (loss) | (78,602) | (32,751) | (52,724) | |

| Expenses | | 2019 - 2020 Budget | | Actual | % | Total |
|----------|--|--------------------|----------------|----------------|--------------|----------------|
| | | Annual | YTD | YTD | Spent | Remaining |
| 505 | Salaries & Wages | 150,957 | 62,899 | 68,975 | 45.7% | 81,982 |
| 520 | FICA - District Share | 12,515 | 5,215 | 5,075 | 40.6% | 7,440 |
| 530 | Medical Ins - District Share | 38,698 | 16,124 | 12,276 | 31.7% | 26,422 |
| 540 | PERS - District Share | 9,217 | 3,841 | 3,195 | 34.7% | 6,022 |
| 550 | Unemployment | - | - | | 0.0% | - |
| 560 | Workers Comp Ins | 15,461 | 6,442 | 4,829 | 31.2% | 10,632 |
| | Salaries and Employee Benefits > | 226,849 | 94,520 | 94,350 | 41.6% | 132,499 |
| 605 | Advertising | 0 | 0 | - | 0.0% | 0 |
| 610 | Bank Fees | 0 | 0 | - | 0.0% | 0 |
| 620 | Communications & Internet | 5,000 | 2,083 | 1,770 | 35.4% | 3,230 |
| 622 | Board Exp | 0 | 0 | | 0.0% | 0 |
| 625 | Equip - Field (up to \$4999) | 1,250 | 521 | 2,433 | 194.6% | (1,183) |
| 630 | Equip - Office | - | - | 33 | 0.0% | (33) |
| 640 | Fuel & Oil | 5,900 | 2,458 | 6,642 | 112.6% | (742) |
| 657 | Outsource Lab / Internal Lab | 0 | 0 | | 0.0% | 0 |
| 660 | Memberships & Subscriptions | 0 | 0 | | 0.0% | 0 |
| 665 | Mileage Reimb | 0 | - | | 0.0% | 0 |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 |
| 675 | Professional Services (SCADA) | 0 | 0 | 71 | 0.0% | (71) |
| 685 | Rents | - | - | | 0.0% | - |
| 690 | Safety & Security (boots) | 1,500 | 625 | 515 | 34.3% | 985 |
| 700 | Tools & Instruments | 200 | 83 | 68 | 34.0% | 132 |
| 703 | Supplies - Clothing & Personal | 300 | 125 | | 0.0% | 300 |
| 705 | Supplies - Office | 100 | 42 | | 0.0% | 100 |
| 715 | Treatment Chemicals | 0 | 0 | | 0.0% | 0 |
| 720 | Supplies - Operating - Other | 14,500 | 6,042 | 213 | 1.5% | 14,287 |
| 730 | Taxes - Licenses | 0 | 0 | | 0.0% | 0 |
| 735 | Training, Certs (classes, books) | 1,200 | 500 | 201 | 16.8% | 999 |
| 745 | Travel / Lodging | 400 | 167 | | 0.0% | 400 |
| 799 | Misc | 0 | 0 | - | 0.0% | 0 |
| | Services and Supplies > | 30,350 | 12,646 | 11,946 | 39.4% | 18,404 |
| 810 | R&R Buildings & Grounds | 10,000 | 4,167 | 11,968 | 119.7% | (1,968) |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | 20,000 | 8,333 | 2,374 | 11.9% | 17,626 |
| 830 | R&R Equipment | 25,000 | 10,417 | 15,455 | 61.8% | 9,545 |
| 832 | R&R Mains/Service Lines | 25,000 | 10,417 | 724 | 2.9% | 24,276 |
| 840 | R&R Vehicles (\$2k/vehicle) | 27,500 | 11,458 | 9,704 | 35.3% | 17,796 |
| | Repairs & Replacement > | 107,500 | 44,792 | 40,225 | 37.4% | 67,275 |
| | Total Expenses > | 364,699 | 151,958 | 146,521 | 40.2% | 218,178 |

640 PSPS

810 Fabricate and install safety rails and catwalk on clarifier

22

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2019 through June 30, 2020

CRP - Water

5

Target % > **41.7%**

| As of November 2019 Summary | | Budget | | Actual YTD | | |
|--|----------------------------------|-----------------------|---------------|---------------|--------------|--------------------|
| | | Annual | YTD | Amount | % | |
| WATER CRP Revenue | | 411,876 | 171,615 | 164,272 | 39.9% | 39.9% |
| WATER CRP Expenses | | 359,349 | 149,729 | 139,928 | 38.9% | 39% |
| USDA Payment 1st year | | 40,000 | 16,667 | | | |
| Operating Balance | | 12,527 | 5,220 | 24,344 | | |
| Expenses | | 2019 - 2020 Annual | Budget YTD | Actual YTD | % Spent | Total Remaining |
| 505 | Salaries & Wages | 142,263 | 59,276 | 50,128 | 35.2% | 92,135 |
| 520 | FICA - District Share | 11,652 | 4,855 | 3,812 | 32.7% | 7,840 |
| 530 | Medical Ins - District Share | 55,042 | 22,934 | 12,010 | 21.8% | 43,032 |
| 540 | PERS - District Share | 8,296 | 3,456 | 2,479 | 29.9% | 5,817 |
| 550 | Unemployment | 0 | 0 | | 0.0% | 0 |
| 560 | Workers Comp Ins | 13,897 | 5,790 | 4,829 | 34.7% | 9,068 |
| Salaries and Employee Benefits > | | 231,149 | 96,312 | 73,258 | 31.7% | 157,891 |
| 620 | Communications & Internet | 5,000 | 2,083 | 1,981 | 39.6% | 3,019 |
| 622 | Board Exp | 0 | 0 | | 0.0% | 0 |
| 625 | Equip - Field (up to \$4999) | 1,250 | 521 | 3,215 | 257.2% | (1,965) |
| 630 | Equip - Office | - | 0 | 33 | 0.0% | (33) |
| 640 | Fuel & Oil | 5,900 | 2,458 | 6,147 | 104.2% | (247) |
| 645 | Insurance | 0 | 0 | | 0.0% | 0 |
| 650 | Interest | 0 | 0 | | 0.0% | 0 |
| 657 | Outsource Lab / Internal Lab | 5,000 | 2,083 | 684 | 0.0% | 4,316 |
| 660 | Memberships & Subscriptions | 0 | 0 | | 0.0% | 0 |
| 665 | Mileage Reimb | 0 | 0 | | 0.0% | 0 |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 |
| 675 | Professional Services Leak Chk | 0 | 0 | 71 | 0.0% | (71) |
| 685 | Rents | 0 | 0 | | 0.0% | 0 |
| 690 | Safety & Security (boots) | 2,250 | 938 | 1,199 | 0.0% | 1,051 |
| 700 | Tools & Instruments | 300 | 125 | 218 | 0.0% | 82 |
| 703 | Supplies - Clothing & Personal | 450 | 188 | | 0.0% | 450 |
| 705 | Supplies - Office | 150 | 63 | | 0.0% | 150 |
| 715 | Treatment Chemicals | 0 | 0 | | 0.0% | 0 |
| 720 | Supplies - Operating - Other | 17,500 | 7,292 | 968 | 5.5% | 16,532 |
| 730 | Taxes - Licenses | 0 | 0 | | 0.0% | 0 |
| 735 | Training, Certs (classes, books) | 1,800 | 750 | 202 | 0.0% | 1,598 |
| 745 | Travel / Lodging | 600 | 250 | | 0.0% | 600 |
| 799 | Misc | 0 | 0 | | 0.0% | 0 |
| Services and Supplies > | | 40,200 | 16,750 | 14,718 | 36.6% | 25,482 |
| 810 | R&R Buildings & Grounds | 10,000 | 4,167 | 308 | 3.1% | 9,692 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | 0 | 0 | | 0.0% | 0 |
| 830 | R&R Equipment | 25,000 | 10,417 | 35,508 | 142.0% | (10,508) |
| 832 | R&R Mains/Service Lines | 25,000 | 10,417 | 4,821 | 19.3% | 20,179 |
| 840 | R&R Vehicles (\$2k/vehicle) | 28,000 | 11,667 | 11,315 | 40.4% | 16,685 |
| Repairs & Replacement > | | 88,000 | 36,667 | 51,952 | 59.0% | 36,048 |
| Total Expenses > | | 359,349 | 149,729 | 139,928 | 38.9% | 219,421 |

625 5 1000i Genrators to run SCADA during planned PG&E outages

675 I.T Services

685 Generator rental for power outages

830 5 new SWAN AMI Turbiwell Analysers to measure Turbidity in the amount of \$16,300. Approved RM 6/20/19

23

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2019 through June 30, 2020 CRP - Paradise Cove

5

Target % > **41.7%**

As of November 2019

| Summary | Annual | YTD | Actual YTD | |
|--------------------------|---------------|--------------|----------------|-------|
| | | | Amount | % |
| PC CRP Revenue | 19,536 | 8,140 | 7,885 | 40.4% |
| PC CRP Expenses | 0 | 0 | 15,814 | 0.0% |
| Operating Balance | 19,536 | 8,140 | (7,929) | |

| Expenses | | 2019 - 2020 Budget | | Actual | % | Total |
|---------------------------------------|----------------------------------|--------------------|----------|---------------|-------------|-----------------|
| | | Annual | YTD | YTD | Spent | Remaining |
| 620 | Communications & Internet | 0 | 0 | - | 0.0% | 0 |
| 622 | Board Exp | 0 | 0 | - | 0.0% | 0 |
| 625 | Equip - Field (up to \$4999) | 0 | 0 | - | 0.0% | 0 |
| 630 | Equip - Office | 0 | 0 | - | 0.0% | 0 |
| 640 | Fuel & Oil | 0 | 0 | - | 0.0% | 0 |
| 645 | Insurance | 0 | 0 | - | 0.0% | 0 |
| 650 | Interest | 0 | 0 | - | 0.0% | 0 |
| 657 | Outsource Lab / Internal Lab | 0 | 0 | 144 | 0.0% | (144) |
| 660 | Memberships & Subscriptions | 0 | 0 | - | 0.0% | 0 |
| 665 | Mileage Reimb | 0 | 0 | - | 0.0% | 0 |
| 670 | Postage & Shipping | 0 | 0 | - | 0.0% | 0 |
| 675 | Professional Services Leak Chk | 0 | 0 | 314 | 0.0% | (314) |
| 685 | Rents | 0 | 0 | - | 0.0% | 0 |
| 690 | Safety & Security (boots) | 0 | 0 | - | 0.0% | 0 |
| 700 | Tools & Instruments | 0 | 0 | - | 0.0% | 0 |
| 703 | Supplies - Clothing & Personal | 0 | 0 | - | 0.0% | 0 |
| 705 | Supplies - Office | 0 | 0 | - | 0.0% | 0 |
| 715 | Treatment Chemicals | 0 | 0 | - | 0.0% | 0 |
| 720 | Supplies - Operating - Other | 0 | 0 | 186 | 0.0% | (186) |
| 730 | Taxes - Licenses | 0 | 0 | - | 0.0% | 0 |
| 735 | Training, Certs (classes, books) | 0 | 0 | - | 0.0% | 0 |
| 799 | Misc - Labor for Pipeline & Mtrs | 0 | 0 | - | 0.0% | 0 |
| Services and Supplies > | | 0 | 0 | 644 | 0.0% | (644) |
| 810 | R&R Buildings & Grounds | 0 | 0 | - | 0.0% | 0 |
| 815 | R & R Damage Claims | 0 | 0 | - | 0.0% | 0 |
| 820 | R&R Lift Stations | 0 | 0 | - | 0.0% | 0 |
| 830 | R&R Equipment | 0 | 0 | 15,170 | 0.0% | (15,170) |
| 832 | R&R Mains/Service Lines | 0 | 0 | - | 0.0% | 0 |
| 840 | R&R Vehicles (\$2k/vehicle) | 0 | 0 | - | 0.0% | 0 |
| 850.3 | PC Harv Vlt/Pipe Disinfection | 0 | 0 | - | 0.0% | 0 |
| Repairs & Replacement > | | 0 | 0 | 15,170 | | (15,170) |
| Total Expenses > | | 0 | 0 | 15,814 | 0.0% | (15,814) |

830 Harvey Valve failed and would not reset. Southport Control Invoice

830 Pump Replacement, relocation of sampling port, SCADA Repair

2A

Clearlake Oaks County Water District
Capital Improvements
As of November 30, 2019

| Date | Name | Memo | Class | Amount |
|--|---------------------------|-----------------------------|----------------|--------------|
| 130 - Const In Progress - Studies | | | | |
| 07/31/2019 | Badger Meter | Services for July 2019 | Loan/Grant:... | 258.00 |
| 08/29/2019 | Badger Meter | Service for August 2... | Loan/Grant:... | 258.00 |
| 09/30/2019 | Badger Meter | PC meter reading | Loan/Grant:... | 258.00 |
| 10/30/2019 | Badger Meter | October service - Me... | Loan/Grant:... | 33.00 |
| 11/29/2019 | Badger Meter | November service - ... | Loan/Grant:... | 9.79 |
| Total 130 - Const In Progress - Studies | | | | 816.79 |
| 138 - USDA Water Improvements | | | | |
| 07/05/2019 | MC Engineering, Inc | USDA Water improv... | Loan/Grant:... | 18,477.50 |
| 08/05/2019 | MC Engineering, Inc | USDA Water Improv... | Loan/Grant:... | 35,852.69 |
| 09/05/2019 | MC Engineering, Inc | USDA Water improv... | Loan/Grant:... | 27,060.00 |
| 10/05/2019 | MC Engineering, Inc | USDA Water Improv... | Loan/Grant:... | 25,111.79 |
| 11/05/2019 | MC Engineering, Inc | USDA Improvements | Loan/Grant:... | 31,689.21 |
| Total 138 - USDA Water Improvements | | | | 138,191.19 |
| 128 - Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the Force Main) | | | | |
| 07/05/2019 | MC Engineering, Inc | Inflow&Infiltration Co... | Loan/Grant:... | 19,495.35 |
| 08/01/2019 | T & S Construction Co... | Phase 3 Lift Station I... | Loan/Grant:... | 317,062.50 |
| 08/05/2019 | MC Engineering, Inc | Sewer Infrastructure/... | Loan/Grant:... | 28,111.38 |
| 08/31/2019 | T & S Construction Co... | Inflow & Infiltration P... | Loan/Grant:... | 125,400.00 |
| 09/05/2019 | MC Engineering, Inc | Inflow & Infrastructure | Loan/Grant:... | 28,068.14 |
| 09/30/2019 | T & S Construction Co... | Inflow and filtration - ... | Loan/Grant:... | 36,557.19 |
| 10/02/2019 | T & S Construction Co... | Inflow and infiltration | Loan/Grant:... | 80,370.00 |
| 10/05/2019 | MC Engineering, Inc | I & I Const | Loan/Grant:... | 29,824.00 |
| 10/24/2019 | PG&E CFM/PPC Dep... | Contract # 50016458... | Loan/Grant:... | 2,405.08 |
| 11/05/2019 | MC Engineering, Inc | Inflow & Infiltration C... | Loan/Grant:... | 28,629.39 |
| 11/27/2019 | T & S Construction Co... | Payment #7 | Loan/Grant:... | 428,972.50 |
| Total 128 - Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the F... | | | | 1,124,895.53 |
| 121 - Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution pipes) | | | | |
| 10/05/2019 | MC Engineering, Inc | Water Dist & Storang... | CRP:Water | 480.00 |
| 11/05/2019 | MC Engineering, Inc | Water Storage Project | CRP:Water | 160.00 |
| Total 121 - Wtr Dist & Wtr Storage Projects (Replacement or installation of water ... | | | | 640.00 |
| 131 - Waste Water Plant | | | | |
| 131.1 - Pumps/Equipment | | | | |
| Total 131.1 - Pumps/Equipment | | | | |
| 131 - Waste Water Plant - Other | | | | |
| 10/01/2019 | American Carports, Inc. | Plans for new carpor... | CRP:Water | 207.50 |
| 10/01/2019 | American Carports, Inc. | Plans for new carpor... | CRP:Sewer | 207.50 |
| Total 131 - Waste Water Plant - Other | | | | 415.00 |
| Total 131 - Waste Water Plant | | | | 415.00 |
| 126 - Forcemain (phase 1) Cap. Imprv. | | | | |
| Total 126 - Forcemain (phase 1) Cap. Imprv. | | | | |
| 123 - USDA - Sewer Plant Cap Imprvmt | | | | |
| Total 123 - USDA - Sewer Plant Cap Imprvmt | | | | |
| 127 - Water Plant | | | | |
| 127.6 - Swan AMI Turbiwell Monitor | | | | |
| 07/01/2019 | Swan Analytical Instru... | Trubidity monitor - Bo... | CRP:Water | 16,266.05 |
| 07/08/2019 | Swan Analytical Instru... | Last one of 5 - AMI ... | CRP:Water | 4,066.50 |
| 09/20/2019 | Southport Control Sol... | 9/4/19 Service call -... | CRP:Water | 1,846.00 |
| Total 127.6 - Swan AMI Turbiwell Monitor | | | | 22,178.55 |
| 127.5 - A/C installation for Filter Rm | | | | |
| 08/19/2019 | Lucky's Construction | Pad for A/C unit in fil... | CRP:Water | 750.00 |
| Total 127.5 - A/C installation for Filter Rm | | | | 750.00 |
| 127.4 - PH System | | | | |
| 08/19/2019 | Lucky's Construction | Pad for ph Tank | CRP:Water | 2,849.20 |
| Total 127.4 - PH System | | | | 2,849.20 |

