

CLEARLAKE OAKS COUNTY WATER DISTRICT
NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: April 16, 2026
Time: 10:00 A.M.

Clearlake Oaks County Water District - Administration Building
12952 E. Highway 20, Clearlake Oaks, CA 95423

MINUTES

A. CALL TO ORDER

- Pledge of Allegiance
- Roll Call

x Mr. Stanley Archacki, President	x Mr. William McHugh, Director
x Mr. Michael Herman, Vice President	x Mr. A. Whittier, Director
x Mr. James Burton, Director	x Mrs. Dianna Mann – General Manager
x Mrs. Olivia Mann – Board Secretary	x Ms. Bailey Anderson – Office Manager
x Mr. Francisco Castro, Chief Wastewater	x Mr. Kurt Jensen, Chief Water
x Mr. Jeremy Backus, Chief Distribution	

B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The public may comment on items not on the agenda within the Board’s jurisdiction. Speakers are limited to three (3) minutes each.

C. STAFF REPORTS (Page 3)

1. Administration
2. Billing
3. Chief Distribution Operator
4. Chief Water Plant Operator
5. Chief Wastewater Plant Operator
6. General Manager

D. COMMITTEE UPDATES

E. CONSENT ITEMS

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. **Financial Reports for review and approval (Page 18)**
 - a. March 2026 QB balance sheet and profit & loss statements
 - b. Bank account balances and accounts receivable
 - c. Employee payroll report
 - d. Aged trial balance summary
 - e. Vendor aging report, accounts payable breakdown

2. **Minutes of the previous meeting for review and approval (Page 44)**

a. Minutes of Regular Meeting 03/19/2026

Action Taken: Motion to approve consent items

BURTON/MCHUGH M/S/C

AYES: ARCHACKI/HERMAN/BURTON/MCHUGH/WHITTIER

NOES: NONE

ABSENT: NONE

F. NEW BUSINESS

1. Discussion and consideration of TERC HOS – CLOCWD Access License Agreement for the Pilot Oxygenation Study (*Page 47*)

Action Taken: Motion to approve TERC HOS – CLOCWD Access License Agreement for the Pilot Oxygenation Stud

HERMAN/MCHUGH M/S/C

AYES: ARCHACKI/HERMAN/BURTON/MCHUGH/WHITTIER

NOES: NONE

ABSENT: NONE

2. Discussion and review of the 2026 Proposition 218 Study (*Page 69*)

Action Taken: NO ACTION

3. Discussion and review of the proposed water rates outlined in the RCAC Financial Plan for FY 2027–2031 (*Page 72*)

Action Taken: NO ACTION

ADJOURNMENT

Time: 10:56 AM

SIGNED:


Stanley Archacki, President

ATTESTED TO:


Olivia Mann, Board Secretary

Where appropriate or deemed necessary, the Board may act on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.