

**CLEARLAKE OAKS COUNTY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

September 15, 2016

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 4:00 p.m.

Pledge of Allegiance

Roll Call

- Mrs. Margaret Medeiros, President Mr. Karl Hosier, Vice President
- Mrs. Judy Heeszal, Director Ms. Dena Barron, Director Mr. Richard Kuehn, Director
- Mr. Alan Gardner – General Manager Mr. Jason Mitchell – Operations Manager
- Mrs. Dianna Mann - Secretary to the Board

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Staff Written Operational Reports

- a. Grants/Administration
- b. Customer Service
- c. Water Plant Operator
- d. Waste Treatment Plant Operator
- e. Operations Manager
- f. General Manager

2. Financial Reports for review and approval

- a. July 2016 QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable and check register
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

3. Financial Reports for review and approval

- a. Aug 2016 QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable and check register
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

4. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 8-18-16
- b. Minutes of Special Meeting 8-22-16

5. Bills

- a. MC Engineering Invoice No. 1397, dated 08/31/16, in the amount of \$22,722.21, for the Wastewater Treatment Plant Reclamation Study
- b. MC Engineering Invoice No. 1398, dated 08/31/16, in the amount of \$8,020.00, for the USDA Wastewater Treatment Plant Project
- c. MC Engineering Invoice No. 1399, dated 08/31/16, in the amount of \$41,993.75, for the Water Distribution Study (Water Master Plan)

Action Taken: _____

6. Agenda (Old Business)

- a. Discussion and update on Wastewater Reclamation Study, USDA Wastewater Project and Master Water Plan from MC Engineering

Action Taken: _____

- b. Discussion and update of CSA 16 Annexation progress

Action Taken: _____

- c. Discussion and consideration of approval for Compensation Agreement for Permanent Easement, including board Conditions

Action Taken: _____

- d. Discussion and consideration of revision to the Board of Directors Rules and Regulations

Action Taken: _____

- e. Discussion and update of Lift Station 10

Action Taken: _____

- f. Discussion and consideration of adding an additional cell phone to the District's account for the President of the Board

Action Taken: _____

- g. Discussion and consideration of a Director's non compliance with Rules and Regulations, Article II, Paragraph 2

Action Taken: _____

7. Agenda (New Business)

- a. Discussion and consideration of only employee titles in employee payroll breakdown report

Action Taken: _____

- b. Discussion and consideration of WWTP PG&E bills and solar contract payments and forfeited PG&E credits

Action Taken: _____

- c. Discussion and consideration of Resolution 16-09 to be filed with State Controller to qualify the District to use streamline bidding and reporting procedures for jobs up to \$175,000.00 per Section 22032 of the Public Contract Code

Action Taken: _____

- d. Discussion and consideration of Resolution 16-10. permitting General Manager as a Representative to ACWA for Region 1

Action Taken: _____

- e. Discussion and consideration of Hydrant locks

Action Taken: _____

- f. Discussion and consideration of retaining Utilities Services to provide lead detection in the west end of the District

Action Taken: _____

- g. Discussion and report on State Board request for updated status of Abatement Order No. R5-2014-0707

Action Taken: _____

Adjournment

Time: _____

**Clearlake Oaks County Water District
Administrative Assistant Report
August 18, 2016**

l.a

Administrative/Grant Status:

- **State Water Resources Control Board (SWRCB) Wastewater Collection System Mapping and Infiltration and Inflow Construction** – Environmental packet has been completed and turned in to the State
- **Department of Water Resources (DWR), Distribution System Study**
Amount Approved: \$400,000.00. MC Engineering is approx 77% complete as of the end of July, with status report attached.
- **State Water Resources Control Board (SWRCB), Wastewater Treatment Plant Reclamation Study** **Amount Requested: \$299,640.** MC Engineering is approx 46% complete, and we are at 34% of the time allotment. Status report is attached.
- **USDA Waste Water Treatment Plant (loan) \$2.8M,** MC is holding a status phone meeting once a month, along with a face-to-face meeting every third Thursday of the month. One board member will be present on the monthly third Thursday meeting if possible. Status report is attached.
- **USDA Waste Water Treatment Plant (grant) \$1M,** this grant will become available once the loan has been disbursed.
- **Yearend** is here and Admin staff will be preparing for annual audit

Respectfully submitted,
Dianna Mann

Report Date: September 6, 2016

RE: CLOCWD SWRCD Wastewater Reclamation Study Planning Grant Status Report

I. Project Status Update and Work Accomplished to Date: Work completed this period was focused on the improvements at the WWTP needed to for both the USDA related improvements and future reclamation plant. Specific tasks included misc. Project Management functions (Task A), Task 2.2 , 2.3, 2.4, 3.1, 3.2, 3.3, 4.1, 4.2, 5.1, and 5.2. Specific work associated with these tasks is summarized below:

- Project Management and Administration included invoicing reporting, meeting attendance and coordination
- Tasks 2.2, Process Analysis and Lab Testing: Developed alternatives for handling peak process flows and layed out related piping along with hydraulic analysis of proposed site piping plans.
- Task 2.3, Process Data Collection, Analysis and Modeling: Reviewed process requirements and discussed strategies with peers including Stantec and EDEA. Processed Stantec invoice and discussed next steps. Met with EDEA for input on process design and future SCADA needs.
- Task 2.4, Base Map and Technical Memo: Prepared site plan with maps of existing and proposed pipeline alignments and related process facilities.
- Task 3.1, Prepare Equipment Inventory: Researched existing equipment at polishing clarifiers (proposed sludge storage basins), drying beds, and related instrumentation and control based on CH2M Hill SCADA design.
- Task 3.2, Equipment Condition Assessment: Assessed existing clarifier and developed alternative strategy for use as a backup to proposed clarifier.
- Task 3.3, Efficiency Evaluation: Investigated efficiency of existing oxidation ditch and related facilities.
- Task 4.1, Unit Process Deficiencies: Researched site requirements for unit processes in relation to proposed piping plan.
- Task 4.2, Prepare Deficiency Report and related recommendations: Developed proposed plan and incorporated into TM 2 for modifications in Phase 1.
- Task 5.1, Cost Estimating: Worked with Westec to solicit costs for new secondary clarifier. Compiled estimates for drying beds, yard piping, and related improvements.
- Task 5.2, Draft Report: Developed outline for proposed draft report.
- See USDA Monthly Summary Report for additional detail.

II. Budget Status Update

Total Budget: \$299,640.00

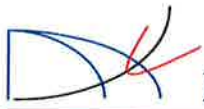
This Invoice: \$22,722.21

Cost to Date: \$136,408.61

Cost to Complete: \$163,231.39

III. Projected Tasks for September, 2016

- Finalize a TM for proposed phase I plant improvements
- Finalize cost estimates for phase I plant improvements
- Obtain peer review comments from EDEA under subcontractor agreement
- Develop site plan for future process needs for full Title 22 reclamation (filtration and disinfection)
- Solicit input from Shannon Ranch for offsite storage and reclamation sites



- Estimate costs for pipeline and storage to serve Shannon Ranch and High Valley
- Evaluate other offsite reclamation areas
- Solicit review from Stantec on Water Balance
- Estimate Clarifier and RAS/WAS pumping costs
- Finalize Phase I yard piping plan
- Finalize clarifier layout and related cost estimates

Report Date: August 8, 2016

RE: CLOCWD USDA Wastewater Facility Improvements Project Monthly Status Update and Projected Tasks

Billing Period: August, 2016

I. Project Status Update

- Completed pre-design of lift station control panels, including new flow meters and SCADA for each lift station (USDA funded) and include proposed SCADA improvements at the WWTP
- Prepare initial site plan for WWTP showing location of new clarifier and various yard piping
- Worked with pump supplier to identify options for RAS and WAS pumps
- Continued analysis of discharge options and related WWTP facility improvements (SWRCB)
- Worked with staff to prioritize USDA funded improvements for sludge drying beds, SCADA, etc. (SWRCB/USDA)
- Prepared cost estimates for various equipment item replacements for the WWTP as required under SWRCB grant
- Continued with preparation of summary predesign report and related cost estimates
- Related work at the lift stations was completed by Southport Control Solutions (Joe Matella) and their registered electrical engineer subcontractor. Their work included preparing a typical control panel drawing and cost estimates for control and SCADA upgrades for various lift stations. The work by Southport Controls is being coordinated with related work by MCE on meters and overall lift station site improvements for the predesign report and associated cost estimates.
- Monthly invoicing was completed under the Project Management task along with coordination and scheduling with the District as agreed previously. An on-site meeting was held at the District office to review the project status as it relates to both the USDA funded portions and related studies covered under the current reclamation grant program.
- An additional review meeting was held with Stantec engineers to review initial process model results which included yard piping, sludge storage beds, RAS and WAS pump station for the recommended 65 foot diameter clarifier.