Clearlake Oaks County Water District
Capital Improvements
As of November 30, 2019

| Date | Name | Memo | Class | Amount |
|--|--------------------------|--------------------------|-----------|-----------|
| 127.2 · Harvy Vault Chlor Inject Proj | | | | |
| Total 127.2 · Harvy Vault Chlor Inject Proj | | | | |
| 127.1 · Major Equipment | | | | |
| Total 127.1 · Major Equipment | | | | |
| 127 · Water Plant - Other | | | | |
| 07/24/2019 | Performance Mechani... | 10% down payment ... | CRP:Water | 388.00 |
| 08/07/2019 | Performance Mechani... | Balance to install sw... | CRP:Water | 3,499.00 |
| 09/20/2019 | Southport Control Sol... | Service call 8/29/19 ... | CRP:Water | 3,198.00 |
| 09/20/2019 | Southport Control Sol... | Service call 8/13/19 ... | CRP:Water | 1,858.51 |
| Total 127 · Water Plant - Other | | | | 8,943.51 |
| Total 127 · Water Plant | | | | 34,721.26 |
| 120 · District General CIP (EQUIPMENT - WAS 1011181) | | | | |
| 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190) | | | | |
| Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ... | | | | |
| 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | | | | |
| 07/02/2019 | CUSI | Additional UMS User... | GL:Sewer | 250.00 |
| 07/02/2019 | CUSI | | GL:Water | 250.00 |
| 10/01/2019 | CUSI | Kiosk for UMS - pay... | CRP:Water | 1,670.00 |
| 10/01/2019 | CUSI | | CRP:Sewer | 1,670.00 |
| Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | | | | 3,840.00 |
| 120.90 · Vehicles/Generators/Trailers | | | | |
| 11/25/2019 | Refridgeration Techno... | 2 - 35 kw Generators | CRP:Water | 21,450.00 |
| 11/25/2019 | Refridgeration Techno... | 2 - 35 KW GENERA... | CRP:Sewer | 21,450.00 |
| Total 120.90 · Vehicles/Generators/Trailers | | | | 42,900.00 |
| 120 · District General CIP (EQUIPMENT - WAS 1011181) - Other | | | | |
| 10/01/2019 | Mendo Mill | Radio repeater reloc... | CRP:Water | 179.97 |
| 10/01/2019 | Mendo Mill | 306750 | CRP:Sewer | 179.96 |
| Total 120 · District General CIP (EQUIPMENT - WAS 1011181) - Other | | | | 359.93 |
| Total 120 · District General CIP (EQUIPMENT - WAS 1011181) | | | | 47,099.93 |
| 122 · Bldgs/Grounds Cap Improvements | | | | |
| Total 122 · Bldgs/Grounds Cap Improvements | | | | |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) | | | | |
| 124.30 · Lift Stations | | | | |
| 124.31 · Lift Station 7 Bypass | | | | |
| Total 124.31 · Lift Station 7 Bypass | | | | |
| 124.30 · Lift Stations - Other | | | | |
| Total 124.30 · Lift Stations - Other | | | | |
| Total 124.30 · Lift Stations | | | | |
| 124.50 · Mains | | | | |
| Total 124.50 · Mains | | | | |
| 124.60 · Meters | | | | |
| Total 124.60 · Meters | | | | |
| 124.90 · Water Tanks | | | | |
| Total 124.90 · Water Tanks | | | | |

Clearlake Oaks County Water District Capital Improvements As of November 30, 2019

| Date | Name | Memo | Class | Amount |
|--|---------------------------|----------------------------|-----------|---------------------|
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other | | | | |
| 08/05/2019 | MC Engineering, Inc | GIS/Mapping | CRP:Water | 551.95 |
| 08/05/2019 | MC Engineering, Inc | | CRP:Sewer | 551.95 |
| 09/05/2019 | MC Engineering, Inc | GIS | CRP:Water | 1,058.80 |
| 09/05/2019 | MC Engineering, Inc | | CRP:Sewer | 1,058.80 |
| 09/30/2019 | Pace | Service line repair - ... | CRP:Water | 2,380.63 |
| 10/02/2019 | Pace | Service line repair - ... | CRP:Water | 2,012.74 |
| 10/03/2019 | Pace | Morine Ranch Rd se... | CRP:Water | 590.78 |
| 10/05/2019 | MC Engineering, Inc | GIS Online Database | CRP:Water | 107.40 |
| 10/05/2019 | MC Engineering, Inc | | CRP:Sewer | 107.40 |
| 10/08/2019 | Case Excavating, Inc. | New service line 250... | CRP:Water | 8,900.00 |
| 10/08/2019 | Case Excavating, Inc. | New service line/pav... | CRP:Water | 10,900.00 |
| 10/16/2019 | National Meter | Meters for 2- PC, 1 ... | CRP:Water | 2,931.56 |
| 10/21/2019 | National Meter | 24 - Meter for Elem | CRP:Water | 3,339.34 |
| 10/24/2019 | Coastal Mountain Ele... | Electrical project for ... | CRP:PC | 28,500.00 |
| 10/24/2019 | Coastal Mountain Ele... | Shady tank - install n... | CRP:Water | 6,900.00 |
| 10/29/2019 | National Meter | 24 - Transmitters/En... | CRP:Water | 2,989.79 |
| 10/30/2019 | Pace | 10741 E Hwy 20 Re... | CRP:Water | 371.47 |
| 10/30/2019 | Pace | 10741 E Hwy 20 Re... | CRP:Water | 453.88 |
| 10/31/2019 | AES - Analytical Envir... | 10741 E Hwy 20 Re... | CRP:Water | 3,223.68 |
| 11/05/2019 | MC Engineering, Inc | GIS Online | CRP:Water | 81.00 |
| 11/05/2019 | MC Engineering, Inc | | CRP:Sewer | 81.00 |
| 11/06/2019 | Case Excavating, Inc. | 544 Keys Blvd - New... | CRP:Water | 14,900.00 |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE... | | | | 91,992.17 |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ... | | | | 91,992.17 |
| 125 · Land - Dist. Cap. Improvements | | | | |
| 11/08/2019 | OPC*Lake County Tax | 589 Keys - Lift Statio... | CRP:Sewer | 691.33 |
| 11/08/2019 | OPCTax*Service Fee | Service fee for 589 ... | CRP:Water | 17.28 |
| Total 125 · Land - Dist. Cap. Improvements | | | | 708.61 |
| 129 · ALLOW. FOR DEPRECIATION | | | | |
| Total 129 · ALLOW. FOR DEPRECIATION | | | | |
| TOTAL | | | | 1,439,480.48 |



Accounts

Transfers

Bill Pay

Accounts

Transfer Settings

CRP PC *6192

| | |
|-----------|--------------|
| Current | \$6,501.40 |
| Available | **\$6,501.40 |

CRP SEWER *3745

| | |
|-----------|----------------|
| Current | \$276,539.60 |
| Available | **\$276,539.60 |

GENERAL LEDGER *9122

| | |
|-----------|----------------|
| Current | \$313,791.51 |
| Available | **\$319,926.91 |

PC ESCROW *6184

| | |
|-----------|----------|
| Current | \$0.00 |
| Available | **\$0.00 |

PUBLIC REGULAR CHK *8503

| | |
|-----------|---------------|
| Current | \$62,700.00 |
| Available | **\$62,700.00 |

CRP WATER *6990

| | |
|-----------|---------------|
| Current | \$84,162.73 |
| Available | **\$84,162.73 |

BALANCE TOTALS

| | |
|------------------------|--------------|
| Total Deposit Accounts | \$743,695.24 |
|------------------------|--------------|

**This balance may include overdraft or line of credit funds

Make a Payment

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Pay your bills on one screen in seconds.

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*6192-CRP PC [change account](#)

[How does this work?](#)

< December 2019

| Su | Mo | Tu | We | Th | Fr |
|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 8 | 9 | 10 | 11 | 12 | 13 |
| 15 | 16 | 17 | 18 | 19 | 20 |
| 22 | 23 | 24 | 25 | 26 | 27 |
| 29 | 30 | 31 | 1 | 2 | 3 |

✓ 12/10 - My TurboTax available

Outside Accounts



Money Management

Budgets made easy!



California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

December 16, 2019

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
 P.O. BOX 709
 12952 HIGHWAY 20
 CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

Account Number: 90-17-001

November 2019 Statement

| Effective Date | Transaction Date | Tran Type | Confirm Number | Authorized Caller | Amount |
|----------------|------------------|-----------|----------------|-------------------|---------------|
| 11/7/2019 | 11/6/2019 | RD | 1623228 | DIANNA MANN | 1,072,000.00 |
| 11/7/2019 | 11/12/2019 | RDA | 1623558 | DIANNA MANN | -1,072,000.00 |
| 11/8/2019 | 11/12/2019 | RDX | 1623559 | DIANNA MANN | 1,072,000.00 |

Account Summary

| | | | |
|-------------------|--------------|--------------------|--------------|
| Total Deposit: | 1,072,000.00 | Beginning Balance: | 140,671.01 |
| Total Withdrawal: | 0.00 | Ending Balance: | 1,212,671.01 |

0.00

1,212,671.01 +
 43,000.00 -
 000
 1,169,671.01*

12/1/19 TO G/L

Aged Accounts Receivable
As of 12/16/2019

| 0-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | Over 120 Days | Total Balance |
|-------------|-------------|-------------|-------------|---------------|---------------------|
| \$97,591.04 | \$23,573.98 | \$15,974.97 | \$14,581.97 | \$161,769.31 | <u>\$313,491.27</u> |

Total number of accounts with open balances: 923

These totals include all accounts on the Tax Roll

| | |
|-------------------|--------------|
| Water | \$91,784.71 |
| Water Penalty | \$8,429.39 |
| Sewer | \$123,358.01 |
| Sewer Penalty | \$9,029.99 |
| CRP Water | \$31,867.78 |
| CRP Water Penalty | \$1,531.40 |
| CRP Sewer | \$44,557.31 |
| CRP Sewer Penalty | \$2,402.44 |
| CRP PC | \$503.81 |
| CRP PC Penalty | \$26.43 |

Clearlake Oaks County Water District
Payroll Summary
November 2019

| | Hours | Rate | Nov 19 |
|---|-----------------|-------|-------------------|
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CTO Saved | -13 | 60.89 | -480.84 |
| Holiday | 84.25 | 22.31 | 2,166.07 |
| Holiday Worked (x2.5) | 11.75 | 64.20 | 893.46 |
| Overtime (x1.5) | 359 | 33.47 | 14,319.66 |
| PTO | 173.43 | 25.68 | 5,855.22 |
| Straight | 2,055.5 | 22.31 | 59,339.98 |
| Board | | | 600.00 |
| Duty Pay | | | 4,130.00 |
| Total Gross Pay | 2,670.93 | | 86,823.55 |
| Deductions from Gross Pay | | | |
| ACWA (pre-tax) | | | -1,815.30 |
| AFLAC (pre-tax) | | | -293.28 |
| AFLAC (taxable) AFTER TAX | | | -226.32 |
| CALPers 457 | | | -450.00 |
| CALPers EE (Pretax) | | | -3,925.56 |
| Total Deductions from Gross Pay | | | -6,710.46 |
| Adjusted Gross Pay | 2,670.93 | | 80,113.09 |
| Taxes Withheld | | | |
| Federal Withholding | | | -5,388.00 |
| Medicare Employee | | | -1,228.36 |
| Social Security Employee | | | -5,252.35 |
| CA - Withholding | | | -2,119.36 |
| CA - Disability | | | -847.14 |
| Total Taxes Withheld | | | -14,835.21 |
| Deductions from Net Pay | | | |
| Miscellaneous Deduction | | | -277.72 |
| Wage Garnishment | | | -170.29 |
| Total Deductions from Net Pay | | | -448.01 |
| Net Pay | 2,670.93 | | 64,829.87 |
| Employer Taxes and Contributions | | | |
| Medicare Company | | | 1,228.36 |
| Social Security Company | | | 5,252.35 |
| Total Employer Taxes and Contributions | | | 6,480.71 |

Clearlake Oaks County Water District

Trial Balance

12/11/19

As of November 30, 2019

Accrual Basis

| | Nov 30, 19 | |
|---|--------------|--------------|
| | Debit | Credit |
| 102.10 · CRP PC - 6192 | 5,130.68 | |
| 102.12 · 102.12 - RESERVE - 8503 | 50,200.00 | |
| 102.001 · GL - 9122 | 51,856.90 | |
| 102.04 · DWR - CHECKING | 0.00 | |
| 101 · LAIF - CASH IN BANK | 1,023,671.01 | |
| 101 · LAIF - CASH IN BANK:CIP Deposits 2014 | 189,000.00 | |
| 102.01 · WEST AMERICA - REGULAR CHECKING | 88.98 | |
| 102.02 · CRP Water - 6990 | 107,856.64 | |
| 102.03 · CRP Sewer - 3745 | 293,313.57 | |
| CUSI Accounts Receivable | 0.00 | |
| 103 · PETTY CASH | 306.59 | |
| 104 · COUNTY TREASURY | 29,609.68 | |
| 130 · Const In Progress - Studies | 128,065.89 | |
| 130 · Const In Progress - Studies:130.75 · SCADA | 0.00 | |
| 132 · CIP SEWER | 983,511.67 | |
| 132 · CIP SEWER:132.05 · CIP SEWER LABOR | 0.00 | |
| 135 · CIP WATER | 249,148.33 | |
| 135 · CIP WATER:135.02 · Aircon Project | 0.00 | |
| 135 · CIP WATER:135.05 · Backwash Pump Filters #2-#3 | 0.00 | |
| 135 · CIP WATER:135.10 · High Valley Project 2013 | 0.00 | |
| 135 · CIP WATER:135.20 · CIP WATER LABOR | 0.00 | |
| 111 · INVENTORY - WATER | 0.00 | |
| 114 · ACCOUNTS RECEIVABLE. | 351,149.26 | |
| 115 · PRE-PAID INSURANCE | 15,474.00 | |
| 1890 · ACCOUNTS RECEIVABLE - OTHER | 0.00 | |
| 12000 · Undeposited Funds | 0.00 | |
| 138 · USDA Water Improvements | 185,875.19 | |
| 128 · Sewer Infrstrcture & Rehab Proj | 1,946,887.93 | |
| 121 · Wtr Dist & Wtr Storage Projects | 151,424.44 | |
| 121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp | 115,500.66 | |
| 131 · Waste Water Plant | 54,678.79 | |
| 131 · Waste Water Plant:131.1 · Pumps/Equipment | 10,842.84 | |
| 126 · Forcemain (phase 1) Cap. Imprv. | 1,253,598.85 | |
| 123 · USDA - Sewer Plant Cap Imprvmt | 4,265,559.43 | |
| USDA Project | 238,835.93 | |
| 127 · Water Plant | 193,802.17 | |
| 127 · Water Plant:127.7 · Ozone System | 12,785.71 | |
| 127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor | 25,079.10 | |
| 127 · Water Plant:127.5 · A/C installation for Filter Rm | 750.00 | |
| 127 · Water Plant:127.4 · PH System | 9,959.72 | |
| 127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj | 1,408.61 | |
| 127 · Water Plant:127.1 · Major Equipment | 177,077.82 | |
| 120 · District General CIP | 13,859.93 | |
| 120 · District General CIP:120.01 · General Equipment/Tools | 1,921,549.25 | |
| 120 · District General CIP:120.60 · Office | 31,171.49 | |
| 120 · District General CIP:120.75 · SCADA | 0.00 | |
| 120 · District General CIP:120.90 · Vehicles/Generators/Trailers | 245,154.54 | |
| 122 · Bldgs/Grounds Cap Improvements | 8,529,449.57 | |
| 124 · D/C System Cap Improvements | 3,232,963.77 | |
| 124 · D/C System Cap Improvements:124.30 · Lift Stations | 46,264.48 | |
| 124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass | 66,042.23 | |
| 124 · D/C System Cap Improvements:124.50 · Mains | 14,788.58 | |
| 124 · D/C System Cap Improvements:124.60 · Meters | 700.00 | |
| 124 · D/C System Cap Improvements:124.90 · Water Tanks | 5,215.04 | |
| 125 · Land - Dist. Cap. Improvements | 300,478.61 | |
| 129 · ALLOW. FOR DEPRECIATION | | 8,856,056.00 |
| 200 · ACCOUNTS PAYABLE | | 452,581.75 |
| 210 · Cal Card | 0.00 | |
| 210 · Cal Card:210.13 · WAB - Jeremy - 2499 | | 926.99 |
| 210 · Cal Card:210.12 · WAB- Francisco - 2481 | | 319.03 |
| 210 · Cal Card:210.11 · WAB - Dan - 2507 | | 788.68 |
| 210 · Cal Card:210.10 · WAB - Dianna - 2473 | | 2,792.62 |
| 210 · Cal Card:210-09 · Cal Card - Francisco - 5855 | 0.00 | |
| 210 · Cal Card:210-08 · Cal Card - Dan - 5848 | 0.00 | |
| 210 · Cal Card:210-07 · Cal-Card - Jeremy - 5863 | 0.00 | |
| 210 · Cal Card:210.06 · Cal Card - Jason 3879 | 0.00 | |
| 210 · Cal Card:210.05 · Cal Card - Dan - 4075 | 0.00 | |
| 210 · Cal Card:210.04 · Cal Card - Alan - 7397 | 0.00 | |

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Clearlake Oaks County Water District

Trial Balance

As of November 30, 2019

Accrual Basis

| | Nov 30, 19 | |
|---|--------------|--------------|
| | Debit | Credit |
| 210 · Cal Card:210.01 · Cal Card - Iris - 2083 | 0.00 | |
| 210 · Cal Card:210.02 · Cal Card - Larry - 0010 | 0.00 | |
| 210 · Cal Card:210.03 · Cal Card - Matt - 9988 | 0.00 | |
| Annual Depreciation | | 249,035.55 |
| 224 · USDA Retainage | | 10,000.00 |
| 223.56 · FEDERAL PAYROLL TAX PENALTY | 0.00 | |
| 280 · Loan:280.12 · USDA Loan | | 702,317.29 |
| 280 · Loan:280.10 · Bridge for I & I Rehab Project | 1,072,000.00 | |
| 280 · Loan:280.07 · Bridge Loan for Forced Main | 0.00 | |
| 280 · Loan:280.05 · USDA Bridge Loan | 0.00 | |
| 280 · Loan:280.01 · Kansas State Bk - VACON | 0.00 | |
| 280 · Loan:280.03 · Kansas State Bk - Camera Traile | 0.00 | |
| 220 · Restricted - Expansion Fee's | 0.00 | |
| 221 · Health Ins - EE Portion | 1,115.62 | |
| 221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical | 0.00 | |
| 222 · Direct Deposit Liabilities | 0.00 | |
| 223 · COMP DUMP ACCOUNT | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED | 0.00 | |
| 223.15 · GARNISHMENTS | 2,158.55 | |
| 223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER | 0.00 | |
| 223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF | | 2,317.31 |
| 223.20 · STATE UNEMPLOYMENT TAX PAYABLE | 0.00 | |
| 223.25 · Vacation Dump Account | 0.00 | |
| 223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time | 0.00 | |
| 223.25 · Vacation Dump Account:223.27 · Sewer - Vacation | 0.00 | |
| 223.25 · Vacation Dump Account:223.28 · Water - Vacation | 0.00 | |
| 223.30 · Sick Dump Account | 0.00 | |
| 223.30 · Sick Dump Account:223.31 · Admin - Sick | 0.00 | |
| 223.30 · Sick Dump Account:223.32 · Sewer - Sick | 0.00 | |
| 223.30 · Sick Dump Account:223.33 · Water - Sick | 0.00 | |
| 223.40 · ACCRUED PAYROLL | 0.00 | |
| 223.45 · FICA & SOCIAL SEC PAYABLE | 0.00 | |
| 223.50 · MEDICARE TAX PAYABLE | 0.00 | |
| 223.55 · FEDERAL PAYROLL TAX WITHHOLDING | 0.00 | |
| 223.60 · STATE PAYROLL TAX WITHHOLDING | 0.00 | |
| 223.65 · STATE DISABILITY PAYABLE | 0.00 | |
| 2135 · CALPERS RETIREMENT PAYABLE | 0.00 | |
| 223.70 · WORKERS COMP PAYABLE | 0.00 | |
| 223.75 · PAYROLL DEDUCTION - INS CO-PAY | 513.84 | |
| 223.80 · GASB 68 Pension | | 16,533.00 |
| 223.85 · MISC DEDUCTIONS PAYABLE | | 1,929.72 |
| 223.90 · COMPENSATED EMPLOYEE BENEFITS | | 54,922.20 |
| 24000 · Payroll Liabilities | 1,106.97 | |
| 226 · USDA Int Pymnt-Swr Clarifier | 0.00 | |
| 225 · USDA Payment - Sewer Clarifier | 0.00 | |
| 281 · BOND PAYABLE | 0.00 | |
| 302 · RETAINED EARNINGS | | 5,956,568.19 |
| 304 · Opening Balance Equity | 584,283.24 | |
| 306 · Retained Earnings - OLD | | 9,319,160.84 |
| 600 · 2019 Storms | | 63,016.00 |
| Income:410 · Client Reg Pmt | | 904,523.25 |
| Income:420 · Connection Fees | | 20,300.00 |
| Income:425 · CRP | | 321,340.90 |
| Income:425 · CRP:425.3 · CRP - Paradise Cove | | 22.00 |
| Income:430 · Penalty & Interest | | 24,466.26 |
| Income:435 · Loans/Grants:435-7 · Water Master Plan:435-7.3 · WTP, Meters, and Backflow | 1,194.10 | |
| Income:435 · Loans/Grants:435-6 · I & I Const Grant | | 2,325,459.00 |
| Income:435 · Loans/Grants:435-5 · USDA Contruaction Grant | | 6,023.85 |
| Income:440 · Misc Revenue | | 12,908.30 |
| Income:450 · Other - Non S/W Rev | | 52,099.13 |
| 133 · Harvey Storage Tank - Water | 3,380.00 | |
| Loans/Grants:901 · Harvey Tank Installation | 520.00 | |
| Salaries & EE Benefits:545 · CALPers 457 | 225.00 | |
| Salaries & EE Benefits:505 · Salaries & Wages | 435,157.36 | |
| Salaries & EE Benefits:520 · FICA - District Share | 32,460.84 | |
| Salaries & EE Benefits:530 · Medical Ins - Dist Share | 96,184.29 | |

1:43 PM

Clearlake Oaks County Water District

12/11/19

Trial Balance

Accrual Basis

As of November 30, 2019

| | Nov 30, 19 | |
|--|----------------------|----------------------|
| | Debit | Credit |
| Salaries & EE Benefits:540 · PERS - District Share | 50,816.30 | |
| Salaries & EE Benefits:550 · Unemployment | 3,076.00 | |
| Salaries & EE Benefits:560 · Workers Comp Ins | 21,913.87 | |
| Services & Supplies:610 · Bank Fees | 8,297.13 | |
| Services & Supplies:620 · Communications & Internet | 9,686.82 | |
| Services & Supplies:622 · Board Exp | 765.78 | |
| Services & Supplies:625 · Equip - Field (\$300-\$4999) | 6,198.74 | |
| Services & Supplies:630 · Equip - Office | 1,648.86 | |
| Services & Supplies:640 · Fuel & Oil | 23,949.93 | |
| Services & Supplies:645 · Insurance | 50,934.03 | |
| Services & Supplies:657 · Lab | 14,454.36 | |
| Services & Supplies:660 · Memberships & Subscription | 43,258.91 | |
| Services & Supplies:665 · Mileage Reimb | 106.73 | |
| Services & Supplies:670 · Postage & Shipping | 5,229.75 | |
| Services & Supplies:675 · Professional Services | 19,661.86 | |
| Services & Supplies:685 · Rents | 10,400.24 | |
| Services & Supplies:690 · Safety & Security | 6,450.19 | |
| Services & Supplies:700 · Tools & Instruments | 410.39 | |
| Services & Supplies:703 · Supplies - Clothing & Personal | 2,027.38 | |
| Services & Supplies:705 · Supplies - Office | 5,406.55 | |
| Services & Supplies:715 · Supplies-Chemicals-Operating | 38,126.14 | |
| Services & Supplies:720 · Supplies - Inventory - Other | 5,696.72 | |
| Services & Supplies:730 · Taxes - Licenses | 34.62 | |
| Services & Supplies:735 · Training/Classes/Certs/ClassB | 2,692.90 | |
| Services & Supplies:745 · Travel / Lodging | 612.10 | |
| Services & Supplies:750 · Utilities | 106,058.13 | |
| Services & Supplies:760 · Waste Disposal | 22,294.80 | |
| Services & Supplies:795 · Yolo Co | 23,201.64 | |
| Services & Supplies:798 · Reconciliation Discrepancies | 20.00 | |
| Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed | 1,349.90 | |
| Repairs & Replacement:810 · R&R Buildings & Grounds | 14,970.49 | |
| Repairs & Replacement:820 · R&R Lift Stations | 2,373.54 | |
| Repairs & Replacement:830 · R&R Equipment | 66,132.56 | |
| Repairs & Replacement:832 · R&R Mains and Sewer Lines | 4,994.04 | |
| Repairs & Replacement:840 · R&R Vehicles | 22,768.77 | |
| 66000 · Payroll Expenses | 0.00 | |
| TOTAL | 29,356,407.86 | 29,356,407.86 |

3A

Clearlake Oaks County Water District A/P Aging Summary As of December 16, 2019

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | > 90 | TOTAL |
|------------------------------------|-------------------|------------------|-------------|-------------|-------------|-------------------|
| Alpha Analytical Labs | 1,311.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,311.00 |
| County of Lake - Special Districts | 4,425.34 | 0.00 | 0.00 | 0.00 | 0.00 | 4,425.34 |
| Daniel Larson | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| Deeper Cleaning | 320.00 | 0.00 | 0.00 | 0.00 | 0.00 | 320.00 |
| Herc Rentals | 0.00 | 4,068.03 | 0.00 | 0.00 | 0.00 | 4,068.03 |
| KonocTees | 3,480.85 | 0.00 | 0.00 | 0.00 | 0.00 | 3,480.85 |
| L & M Locksmith | 107.50 | 0.00 | 0.00 | 0.00 | 0.00 | 107.50 |
| Lake County Waste Solutions | 666.94 | 0.00 | 0.00 | 0.00 | 0.00 | 666.94 |
| MC Engineering, Inc | 49,685.13 | 0.00 | 0.00 | 0.00 | 0.00 | 49,685.13 |
| Mediacom - WWTP 1294 | 232.24 | 0.00 | 0.00 | 0.00 | 0.00 | 232.24 |
| Mendo Mill | 377.22 | 0.00 | 0.00 | 0.00 | 0.00 | 377.22 |
| Municipal Maintenance Equipment | 832.97 | 0.00 | 0.00 | 0.00 | 0.00 | 832.97 |
| Napa Auto Parts | 44.00 | 0.00 | 0.00 | 0.00 | 0.00 | 44.00 |
| People Services Inc | 115.00 | 0.00 | 0.00 | 0.00 | 0.00 | 115.00 |
| PETTY CASH - Olivia Mann | 14.20 | 0.00 | 0.00 | 0.00 | 0.00 | 14.20 |
| PG&E | 0.00 | 8,409.58 | 0.00 | 0.00 | 0.00 | 8,409.58 |
| Redwood Coast Fuels | 1,162.51 | 0.00 | 0.00 | 0.00 | 0.00 | 1,162.51 |
| SWRCB - LW Accounting | 4,624.62 | 0.00 | 0.00 | 0.00 | 0.00 | 4,624.62 |
| T & S Construction Co. Inc. | 428,972.50 | 0.00 | 0.00 | 0.00 | 0.00 | 428,972.50 |
| USA BlueBook | 62.21 | 0.00 | 0.00 | 0.00 | 0.00 | 62.21 |
| Yolo County Flood Control | 0.00 | -1,092.63 | 0.00 | 0.00 | 0.00 | -1,092.63 |
| TOTAL | 497,434.23 | 11,384.98 | 0.00 | 0.00 | 0.00 | 508,819.21 |

Account Payable Breakdown

Date: 12/16/2019

| | <u>QuickBooks</u> | <u>WAB Balance</u> | <u>WAB Available</u> |
|--|---------------------------|--------------------|----------------------|
| General Ledger | \$316,955.39 | \$313,791.51 | \$319,926.91 |
| CRP Water | \$84,162.73 | \$84,162.73 | \$84,162.73 |
| CRP Sewer | \$276,539.60 | \$276,539.60 | \$276,539.60 |
| CRP PC | \$6,501.40 - \$7,941.03** | \$6,501.40 | \$6,501.40 |
| **Could not transfer Sept and October expenses = \$14,442.43 | | | |
| PC Escrow | \$0.00 | \$0.00 | \$0.00 |
| Reserve | \$62,700.00 | \$62,700.00 | \$62,700.00 |
| LAIF Balance | **\$1,169,671.01 | \$1,212,671.01 | |
| ** \$43,000.00 to G/L on 12/1/19 | | | |
| Current A/P Aging | \$508,819.21 | | |
| Credit Card | \$5,235.76 | | |
| ACWA - Health Ins | \$19,766.30 | | |
| TOTAL | \$514,054.97 | | |

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

NOVEMBER 21, 2019

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

√ Mrs. Margaret Medeiros, President √ Mr. Karl Hosier, Vice President
□ Mr. Samuel Boucher, Director, **ABSENT** √ Mr. Stanley Archacki, Director, √ Mrs. Barbara Higman, Director
√ Mrs. Dianna Mann – General Manager √ Mrs. Olivia Mann - Secretary of the Board

In the audience, our Chief Operators

√ Mr. Francisco Castro, Wastewater √ Mr. David Valerga, Water, √ Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Staff Written Operational Reports

- a. Customer Service
- b. Chief Distribution Operator
- c. Water Plant Lead Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

2. Financial Reports for review and approval

- a. October 2019, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

3. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 10-17-19

4. Bills

- a. MC Engineering invoice number 1850, dated 11/5/19, in the amount of \$28,629.39 for the Waste Water Infrastructure Improvements Project
- b. MC Engineering invoice number 1851, dated 11/5/19, in the amount of \$31,689.21 for the USDA Meters and Water Tank PER (USDA application for water projects)

Action Taken: Motion to approve the consent items

HOSIER/ARCHACKI M/S/C

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHER

5. Agenda (Old Business)

- a. Discussion and consideration of offering an Aflac Life Insurance Policy to employees

Action Taken: Motion to deny offering Aflac Lifer Insurance Policy to employees paid by district, employees can enroll and self-pay for policy

ARCHACKI/HOSIER M/S/C

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHER

6. Agenda (New Business)

- a. Discussion and consideration of CSA 16 Boundaries

Action Taken: Motion to extend CSA 16 boundaries

ARCHACKI/HOSIER M/S/C

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHER

- b. Discussion and consideration of purchasing two (2) 35KW generators in the amount of \$42,000.00

Action Taken: Motion to approve the purchase of two 35KW generators in the amount of \$42,000.00 to be paid for using the LAIF account

ARCHACKI/HIGMAN M/S/C

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHER

- c. Discussion and consideration of additional generators for power outages

Action Taken: Motion to approve the purchase of an additional generator not to exceed \$60,000.00 to be paid for using the LAIF account

HOSIER/ARCHACKI M/S/C

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHE

- d. Discussion and consideration of additional fuel storage for emergencies

Action Taken: Motion to approve the purchase of additional fuel storage not to exceed \$8,500.00 to be paid for using the LAIF account

ARCHACKI/HIGMAN M/S/C

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHER

- e. Discussion and consideration of MME quote for the purchase of a new Vac-Con Truck in the amount of \$409,026.92

Action Taken: NO ACTION

- f. Discussion and consideration of Resolution 19-06, authorizing investment of monies into LAIF

**Action Taken: Motion to approve Resolution 19-06, authorizing investment of monies into LAIF
HIGMAN/ARCHACKI M/S/C**

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHER

- g. Discussion and consideration of opening a depreciation reserve account for short lived assets and depositing \$29,796.00 annually from CRP-Sewer to be in compliance with USDA

**Action Taken: Motion to approve the opening of a depreciation account to be in compliance with
USDA**

HIGMAN/ARCHACKI M/S/C

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHER

- h. Discussion and consideration of an additional position for the Admin office

Action Taken: Motion to approve an additional position as of January 1, 2020

HOSIER/HIGMAN M/S/C

AYES: MEDEIROS/HOSIER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: BOUCHER

Motioned to adjourn at 3:29 PM by Director Archacki

Adjournment

Time: 3:29 PM

**SIGNED: _____
Margaret Medeiros, President**

**ATTESTED TO: _____
Olivia Mann, Board Secretary**

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

November 26, 2019

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

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Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

AGENDA

Call to Order – 10:00 AM

Pledge of Allegiance

Roll Call

√ Mrs. Margaret Medeiros, President √ Mr. Karl Hosier, Vice President √ Mr. Samuel Boucher, Director
√ Mr. Stanley Archacki, Director √ Mrs. Barbara Higman, Director

√ Mrs. Dianna Mann– General Manager √ Mrs. Olivia Mann - Secretary to the Board

Old Business

- a. Discussion and consideration of authorizing the President of the Board to enter into a five (5) year Lease Purchase Agreement with Leasing 2, Inc. to finance the purchase of one (1) Vac-Con, Model # V350LHAP/1000, in the amount of \$409,026.92 from Municipal Maintenance Equipment

Action Taken: Motion to authorize President Medeiros to sign the proposal for the finance one (1) Vac-Con Model # V350LHAP/1000 in the amount of \$409,026.92 and enter into a Lease Purchase Agreement

HIGMAN/BOUCHER M/S/C

AYES: MEDEIROS/HOSIER/BOUCHER/ARCHACKI/HIGMAN

NOES: NONE

ABSENT: NONE

b. Discussion and consideration of Resolution 19-07, Authorizing purchase of Vac-Con

Action Taken: Motion to APPROVE Resolution 19-07 as revised
ARCHACKI/HOSIER M/S/C
AYES: MEDEIROS/HOSIER/BOUCHER/ARCHACKI/HIGMAN
NOES: NONE
ABSENT: NONE

Motioned to adjourn at 10:40 AM by Director Hosier

Adjournment

Time: 10:40 AM

SIGNED: _____ ATTESTED TO: _____
Margaret Medeiros, President Olivia Mann, Board Secretary



MC Engineering, Inc.