II. Budget Status Update

Total Budget: \$710,847

This Invoice: \$8,020.00

Cost to Date: \$94,737.39 (note that this includes the \$20,822.00 for the original PER)

Cost to Complete: \$616,109.61

III. Projected Tasks for September

- Finalize lift station preliminary designs and related cost estimates
- Finalize initial site plan for WWTP showing location of new clarifier and various yard piping
- Prepare draft requirements for RAS and WAS pumps
- Continue analysis of discharge options and related WWTP facility improvements (SWRCB)
- Finalize plan for USDA funded improvements for sludge drying beds, SCADA, etc. (SWRCB/USDA)
- Prepare cost estimates for various equipment item replacements for the WWTP as required under SWRCB grant
- Preparation of draft summary predesign report and related cost estimates
- Begin preparation of final engineering Scope of Work and revised overall project budget

Report Date: September 6, 2016

RE: CLOCWD Water Planning Grant Project Monthly Status Update and Projected Tasks

Billing Period: August, 2016

I. Project Status Update and Work Accomplished to Date

- Work during July included items under Task A, 2.1, 2.2, 2.3, 3.4, 4.1, 4.2, 4.3 and 5.1. These are addressed separately below.
- Task A related work included invoicing, summary reporting and workshop and meeting preparation
- Task 2.2 related work completed in August included:
 - Continued to review and compiled model results and incorporated them into an overall matrix aimed at ranking deficiencies and estimating costs for pipe replacement based on a prioritized list.
 - Hand calculations to approximate conditions that were not modeled with the hydraulic model.
 - Review of past hydrant tests by others to compare to model results
- Task 2.3 related work completed in August included:
 - Finalized maps depicting deficiencies from ranking exercise and adjusted costs.
- Task 3.4 related work completed in August included:
 - Applied costs to all pipes in the ranked distribution pipe replacement matrix and developed phased approach to replacement of approximately 14 miles of pipe using Excel spreadsheet and GIS for mapping proposed phased projects
- Task 4.1 related work completed in August included:
 - Prepared cost/benefit analysis section of summary report by listing and preparing alternatives to proposed projects to comply with State required format and approach for final report
- Task 4.2 related work completed in August included:
 - Began compiling various sections based on prior technical memos.
 - Reviewed Hydros Consulting comments on booster pump station and storage memo, meetings to discuss needs at WTP, and incorporation of Hydros comments into the main body of the report in order to address WTP needs and anticipated regulatory impacts
 - Coordinated with vendors that supply DBP tank aeration systems (PAX) and included recommendations for installing mitigation at tank sites
 - Completed drawings for proposed backwash tank at WTP
- Task 5.1 related work completed in August included:
 - Continued with dedicated project engineer to compile all TMs and related needs to date into the final master plan and report.
 - Worked on Engineer's report in conjunction with master plan document to meet State guidelines with one comprehensive document.

Budget Status Update

Total Budget: \$400,000

This Invoice: \$41,993.75

Cost to Date: \$307,580.11

Cost to Complete: \$92,419.89



II. Projected Tasks for September, 2016

- Complete rough draft report incorporating all work to date
- Finalize work with Hydros Consulting related to WTP needs and incorporate into report
- Compile and finalize initial cost estimates and incorporate into Sections 6 and 7 of the project report
- Meet with environmental consultants and get them under contract to revise previous environmental document that was prepared concurrent with the original PER. New environmental report needs to include Harvey tank and final list of main replacement projects
- Finalize first cut at main replacement program
- Conduct additional meeting with district staff to review main replacement program
- Modify main replacement costs as needed based on District review of all costs in late August/early September.

Clearlake Oaks County Water District Customer Service Report

1.6

September 15, 2016

To: Clearlake Oaks County Water District, Board of Directors

RE: September 2016 Board Letter

***Clayton Creek Fire:** As you'll see in the payroll report, our field staff was busy helping with the Clayton Creek Fire. We are currently working on finalizing the invoice for our services.

***New Rates:** The office is still receiving multiple complaints about the rate increase, usually regarding the CRP on a daily basis. However once explained, most customers understand.

***Other Information:** We will be moving the drop box back to its original location, and have added another security camera to the outside of the building that will cover that area.

Submitted By:



Rachel Schainblatt
Customer Service

1.2

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20

Clearlake Oaks, CA 95423

Telephone (707) 998-3322 Fax (707) 998-1245

Website: www.clocwd.org email: d.hodem@clocwd.org

9-8-2016

Dear Board of Directors

- Water Production / Loss: July's production was 21,503 mg a 17% increase over last year and August came in at 21,899 mg a 21% increase from a year ago. We have sold more water this summer but the loss has reached over the 50% mark once again. Production for the year is on a 200 mg pace, a total not reached since 2009.
- Cyanobacteria Monitoring: Organized by Elem Colony and the SWRCB we began sampling on bi-weekly basis starting 6-27-16 and will conclude on 11-7-16. Raw water samples have been barely above the detection range with no detection in any of the finished drinking water samples.
- TTHM's: Attached are the results from the July and August sampling along with the results dating back to February 2012.
Some thoughts. It is somewhat surprising that TTHM's were not formed in the clarifier's since we add sodium hypochlorite there. The Clearwell will be a good spot to address the formation of DBP's. Interesting is how the Cla-Val repairs on 8-10-16 affected the Mesa Dr./Stubbs results. A significant leak/leaks are occurring in the area served by Shady Lane tank. This is confirmed by these recent results and SCADA tank trends.
- Chemical Usage/ Inventory: Due to stubbornly high raw water pH the use of our primary coagulant has increased 15% per mg compared to a year ago.. Disinfectant use is slightly below last year's level.

9800 primary coagulant	\$12,592
9890 coagulant aid	\$2,384
Zinc corrosion control	\$4,211
NaOCL disinfectant	\$1,451
Total	\$20,638

Sincerely,

Dan Hodem
Operator III

Board of Directors

Margaret Medeiros
President

Karl Hosier
Vice President

Judith Heeszal
Director

Dena Barron
Director

Richard Kuehn
Director

//



Alpha Analytical Laboratories Inc.

e-mail: clientservices@alpha-labs.com

Corporate: 208 Mason St., Ukiah, CA 95482 • Phone: (707) 468-0401 • Fax: (707) 468-5267

Bay Area: 6398 Dougherty Rd., Suite 35, Dublin, CA 94568 • Phone: (925) 828-6226 • Fax: (925) 828-6309

Central Valley: 9090 Union Park Way, Suite 113, Elk Grove, CA 95624 • Phone: (916) 686-5190 • Fax: (916) 686-5192

1.C.1

Clearlake Oaks County Water District P.O. Box 709 Clearlake Oaks, CA 95423	Project Manager: Dan Hodem Project: DBR Project Number: Special Project	Reported: 08/10/16 11:12
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Result	Reporting Limit	Dilution	Batch	Prepared	Analyzed	Method	Note
West End (16G2461-01)							
Sample Type: Water				Sampled: 07/27/16 07:15			
Volatile Organic Compounds by EPA Method 524.2							
Bromodichloromethane	10.35 ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 14:48	EPA 524.2
Bromoform	ND ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 14:48	EPA 524.2
Chloroform	51.35 ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 14:48	EPA 524.2
Dibromochloromethane	4.90 ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 14:48	EPA 524.2
Trihalomethanes (total)	66.60 ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 14:48	EPA 524.2
Surrogate: Bromofluorobenzene	93.6 %	70-130		AH63230	08/03/16 09:00	08/03/16 14:48	EPA 524.2
Surrogate: Dibromofluoromethane	83.2 %	70-130		AH63230	08/03/16 09:00	08/03/16 14:48	EPA 524.2
Surrogate: Toluene-d8	93.0 %	70-130		AH63230	08/03/16 09:00	08/03/16 14:48	EPA 524.2
Settled (16G2461-02)							
Sample Type: Water				Sampled: 07/27/16 08:15			
Volatile Organic Compounds by EPA Method 524.2							
Bromodichloromethane	ND ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:21	EPA 524.2
Bromoform	ND ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:21	EPA 524.2
Chloroform	ND ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:21	EPA 524.2
Dibromochloromethane	ND ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:21	EPA 524.2
Trihalomethanes (total)	ND ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:21	EPA 524.2
Surrogate: Bromofluorobenzene	89.6 %	70-130		AH63230	08/03/16 09:00	08/03/16 15:21	EPA 524.2
Surrogate: Dibromofluoromethane	71.0 %	70-130		AH63230	08/03/16 09:00	08/03/16 15:21	EPA 524.2
Surrogate: Toluene-d8	95.8 %	70-130		AH63230	08/03/16 09:00	08/03/16 15:21	EPA 524.2
Post (16G2461-03)							
Sample Type: Water				Sampled: 07/27/16 08:00			
Volatile Organic Compounds by EPA Method 524.2							
Bromodichloromethane	7.43 ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:55	EPA 524.2
Bromoform	ND ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:55	EPA 524.2
Chloroform	22.96 ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:55	EPA 524.2
Dibromochloromethane	4.20 ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:55	EPA 524.2
Trihalomethanes (total)	34.59 ug/L	1.00	1	AH63230	08/03/16 09:00	08/03/16 15:55	EPA 524.2
Surrogate: Bromofluorobenzene	92.8 %	70-130		AH63230	08/03/16 09:00	08/03/16 15:55	EPA 524.2
Surrogate: Dibromofluoromethane	87.8 %	70-130		AH63230	08/03/16 09:00	08/03/16 15:55	EPA 524.2
Surrogate: Toluene-d8	99.7 %	70-130		AH63230	08/03/16 09:00	08/03/16 15:55	EPA 524.2