9294 Madison Ave
Orangevale, CA 95662

Invoice

| Date | Invoice # |
|-----------|-----------|
| 12/5/2019 | 1867 |

Bill To

Clearlake Oaks Water District
12545 Highway 20
Clearlake Oaks, CA 95423

| P.O. No. | Terms | Due Date | Project | |
|--|--------|----------|---------------------------------|-----------|
| | Net 30 | 1/4/2020 | Sewer Infrastructure and Design | |
| Description | | Qty | Rate | Amount |
| Assistant Engineer, Jared P. Nelson | | 124 | 120.00 | 14,880.00 |
| Project Manager, Mark Carey, PE | | 24 | 165.00 | 3,960.00 |
| Senior Planner, Randy Burke | | 45 | 120.00 | 5,400.00 |
| Administrative Support | | 3 | 65.00 | 195.00 |
| EDEA Inv 1039 | | 1.13 | 772.50 | 872.93 |
| 278 mi @ \$0.545 / mi - Portal to Portal Gualala-Clear Lake Oaks-Gualala | | | 151.51 | 151.51 |
| 254 mi @ \$0.545 / mi - Portal to Portal travel Gualala-Clear Lake Oaks-Gualala | | | 138.43 | 138.43 |
| 254 mi @ \$0.545 / mi - Portal-Portal, Gualala-CLO-Gualala Travel mileage | | | 138.43 | 138.43 |
| 315 mi @ \$0.545 / mi - Drove Accord from Orangevale to CLOCWD and back 11-18 to 11-20 | | | 171.68 | 171.68 |
| 321 mi @ \$0.545 / mi - Drove Accord from Orangevale to CLOCWD and back 11-25 to 11-26 | | | 174.95 | 174.95 |
| 310 mi @ \$0.545 / mi - Drove Accord from Orangevale to CLOCWD and back 11-11 to 11-13 | | | 114.45 | 114.45 |
| 310 mi @ \$0.545 / mi - Drove Accord from Orangevale to CLOCWD and back 11-4 to 11-6 | | | 168.95 | 168.95 |

128- 4/G Survey & Installation Const
(Signature)

| | |
|-------------------------|-------------|
| Total | \$26,366.33 |
| Payments/Credits | \$0.00 |
| Balance Due | \$26,366.33 |

| Phone # | Fax # | E-mail |
|--------------|--------------|--------------------|
| 916-546-7898 | 916-860-1863 | markacarey@msn.com |

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MC Engineering, Inc.

9294 Madison Ave
Orangevale, CA 95662

Invoice

| Date | Invoice # |
|-----------|-----------|
| 12/5/2019 | 1868 |

Bill To

Clearlake Oaks Water District
12545 Highway 20
Clearlake Oaks, CA 95423

| P.O. No. | Terms | Due Date | Project | |
|--|--------|----------|--------------------------------|--|
| | Net 30 | 1/4/2020 | USDA Meters and Water Tank PER | |
| Description | Qty | Rate | Amount | |
| Assistant Engineer, Jose Diaz-Mendez | 16 | 105.00 | 1,680.00 | |
| Operations Management Engineer, John Pedri, PE | 16 | 160.00 | 2,560.00 | |
| Project Manager, Mark Carey, PE | 8 | 165.00 | 1,320.00 | |
| Project Engineer 2, Richard Relyea | 32 | 130.00 | 4,160.00 | |
| Assistant Engineering Tech, Julia Carey | 13 | 65.00 | 845.00 | |
| Assistant Engineer, Jared P. Nelson | 28 | 130.00 | 3,640.00 | |
| Administrative Support | 3 | 65.00 | 195.00 | |
| D&A MC-007 Inv 2 | 1.13 | 4,020.00 | 4,542.60 | |
| EDEA Inv 1040 | 1.13 | 2,740.00 | 3,096.20 | |

138- 4/6 USDA Water Improvements

| | |
|-------------------------|-------------|
| Total | \$22,038.80 |
| Payments/Credits | \$0.00 |
| Balance Due | \$22,038.80 |

| Phone # | Fax # | E-mail |
|--------------|--------------|--------------------|
| 916-546-7898 | 916-860-1863 | markacarey@msn.com |

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GOVERNMENT OBLIGATION CONTRACT**Obligor**

Clearlake Oaks County Water District
12952 East Highway 20
Clearlake Oaks, California 95423

Obligee

Leasing 2, Inc.
1720 West Cass Street, Unit B
Tampa, Florida 33606

Dated as of December 15, 2019

This Government Obligation Contract dated as of the date listed above is between Obligee and Obligor listed directly above. Obligee desires to finance the purchase of the Equipment described in Exhibit A to Obligor and Obligor desires to have Obligee finance the purchase of the Equipment subject to the terms and conditions of this Contract which are set forth below.

I. Definitions

Section 1.01 Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Additional Schedule" refers to the proper execution of additional schedules to Exhibit A and Exhibit B, as well as other exhibits or documents that may be required by the Obligee all of which relate to the financing of additional Equipment.

"Budget Year" means the Obligor's fiscal year.

"Commencement Date" is the date when Obligor's obligation to pay Contract Payments begins.

"Contract" means this Government Obligation Contract and all Exhibits attached hereto, all addenda, modifications, schedules, refinancings, guarantees and all documents relied upon by Obligee prior to execution of this Contract.

"Contract Payments" means the payments Obligor is required to make under this Contract as set forth on Exhibit B.

"Contract Term" means the Original Term and all Renewal Terms.

"Exhibit" includes the Exhibits attached hereto, and any "Additional Schedule", whether now existing or subsequently created.

"Equipment" means all of the items of Equipment listed on Exhibit A and any Additional Schedule, whether now existing or subsequently created, and all replacements, restorations, modifications and improvements.

"Government" as used in the title hereof means a State or a political subdivision of the State within the meaning of Section 103(a) of the Internal Revenue Code of 1986, as amended ("Code"), or a constituted authority or district authorized to issue obligations on behalf of the State or political subdivision of the State within the meaning of Treasury Regulation 1.103-1(b), or a qualified volunteer fire company within the meaning of section 150(e)(1) of the Code.

"Obligee" means the entity originally listed above as Obligee or any of its assignees.

"Obligor" means the entity listed above as Obligor and which is financing the Equipment through Obligee under the provisions of this Contract.

"Original Term" means the period from the Commencement Date until the end of the Budget Year of Obligor.

"Partial Prepayment Date" means the first Contract Payment date that occurs on or after the earlier of (a) the twenty-four month (24) anniversary of the Commencement Date or (b) the date on which Obligor has accepted all the Equipment and all amounts have been disbursed from the Vendor Payable Account to pay for the Equipment.

"Purchase Price" means the total cost of the Equipment, including all delivery charges, installation charges, legal fees, financing costs, recording and filing fees and other costs necessary to vest full, clear legal title to the Equipment in Obligor, subject to the security interest granted to and retained by Obligee as set forth in this Contract, and otherwise incurred in connection with the financing of this Equipment.

"Renewal Term" means the annual term which begins at the end of the Original Term and which is simultaneous with Obligor's Budget Year and each succeeding Budget Year for the number of Budget Years necessary to comprise the Contract Term.

"State" means the state which Obligor is located.

"Surplus Amount" means any amount on deposit in the Vendor Payable Account on the Partial Prepayment Date.

"Vendor Payable Account" means the separate account of that name established pursuant to Section X of this Contract.

II. Obligor Warranties

Section 2.01 Obligor represents, warrants and covenants as follows for the benefit of Obligee or its assignees:

- (a) Obligor is an "issuer of tax exempt obligations" because Obligor is the State or a political subdivision of the State within the meaning of Section 103(a) of the Internal Revenue Code of 1986, as amended, (the "Code") or because Obligor is a constituted authority or district authorized to issue obligations on behalf of the State or political subdivision of the State within the meaning of Treasury Regulation 1.103-1(b), or a qualified volunteer fire company within the meaning of section 150(e)(1) of the Code.
- (b) Obligor has complied with any requirement for a referendum and/or competitive bidding.
- (c) Obligor has complied with all statutory laws and regulations that may be applicable to the execution of this Contract; Obligor, and its officer executing this Contract, are authorized under the Constitution and laws of the State to enter into this Contract and have used and followed all proper procedures of its governing body in executing and delivering this Contract. The officer of Obligor executing this Contract has the authority to execute and deliver this Contract. This Contract constitutes a legal, valid, binding and enforceable obligation of the Obligor in accordance with its terms.
- (d) Obligor shall use the Equipment only for essential, traditional government purposes.
- (e) Should the IRS disallow the tax-exempt status of the interest portion of the Contract Payments as a result of the failure of the Obligor to use the Equipment for governmental purposes, or should the Obligor cease to be an issuer of tax exempt obligations, or should the obligation of Obligor created under this Contract cease to be a tax exempt obligation for any reason, then Obligor shall be required to pay additional sums to the Obligee or its assignees so as to bring the after tax yield on this Contract to the same level as the Obligee or its assignees would attain if the transaction continued to be tax-exempt.
- (f) In the event that the Internal Revenue Code of 1986, as currently amended (the "Code"), should be further amended or replaced: (i) to reduce corporate and/or individual income tax rates or (ii) to reduce or eliminate the extent to which the interest portion of the Contract Payments is excludable from gross income, then, at the written request of Obligee or its assigns, Obligor shall pay to Obligee or its assigns with each Contract Payment payable after the effective date of such amendment or replacement such additional amount as necessary to bring the after tax yield on each such Contract Payment to the same effective rate that Obligee or its assigns would have received had there occurred no such amendment to or replacement of the Code. Notwithstanding any other provision of this Agreement, Obligor shall have the right to exercise its option to purchase the Equipment pursuant to Section 3.04 hereof on the effective date of any such amendment or replacement.
- (g) Obligor will submit to the Secretary of the Treasury an information reporting statement as required by the Code.
- (h) Upon request by Obligee, Obligor will provide Obligee with current financial statements, reports, budgets or other relevant fiscal information.
- (i) Obligor shall retain the Equipment free of any hazardous substances as defined in the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. 9601 et. seq. as amended and supplemented.
- (j) Obligor hereby warrants the General Fund of the Obligor is the primary source of funds or a backup source of funds from which the Contract Payments will be made.
- (k) Obligor presently intends to continue this Contract for the Original Term and all Renewal Terms as set forth on Exhibit B hereto. The official of Obligor responsible for budget preparation will include in the budget request for each Budget Year the Contract Payments to become due in such Budget Year, and will use all reasonable and lawful means available to secure the appropriation of money for such Budget Year sufficient to pay the Contract Payments coming due therein. Obligor reasonably believes that moneys can and will lawfully be appropriated and made available for this purpose.
- (l) Obligor has selected both the Equipment and the vendor(s) from whom the Equipment is to be purchased upon its own judgment and without reliance on any manufacturer, merchant, vendor or distributor, or agent thereof, of such equipment to the public.
- (m) Obligor owns the Equipment and any additional collateral free and clear of any liens, and Obligor has not and will not, during the Contract Term, create, permit, incur or assume any levies, liens or encumbrances of any kind with respect to the Equipment or any additional collateral except those created by this Contract.
- (n) Obligor finds and determines that the amount of the Contract Payments set forth in Exhibit B are equal to the fair rental value of the related Equipment during the respective Budget Year of Obligor in which such Contract Payments are made.
- (o) The Equipment will have a useful life that is substantially in excess of the Contract Term.

Section 2.02 Escrow Agreement. In the event both Obligee and Obligor mutually agree to utilize an Escrow Account, then immediately following the execution and delivery of this Contract, Obligee and Obligor agree to execute and deliver and to cause Escrow Agent to execute and deliver the Escrow Agreement. This Contract shall take effect only upon execution and delivery of

the Escrow Agreement by the parties thereto. Obligees shall deposit or cause to be deposited with the Escrow Agent for credit to the Equipment Acquisition Fund the sum of N/A, which shall be held, invested and disbursed in accordance with the Escrow Agreement.

III. Acquisition of Equipment, Contract Payments and the Purchase Option Price

Section 3.01 Acquisition and Acceptance. Obligor shall be solely responsible for the ordering of the Equipment and for the delivery and installation of the Equipment. The Payment Request and Equipment Acceptance Form must be signed by the same authorized individual(s) who signed the Signature Card, Exhibit G. By making a Contract Payment after its receipt of the Equipment pursuant to this Contract, Obligor shall be deemed to have accepted the Equipment on the date of such Contract Payment for purposes of this Contract. All Contract Payments paid prior to delivery of the Payment Request and Equipment Acceptance Form shall be credited to Contract Payments as they become due as shown on the Contract Payment Schedule attached as Exhibit B hereto.

Section 3.02 Contract Payments. Obligor shall pay Contract Payments exclusively to Obligees or its assignees in lawful, legally available money of the United States of America. The Contract Payments shall be sent to the location specified by the Obligees or its assignees. The Contract Payments, payable without notice or demand, are due as set forth on Exhibit B. Obligees shall have the option to charge interest at the highest lawful rate on any Contract Payment received later than the due date for the number of days that the Contract Payment(s) were late, plus any additional accrual on the outstanding balance for the number of days that the Contract Payment(s) were late. Obligees shall also have the option, on monthly payments only, to charge a late fee of up to 10% of the monthly Contract Payment that is past due. Furthermore, Obligor agrees to pay any fees associated with the use of a payment system other than check, wire transfer, or ACH. Once all amounts due Obligees hereunder have been received, Obligees will release any and all of its rights, title and interest in the Equipment.

Section 3.03 Abatement. During any period in which, by reason of material damage or destruction or taking under the power of eminent domain (or sale to any entity threatening the use of such power) or material title defect with respect to the Equipment, there is substantial interference with the use and possession by Obligor of the Equipment, the Contract Payments due under the Contract with respect to the Equipment shall be abated proportionately in whole or in part. Obligor shall immediately notify Obligees upon the occurrence of any event causing substantial interference with Obligor's use and possession of the Equipment and such notice shall be provided prior to the abatement of any Contract Payments. The amount of abatement shall be such that the remaining rental obligation represents fair consideration for Obligor's use and possession of the Equipment, or portions thereof, not substantially interfered with, and end on the earlier of the date on which the use and possession of the Equipment is restored to Obligor or the date on which Obligor uses the Net Proceeds of insurance or a condemnation awards to pay the Contract Payments or the applicable Purchase Option Price. In the event of any such interference, this Contract and the related abatement agreement shall continue in full force and effect. To the extent allowed by law, Obligor waives the benefits of Civil Code Section 1932 and any and all other rights to terminate this Contract and the related Abatement agreement by virtue of any interference with the use and possession of any Equipment, although such waiver shall not constitute a waiver of abatement of Contract Payments, as set forth in this section.

Section 3.04 Contract Payments Unconditional. Except as provided in Section 3.03, the obligation of Obligor to make Contract Payments or any other payments required hereunder shall be absolute and unconditional in all events. NOTWITHSTANDING ANY DISPUTE BETWEEN OBLIGOR AND OBLIGEE OR BETWEEN OBLIGOR AND VENDOR OR ANY OTHER PERSON, OBLIGOR SHALL MAKE ALL CONTRACT PAYMENTS AND OTHER PAYMENTS REQUIRED HEREUNDER WHEN DUE AND SHALL NOT WITHHOLD ANY CONTRACT PAYMENT OR OTHER PAYMENT PENDING FINAL RESOLUTION OF SUCH DISPUTE NOR SHALL OBLIGOR ASSERT ANY RIGHT OF SET-OFF OR COUNTERCLAIM AGAINST ITS OBLIGATION TO MAKE CONTRACT PAYMENTS OR OTHER PAYMENTS REQUIRED HEREUNDER. Obligor's obligation to make Contract Payments or other payments shall not be abated on account of failure of the Equipment to perform as desired or obsolescence of the Equipment and shall not be abated through accident or unforeseen circumstances except as provided in Section 3.03.

Section 3.05 Purchase Option Price. Upon thirty (30) days written notice, Obligor shall have the option to pay, in addition to the Contract Payment, the corresponding Purchase Option Price which is listed on the same line on Exhibit B. This option is only available to the Obligor on the Contract Payment date and no partial prepayments are allowed. If Obligor chooses this option and pays the Purchase Option Price to Obligees then Obligees will transfer any and all of its rights, title and interest in the Equipment to Obligor.

Section 3.06 Contract Term. The Contract Term shall be the Original Term and all Renewal Terms until all the Contract Payments are paid as set forth on Exhibit B except as provided under Section 9.01 below.

Section 3.07 Disclaimer of Warranties. OBLIGEE MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE OR ANY OTHER WARRANTY WITH RESPECT TO THE EQUIPMENT. OBLIGEE IS NOT A MANUFACTURER, SELLER, VENDOR OR DISTRIBUTOR, OR AGENT THEREOF, OF SUCH EQUIPMENT; NOR IS OBLIGEE A MERCHANT OR IN THE BUSINESS OF DISTRIBUTING SUCH EQUIPMENT TO THE PUBLIC. OBLIGEE SHALL NOT BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGE ARISING OUT OF THE INSTALLATION, OPERATION, POSSESSION, STORAGE OR USE OF THE EQUIPMENT BY OBLIGOR.

IV. Appropriation of Money

Section 4.01 Appropriation. The person or entity in charge of preparing Obligor's budget will include in the budget request for each Budget Year the Contract Payments to become due in such Budget Year with respect to the Contract, and will use all reasonable and lawful means available to secure the appropriation of money for such Budget Year sufficient to pay all such Contract Payments coming due therein. The covenants on the part of Obligor contained in this Contract, including the covenant to budget and appropriate amounts necessary to make Contract Payments, shall be deemed to be duties imposed by law, and it shall be the duty of each and every public official of Obligor to take such action and do such things as required by law in the performance of the official duty of such officials to enable Obligor to carry out and perform the covenants and contracts in this Contract. This Contract and each abatement agreement represent a firm contract and not a non-appropriation contract.

V. Insurance, Damage, Insufficiency of Proceeds

Section 5.01 Insurance. Obligor shall maintain both casualty insurance, liability insurance and rental interruption and loss of use and occupancy insurance at its own expense with respect to the Equipment. Obligor shall be solely responsible for selecting the insurer(s) and for making all premium payments and ensuring that all policies are continuously kept in effect during the period when Obligor is required to make Contract Payments. Obligor shall provide Obligees with a Certificate of Insurance which lists the Obligees and/or assigns as a loss payee and an additional insured on the policies with respect to the Equipment.

- (a) Obligor shall insure the Equipment against any loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Obligees in an amount at least equal to the then applicable Purchase Option Price of the Equipment. Alternatively, Obligor may insure the Equipment under a blanket insurance policy or policies.
- (b) The liability insurance shall insure Obligees from liability and property damage in any form and amount satisfactory to Obligees.
- (c) Obligor shall maintain or cause to be maintained at its expense throughout the Contract, rental interruption insurance against loss of use of the Equipment or portions thereof with coverage equal to the maximum total Contract Payments payable under the Contract by Obligor for any consecutive 24-month period. The policy shall insure against abatement of Contract Payments payable by Obligor resulting from Obligor's loss of use of the Equipment or any substantial portion thereof and caused by any and all perils, either insured or uninsured, including acts of God. The Net Proceeds of such insurance shall be payable to Obligees in amounts proportionate to Obligor's loss of use of the Equipment and the corresponding rental abatement, if any, and shall supplement Contract Payments made by Obligor, if any, during the period in which Obligor's use and occupancy of the Equipment is being restored in sufficient amounts to make Obligees whole.
- (d) Obligor may self-insure against the casualty risks and liability risks described above. If Obligor chooses this option, Obligor must furnish Obligees with a certificate and/or other documents which evidences such coverage.
- (e) All insurance policies issued or affected by this Section shall be so written or endorsed such that the Obligees and its assignees are named additional insureds and loss payees and that all losses are payable to Obligor and Obligees or its assignees as their interests may appear. Each policy issued or affected by this Section shall contain a provision that the insurance company shall not cancel or materially modify the policy without first giving thirty (30) days advance notice to Obligees or its assignees. Obligor shall furnish to Obligees certificates evidencing such coverage throughout the Contract Term.

Section 5.02 Damage to or Destruction of Equipment. Obligor assumes the risk of loss or damage to the Equipment. If the Equipment or any portion thereof is lost, stolen, damaged, or destroyed by fire or other casualty, Obligor will immediately report all such losses to all possible insurers and take the proper procedures to obtain all insurance proceeds. At the option of Obligees, Obligor shall either (1) apply the Net Proceeds to replace, repair or restore the Equipment or (2) apply the Net Proceeds to the applicable Purchase Option Price. For purposes of this Section and Section 5.03, the term Net Proceeds shall mean the amount of insurance proceeds collected from all applicable insurance policies after deducting all expenses incurred in the collection thereof.

Section 5.03 Insufficiency of Net Proceeds. If there are no Net Proceeds for whatever reason or if the Net Proceeds are insufficient to pay in full the cost of any replacement, repair, restoration, modification or improvement of the Equipment, then Obligor shall, at the option of Obligees, either (1) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds or (2) apply the Net Proceeds to the Purchase Option Price and pay the deficiency, if any, to the Obligees.

Section 5.04 Obligor Negligence. Obligor assumes all risks and liabilities, whether or not covered by insurance, for loss or damage to the Equipment and for injury to or death of any person or damage to any property whether such injury or death be with respect to agents or employees of Obligor or of third parties, and whether such property damage be to Obligor's property or the property of others (including, without limitation, liabilities for loss or damage related to the release or threatened release of hazardous substances under the Comprehensive Environmental Response, Compensation and Liability Act, the Resource Conservation and Recovery Act or similar or successor law or any State or local equivalent now existing or hereinafter enacted which in any manner arise out of or are incident to any possession, use, operation, condition or storage of any Equipment by Obligor), which is proximately caused by the negligent conduct of Obligor, its officers, employees and agents.

Section 5.05 Reimbursement. Obligor hereby assumes responsibility for and agrees to reimburse Obligees for all liabilities, obligations, losses, damages, penalties, claims, actions, costs and expenses (including reasonable attorneys' fees) of whatsoever kind and nature, imposed on, incurred by or asserted against Obligees that in any way relate to or arise out of a claim, suit or

proceeding, based in whole or in part upon the negligent conduct of Obligor, its officers, employees and agents, or arose out of installation, operation, possession, storage or use of any item of the Equipment, to the maximum extent permitted by law.

VI. Title and Security Interest

Section 6.01 Title. Title to the Equipment shall vest in Obligor when Obligor acquires and accepts the Equipment. Title to the Equipment will automatically transfer to the Obligee in the event Obligor defaults under Section 9.01. In such event, Obligor shall execute and deliver to Obligee such documents as Obligee may request to evidence the passage of legal title to the Equipment to Obligee.

Section 6.02 Security Interest. To secure the payment of all Obligor's obligations under this Contract, as well as all other obligations, debts and liabilities, plus interest thereon, whether now existing or subsequently created, Obligor hereby grants to Obligee a security interest under the Uniform Commercial Code constituting a first lien on the Equipment described more fully on Exhibit A. Furthermore, Obligor agrees that any other collateral securing any other obligation(s) to Obligee, whether offered prior to or subsequent hereto, also secures this obligation. The security interest established by this section includes not only all additions, attachments, repairs and replacements to the Equipment but also all proceeds therefrom. Obligor authorizes Obligee to prepare and record any Financing Statement required under the Uniform Commercial Code to perfect the security interest created hereunder. Obligor agrees that any Equipment listed on Exhibit A is and will remain personal property and will not be considered a fixture even if attached to real property.

VII. Assignment

Section 7.01 Assignment by Obligee. All of Obligee's rights, title and/or interest in and to this Contract may be assigned and reassigned in whole or in part to one or more assignees or sub-assignees by Obligee at any time without the consent of Obligor. No such assignment shall be effective as against Obligor until the assignor shall have filed with Obligor written notice of assignment identifying the assignee. Obligor shall pay all Contract Payments due hereunder relating to such Equipment to or at the direction of Obligee or the assignee named in the notice of assignment. Obligor shall keep a complete and accurate record of all such assignments.

Section 7.02 Assignment by Obligor. None of Obligor's right, title and interest under this Contract and in the Equipment may be assigned by Obligor unless Obligee approves of such assignment in writing before such assignment occurs and only after Obligor first obtains an opinion from nationally recognized counsel stating that such assignment will not jeopardize the tax-exempt status of the obligation.

VIII. Maintenance of Equipment

Section 8.01 Equipment. Obligor shall keep the Equipment in good repair and working order, and as required by manufacturer's and warranty specifications. If Equipment consists of copiers, Obligor is required to enter into a copier maintenance/service agreement. Obligee shall have no obligation to inspect, test, service, maintain, repair or make improvements or additions to the Equipment under any circumstances. Obligor will be liable for all damage to the Equipment, other than normal wear and tear, caused by Obligor, its employees or its agents. Obligor shall pay for and obtain all permits, licenses and taxes related to the ownership, installation, operation, possession, storage or use of the Equipment. If any fees are required to be paid by the California Debt & Investment Advisory Commission then such fees shall be paid directly from the Obligor to the California Debt & Investment Advisory Commission. If the Equipment includes any titled vehicle(s), then Obligor is responsible for obtaining such title(s) from the State and also for ensuring that Obligee is listed as First Lienholder on all of the title(s). Obligor shall not use the Equipment to haul, convey or transport hazardous waste as defined in the Resource Conservation and Recovery Act, 42 U.S.C. 6901 et. seq. Obligor agrees that Obligee or its Assignee may execute any additional documents including financing statements, affidavits, notices, and similar instruments, for and on behalf of Obligor which Obligee deems necessary or appropriate to protect Obligee's interest in the Equipment and in this Contract. Obligor shall allow Obligee to examine and inspect the Equipment at all reasonable times.

IX. Default

Section 9.01 Events of Default defined. The following events shall constitute an "Event of Default" under this Contract:

- (a) Failure by Obligor to pay any Contract Payment listed on Exhibit B for fifteen (15) days after such payment is due according to the Payment Date listed on Exhibit B, other than by reason of abatement as provided under Section 3.03.
- (b) Failure by Obligor to maintain any of the insurances as required under section 5.01.
- (c) Failure to pay any other payment required to be paid under this Contract at the time specified herein and a continuation of said failure for a period of fifteen (15) days after written notice by Obligee that such payment must be made. If Obligor continues to fail to pay any payment after such period, then Obligee may, but will not be obligated to, make such payments and charge Obligor for all costs incurred plus interest at the highest lawful rate.
- (d) Failure by Obligor to observe and perform any warranty, covenant, condition, promise or duty under this Contract for a period of thirty (30) days after written notice specifying such failure is given to Obligor by Obligee, unless Obligee agrees in writing to an extension of time. Obligee will not unreasonably withhold its consent to an extension of time if corrective action is instituted by Obligor. Subsection (c) does not apply to Contract Payments and other payments discussed above.
- (e) Any statement, material omission, representation or warranty made by Obligor in or pursuant to this Contract which proves to be false, incorrect or misleading on the date when made regardless of Obligor's intent and which materially adversely affects the rights or security of Obligee under this Contract.
- (f) Any provision of this Contract which ceases to be valid for whatever reason and the loss of such provision would materially adversely affect the rights or security of Obligee.
- (g) Obligor admits in writing its inability to pay its obligations.
- (h) Obligor defaults on one or more of its other obligations.
- (i) Obligor becomes insolvent, is unable to pay its debts as they become due, makes an assignment for the benefit of creditors, applies for or consents to the appointment of a receiver, trustee, conservator, custodian, or liquidator of Obligor, or all or substantially all of its assets, or a petition for relief is filed by Obligor under federal bankruptcy, insolvency or similar laws, or is filed against Obligor and is not dismissed within thirty (30) days thereafter.

Section 9.02 Remedies on Default. Whenever any Event of Default exists, Obligee shall have the right to take one or any combination of the following remedial steps:

- (a) Obligee, with or without terminating this Contract, may collect each installment of Contract Payments as it becomes due and payable with respect to the Equipment in accordance with Exhibit B to the end of the Contract Term.
- (b) Obligee, with or without terminating this Contract, may repossess any or all of the Equipment by giving Obligor written notice to deliver the Equipment to the location designated by Obligee. In the event Obligor fails to do so within ten (10) days after receipt of such notice, Obligee may enter upon Obligor's premises where the Equipment is kept and take possession of the Equipment and charge Obligor for costs incurred in repossessing the Equipment, including reasonable attorneys' fees. Obligor hereby expressly waives any damages occasioned by such repossession. If the Equipment or any portion of it has been destroyed or damaged beyond repair, Obligor shall pay the applicable Purchase Option Price of the damaged or destroyed Equipment as set forth in the Contract Payment Schedule. Notwithstanding the fact that Obligee has taken possession of the Equipment, Obligor shall continue to be responsible for the Contract Payments with respect thereto as and when such Contract Payments become or would have become due and payable.
- (c) If Obligee, in its discretion, takes possession and disposes of the Equipment or any portion thereof, Obligee shall apply the proceeds of any such disposition to pay the following items in the following order: (i) all costs (including, but not limited to, attorneys' fees) incurred in securing possession of the Equipment; (ii) all expenses incurred in completing the disposition; (iii) any sales or transfer taxes; and (iv) the balance of any Contract Payments with respect thereto as and when such Contract Payment would become due and payable. Any disposition proceeds remaining after the requirements of clauses (i), (ii), (iii), (iv) have been met shall be paid to Obligor.
- (d) By action pursuant to the California Code of Civil Procedure, or as otherwise provided by law, obtain the issuance of a writ of mandamus enforcing, for the entire balance due, or as it becomes due, under Exhibit B of the Contract, the duty of Obligor to appropriate and take all other administrative steps necessary for the making of all Contract Payments.
- (e) Obligee may take any other remedy available at law or in equity with respect to an Event of Default, including (without limitation) those requiring Obligor to perform any of its obligations under this Contract or to pay any moneys due and payable to Obligee, provided Obligee shall have no right to accelerate Contract Payments or otherwise declare any Contract Payments not then in default to be immediately due and payable.

Section 9.03 No Remedy Exclusive. No remedy herein conferred upon or reserved to Obligee is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Contract now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or shall be construed to be a waiver thereof.

Section 9.04 Return of Equipment and Storage.

- (a) Surrender: The Obligor shall, at its own expense, surrender the Equipment, any additional collateral and all required documentation to evidence transfer of title from Obligor to the Obligee in the event of a default by delivering the Equipment and any additional collateral to the Obligee to a location accessible by common carrier and designated by Obligee. In the case that any of the Equipment and any additional collateral consists of software, Obligor shall destroy all intangible items constituting such software and shall deliver to Obligee all tangible items constituting such software. At Obligee's request, Obligor shall also certify in a form acceptable to Obligee that Obligor has complied with the above software return provisions and that they will immediately cease using the software and that they shall permit Obligee and/or the vendor of the software to inspect Obligor's locations to verify compliance with the terms hereto.
- (b) Delivery: The Equipment and any additional collateral shall be delivered to the location designated by the Obligee by a common carrier unless the Obligee agrees in writing that a common carrier is not needed. When the Equipment and any additional collateral is delivered into the custody of a common carrier, the Obligor shall arrange for the shipping of the item and its insurance in transit in accordance with the Obligee's instructions and at the Obligor's sole expense. Obligor at its expense shall completely sever and disconnect the Equipment and any additional collateral or its component parts from the Obligor's property all without liability to the Obligee. Obligor shall pack or crate the Equipment and any additional collateral and all of the component parts of the Equipment and any additional collateral carefully and in accordance with any recommendations of the manufacturer. The Obligor shall deliver to the

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Obligee the plans, specifications, operation manuals or other warranties and documents furnished by the manufacturer or vendor on the Equipment and any additional collateral and such other documents in the Obligor's possession relating to the maintenance and methods of operation of such Equipment and any additional collateral.

- (c) Condition: When the Equipment is surrendered to the Obligee it shall be in the condition and repair required to be maintained under this Contract. It will also meet all legal regulatory conditions necessary for the Obligee to sell or lease it to a third party and be free of all liens. If Obligee reasonably determines that the Equipment or an item of the Equipment, once it is returned, is not in the condition required hereby, Obligee may cause the repair, service, upgrade, modification or overhaul of the Equipment or an item of the Equipment to achieve such condition and upon demand, Obligor shall promptly reimburse Obligee for all amounts reasonably expended in connection with the foregoing.
- (d) Storage: Upon written request by the Obligee, the Obligor shall provide free storage for the Equipment and any additional collateral for a period not to exceed 60 days after the expiration of the Contract Term before returning it to the Obligee. The Obligor shall arrange for the insurance described to continue in full force and effect with respect to such item during its storage period and the Obligee shall reimburse the Obligor on demand for the incremental premium cost of providing such insurance.

X. Vendor Payable Account

Section 10.01 Establishment of Vendor Payable Account. On the date that the Obligee executed this Contract, which is on or after the date that the Obligor executes this Contract, Obligee agrees to (i) make available to Obligor an amount sufficient to pay the total Purchase Price for the Equipment by establishing a separate, non-interest bearing account (the "Vendor Payable Account"), as agent for Obligor's account, with a financial institution that Obligee selects that is acceptable to Obligor (including Obligee or any of its affiliates) and (ii) to deposit an amount equal to such Purchase Price as reflected on Exhibit B in the Vendor Payable Account. Obligor hereby further agrees to make the representations, warranties and covenants relating to the Vendor Payable Account as set forth in Exhibit C attached hereto. Upon Obligor's delivery to Obligee of a Payment Request and Equipment Acceptance Form in the form set forth in Exhibit F attached hereto, Obligor authorizes Obligee to withdraw funds from the Vendor Payable Account from time to time to pay the Purchase Price, or a portion thereof, for each item of Equipment as it is delivered to Obligor. The Payment Request and Equipment Acceptance Form must be signed by an authorized individual acting on behalf of Obligor. The authorized individual or individuals designated by the Obligor must sign the Signature Card which will be kept in the possession of the Obligee.