Sample date 7-27-16

West End - Sample Station 1, 10140 Hwy. 20

Settled - Post Clarifiers

Post - Post Clearwell

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

12



Alpha

1.C.2

Alpha Analytical Laboratories Inc.

e-mail: clientservices@alpha-labs.com

Corporate: 208 Mason St., Ukiah, CA 95482 • Phone: (707) 468-0401 • Fax: (707) 468-5267

Bay Area: 6398 Dougherty Rd., Suite 35, Dublin, CA 94568 • Phone: (925) 828-6226 • Fax: (925) 828-6309

Central Valley: 9090 Union Park Way, Suite 113, Elk Grove, CA 95624 • Phone: (916) 686-5190 • Fax: (916) 686-5192

Sample Name: 1710001-007 Treated
Laboratory ID: 16H1728-04

Report Date: 09/06/16 12:55
Laboratory Code: 1610

System Name: CLEARLAKE OAKS COUNTY WATER DISTRICT
Source Name: 1710001-007 DBP_SITE 2 (10140 HWY 20) - TREATED
Sampled by: Dan Hodem
Employed by: Clearlake Oaks Water District

Sample Date: 08/17/16 08:00
Sample Received: 08/17/16 15:15
User ID: RXR
System Number: 1710001

Data submitted to DDW via EDT

Semivolatile Organic Chemicals

Parameter	Result	MCL	DLR	Units	Storet	Test Method
Monobromoacetic Acid	<1.0		1.0	ug/L	A-041	EPA 552.2
Monochloroacetic Acid	<2.0		2.0	ug/L	A-042	EPA 552.2
Dibromoacetic Acid	<1.0		1.0	ug/L	82721	EPA 552.2
Dichloroacetic Acid	6.4		1.0	ug/L	77288	EPA 552.2
Trichloroacetic Acid	1.8		1.0	ug/L	82723	EPA 552.2
Total Haloacetic Acids (HAA5)	8.2	60		ug/L	A-049	EPA 552.2

Volatile Organic Chemicals

Parameter	Result	MCL	DLR	Units	Storet	Test Method
Bromodichloromethane	7.83		1.0	ug/L	32101	EPA 524.2
Bromoform	<1.00		1.0	ug/L	32104	EPA 524.2
Chloroform	44.39		1.0	ug/L	32106	EPA 524.2
Dibromochloromethane	4.17		1.0	ug/L	32105	EPA 524.2
Trihalomethanes (total)	56.39	80		ug/L	82080	EPA 524.2

13



1.C.3

Alpha Analytical Laboratories Inc.

e-mail: clientservices@alpha-labs.com

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Central Valley: 9090 Union Park Way, Suite 113, Elk Grove, CA 95624 • Phone: (916) 686-5190 • Fax: (916) 686-5192

Sample Name: 1710001-006 Treated
Laboratory ID: 16H1728-03

Report Date: 09/06/16 12:55
Laboratory Code: 1610

System Name: CLEARLAKE OAKS COUNTY WATER DISTRICT
Source Name: 1710001-006 DBP_SITE 1 (MESA DR. & STUBBS RD)-
Sampled by: Dan Hodem
Employed by: Clearlake Oaks Water District

Sample Date: 08/17/16 07:30
Sample Received: 08/17/16 15:15
User ID: RXR
System Number: 1710001

Data submitted to DDW via EDT

Semivolatile Organic Chemicals

Parameter	Result	MCL	DLR	Units	Storet	Test Method
Monobromoacetic Acid	<1.0		1.0	ug/L	A-041	EPA 552.2
Monochloroacetic Acid	<2.0		2.0	ug/L	A-042	EPA 552.2
Dibromoacetic Acid	<1.0		1.0	ug/L	82721	EPA 552.2
Dichloroacetic Acid	24.5		1.0	ug/L	77288	EPA 552.2
Trichloroacetic Acid	9.0		1.0	ug/L	82723	EPA 552.2
Total Haloacetic Acids (HAA5)	33.5	60		ug/L	A-049	EPA 552.2

Volatile Organic Chemicals

Parameter	Result	MCL	DLR	Units	Storet	Test Method
Bromodichloromethane	9.37		1.0	ug/L	32101	EPA 524.2
Bromoform	<1.00		1.0	ug/L	32104	EPA 524.2
Chloroform	68.96		1.0	ug/L	32106	EPA 524.2
Dibromochloromethane	4.37		1.0	ug/L	32105	EPA 524.2
Trihalomethanes (total)	82.70	80		ug/L	82080	EPA 524.2

1.d

CLEARLAKE OAKS COUNTY WATER DISTRICT
Wastewater Treatment Plant Report
SEPTEMBER 2016

Reporting Period: August, 2016

From: Pam Parker, Supervisor/Lead Plant Operator WWTP

To: Clearlake Oaks County Water District Board of Directors

September 7, 2016

Influent flows to the Wastewater Treatment Plant averaged 311,000 gallons per day in the month of August. With the daily recordings, the current lake level is 2.22 feet at the Rumsey Gauge. We received no rain and the average lake level was 3.14 feet at the Rumsey Gauge, however August 2015; the monthly average was 1.74 feet at Rumsey.

We conducted 3rd quarter GWM (ground water monitoring) on August 25th. We were unable this quarter to sample WWTP- 02MW, but the other two sampled were good. I have received some of the results for the other wells and things appear to look comparable to past results.

I have sampled my yearly sludge for Pond 1&2, and have sampled annual samples for Potrero Hills Landfill. These samples will be submitted with an application to Potrero Hills for a new permit for disposal.

All routine maintenance has been performed; emergency alarms checked and verified operating correctly.

Thank you,
Pam Parker
Supervisor/Lead Operator



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l.e

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org website

September 9, 2016

Dear Board of Directors,

Sorry I missed last month's letter I was busier in the field than at my desk.

The district remains at approximately 52% water loss even after fixing a few considerable leaks in an area that is hard to find leaks in, they were however noticed in the trending. We are constantly searching for leaks and in the summer time they can be very hard to find and while we do own some leak detection equipment a constant leak detection program on our part just is not always a feasible project. It is very time consuming and labor intensive and we just don't always have the manpower to make a person available to that all the time.

The old generator was removed on 9/8 it went without any issues and the site cleaned up and ready for the new generator, a company in Ukiah is on unofficial stand by to come offload the new generator when we get the call that it is in the Sacramento area. We will actually have two working days to get things set up once they call to let us know it is here.

The dreaded Lift Station 10.

The pumps are in the district. I have been in contact with Action and have been trying to set up a time when they have enough drivers in the area at the same time and we are not busy with other pressing items. I realize 10 is a pressing item but we need enough time set aside in the event that something changes while we are doing the work there. The reason we need Action there is to keep LS7 in a controlled state to prevent a spill somewhere else seeing as we will be changing the check valves and gate valves at 10 while the pumps are being changed. It is believed that part of the problem at 10 is a plugged check valve. I anticipate, as well as pressing, to have lift station 10 fully operational in the next week, granted any unforeseen circumstances.

On a good note there a no reportable sewer spills aside from the action at 10. Which I might add is still being monitored twice a day and will be until repaired.

Thank you,
Jason Mitchell

Mary Margaret
Medeiros
President

Karl Hosier
Vice President

Judith Heeszal
Director

Dena Barron
Director

Richard Kuehn
Director

17

September 12, 2016

1.7

General Manager's Board Letter

Loans/Grants/ Accounting:

See Dianna's Report

Items done since the last Board Meeting:

- Field customer phone calls and meeting personally with any and all customers on questions regarding the rate changes and forfeiture agreements.
- **Staff changes:** No change in total authorized staff. Frank will be out for 6 approximately weeks.