Section 10.02 Down Payment. Prior to the disbursement of any funds from the Vendor Payable Account, the Obligor must either (1) deposit all the down payment funds that the Obligor has committed towards the purchase of the Equipment into the Vendor Payable Account or (2) Obligor must provide written verification to the satisfaction of the Obligee that all the down payment funds Obligor has committed towards the purchase of the Equipment have already been spent or are simultaneously being spent with the funds requested from the initial Payment Request and Equipment Acceptance Form. For purposes of this Section, the down payment funds committed towards the Equipment from the Obligor are the down payment funds that were represented to the Obligee at the time this transaction was submitted for credit approval by the Obligor to the Obligee.

Section 10.03 Disbursement upon Default. If an event of default occurs prior to the Partial Prepayment Date, the amount then on deposit in the Vendor Payable Account shall be retained by the Obligee and Obligor will have no interest therein.

Section 10.04 Surplus Amount. Any Surplus Amount then on deposit in the Vendor Payable Account on the Partial Prepayment Date shall be applied to pay on such Partial Prepayment Date a portion of the Purchase Option Price then applicable.

Section 10.05 Recalculation of Contract Payments. Upon payment of a portion of the Purchase Option Price as provided in Section 10.04 above, each Contract Payment thereafter shall be reduced by an amount calculated by Obligee based upon a fraction the numerator of which is the Surplus Amount and the denominator of which is the Purchase Option Price on such Partial Prepayment Date. Within 15 days after such Partial Prepayment Date, Obligee shall provide to Obligor a revised Exhibit B to this Contract, which shall take into account such payment of a portion of the Purchase Option Price thereafter and shall be and become thereafter Exhibit B to this Contract. Notwithstanding any other provision of this Section 10, this Contract shall remain in full force and effect with respect to all or the portion of the Equipment accepted by Obligor as provided in this Contract, and the portion of the principal component of Contract Payments remaining unpaid after the Partial Prepayment Date plus accrued interest thereon shall remain payable in accordance with the terms of this Contract, including revised Exhibit B hereto which shall be binding and conclusive upon Obligee and Obligor.

XI. Miscellaneous

Section 11.01 Notices. All notices shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at their respective places of business as first set forth herein or as the parties shall designate hereafter in writing.

Section 11.02 Binding Effect. Obligor acknowledges this Contract is not binding upon the Obligee or its assignees unless the Conditions to Funding listed on the Documentation Instructions have been met to Obligee's satisfaction, and Obligee has executed the Contract. Thereafter, this Contract shall inure to the benefit of and shall be binding upon Obligee and Obligor and their respective successors and assigns.

Section 11.03 Severability. In the event any provision of this Contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 11.04 Amendments, Addenda, Changes or Modifications. This Contract may be amended, added to, changed or modified by written agreement duly executed by Obligee and Obligor. Furthermore, Obligee reserves the right to directly charge or amortize into the remaining balance due from Obligor, a reasonable fee, to be determined at that time, as compensation to Obligee for the additional administrative expense resulting from such amendment, addenda, change or modification requested by Obligor.

Section 11.05 Execution in Counterparts. This Contract may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 11.06 Captions. The captions or headings in this Contract do not define, limit or describe the scope or intent of any provisions or sections of this Contract.

Section 11.07 Master Contract. This Contract can be utilized as a Master Contract. This means that the Obligee and the Obligor may agree to the financing of additional Equipment under this Contract at some point in the future by executing one or more Additional Schedules to Exhibit A and Exhibit B, as well as other exhibits or documents that may be required by Obligee. Additional Schedules will be consecutively numbered on each of the exhibits which make up the Additional Schedule and all the terms and conditions of the Contract shall govern each Additional Schedule.

Section 11.08 Entire Writing. This Contract constitutes the entire writing between Obligee and Obligor. No waiver, consent, modification or change of terms of this Contract shall bind either party unless in writing and signed by both parties, and then such waiver, consent, modification or change shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, representations, conditions, or warranties, express or implied, which are not specified herein regarding this Contract, the Equipment or any additional collateral, financed hereunder. Any terms and conditions of any purchase order or other documents submitted by Obligor in connection with this Contract which are in addition to or inconsistent with the terms and conditions of this Contract will not be binding on Obligee and will not apply to this Contract.

Obligee and Obligor have caused this Contract to be executed in their names by their duly authorized representatives listed below.

Clearlake Oaks County Water District

Leasing 2, Inc.

Signature

Signature

Printed Name and Title

Printed Name and Title

EXHIBIT A

DESCRIPTION OF EQUIPMENT

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

Below is a detailed description of all the items of Equipment including quantity, model number and serial number where applicable:

One (1) Vac-Con Combo Truck on Freightliner Chassis

Physical Address of Equipment after Delivery : 13705 Jensen Rd, Clearlake Oaks, CA 95423

EXHIBIT B

PAYMENT SCHEDULE

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

Date of First Payment: January 15, 2020
 Original Balance: \$409,026.92
 Total Number of Payments: Sixty (60)
 Number of Payments Per Year: Twelve (12)
 Actual Rate: 3.394%

| Pmt No. | Due Date | Contract Payment | Applied to Interest | Applied to Principal | *Purchase Option Price |
|---------|-----------|------------------|---------------------|----------------------|------------------------|
| 1 | 15-Jan-20 | \$7,421.47 | \$1,156.78 | \$6,264.69 | \$407,823.27 |
| 2 | 15-Feb-20 | \$7,421.47 | \$1,139.07 | \$6,282.40 | \$401,380.58 |
| 3 | 15-Mar-20 | \$7,421.47 | \$1,121.30 | \$6,300.17 | \$394,922.42 |
| 4 | 15-Apr-20 | \$7,421.47 | \$1,103.48 | \$6,317.99 | \$388,448.76 |
| 5 | 15-May-20 | \$7,421.47 | \$1,085.61 | \$6,335.86 | \$381,959.57 |
| 6 | 15-Jun-20 | \$7,421.47 | \$1,067.70 | \$6,353.77 | \$375,454.80 |
| 7 | 15-Jul-20 | \$7,421.47 | \$1,049.73 | \$6,371.74 | \$368,934.42 |
| 8 | 15-Aug-20 | \$7,421.47 | \$1,031.71 | \$6,389.76 | \$362,398.39 |
| 9 | 15-Sep-20 | \$7,421.47 | \$1,013.63 | \$6,407.84 | \$355,846.68 |
| 10 | 15-Oct-20 | \$7,421.47 | \$995.51 | \$6,425.96 | \$349,279.24 |
| 11 | 15-Nov-20 | \$7,421.47 | \$977.34 | \$6,444.13 | \$342,696.04 |
| 12 | 15-Dec-20 | \$7,421.47 | \$959.11 | \$6,462.36 | \$336,097.04 |
| 13 | 15-Jan-21 | \$7,421.47 | \$940.84 | \$6,480.63 | \$329,482.20 |
| 14 | 15-Feb-21 | \$7,421.47 | \$922.51 | \$6,498.96 | \$322,851.49 |
| 15 | 15-Mar-21 | \$7,421.47 | \$904.13 | \$6,517.34 | \$316,204.86 |
| 16 | 15-Apr-21 | \$7,421.47 | \$885.70 | \$6,535.77 | \$309,542.28 |
| 17 | 15-May-21 | \$7,421.47 | \$867.21 | \$6,554.26 | \$302,863.71 |
| 18 | 15-Jun-21 | \$7,421.47 | \$848.68 | \$6,572.79 | \$296,169.11 |
| 19 | 15-Jul-21 | \$7,421.47 | \$830.09 | \$6,591.38 | \$289,458.45 |
| 20 | 15-Aug-21 | \$7,421.47 | \$811.45 | \$6,610.02 | \$282,731.68 |
| 21 | 15-Sep-21 | \$7,421.47 | \$792.75 | \$6,628.72 | \$275,988.77 |
| 22 | 15-Oct-21 | \$7,421.47 | \$774.01 | \$6,647.46 | \$269,229.67 |
| 23 | 15-Nov-21 | \$7,421.47 | \$755.21 | \$6,666.26 | \$262,454.35 |
| 24 | 15-Dec-21 | \$7,421.47 | \$736.35 | \$6,685.12 | \$255,662.77 |
| 25 | 15-Jan-22 | \$7,421.47 | \$717.45 | \$6,704.02 | \$248,854.89 |
| 26 | 15-Feb-22 | \$7,421.47 | \$698.49 | \$6,722.98 | \$242,030.67 |
| 27 | 15-Mar-22 | \$7,421.47 | \$679.47 | \$6,742.00 | \$235,190.07 |
| 28 | 15-Apr-22 | \$7,421.47 | \$660.41 | \$6,761.06 | \$228,333.06 |
| 29 | 15-May-22 | \$7,421.47 | \$641.28 | \$6,780.19 | \$221,459.59 |
| 30 | 15-Jun-22 | \$7,421.47 | \$622.11 | \$6,799.36 | \$214,569.62 |
| 31 | 15-Jul-22 | \$7,421.47 | \$602.88 | \$6,818.59 | \$207,663.12 |
| 32 | 15-Aug-22 | \$7,421.47 | \$583.60 | \$6,837.87 | \$200,740.04 |
| 33 | 15-Sep-22 | \$7,421.47 | \$564.26 | \$6,857.21 | \$193,800.35 |
| 34 | 15-Oct-22 | \$7,421.47 | \$544.86 | \$6,876.61 | \$186,844.00 |
| 35 | 15-Nov-22 | \$7,421.47 | \$525.42 | \$6,896.05 | \$179,870.96 |
| 36 | 15-Dec-22 | \$7,421.47 | \$505.91 | \$6,915.56 | \$172,881.18 |

EXHIBIT B - CONTINUED

PAYMENT SCHEDULE

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

| Pmt No. | Due Date | Contract Payment | Applied to Interest | Applied to Principal | *Purchase Option Price |
|---------|-----------|------------------|---------------------|----------------------|------------------------|
| 37 | 15-Jan-23 | \$7,421.47 | \$486.36 | \$6,935.11 | \$165,874.62 |
| 38 | 15-Feb-23 | \$7,421.47 | \$466.74 | \$6,954.73 | \$158,851.25 |
| 39 | 15-Mar-23 | \$7,421.47 | \$447.07 | \$6,974.40 | \$151,811.02 |
| 40 | 15-Apr-23 | \$7,421.47 | \$427.35 | \$6,994.12 | \$144,753.90 |
| 41 | 15-May-23 | \$7,421.47 | \$407.57 | \$7,013.90 | \$137,679.84 |
| 42 | 15-Jun-23 | \$7,421.47 | \$387.73 | \$7,033.74 | \$130,588.80 |
| 43 | 15-Jul-23 | \$7,421.47 | \$367.84 | \$7,053.63 | \$123,480.74 |
| 44 | 15-Aug-23 | \$7,421.47 | \$347.89 | \$7,073.58 | \$116,355.62 |
| 45 | 15-Sep-23 | \$7,421.47 | \$327.89 | \$7,093.58 | \$109,213.40 |
| 46 | 15-Oct-23 | \$7,421.47 | \$307.82 | \$7,113.65 | \$102,054.04 |
| 47 | 15-Nov-23 | \$7,421.47 | \$287.71 | \$7,133.76 | \$94,877.50 |
| 48 | 15-Dec-23 | \$7,421.47 | \$267.53 | \$7,153.94 | \$87,683.74 |
| 49 | 15-Jan-24 | \$7,421.47 | \$247.30 | \$7,174.17 | \$80,472.71 |
| 50 | 15-Feb-24 | \$7,421.47 | \$227.01 | \$7,194.46 | \$73,244.37 |
| 51 | 15-Mar-24 | \$7,421.47 | \$206.66 | \$7,214.81 | \$65,998.69 |
| 52 | 15-Apr-24 | \$7,421.47 | \$186.26 | \$7,235.21 | \$58,735.62 |
| 53 | 15-May-24 | \$7,421.47 | \$165.79 | \$7,255.68 | \$51,455.12 |
| 54 | 15-Jun-24 | \$7,421.47 | \$145.27 | \$7,276.20 | \$44,157.14 |
| 55 | 15-Jul-24 | \$7,421.47 | \$124.70 | \$7,296.77 | \$36,841.65 |
| 56 | 15-Aug-24 | \$7,421.47 | \$104.06 | \$7,317.41 | \$29,508.60 |
| 57 | 15-Sep-24 | \$7,421.47 | \$83.37 | \$7,338.10 | \$22,157.95 |
| 58 | 15-Oct-24 | \$7,421.47 | \$62.61 | \$7,358.86 | \$14,789.66 |
| 59 | 15-Nov-24 | \$7,421.47 | \$41.80 | \$7,379.67 | \$7,403.69 |
| 60 | 15-Dec-24 | \$7,421.47 | \$20.91 | \$7,400.56 | \$0.00 |

Clearlake Oaks County Water District

 Signature

 Printed Name and Title

*Assumes all Contract Payments due to date are paid

EXHIBIT C

ACCEPTANCE OF OBLIGATION
TO COMMENCE CONTRACT PAYMENTS UNDER EXHIBIT B

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

I, the undersigned, hereby certify that I am a duly qualified representative of Obligor and that I have been given the authority by the governing body of Obligor to sign this Acceptance of Obligation to commence Contract Payments with respect to the above referenced Contract. I hereby certify that:

1. The Equipment described on Exhibit A has not been delivered, installed or available for use as of the Commencement date of this Contract.
2. Obligor acknowledges that Obligee has agreed to deposit into a Vendor Payable Account an amount sufficient to pay the total purchase price (the "Purchase Price") for the Equipment so identified in such Exhibit A;
3. The principal amount of the Contract Payments in the Exhibit B accurately reflects the Purchase Price;
4. Obligor agrees to execute a Payment Request and Equipment Acceptance Form authorizing payment of the Purchase Price, or a portion thereof, for each withdrawal of funds from the Vendor Payable Account.

Notwithstanding that the Equipment has not been delivered to or accepted by Obligor on the date of execution of the Contract, Obligor hereby warrants that:

- (a) Obligor's obligation to commence Contract Payments as set forth in Exhibit B is absolute and unconditional as of the Commencement Date and on each date set forth in Exhibit B thereafter, subject to the terms and conditions of the Contract;
- (b) immediately upon delivery and acceptance of all the Equipment, Obligor will notify Obligee of Obligor's final acceptance of the Equipment by delivering to Obligee the "Payment Request and Equipment Acceptance Form" in the form set forth in Exhibit F attached to the Contract;
- (c) in the event that any Surplus Amount is on deposit in the Vendor Payable Account when an event of default under the Contract occurs, then those amounts shall be applied as provided in Section 10 of the Contract;
- (d) regardless of whether Obligor delivers a final Payment Request and Equipment Acceptance Form, all Contract Payments paid prior to delivery of all the Equipment shall be credited to Contract Payments as they become due under the Contract as set forth in Exhibit B.

Clearlake Oaks County Water District

Signature

Printed Name and Title

Exhibit D

CLEARLAKE OAKS COUNTY WATER DISTRICT

P.O. Box 709, 12952 E. Hwy. 20

CLEARLAKE OAKS, CA 95423

(707) 998-3322

RESOLUTION NO. 19-07

**THE BOARD OF DIRECTORS
OF THE CLEARLAKE OAKS COUNTY WATER DISTRICT**

**A RESOLUTION OF DETERMINATION OF NEED AND APPROVAL AND
AUTHORIZATION FOR THE PRESIDENT OF THE BOARD TO EXECUTE
A CONTRACT BETWEEN LEASING 2 AND CLEARLAKE OAKS
COUNTY WATER DISTRICT TO PURCHASE ONE (1) NEW VAC-CON
COMBO TRUCK ON A FREIGHTLINER CHASIS**

LESSEE: CLEARLAKE OAKS COUNTY WATER DISTRICT

At a duly called special meeting of the governing body of Lessee held on the 26th day of November, the following resolution was introduced and adopted.

WHEREAS, the governing body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described in the Lease-Purchase Agreement by and between Lessee and Leasing 2, Inc., and has further determined that the Equipment will be used solely for essential governmental functions and not for private business use.

WHEREAS, Lessee has taken the necessary steps, including, without limitation to compliance with legal bidding requirements, under applicable law to arrange for the acquisition of such Equipment.

BE IT RESOLVED, by the governing body of Lessee that the terms of said Proposal, Lease-Purchase Agreement and Escrow Agreement, if applicable, are in the best interest of Lessee for the acquisition of such Equipment, and the governing body of Lessee designates and confirms the following person to execute and deliver, the Lease-Purchase Agreement and Escrow Agreement and any related documents necessary to the consummation of the transactions contemplated by the Lease-Purchase Agreement and Escrow Agreement.

Mary Margaret Medeiros
(Signature of Party to Execute

Mary Margaret Medeiros, President of the Board

Proposal, Lease-Purchase Agreement and Escrow Agreement)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the above and foregoing Lease-Purchase Agreement and Escrow Agreement is the same as presented at said meeting of the governing body of Lessee.

THE ABOVE RESOLUTION is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a Regular Meeting thereof held on the 26th day of November, 2019, by the following vote:

AYES: MEDEIROS, HOSIER, TOUCHER, ARCHAUKI, HILMANN

NOES:

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: *Margaret Medeiros*
Margaret Medeiros, President

Attest: *Olivia Mann*
Olivia Mann, Board Secretary



03

EXHIBIT E

OFFICER'S CERTIFICATE

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

I, the undersigned, hereby certify that I am a duly qualified representative of Obligor and that I have been given the authority by the governing body of Obligor to sign this Officer's Certificate with respect to the above referenced Contract. I hereby certify that:

1. Obligor has appropriated and/or taken other lawful actions necessary to provide moneys sufficient to pay all Contract Payments required to be paid under the Contract during the current Budget Year of Obligor, and such moneys will be applied in payment of all Contract Payments due and payable during such current Budget Year.
2. Obligor has obtained insurance coverage as required under the Contract from an insurer qualified to do business in the State.
3. No event or condition that constitutes or would constitute an Event of Default exists as of the date hereof.
4. The governing body of Obligor has approved the authorization, execution and delivery of this Contract on its behalf by the authorized representative of Obligor who signed the Contract.
5. Please list the Source of Funds (Fund Item in Budget) for the Contract Payments that come due under Exhibit B of this Contract.

Source of Funds : General Fund

By signing below, Obligor hereby authorizes the General Fund of the Obligor as a backup source of funds from which the Contract Payments can be made.

Clearlake Oaks County Water District

Signature

Printed Name and Title

EXHIBIT F

PAYMENT REQUEST AND EQUIPMENT ACCEPTANCE FORM

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

In accordance with Section 10.01, by executing this Payment Request and Equipment Acceptance Form the Obligor hereby represents that the Payee or Payees listed below who are requesting payment have delivered the Equipment or a portion of the Equipment or performed the services to the satisfaction of the Obligor and that the amounts requested below by the Payee or Payees are proportionate with the value of the Equipment delivered or services rendered by the Payee or Payees. The Obligor hereby represents and warrants for all purposes that:

1. Pursuant to the invoice attached hereto, the amount to be disbursed is \$ _____ and this amount is consistent with the Contract between Obligor and vendor.
2. Payment is to be made to: Payee: _____
3. The undersigned certifies that the following documents are attached to this Payment Request and Equipment Acceptance Form when there is a request for a release of funds from the Vendor Payable Account to pay for a portion, or all, of the Equipment: (1) Invoice from the vendor, (2) copy of the Contract between Obligor and vendor (if requested by the Obligee), (3) Insurance Certificate (if applicable), (4) front and back copy of the original MSO/Title listing KS StateBank and/or its assigns as the first lien holder (if applicable). By executing this Payment Request and Equipment Acceptance Form and attaching the documents as required above, the Obligor shall be deemed to have accepted this portion of the Equipment for all purposes under the Contract, including, without limitation, the obligation of Obligor to make the Contract Payments with respect thereto in a proportionate amount of the total Contract Payment.
4. No amount listed in this exhibit was included in any such exhibit previously submitted.
5. Each disbursement hereby requested has been incurred and is a proper charge against the Vendor Payable Account. No amount hereby requested to be disbursed will be paid to Obligor as reimbursement for any expenditure paid by Obligor more than 60 days prior to the date of execution and delivery of the Contract.
6. The Equipment referenced in the attached has been delivered, installed, inspected and tested as necessary and in accordance with Obligor's specifications and accepted for all purposes.
7. That Obligor is or will be the title owner to the Equipment referenced in the attached, and that in the event that any third party makes a claim to such title that Obligor will take all measures necessary to secure title including, without limitation, the appropriation of additional funds to secure title to such Equipment, or a portion thereof, and keep the Contract in full force and effect. Furthermore, Obligor has obtained insurance coverage as required under the Contract from an insurer qualified to do business in the State.
8. Obligor has appropriated and/or taken other lawful actions necessary to provide moneys sufficient to pay all Contract Payments required to be paid under the Contract during the current Budget Year of Obligor, and such moneys will be applied in payment of all Contract Payments due and payable during such current Budget Year.
9. No event or condition that constitutes or would constitute an Event of Default exists as of the date hereof.

I, the undersigned, hereby certify that I am a duly qualified representative of Obligor and that I have been given the authority by the governing body of Obligor to sign this Payment Request and Equipment Acceptance Form.

Please forward this document and any correspondence relating to vendor payment to:

Email: rcarney@leasing2.com
or
Fax: (813) 258-9333

Please call (800) 287-5155 if you have any questions.

Clearlake Oaks County Water District

Signature

Printed Name and Title

**EXHIBIT G
SIGNATURE CARD**

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

The below signatures will be used for purposes of verifying the signature on a Payment Request and Equipment Acceptance Form prior to making payments from the Equipment Acquisition Fund or Vendor Payable Account. By signing below, the undersigned represents and warrants that s/he has received all appropriate authority from Clearlake Oaks County Water District.

Clearlake Oaks County Water District

Signature

Printed Name and Title

Signature of additional authorized individual (optional) of Obligor

Signature

Printed Name and Title

**EXHIBIT H
OBLIGOR ACKNOWLEDGEMENT**

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

Obligor hereby acknowledges that it has ordered or caused to be ordered the equipment that is the subject of the above-mentioned Contract.

Please complete the below information, attach another page if necessary

Vendor Name: _____

Equipment: _____

Cost of Equipment: _____

Vendor Name: _____

Equipment: _____

Cost of Equipment: _____

Vendor Name: _____

Equipment: _____

Cost of Equipment: _____

Vendor Name: _____

Equipment: _____

Cost of Equipment: _____

Vendor Name: _____

Equipment: _____

Cost of Equipment: _____

Obligor will immediately notify Obligee if any of the information listed above is changed.

EXHIBIT I

BANK QUALIFIED CERTIFICATE

RE: Government Obligation Contract dated as of December 15, 2019, between Leasing 2, Inc. (Obligee) and Clearlake Oaks County Water District (Obligor)

Whereas, Obligor hereby represents that it is a "Bank Qualified" Issuer for the calendar year in which this Contract is executed by making the following designations with respect to Section 265 of the Internal Revenue Code of 1986, as amended (the "Code"). (A "Bank Qualified Issuer" is an issuer that issues less than ten million (\$10,000,000) dollars of tax-exempt obligations other than "private activity bonds" as defined in Section 141 of the Code, excluding certain "qualified 501(c)(3) bonds" as defined in Section 145 of the Code, during the calendar year).

Now, therefor, Obligor hereby designates this Contract as follows:

1. **Designation as Qualified Tax-Exempt Obligation.** Pursuant to Section 265(b)(3)(B)(i) of the Code, the Obligor hereby specifically designates the Contract as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code. In compliance with Section 265(b)(3)(D) of the Code, the Obligor hereby represents that the Obligor will not designate more than \$10,000,000 of obligations issued by the Obligor in the calendar year during which the Contract is executed and delivered as such "qualified tax-exempt obligations".
2. **Issuance Limitation.** In compliance with the requirements of Section 265(b)(3)(C) of the Code, the Obligor hereby represents that the Obligor (including all subordinate entities of the Obligor within the meaning of Section 265(b)(3)(E) of the Code) reasonably anticipates not to issue in the calendar year during which the Contract is executed and delivered, obligations bearing interest exempt from federal income taxation under Section 103 of the Code (other than "private activity bonds" as defined in Section 141 of the Code and excluding certain "qualified 501(c)(3) bonds" as defined in Section 145 of the Code) in an amount greater than \$10,000,000.

Clearlake Oaks County Water District

Signature

Printed Name and Title

NOTICE OF ASSIGNMENT

DECEMBER 15, 2019

Leasing 2, Inc. (Obligee/Assignor) hereby gives notice of an Assignment between Obligee/Assignor and KS StateBank (Assignee) of the Government Obligation Contract (Contract) between Obligee/Assignor and Clearlake Oaks County Water District, dated as of December 15, 2019.

All Contract Payments coming due pursuant to the Contract shall be made to:

KS StateBank
P.O. Box 69
Manhattan, Kansas 66505-0069

Leasing 2, Inc., Obligee/Assignor

Signature

Printed Name and Title

ACKNOWLEDGEMENT OF AND CONSENT TO ASSIGNMENT

Clearlake Oaks County Water District (Obligor) as party to a Government Obligation Contract dated as of December 15, 2019 between Obligor and Leasing 2, Inc. (Obligee), hereby acknowledges receipt of a Notice of Assignment dated December 15, 2019 whereby Obligee gave notice of its assignment to KS StateBank of its right to receive all Contract Payments due from Obligor under the Contract and hereby consents to that Assignment. Pursuant to the Notice of Assignment from Obligee, Obligor agrees to deliver all Contract Payments coming due under the Contract to:

KS StateBank
P.O. Box 69
Manhattan, Kansas 66505-0069

Clearlake Oaks County Water District

Signature

Printed Name and Title

INSURANCE REQUIREMENTS

Pursuant to Article V of the Government Obligation Contract, you have agreed to provide us evidence of insurance covering the Equipment.

A Certificate of Insurance listing the information stated below should be sent to us no later than the date on which the equipment is delivered.

Insured:

Clearlake Oaks County Water District
12952 East Highway 20
Clearlake Oaks, California 95423

Certificate Holder:

KS StateBank
1010 Westloop, P.O. Box 69
Manhattan, Kansas 66505-0069

1. Equipment Description

- ◆ One (1) Vac-Con Combo Truck on Freightliner Chassis
- ◆ Please include all applicable VIN's, serial numbers, etc.

2. Deductible

- ◆ The deductible amounts on the insurance policy should not exceed \$5,000.00.

3. Physical Damage

- ◆ All risk coverage to guarantee proceeds of at least \$409,026.92.

4. Liability

- ◆ Minimum Combined Single Limit of \$1,000,000.00 on bodily injury and property damage.

5. Additional Insured and Loss Payee

- ◆ KS StateBank AOIA (and/or Its Assigns) MUST be listed as additional insured and loss payee.

6. Rental Interruption / Abatement Insurance

- ◆ As set forth in Section 5.01(c) of the Contract.

Please forward certificate as soon as possible to: Email: rcarney@leasing2.com
or
Fax: (813) 258-9333

Please complete the information below and return this form along with the Contract.

Clearlake Oaks County Water District

Insurance Company: _____

Agent's Name: _____

Telephone #: _____

Fax #: _____

Address: _____

City, State Zip: _____

Email: _____

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PREFERRED

*As an additional payment option for Obligor, we are now providing the option of ACH (Automatic Clearing House). By completing this form, Obligor is authorizing Obligee to withdraw said payment amount on said date.

DEBIT AUTHORIZATION

I hereby authorize KS StateBank Government Finance Department to initiate debit entries for the Payment Amount (including, but not limited to, any late fees, rate changes, escrow modifications, etc.). I acknowledge that KS StateBank Government Finance Department may reinitiate returned entries up to two additional times, to the account indicated below at the financial institution named below and to debit the same to such account for:

| | | |
|--|-------------------------------------|---|
| Contract Number 3356496 | Payment Amount \$7,421.47 | Frequency of Payments Monthly |
| Beginning _____ Month Year | Day of Month 15th | |

I acknowledge that the origination of ACH transactions to this account must comply with the provisions of U.S. law.

| | | | |
|-----------------------------------|-------------|-----------------------|------------|
| Financial Institution Name | | Branch | |
| Address | City | State | Zip |
| Routing Number | | Account Number | |

Type of Account Checking Savings

If the account does not have sufficient funds, KS StateBank Government Finance Department may attempt, but shall have no obligation to continue to attempt to deduct the payment from the account. If the account has insufficient funds when KS StateBank Government Finance Department attempts to deduct a payment, KS StateBank Government Finance Department may terminate the automatic deduction of payments upon notice to borrower and me. Until such time as payment is made, borrower shall be responsible to make such payments, and all other payments that may be due to KS StateBank Government Finance Department regarding the above-referenced loan.

This authority is to remain in full force and effect until KS StateBank has received written notification from any authorized signer of the account of its termination in such time and manner as to afford KS StateBank a reasonable opportunity to act on it.

| | |
|---|-------------------------------|
| Obligor Name on Contract Clearlake Oaks County Water District | |
| Signature | Printed Name and Title |
| Tax ID Number 94-6050430 | Date |

PLEASE ATTACH COPY OF A VOIDED CHECK TO THIS FORM!

USA Patriot Act

USA Patriot Act requires identity verification for all new accounts. This means that we may require information from you to allow us to make a proper identification.

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INVOICE

DATE SENT: 12-05-2019

BILL TO:

CLEARLAKE OAKS COUNTY WATER DISTRICT
ATTN: ACCOUNTS PAYABLE
12952 EAST HIGHWAY 20
CLEARLAKE OAKS, CALIFORNIA 95423

REMIT TO:

KS STATEBANK
GOVERNMENT FINANCE DEPARTMENT
PO BOX 69
MANHATTAN, KS 66505-0069
FOR INQUIRIES: (800) 287-5155

| ACCOUNT NUMBER | PAYMENT DATE | PAYMENT DUE DATE | TOTAL AMOUNT DUE |
|----------------|--------------|------------------|------------------|
| 3356496 | 01-15-2020 | 01-15-2020 | \$7,421.47 |

| DESCRIPTION | AMOUNT |
|---|-------------------------------|
| GOVERNMENT OBLIGATION CONTRACT DATED AS OF DECEMBER 15, 2019 | PAYMENT AMOUNT: \$7,421.47 |
| ONE (1) VAC-CON COMBO TRUCK ON FREIGHTLINER CHASSIS | |
| <i>Additional interest will be assessed on any payment received after the due date.</i> | |
| | \$7,421.47 |
| | TOTAL DUE |

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8038 REVIEW FORM

The 8038 form attached hereto is an important part of the documentation package and must be properly filled out and submitted to the Department of the Treasury in order for you to receive the lower tax-exempt rate. Unless you instruct us otherwise, we have engaged a Paid Preparer to assist in the filling out of this form. The Paid Preparer has filled out the relevant portions of this form based on the current understanding of what is required by the Department of the Treasury. The responses on this 8038 form are based on the dates and amounts which you have requested (structure of the transaction) and which are on the Payment Schedule.

1. Please review our responses for accuracy. If anything is inaccurate, please contact our office so that we can make proper revisions.
2. If the information provided to you on this form is accurate, please sign where indicated and return with the document package.
3. If there are any changes to the structure of the transaction that occur prior to funding which require a change to the 8038 form, we will make such changes and provide notification to you.
4. We will return to you a copy of the 8038 form that was mailed to the Department of the Treasury.

Important Note:

The IRS is now requesting information regarding tax-exempt issuers' and borrowers' written policies and procedures designed to monitor post-issuance compliance with the federal tax rules applicable to tax-exempt obligations (boxes 43 and 44). Do not check items 43 and 44 on the 8038 form unless you have established written procedures in accordance with the instructions referenced directly below. If you choose to "check" items 43 and/or 44, please be prepared to provide copies of such written procedures to the Paid Preparer or any representatives of the IRS upon request. Written procedures should contain certain key characteristics, including making provisions for:

- Due diligence review at regular intervals;
- Identifying the official or employee responsible for review;
- Training of the responsible official/employee;
- Retention of adequate records to substantiate compliance (e.g., records relating to expenditure of proceeds);
- Procedures reasonably expected to timely identify noncompliance; and
- Procedures ensuring that the issuer will take steps to timely correct noncompliance.

For additional guidance on this 8038 form, you can refer to the Documentation Instructions located on the following government website: <http://www.irs.gov/app/picklist/list/formsInstructions.html>, or contact your local IRS office.

Information Return for Tax-Exempt Governmental Obligations

▶ Under Internal Revenue Code section 149(e)

▶ See separate instructions.