Water Plant Power Outage and Phone System:

- You were advised by email of a power outage at the plant. It didn't last long and appeared to be a blown fuse on the power pole. PGE later advised that on 9/6 there was a power surge. Maybe it damaged the fuse on the pole, but what it did do was damage the old telephone system at the water plant. We are exploring what to do and I hope to report further at the meeting.

Water Plant Generator:

- The new generator is estimated to arrive 9/5-9/9. HD has removed the old one. Proof of removal has been provided to the Air Board.
- We are using a local company to set the new one. The cost is estimated at under \$1000. Crane operators in Ukiah and Sacramento wanted about \$285 an hour door to door, and would have charged waiting time. I have checked with the Air Board and they are OK with placing the new one on the base as long as it is not connected. Our permit should issue any day.
- All wiring upgrades for the new one are done.

Repair of pressure valves:

- The Cla-Vals repair not only saved PGE costs, but Dan will explain what else we learned.

Lift Stations:

- **Re 7**
 - Counsel has been advised to proceed with eminent domain.

Tree removal in ponds:

- We will use the FREE option after the fire season, and re-evaluate the need for any contractor help once that is completed.

18

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Sidewalks:

- Despite several calls to the County, as of the date of this letter we have not been advised whether our suggested resolution of using dragon's teeth to eliminate infrastructure conflicts for the south side has been accepted.

Backflows:

- No change since last month. MC's memo of August 9 was provided suggesting we include it with the meters in one grant. The current estimated cost of the backflow program is \$708,606.

Alan Gardner, GM

Revenue Totals Through July 2016

	2015-2016		2016-2017		Water		Sewer		Total		
	2015-2016	2016-2017	2015-2016	2016-2017	2015-2016	2016-2017	2015-2016	2016-2017	2015-2016	2016-2017	
Water	101,427.67	89,290.68	85,414.28	87,354.62	81,183.77	84,563.69	76,112.73	83,858.14	81,316.19	77,600.12	86,101.06
Water CRP	3,226.85	16,559.61	18,736.3	19,498.9	19,561.25	20,841.02	19,046.38	21,320.68	19,739.01	19,909.3	20,909.08
Water Penalty	2,796.05	1,778.13	2,586.1	2,586.1	2,406.41	2,290.32	2,254.69	2,841.63	2,602.07	1,684.84	2,784.03
Water CRP Penalty	0	326.14	903.09	1,159.82	1,102.34	736.32	2,254.69	640.15	600.47	523.68	844.22
Water Misc	3,612.29	3,078.86	4,746.88	3,327.4	2,738.52	3,732.85	3,856.24	3,008.13	2,976.13	5,259.64	4,042.42
Water Redist	-9,448.87	-8,252.91	-9,132.11	-8,007.98	-8,389.71	-6,558.7	-8,832.76	-8,783.71	-8,497.58	-8,331.66	-9,930.58
Water Int	0	0	0	0	0	0	0	0	0	0	0.14
Water Total	\$101,613.99	\$102,780.51	\$102,498.43	\$105,918.86	\$98,602.58	\$105,605.50	\$93,092.84	\$102,895.02	\$98,736.29	\$96,645.92	104,750.37
Sewer	81,702.36	78,946.88	76,419.45	74,837.51	75,990.93	80,728.73	74,482.07	81,084.73	77,162.07	75,459.82	81,546.3
Sewer Surchg	1,653.84	460.98	141.11	23.96	0.36	0	7.57	0	42	0	10.7
Sewer CRP	2,936.87	16,642.63	19,826.15	19,703.68	20,342.55	21,953.05	20,366.95	21,621.86	20,368.24	21,011.01	21,546.18
Sewer Penalty	320.73	180.33	230	335.19	401.9	363.71	384.86	263.71	404.71	247.35	371.55
Swr Surchg Penalty	670	250	20	20	0	0	0	0	0	0	15
Sewer CRP Penalty	0	80.88	123.19	269.17	334.5	233.56	252.4	159.58	222	119.39	225.67
Sewer Misc	0	0	0	0	0	0	0	100	0	1,941	100
Sewer Int	0	0	0	0	0	0	0	0	0	0	0.19
Sewer Surchg Int	-159.9	-113.28	-111.42	-53.3	-53.35	-58.3	-53.3	-53.3	-89.72	-80.28	-106.6
Sewer Redist	0	0	0	0	0	0	0	0	0	0	0
Sewer Total	\$87,123.90	\$96,448.42	\$96,648.48	\$95,136.21	\$97,016.89	\$103,220.75	\$95,440.55	\$103,176.58	\$101,751.69	\$98,698.29	103,708.99
Total Revenue	\$188,737.89	\$199,228.93	\$199,146.91	\$201,055.07	\$195,619.47	\$208,826.25	\$188,533.39	\$206,061.60	\$200,487.98	\$195,344.21	\$208,459.56

	2016-2017		2017		Water		Sewer		Total		
	2016-2017	2017	2016-2017	2017	2016-2017	2017	2016-2017	2017	2016-2017	2017	
Water	85,218.84	81,810.53	85,414.28	87,354.62	81,183.77	84,563.69	76,112.73	83,858.14	81,316.19	77,600.12	86,101.06
Water CRP	19,506.75	19,506.75	18,736.3	19,498.9	19,561.25	20,841.02	19,046.38	21,320.68	19,739.01	19,909.3	20,909.08
Water Penalty	2,275.45	2,275.45	2,586.1	2,586.1	2,406.41	2,290.32	2,254.69	2,841.63	2,602.07	1,684.84	2,784.03
Water CRP Penalty	897.84	897.84	903.09	1,159.82	1,102.34	736.32	2,254.69	640.15	600.47	523.68	844.22
Water Misc	2,612.44	2,612.44	4,746.88	3,327.4	2,738.52	3,732.85	3,856.24	3,008.13	2,976.13	5,259.64	4,042.42
Water Redist	-8,700.79	-8,700.79	-9,132.11	-8,007.98	-8,389.71	-6,558.7	-8,832.76	-8,783.71	-8,497.58	-8,331.66	-9,930.58
Water Int	0	0	0	0	0	0	0	0	0	0	0.14
Water Total	\$101,810.53	\$101,810.53	\$102,498.43	\$105,918.86	\$98,602.58	\$105,605.50	\$93,092.84	\$102,895.02	\$98,736.29	\$96,645.92	104,750.37
Sewer	74,043.04	74,043.04	76,419.45	74,837.51	75,990.93	80,728.73	74,482.07	81,084.73	77,162.07	75,459.82	81,546.3
Sewer Surchg	3.75	3.75	141.11	23.96	0.36	0	7.57	0	42	0	10.7
Sewer CRP	19,708.7	19,708.7	19,826.15	19,703.68	20,342.55	21,953.05	20,366.95	21,621.86	20,368.24	21,011.01	21,546.18
Sewer Penalty	257.96	257.96	230	335.19	401.9	363.71	384.86	263.71	404.71	247.35	371.55
Swr Surchg Penalty	0	0	20	20	0	0	0	0	0	0	15
Sewer CRP Penalty	212.24	212.24	123.19	269.17	334.5	233.56	252.4	159.58	222	119.39	225.67
Sewer Misc	210	210	0	0	0	0	0	100	0	1,941	100
Sewer Int	0	0	0	0	0	0	0	0	0	0	0.19
Sewer Surchg Int	-113.12	-113.12	-111.42	-53.3	-53.35	-58.3	-53.3	-53.3	-89.72	-80.28	-106.6
Sewer Redist	0	0	0	0	0	0	0	0	0	0	0
Sewer Total	\$94,322.57	\$94,322.57	\$96,648.48	\$95,136.21	\$97,016.89	\$103,220.75	\$95,440.55	\$103,176.58	\$101,751.69	\$98,698.29	103,708.99
Total Revenue	\$196,133.10	\$196,133.10	\$199,146.91	\$201,055.07	\$195,619.47	\$208,826.25	\$188,533.39	\$206,061.60	\$200,487.98	\$195,344.21	\$208,459.56

L.A

20

9:15 AM
08/26/16
Accrual Basis

Clearlake Oaks County Water District
Summary Balance Sheet
As of July 31, 2016

2.a.1

	<u>Jul 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	1,021,357.35
Other Current Assets	662,241.00
Total Current Assets	<u>1,683,598.35</u>
Fixed Assets	<u>6,057,850.77</u>
TOTAL ASSETS	<u><u>7,741,449.12</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	97,096.31
Credit Cards	4,721.58
Other Current Liabilities	126,212.46
Total Current Liabilities	<u>228,030.35</u>
Total Liabilities	<u>228,030.35</u>
Equity	<u>7,513,418.77</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,741,449.12</u></u>

21

Clearlake Oaks County Water District
Balance Sheet
 As of July 31, 2016

2.9.2

	Jul 31, 16
ASSETS	
Current Assets	
Checking/Savings	
102.04 · DWR - CHECKING	400.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other	292,142.51
Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	481,142.51
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CH...	108,384.30
102.02 · WAB SAVINGS - CRP WATER	214,009.29
102.03 · WAB SAVINGS - CRP SEWER	217,421.25
Total Checking/Savings	1,021,357.35
Other Current Assets	
103 · PETTY CASH (PETTY CASH - WAS 1013200)	300.00
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	21,680.00
132 · CIP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200)	366,081.00
135 · CIP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)	74,033.00
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010)	176,790.00
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840)	23,357.00
Total Other Current Assets	662,241.00
Total Current Assets	1,683,598.35
Fixed Assets	
120 · EQUIPMENT (EQUIPMENT - WAS 1011181)	
120.01 · GENERAL EQUIPMENT (GENERAL EQUIPMENT - WATER - WAS 101...	1,821,224.46
Total 120 · EQUIPMENT (EQUIPMENT - WAS 1011181)	1,821,224.46
122 · Buildings (OFFICE BUILDING - WAS 1011180)	8,475,638.00
124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161)	
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	22,682.50
Total 124.30 · Lift Stations	88,724.73
124.50 · Mains	5,526.58
124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other	3,136,437.00
Total 124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161)	3,230,688.31
125 · Land	277,470.00
129 · ALLOW. FOR DEPRECIATION	-7,747,170.00
Total Fixed Assets	6,057,850.77
TOTAL ASSETS	7,741,449.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	97,096.31
Total Accounts Payable	97,096.31

22

9:16 AM
08/26/16
Accrual Basis

Clearlake Oaks County Water District
Balance Sheet
As of July 31, 2016

2,9.3

	Jul 31, 16
Credit Cards	
210 · Cal Card	
210.05 · Cal Card - Dan - 4075	-0.12
210.04 · Cal Card - Alan - 4000	4,721.70
Total 210 · Cal Card	4,721.58
Total Credit Cards	4,721.58
Other Current Liabilities	
280 · Loan	
280.05 · USDA Bridge Loan (Bridge loan until USDA funds become availa...	20,000.00
280.01 · Kansas State Bk - VACON	47,894.04
280.03 · Kansas State Bk - Camera Traile	20,832.53
Total 280 · Loan	88,726.57
221 · Health Ins - EE Portion	-10,917.20
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	-2,051.10
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE CO...	632.67
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-411.69
Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	220.98
223.40 · ACCRUED PAYROLL (ACCRUED PAYROLL - WAS 2097105)	2,051.10
223.45 · FICA & SOCIAL SEC PAYABLE (FICA & SOCIAL SEC PAYABLE - W...	-340.68
223.50 · MEDICARE TAX PAYABLE (MEDICARE TAX PAYABLE - WAS 2097...	-160.05
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAYROLL TA...	-377.00
223.60 · STATE PAYROLL TAX WITHHOLDING (STATE PAYROLL TAX WITH...	-84.49
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - WAS...	-24.73
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - IN...	-757.01
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - W...	800.00
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLOYO...	49,102.00
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or a...	24.07
Total Other Current Liabilities	126,212.46
Total Current Liabilities	228,030.35
Total Liabilities	228,030.35
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	6,009,715.61
304 · Opening Balance Equity (Opening balances during setup post to this acco...	328,889.15
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - END...	1,085,299.93
Net Income	89,514.08
Total Equity	7,513,418.77
TOTAL LIABILITIES & EQUITY	7,741,449.12

23

9:09 AM

Clearlake Oaks County Water District

08/25/16

Profit and Loss

Accrual Basis

July 2016 through July 2016

2.9.4

	Admin (GL)	DC (GL)	Sewer (GL)	Water (GL)	Total GL	TOTAL
Income						
Income						
410 · Client Reg Pmt	0.00	0.00	71,255.10	83,487.86	154,742.96	154,742.96
420 · Connection Fees	0.00	0.00	1,896.00	1,673.00	3,569.00	3,569.00
430 · Penalty & Interest	0.00	0.00	796.77	3,500.11	4,296.88	4,296.88
440 · Misc Revenue	0.00	0.00	0.00	1,564.00	1,564.00	1,564.00
450 · Other - Non S/W Rev	0.00	0.00	11,281.19	25,399.10	36,680.29	36,680.29
Total Income	0.00	0.00	85,229.06	115,624.07	200,853.13	200,853.13
Total Income	0.00	0.00	85,229.06	115,624.07	200,853.13	200,853.13
Gross Profit	0.00	0.00	85,229.06	115,624.07	200,853.13	200,853.13
Expense						
Salaries & EE Benefits						
505 · Salaries & Wages	24,167.71	6,545.22	12,471.31	13,376.77	56,561.01	56,561.01
520 · FICA - District Share	1,792.29	497.53	906.71	1,017.08	4,213.61	4,213.61
530 · Medical Ins - Dist Share	5,936.44	728.67	3,732.56	1,457.34	11,855.01	11,855.01
540 · PERS - District Share	2,111.95	183.64	727.78	1,243.44	4,266.81	4,266.81
Total Salaries & EE Benefits	34,008.39	7,955.06	17,838.36	17,094.63	76,896.44	76,896.44
Services & Supplies						
610 · Bank Fees	54.00	0.00	0.00	0.00	54.00	54.00
620 · Communications & Internet	614.59	0.00	268.83	210.24	1,093.66	1,093.66
630 · Equip - Office	75.51	0.00	0.00	0.00	75.51	75.51
640 · Fuel & Oil	0.00	297.09	0.00	386.64	683.73	683.73
650 · Interest	0.00	80.37	0.00	0.00	80.37	80.37
657 · Lab	0.00	0.00	923.98	1,568.63	2,492.61	2,492.61
665 · Mileage Reimb	204.77	0.00	0.00	0.00	204.77	204.77
670 · Postage & Shipping	1,223.03	20.41	0.00	0.00	1,243.44	1,243.44
675 · Professional Services	1,992.65	0.00	1,167.76	335.60	3,496.01	3,496.01
685 · Rents	707.25	0.00	0.00	0.00	707.25	707.25
690 · Safety & Security	66.00	243.94	1,333.63	996.63	2,640.20	2,640.20
700 · Tools & Instruments	0.00	0.00	821.30	529.18	1,350.48	1,350.48
705 · Supplies - Office	499.00	0.00	0.00	0.00	499.00	499.00
715 · Supplies-Chemicals-Opera...	0.00	0.00	11,064.88	1,225.98	12,290.86	12,290.86
720 · Supplies - Inventory - Other	0.00	420.20	2,543.54	958.19	3,921.93	3,921.93
730 · Taxes - Licenses	0.00	0.00	0.00	105.00	105.00	105.00
735 · Training (Classes, books, e...	0.00	125.00	250.00	0.00	375.00	375.00
745 · Travel / Lodging	0.00	79.99	210.57	0.00	290.56	290.56
750 · Utilities	571.88	0.00	2,203.11	11,830.10	14,605.09	14,605.09
760 · Waste Disposal	35.24	0.00	3,719.70	0.00	3,754.94	3,754.94
795 · Yolo Co	0.00	0.00	0.00	2,911.41	2,911.41	2,911.41
Total Services & Supplies	6,043.92	1,267.00	24,507.30	21,057.60	52,875.82	52,875.82
Repairs & Replacement						
810 · R&R Buildings & Grounds	245.00	0.00	85.00	2,821.50	3,151.50	3,151.50
830 · R&R Equipment	0.00	0.00	-52.44	-52.44	-104.88	-104.88
840 · R&R Vehicles	0.00	0.00	110.59	110.59	221.18	221.18
Total Repairs & Replacement	245.00	0.00	143.15	2,879.65	3,267.80	3,267.80
Total Expense	40,297.31	9,222.06	42,488.81	41,031.88	133,040.06	133,040.06
Net Income	-40,297.31	-9,222.06	42,740.25	74,592.19	67,813.07	67,813.07