Department of the Treasury
Internal Revenue Service

Caution: If the issue price is under \$100,000, use Form 8038-GC.

| Part I Reporting Authority | | If Amended Return, check here <input type="checkbox"/> |
|--|---|--|
| 1 Issuer's name Clearlake Oaks County Water District | 2 Issuer's employer identification number (EIN) 94-6050430 | |
| 3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions) | 3b Telephone number of other person shown on 3a | |
| 4 Number and street (or P.O. box if mail is not delivered to street address) 12952 East Highway 20 | Room/suite | 5 Report number (For IRS Use Only) 3 |
| 6 City, town, or post office, state, and ZIP code Clearlake Oaks, California 95423 | 7 Date of issue 12/15/2019 | |
| 8 Name of issue Government Obligation Contract | 9 CUSIP number None | |
| 10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) Ms. Dianna Mann, General Manager | 10b Telephone number of officer or other employee shown on 10a (707) 998-3322 | |

| Part II Type of Issue (enter the issue price). See the instructions and attach schedule. | | |
|--|----|-------------------|
| 11 Education | 11 | |
| 12 Health and hospital | 12 | |
| 13 Transportation | 13 | |
| 14 Public safety | 14 | |
| 15 Environment (including sewage bonds) | 15 | |
| 16 Housing | 16 | |
| 17 Utilities | 17 | |
| 18 Other. Describe ▶ <u>One (1) Vac-Con Combo Truck on Freightliner Chassis</u> | 18 | 413,226 92 |
| 19 If obligations are TANs or RANs, check only box 19a <input type="checkbox"/> | | |
| If obligations are BANs, check only box 19b <input type="checkbox"/> | | |
| 20 If obligations are in the form of a lease or installment sale, check box <input type="checkbox"/> | | |

| Part III Description of Obligations. Complete for the entire issue for which this form is being filed. | | | | | |
|--|-------------------------|-----------------|---|-------------------------------|-----------|
| | (a) Final maturity date | (b) Issue price | (c) Stated redemption price at maturity | (d) Weighted average maturity | (e) Yield |
| 21 | 12/15/2024 | \$ 413,226.92 | \$ 409,026.92 | 2.612 years | 3.418 % |

| Part IV Uses of Proceeds of Bond Issue (including underwriters' discount) | | | |
|---|----|---------|----|
| 22 Proceeds used for accrued interest | 22 | | |
| 23 Issue price of entire issue (enter amount from line 21, column (b)) | 23 | 413,226 | 92 |
| 24 Proceeds used for bond issuance costs (including underwriters' discount) | 24 | 4,200 | 00 |
| 25 Proceeds used for credit enhancement | 25 | | |
| 26 Proceeds allocated to reasonably required reserve or replacement fund | 26 | | |
| 27 Proceeds used to refund prior tax-exempt bonds. Complete Part V. | 27 | | |
| 28 Proceeds used to refund prior taxable bonds. Complete Part V. | 28 | | |
| 29 Total (add lines 24 through 28) | 29 | 4,200 | 00 |
| 30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here) | 30 | 409,026 | 92 |

| Part V Description of Refunded Bonds. Complete this part only for refunding bonds. | |
|---|-------------|
| 31 Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded | _____ years |
| 32 Enter the remaining weighted average maturity of the taxable bonds to be refunded | _____ years |
| 33 Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY) | _____ |
| 34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY) | _____ |

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Part VI Miscellaneous

| | | | |
|--|------------|--|-------------------------------------|
| 35 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) | 35 | | |
| 36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions) | 36a | | |
| b Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) _____ | | | |
| c Enter the name of the GIC provider ▶ _____ | | | |
| 37 Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units | 37 | | |
| 38a If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information: | | | |
| b Enter the date of the master pool bond ▶(MM/DD/YYYY) _____ | | | |
| c Enter the EIN of the issuer of the master pool bond ▶ _____ | | | |
| d Enter the name of the issuer of the master pool bond ▶ _____ | | | |
| 39 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box | | | <input checked="" type="checkbox"/> |
| 40 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box | | | <input type="checkbox"/> |
| 41a If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information: | | | |
| b Name of hedge provider ▶ _____ | | | |
| c Type of hedge ▶ _____ | | | |
| d Term of hedge ▶ _____ | | | |
| 42 If the issuer has superintegrated the hedge, check box | | | <input type="checkbox"/> |
| 43 If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box | | | <input type="checkbox"/> |
| 44 If the issuer has established written procedures to monitor the requirements of section 148, check box | | | <input type="checkbox"/> |
| 45a If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement. ▶ _____ | | | |
| b Enter the date the official intent was adopted ▶ (MM/DD/YYYY) _____ | | | |

| | | | | | |
|-------------------------------|---|---|------------------------------|---|----------------|
| Signature and Consent | Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above. | | | | |
| | ▶ _____ ▶ | Date | Type or print name and title | | |
| Paid Preparer Use Only | Print/Type preparer's name | Digitally signed by H. Evan Howe Date: 2019-12-06 10:29:37 | Date | Check <input type="checkbox"/> if self-employed | PTIN |
| | H. Evan Howe | <i>H. Evan Howe</i> | 12/05/2019 | | P01438994 |
| | Firm's Name ▶ | Baystone Financial LLC | | Firm's EIN ▶ | 48-1223987 |
| | Firm's Address ▶ | 12980 Metcalf, Suite 310, Overland Park, KS 66213 | | Phone no. | (800) 752-3562 |

WJ

MAZZEI



FIND NEW ROADS™

DIANA
2018 RAM 1500 SLT
VIN: 1C6RR7GT2JS106274
STOCK #: P2356 -- MILES: 41,541
12/13/2019 10:26 AM

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

Finance Alternatives

| | |
|----------------------|------------------|
| Vehicle Price | 24,659.00 |
| Accessories | 3,749.00 |
| Document Prep Fee | 85.00 |
| License / Title | 450.00 |
| Tire/Battery/VTR Fee | 8.75 |
| Sales Tax | 1,816.25 |
| Total | 30,768.00 |

| | |
|-----------------|------|
| Due On Delivery | 0.00 |
|-----------------|------|

| | |
|---------------------------|-----------|
| 1 Month Payment | 30,768.00 |
| APR (45 days to 1st pymt) | 0.00 % |
| Amount Financed | 30,768.00 |

| | |
|----------------|----------|
| Tax: 7.25% TAX | 7.25 % |
| Taxes And Fees | 2,360.00 |

Deal Structure

Finance Payments include: 1 SERVICE CONTRACT \$3450, 2 SECURITY GUARD \$299

On Approved Credit - APR and Payment may vary based upon Credit History, Down Payment and Lender Approval. Vehicle Price does not include Accessories. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: 7.25% Tax

WU



Used Inventory

Elk Grove Dodge Chrysler Jeep is also a quality pre-owned vehicle dealership that you can trust. At our Elk Grove, CA location, we have plenty of used mobiles, Featured Vehicles and Pre-Owned Vehicle Specials, all designed to satisfy you, our valued customer!

\$50 Test Drive Offer

1 Vehicle matching: Search: 36034P

Sort by ▾

Page 1 of 1



2017 Ram 1500 SLT Truck Regular Cab

Engine: 5.7LL V-8 cyl
Transmission: Automatic
Exterior Color: Bright White
Interior Color: Diesel Gray/Black
Stock #: 36034P
Model Code: DS6H62
Mileage: 47178
VIN: 3C6JR7ET3HG525249

Original Price **\$21,955**

Engine: 5.7L V8 HEMI MDS VVT, Transmission: 8-Speed Automatic



Page 1 of 1

If you can't find what you're looking for in our inventory, fill out the CarFinder form. We will find the vehicle you want and inform you when it rolls into our lot! It's that simple!

* The advertised price does not include sales tax, vehicle registration fees, other fees required by law, finance charges and any documentation charges. A negotiable administration fee, up to \$115, may be added to the price of the vehicle.

* Images, prices, and options shown, including vehicle color, trim, options, pricing and other specification worthiness.

Travis McDonald

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Dianna Mann

From: Jeremy Backus <j.backus@clocwd.org>
Sent: Friday, December 13, 2019 3:15 PM
To: 'Dianna Mann'
Subject: FW: A note from jordan

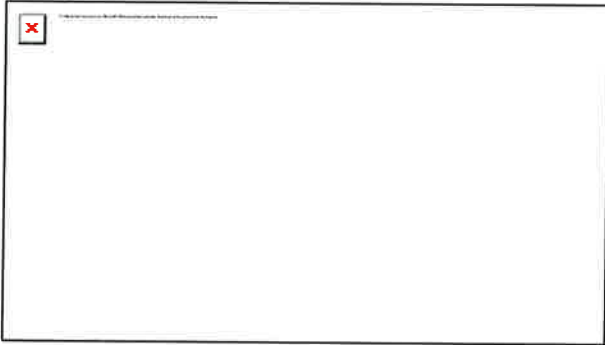
From: Jordan Cardinale [mailto:reply@elkgrovedodge.com]
Sent: Friday, December 13, 2019 3:12 PM
To: j.backus@clocwd.org
Subject: A note from jordan

<https://www.elkgrovedodge.net/used-inventory/index.htm?search=36034P&saveFacetState=true&compositeType=&lastFacetInteracted=>

\$24,499.73 including tax and fees based on your zip code.

Best Regards,

Jordan Cardinale
Internet Sales Manager
Direct Line:209-256-2693
Email: jcardinale@elkgrovedodge.com



This email was **sent to:** j.backus@clocwd.org.

From: Elk Grove Dodge 8575 Laguna Grove Drive Elk Grove, CA 95758

[Update Preferences](#) - to update your communication preferences.

[Unsubscribe](#) - to stop all future email communications [REF_V2196644-640005_NO].

[Terms and Conditions](#)



Agricultural • Commercial • Residential

State & Federal

License # 585041

ARROW FENCING
CALPELLA, CA 95418
Arrowfencingca.com

P.O. BOX 385
707-485-1128 Fax: 707-485-1142
chris@arrowfencingca.com

PROPOSAL/CONTRACT

Page 1
11/21/2019

Customer Information:

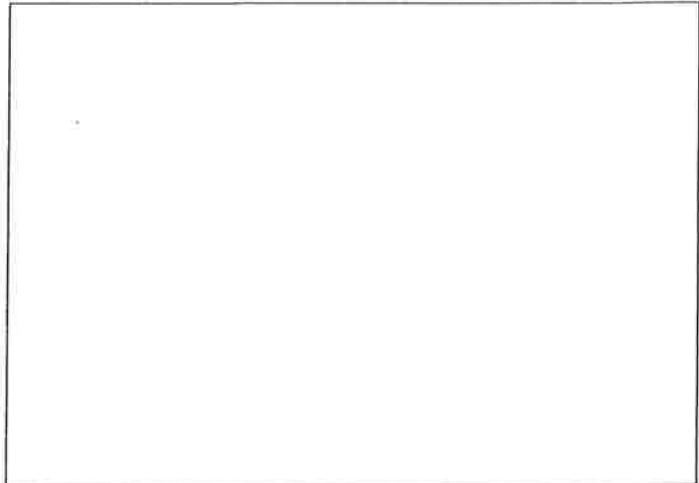
Clearlakes Water
12545 Hwy 20
Clearlake Oaks, CA 95423

Job Information:

David 350-0521

Notes:

- Install 3 strand of barbwire on gate and fence Appox 450'
Install 1-4' gate right of blue bluiding
Remove top rails and install 45 Deg barbarms weld 1' extensions pipe on the end post and gate post
install brace bands
\$12,500.00
Remove [cut off] amd repalce 100' of open cahin link fence 1 16' roll gate hit by a car \$12,633.22
If we installed both jabs at the same time
\$16,400.00 if you would like the second roll gate add \$600.00



ARROW FENCING - CALIFORNIA CONTRACTORS LICENSE #585041

NOTICE TO OWNER:(SECTION 7019 - CONTRACTORS LICENSE LAW) UNDER THE MECHANIC'S LIEN LAW, ANY CONTRACTOR, SUBCONTRACTOR, LABORER, MATERIALMAN OR OTHER PERSON WHO HELPS TO IMPROVE YOUR PROPERTY AND IS NOT PAID FOR HIS LABOR, SERVICES OR MATERIAL, HAS A RIGHT TO ENFORCE HIS CLAIM AGAINST YOUR PROPERTY.

UNDER THE LAW, YOU MAY PROTECT YOURSELF AGAINST SUCH CLAIMS BY FILING, BEFORE COMMENCING SUCH WORK OR IMPROVEMENT, AN ORIGINAL CONTRACT FOR THE WORK OF IMPROVEMENT OR A MODIFICATION THEREOF, IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY WHERE THE PROPERTY IS SITUATED AND REQUIRING THAT A CONTRACTOR'S PAYMENT BOND BE RECORDED IN SUCH OFFICE. SAID BOND SHALL BE IN AN AMOUNT NOT LESS THAN FIFTY PERCENT (50/5) OF THE CONTRACT PRICE AND SHALL, IN ADDITION TO ANY CONDITIONS FOR THE PERFORMANCE OF THE CONTRACT, BE CONDITIONED FOR THE PAYMENT IN FULL OF THE CLAIMS OF ALL PERSONS FURNISHING LABOR, SERVICES, EQUIPMENT OR MATERIALS FOR THE WORK DESCRIBED IN SAID CONTRACT.

The responsibility for complying with local zoning regulations and obtaining any required permits shall rest with the customer. ARROW FENCING will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does ARROW FENCING assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

ARROW FENCING assumes no responsibility for damage to underground utilities, public or private. The customer will assume all liability for any damage caused by directing ARROW FENCING to dig in the immediate vicinity of known utilities.

The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates.

Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of ARROW FENCING until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTOR'S STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS STATE LICENSE BOARD, [9835 Goethe Road], Sacramento, California. [Mailing Address; P.O. Box 26000, Sacramento, California 95827.]

Approved & Accepted for Customer:

Customer Date

Accepted for ARROW FENCING:

Salesperson Date

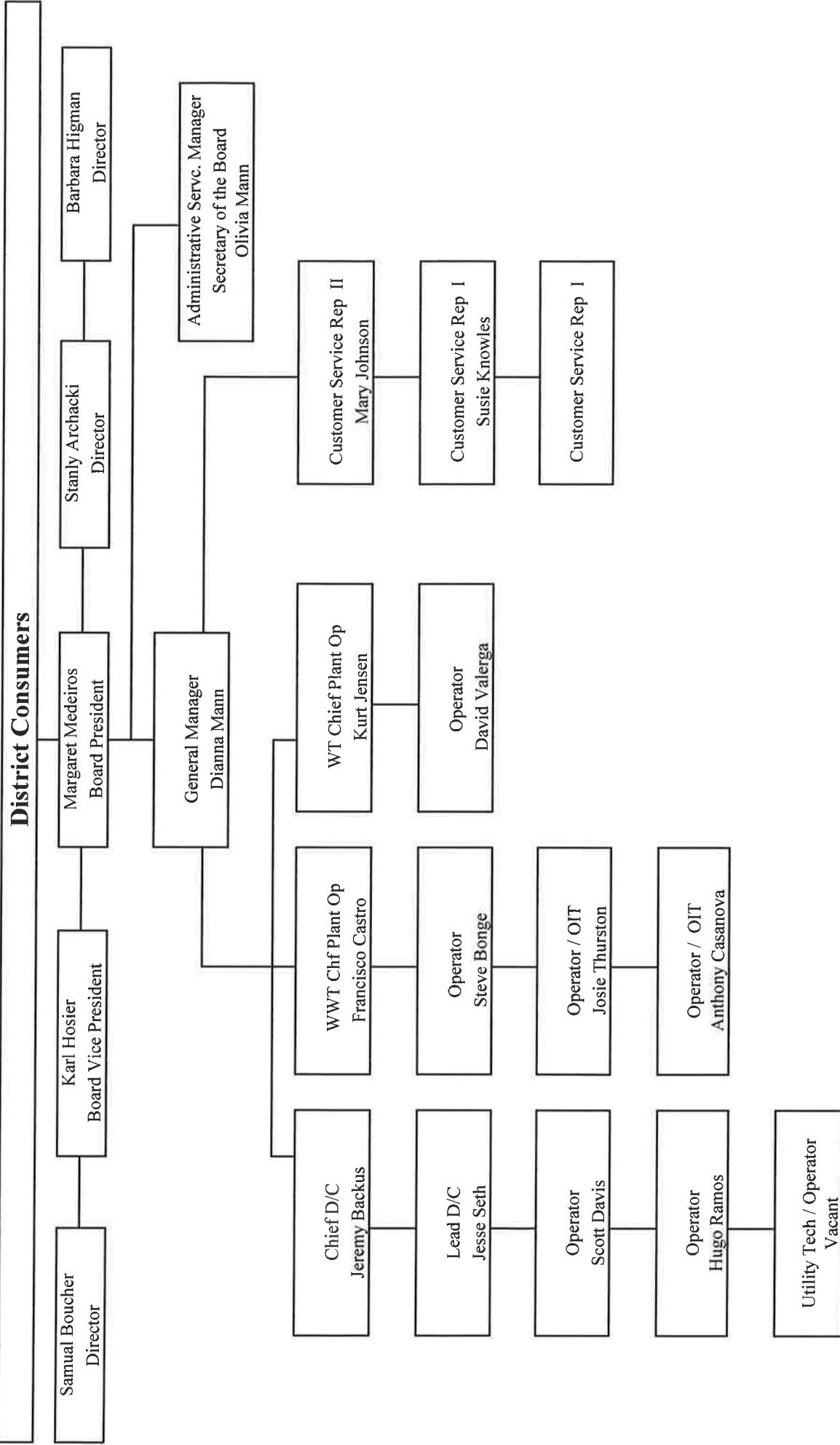
Contract Amount: \$

Down Payment: \$

Balance Due: \$

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Clearlake Oaks County Water District Organization Chart





November 20, 2019

Clearlake Oaks County Water District (C103)
P.O. Box 709
Clearlake Oaks, CA 95423-9326

ACWA JPIA

P. O. Box 619082
Roseville, CA 95661-9082

phone
916.786.5742
800.231.5742

direct line
916.774.7050
800.535.7899

fax
916.774.7040

claims fax
916.786.0209

www.acwajpia.com

President
E.G. "Jerry" Gladbach

Vice President
Tom Cuquet

Chief Executive Officer
Walter "Andy" Sells

Executive Committee
Fred Bockmiller
Tom Cuquet
David Drake
E.G. "Jerry" Gladbach
Brent Haste
Steven LaMar
Melody A. McDonald
J. Bruce Rupp
Kathleen Tiegs

Dianna:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Clearlake Oaks County Water District (C103) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2020.

Sincerely,

E.G. "Jerry" Gladbach
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Clearlake Oaks County Water District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Workers' Compensation Program for the period 07/01/2015 - 06/30/2018
announced at the Board of Directors' Meeting in San Diego.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 02, 2019