24

Clearlake Oaks Co Water District

APPROVED BUDGET 2016-2017

2.9.5
Target % > 8%

1

Thru End of July 2016 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
Total Operating Revenue	1,067,122	88,927	115,624	11%	969,433	80,786	85,229	9%
Total Operating Expenses	907,153	75,596	65,218	7%	949,742	79,145	76,593	8%
Operating Balance (loss)	159,969	13,331	50,406		19,691	1,641	8,636	
420 Connection Rev			1,673				1,896	
435 Loan/Grant Rev		-				-		
450 Other - Non S/W Rev	96,000	8,000	25,399	26%	85,000	7,083	11,281	13%
Depreciation Exp	194,168	16,181		0%	135,786	11,316	11,316	8%
Net Change In Net Position (loss)	61,801	5,150	77,478		(31,095)	(2,591)	10,497	

Report Revenue Notes:

450-W \$11,491.27 from Tax Roll, and \$14,117.91 from tower lease

450-S \$11,281 from Tax Roll

440-W Bulk Water

WestAmer Op	\$	236,436
WestAmer CRP		446,738
LAIF		481,143
Total	\$	1,164,317

Thru End of July 2016 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,037,122	86,427	83,488	8%	955,933	79,661	71,255	7%
430 Penalty & Interest	30,000	2,500	3,500	12%	13,500	1,125	797	6%
440 Misc	0	0	1,564	15640000%	0	0	-	0%
Total Revenue >	1,067,122	88,927	88,552	8%	969,433	80,786	72,052	7%

Thru End of July 2016 Operating Expenses	<u>Budget</u>				<u>Actual</u>			
	Annual		YTD		YTD		Spent	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
505 Salaries & Wages	337,881	28,157	28,734	9%	364,297	30,358	27,828	8%
510 Contracted Labor	-	-	-	0%	28,000	2,333	-	0%
520 FICA - District Share	28,024	2,335	2,162	8%	29,977	2,498	4,214	14%
530 Medical Ins - District Share	65,762	5,480	4,790	7%	94,430	7,869	11,854	13%
540 PERS - District Share	36,003	3,000	2,391	7%	29,324	2,444	4,267	15%
550 Unemployment	6,000	500	-	0%	6,000	500	-	0%
560 Workers Comp Ins	17,599	1,467	-	0%	15,288	1,274	-	0%
Salaries and Employee Benefits >	491,268	40,939	38,076	8%	567,317	47,276	48,163	8%
605 Advertising	125	10	-	0%	125	10	-	0%
610 Bank Fees	2,810	234	27	1%	2,800	233	27	1%
620 Communications & Internet	5,650	471	518	9%	4,650	388	577	12%
622 Board Exp	250	21	38	15%	250	21	38	15%
625 Equip - Field (\$300-\$4999)	1,250	104	-	0%	3,250	271	-	0%
630 Equip - Office	850	71	-	0%	1,350	113	-	0%
640 Fuel & Oil	14,000	1,167	536	4%	2,250	188	149	7%
645 Insurance	38,500	3,208	-	0%	38,500	3,208	-	0%
650 Interest	1,175	98	40	3%	1,925	160	40	2%
657 Lab	16,000	1,333	1,569	10%	21,000	1,750	924	4%

25

2,9.6

660	Memberships & Subscriptions	28,450	2,371	-	0%	5,450	454	-	0%
665	Mileage Reimb	1,625	135	103	6%	1,625	135	103	6%
670	Postage & Shipping	4,825	402	622	13%	4,775	398	622	13%
675	Professional Services	35,000	2,917	1,333	4%	23,000	1,917	2,165	9%
685	Rents	5,950	496	354	6%	3,950	329	354	9%
690	Safety & Security	3,075	256	1,152	37%	9,075	756	1,489	16%
700	Tools & Instruments	3,875	323	529	14%	4,875	406	821	17%
703	Supplies - Clothing & Personal	1,575	131	-	0%	2,075	173	-	0%
705	Supplies - Office	3,225	269	250	8%	3,825	319	250	7%
715	Treatment Chemicals	47,000	3,917	1,226	3%	65,000	5,417	11,065	17%
720	Supplies - Operating - Other	11,525	960	1,168	10%	11,525	960	2,754	24%
730	Taxes - Licenses	1,750	146	105	6%	2,550	213	-	0%
735	Training	4,625	385	63	1%	4,625	385	313	7%
745	Travel	3,000	250	40	1%	2,500	208	251	10%
750	Utilities	112,600	9,383	12,116	11%	72,600	6,050	2,489	3%
760	Waste Disposal	550	46	18	3%	60,250	5,021	3,738	6%
795	Yolo Co	42,000	3,500	2,911	7%				
799	Misc	5,375	448	-	0%	5,375	448	-	0%
Services and Supplies >		396,635	33,053	24,714	6%	359,175	29,931	28,165	8%
810	R&R Buildings & Grounds	7,000	583	2,370	34%	7,000	583	208	3%
815	R & R Damage Claims	5,000	417	-	0%	5,000	417	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	2,000	167	(52)	-3%	6,000	500	(52)	-1%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	5,250	438	111	2%	5,250	438	111	2%
Repairs & Replacement >		19,250	1,604	2,429	13%	23,250	1,938	266	1%
Total Expenses >		907,153	75,596	65,218	7%	949,742	79,145	76,593	8%

26

Administration - Budget Variance Report Jul 2016

Target % > **8.3%**

2.9.7

Thru End of July 2016		2016 - 2017 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	365,469	30,456	24,168	6.6%	341,301
510	Contracted Labor	-	-			-
520	FICA - District Share	30,241	2,520	1,792	5.9%	28,449
530	Medical Ins - District Share	74,799	6,233	5,936	7.9%	68,863
540	PERS - District Share	37,160	3,097	2,112	5.7%	35,048
550	Unemployment	12,000	1,000		0.0%	12,000
560	Workers Comp Ins	10,415	868		0.0%	10,415
Salaries and Employee Benefits >		530,085	44,174	34,008	6.4%	496,077
605	Advertising	250	21		0.0%	250
610	Bank Fees	5,600	467	54	1.0%	5,546
620	Communications & Internet	3,300	275	615	18.6%	2,685
622	Board Exp	500	42	76	15.2%	424
625	Equip - Field (up to \$4999)	0	0		0.0%	0
630	Equip - Office	700	58		0.0%	700
640	Fuel & Oil	0	0		0.0%	0
645	Insurance	0	0		0.0%	0
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	900	75		0.0%	900
665	Mileage Reimb	2,000	167	205	10.3%	1,795
670	Postage & Shipping	9,400	783	1,223	13.0%	8,177
675	Professional Services (Legal, IT, etc)	20,000	1,667	1,993	10.0%	18,007
685	Rents	7,400	617	707	9.6%	6,693
690	Safety & Security (boots)	2,000	167	66	3.3%	1,934
700	Tools & Instruments	0	0		0.0%	0
703	Supplies - Clothing & Personal	400	33		0.0%	400
705	Supplies - Office	5,000	417	499	10.0%	4,501
715	Treatment Chemicals	-	-	-	0.0%	-
720	Supplies - Operating - Other	50	4		0.0%	50
730	Taxes - Licenses	0	0		0.0%	0
735	Training (Classes, books)	2,500	208		0.0%	2,500
745	Travel / Lodging	2,500	208		0.0%	2,500
750	Utilities	5,200	433	572	11.0%	4,628
760	Waste Disposal	500	42	35	7.0%	465
795	Yolo Co	0	0		0.0%	0
799	Misc	500	42		0.0%	500
Services and Supplies >		68,700	5,725	6,045	8.8%	62,655
810	R&R Buildings & Grounds	4,000	333	245	6.1%	3,755
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	-	-		0.0%	-
830	R&R Equipment	2,000	167		0.0%	2,000
832	R&R Mains/Service Lines	0	0		0.0%	0
840	R&R Vehicles (\$2k/vehicle)	2,500	208		0.0%	2,500
Repairs & Replacement >		8,500	708	245	2.9%	8,255
Total Expenses >		607,285	50,607	40,298	6.6%	566,987

2.0.8

1 D\C - Budget Variance Report Jul 2016		2016 - 2017 Budget		Target % >	8.3%	
Thru End of July 2016				Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	63,954	5,329	6,545	10.2%	57,409
510	Contracted Labor	-	-	-	-	-
520	FICA - District Share	5,221	435	498	9.5%	4,723
530	Medical Ins - District Share	20,000	1,667	729	3.6%	19,271
540	PERS - District Share	3,159	263	184	5.8%	2,975
550	Unemployment	0	0	-	0.0%	0
560	Workers Comp Ins	3,339	278	-	0.0%	3,339
Salaries and Employee Benefits >		95,671	7,973	7,956	8.3%	87,715
605	Advertising	-	-	-	0.0%	-
610	Bank Fees	-	-	-	0.0%	-
620	Communications & Internet	-	-	-	0.0%	-
622	Board Exp	-	-	-	0.0%	-
625	Equip - Field (up to \$4999)	2,500	208	-	0.0%	2,500
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	4,000	333	297	7.4%	3,703
645	Insurance	-	-	-	0.0%	-
650	Interest	1,750	146	80	4.6%	1,670
657	Outsource Lab / Internal Lab	-	-	-	0.0%	-
660	Memberships & Subscriptions	-	-	-	0.0%	-
665	Mileage Reimb	250	21	-	0.0%	250
670	Postage & Shipping	50	4	20	0.0%	30
675	Professional Services (SCADA)	-	-	-	0.0%	-
685	Rents	500	42	-	0.0%	500
690	Safety & Security (boots)	2,150	179	244	11.3%	1,906
700	Tools & Instruments	3,750	313	-	0.0%	3,750
703	Supplies - Clothing & Personal	750	63	-	0.0%	750
705	Supplies - Office	250	21	-	0.0%	250
715	Treatment Chemicals	-	-	-	0.0%	-
720	Supplies - Operating - Other	13,000	1,083	420	3.2%	12,580
730	Taxes - Licenses	500	42	-	0.0%	500
735	Training (classes, books)	750	63	125	16.7%	625
745	Travel / Lodging	500	42	80	16.0%	420
750	Utilities	-	-	-	0.0%	-
760	Waste Disposal	-	-	-	0.0%	-
795	Yolo Co	-	-	-	0.0%	-
799	Misc	250	21	-	0.0%	250
Services and Supplies >		30,950	2,579	1,266	4.1%	29,684
810	R&R Buildings & Grounds	-	-	-	0.0%	-
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	-	-	-	0.0%	-
830	R&R Equipment	-	-	-	0.0%	-
832	R&R Mains/Service Lines	-	-	-	0.0%	-
840	R&R Vehicles (\$2k/vehicle)	-	-	-	0.0%	-
Repairs & Replacement >		0	0	-	0.0%	0
Total Expenses >		126,621	10,552	9,222	7.3%	117,399

505 Salaries and Wages: Cash out of 135 hours of PTO

28

Sewer - Budget Variance Report Jul 2016

Target % > **8.3%**

2.9.9

Thru End of July 2016		2016 - 2017 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	149,586	12,465	12,471	8.3%	137,115
510	Contracted Labor	28,000	2,333			28,000
520	FICA - District Share	12,246	1,021	907	7.4%	11,339
530	Medical Ins - District Share	47,030	3,919	3,732	7.9%	43,298
540	PERS - District Share	9,165	764	728	7.9%	8,437
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	8,411	701		0.0%	8,411
Salaries and Employee Benefits >		254,439	21,203	17,838	7.0%	236,601
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	3,000	250	269	9.0%	2,731
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	2,000	167		0.0%	2,000
630	Equip - Office	1,000	83		0.0%	1,000
640	Fuel & Oil (Schaeffers)	250	21		0.0%	250
645	Insurance	38,500	3,208		0.0%	38,500
650	Interest	1,050	88		0.0%	1,050
657	Outsource Lab / Internal Lab	21,000	1,750	924	4.4%	20,076
660	Memberships & Subscriptions	5,000	417		0.0%	5,000
665	Mileage Reimb	500	42		0.0%	500
670	Postage & Shipping	50	4		0.0%	50
675	Professional Services (SCADA)	13,000	1,083	1,168	9.0%	11,832
685	Rents	-	-		0.0%	-
690	Safety & Security (boots)	7,000	583	1,334	19.1%	5,666
700	Tools & Instruments	3,000	250	821	27.4%	2,179
703	Supplies - Clothing & Personal	1,500	125		0.0%	1,500
705	Supplies - Office	1,200	100		0.0%	1,200
715	Treatment Chemicals	65,000	5,417	11,065	17.0%	53,935
720	Supplies- Operatiang - Other	5,000	417	2,544	50.9%	2,456
730	Taxes - Licenses	2,300	192		0.0%	2,300
735	Training (classes, books)	3,000	250	250	8.3%	2,750
745	Travel / Lodging	1,000	83	211	21.1%	789
750	Utilities	70,000	5,833	2,203	3.1%	67,797
760	Waste Disposal	60,000	5,000	3,720	6.2%	56,280
795	Yolo Co	0	0		0.0%	0
799	Misc	5,000	417		0.0%	5,000
Services and Supplies >		309,350	25,779	24,509	7.9%	284,841
810	R&R Buildings & Grounds	5,000	417	85	1.7%	4,915
815	R & R Damage Claims	5,000	417		0.0%	5,000
820	R&R Lift Stations	-	-		0.0%	-
830	R&R Equipment	5,000	417	(52)	-1.0%	5,052
832	R&R Mains/Service Lines	-	-		0.0%	-
840	R&R Vehicles (\$2k/vehicle)	4,000	333	111	2.8%	3,889
Repairs & Replacement >		19,000	1,583	144	0.8%	18,856
Total Expenses >		582,789	48,566	42,491	7.3%	540,298

Water - Budget Variance Report July 2016

Target % > **8.3%**

2,9.10

Thru End of July 2016		2016 - 2017 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	123,169	10,264	13,377	10.9%	109,792
510	Contracted Labor	-	-			-
520	FICA - District Share	10,293	858	1,017	9.9%	9,276
530	Medical Ins - District Share	18,362	1,530	1,457	7.9%	16,905
540	PERS - District Share	15,844	1,320	1,243	7.8%	14,601
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	10,722	894		0.0%	10,722
Salaries and Employee Benefits >		178,390	14,866	17,094	9.6%	161,296
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	4,000	333	210	5.3%	3,790
622	Board Exp	0	0		0.0%	0
625		0	0		0.0%	0
630	Equip - Office	500	42		0.0%	500
640	Fuel & Oil	12,000	1,000	387	3.2%	11,613
645	Insurance	38,500	3,208		0.0%	38,500
650	Interest	300	25		0.0%	300
657	Outside Lab / Internal Lab	16,000	1,333	1,569	9.8%	14,431
660	Memberships & Subscriptions	28,000	2,333		0.0%	28,000
665	Mileage Reimb	500	42		0.0%	500
670	Postage & Shipping	100	8		0.0%	100
675	Professional Services (SCADA)	25,000	2,083	336	1.3%	24,664
685	Rents	2,000	167		0.0%	2,000
690	Safety & Security (boots)	1,000	83	997	99.7%	3
700	Tools & Instruments	2,000	167	529	26.5%	1,471
703	Supplies - Clothing & Personal	1,000	83	-	0.0%	1,000
705	Supplies - Office	600	50		0.0%	600
715	Treatment Chemicals	47,000	3,917	1,226	2.6%	45,774
720	Supplies - Operating - Other	5,000	417	958	19.2%	4,042
730	Taxes - Licenses	1,500	125	105	7.0%	1,395
735	Training (classes, books)	3,000	250		0.0%	3,000
745	Travel / Lodging	1,500	125		0.0%	1,500
750	Utilities	110,000	9,167	11,830	10.8%	98,170
760	Waste Disposal	300	25		0.0%	300
795	Yolo Co	42,000	3,500	2,911	6.9%	39,089
799	Misc	5,000	417		0.0%	5,000
Services and Supplies >		346,800	28,900	21,058	6.1%	325,742
810	R&R Buildings & Grounds	5,000	417	2,247	44.9%	2,753
815	R & R Damage Claims	5,000	417		0.0%	5,000
820	R&R Lift Stations	-	-			-
830	R&R Equipment	1,000	83	(52)	-5.2%	1,052
832	R&R Mains/Service Lines	-	-		0.0%	-
840	R&R Vehicles (\$2k/vehicle)	4,000	333	111	2.8%	3,889
Repairs & Replacement >		15,000	1,250	2,306	15.4%	12,694
Total Expenses >		540,190	45,016	40,458	7.5%	499,732

Clearlake Oaks County Water District
CRP/CIP Profit and Loss
 July 2016

2,9.11

	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
Income				
Income				
425 · CRP (Capital Replacment Plan)	18,615.09	19,027.86	37,642.95	37,642.95
Total Income	18,615.09	19,027.86	37,642.95	37,642.95
Total Income	18,615.09	19,027.86	37,642.95	37,642.95
Gross Profit	18,615.09	19,027.86	37,642.95	37,642.95
Expense				
Salaries & EE Benefits				
505 · Salaries & Wages	2,119.68	2,202.38	4,322.06	4,322.06
520 · FICA - District Share	147.78	168.49	316.27	316.27
530 · Medical Ins - Dist Share	1,356.72	0.00	1,356.72	1,356.72
540 · PERS - District Share	38.02	75.22	113.24	113.24
Total Salaries & EE Benefits	3,662.20	2,446.09	6,108.29	6,108.29
Services & Supplies				
640 · Fuel & Oil	148.54	148.54	297.08	297.08
650 · Interest	0.00	80.36	80.36	80.36
690 · Safety & Security	121.98	121.96	243.94	243.94
720 · Supplies - Inventory - Other	204.42	204.42	408.84	408.84
735 · Training (Classes, books, etc)	62.50	62.50	125.00	125.00
745 · Travel / Lodging	39.99	39.99	79.98	79.98
Total Services & Supplies	577.43	657.77	1,235.20	1,235.20
Repairs & Replacement				
830 · R&R Equipment	6,992.57	0.00	6,992.57	6,992.57
840 · R&R Vehicles	464.83	464.83	929.66	929.66
Total Repairs & Replacement	7,457.40	464.83	7,922.23	7,922.23
Total Expense	11,697.03	3,568.69	15,265.72	15,265.72
Net Income	6,918.06	15,459.17	22,377.23	22,377.23

2, a. 12

Clearlake Oaks Co Water District

Budget Variance Report July 2016

1

SEWER -CRP

Target % > **8.3%**

Thru End of July 2016

Summary	Budget Annual	YTD	Actual YTD Amount	%	
SEWER CRP Revenue	297,440	24,787	19,028	6.4%	0%
SEWER CRP Expenses	165,998	13,833	3,567	2.1%	0%
(1/2 Vac all Camera) Debt Service Exp	47,961	3,997	3,997	8.3%	
USDA Annual Payment	129,000	10,750		0.0%	
I & I/Lift Station Rehab Improvements	42,000	3,500		0.0%	
Short term depreciation reserve	30,000	2,500	2,500	8.3%	
Previous Year Balance	208,351				
Operating Balance (loss)	90,832	7,569	8,964	9.9%	
Expenses	2016 - 2017 Budget Annual	YTD	Actual YTD	% Spent	Total Remaining
505 Salaries & Wages	31,977	2,665	2,202	6.9%	29,775
510 Contracted Labor	-	-	-	-	-
520 FICA - District Share	2,610	218	168	6.4%	2,442
530 Medical Ins - District Share	10,000	833	-	0.0%	10,000
540 PERS - District Share	1,580	132	75	4.7%	1,505
550 Unemployment	-	-	-	0.0%	-
560 Workers Comp Ins	1,669	139	-	0.0%	1,669
Salaries and Employee Benefits >	47,836	3,986	2,445	5.1%	45,391
605 Advertising	0	0	-	0.0%	0
610 Bank Fees	0	0	-	0.0%	0
620 Communications & Internet	0	0	-	0.0%	0
622 Board Exp	0	0	-	0.0%	0
625 Equip - Field (up to \$4999)	1,250	104	-	0.0%	1,250
640 Fuel & Oil	2,000	167	149	7.4%	1,852
645 Insurance	-	-	-	0.0%	-
650 Interest	875	73	80	9.1%	795
657 Outsource Lab / Internal Lab	-	-	-	0.0%	-
660 Memberships & Subscriptions	-	-	-	0.0%	-
665 Mileage Reimb	125	10	-	0.0%	125
670 Postage & Shipping	25	2	-	0.0%	25
675 Professional Services (SCADA)	-	-	-	0.0%	-
685 Rents	250	21	-	0.0%	250
690 Safety & Security (boots)	1,075	90	122	11.3%	953
700 Tools & Instruments	1,875	156	-	0.0%	1,875
703 Supplies - Clothing & Personal	375	31	-	0.0%	375
705 Supplies - Office	125	10	-	0.0%	125
715 Treatment Chemicals	-	-	-	0.0%	-
720 Supplies - Operating - Other	6,500	542	204	3.1%	6,296
730 Taxes - Licenses	250	21	-	0.0%	250
735 Training (classes, books)	375	31	63	16.7%	313
745 Travel / Lodging	250	21	40	16.0%	210
750 Utilities	-	-	-	0.0%	-
760 Waste Disposal	-	-	-	0.0%	-
795 Yolo Co	-	-	-	0.0%	-
799 Misc	125	10	-	0.0%	125
Services and Supplies >	15,475	1,290	657	4.2%	14,818
810 R&R Buildings & Grounds	25,000	2,083	-	0.0%	25,000
815 R & R Damage Claims	-	-	-	0.0%	-
820 R&R Lift Stations	10,000	833	-	0.0%	10,000
830 R&R Equipment	5,000	417	-	0.0%	5,000
832 R&R Mains/Service Lines	50,000	4,167	-	0.0%	50,000
840 R&R Vehicles (\$2k/vehicle)	12,500	1,042	465	3.7%	12,035
Repairs & Replacement >	102,500	8,542	465	0.5%	102,035
Total Expenses >	165,811	13,818	3,567	2.2%	162,244

32

Clearlake Oaks Co Water District

Budget Variance Report July 2016

2.9.13

1

WATER - CRP

Target % > **8.3%**

Thru End of July 2016

Summary	Budget		Actual YTD	
	Annual	YTD	Amount	%
WATER CRP Revenue	287,532	23,961	18,615	6.5% 0%
WATER CRP Expenses	165,998	13,833	11,698	7.0% 0%
(1/2 Vac Con) Debt Service Exp	26,079	2,173	2,173	
**Previous Year Balance	167,406			
Operating Balance (loss)	262,861	21,905	6,917	

**** this amount reflects \$40,000 taken from last years CRP for Generator**

Expenses		2016 - 2017 Budget		Actual	%	Total
		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	31,977	2,665	2,120	6.6%	29,857
510	Contracted Labor	-	-	-		-
520	FICA - District Share	2,610	218	148	5.7%	2,462
530	Medical Ins - District Share	10,000	833	1,357	13.6%	8,643
540	PERS - District Share	1,580	132	38	2.4%	1,542
550	Unemployment	-	-	-	0.0%	-
560	Workers Comp Ins	1,669	139	-	0.0%	1,669
	Salaries and Employee Benefits >	47,836	3,986	3,663	7.7%	44,173
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	0	0	-	0.0%	0
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (up to \$4999)	1,250	104	-	0.0%	1,250
640	Fuel & Oil	2,000	167	149	7.4%	1,852
645	Insurance	-	-	-	0.0%	-
650	Interest	875	73	-	0.0%	875
657	Outsource Lab / Internal Lab	-	-	-	0.0%	-
660	Memberships & Subscriptions	-	-	-	0.0%	-
665	Mileage Reimb	125	10	-	0.0%	125
670	Postage & Shipping	25	2	-	0.0%	25
675	Professional Services (SCADA)	-	-	-	0.0%	-
685	Rents	250	10	-	0.0%	250
690	Safety & Security (boots)	1,075	90	122	11.3%	953
700	Tools & Instruments	1,875	156	-	0.0%	1,875
703	Supplies - Clothing & Personal	375	31	-	0.0%	375
705	Supplies - Office	125	10	-	0.0%	125
715	Treatment Chemicals	-	-	-	0.0%	-
720	Supplies - Operating - Other	6,500	542	204	3.1%	6,296
730	Taxes - Licenses	250	21	-	0.0%	250
735	Training (classes, books)	375	31	63	16.7%	313
745	Travel / Lodging	250	21	40	16.0%	210
750	Utilities	-	-	-	0.0%	-
760	Waste Disposal	-	-	-	0.0%	-
795	Yolo Co	-	-	-	0.0%	-
799	Misc	250	10	-	0.0%	250
	Services and Supplies >	15,600	1,279	577	3.7%	15,023
810	R&R Buildings & Grounds	25,000	2,083	-	0.0%	25,000
815	R & R Damage Claims	-	-	-	0.0%	-
820	R&R Lift Stations	10,000	833	-	0.0%	10,000
830	R&R Equipment	5,000	417	6,993	139.9%	(1,993)
832	R&R Mains/Service Lines	50,000	4,167	-	0.0%	50,000
840	R&R Vehicles (\$2k/vehicle)	12,500	1,042	465	3.7%	12,035
	Repairs & Replacement >	102,500	8,542	7,458	7.3%	95,042
	Total Expenses >	165,936	13,807	11,698	7.0%	154,238
		165,998				
		165,998				

830 R&R Buildings & Grounds Controller Replacement for 03 Generator approved at the 7-21-16 RM

33

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08/26/16

Accrual Basis

Clearlake Oaks County Water District
Capital Improvements
 As of July 31, 2016

2.a.14

Date	Name	Memo	Amount
120 · EQUIPMENT (EQUIPMENT - WAS 1011181)			
120.01 · GENERAL EQUIPMENT (GENERAL EQUIPMENT - WATER - WAS 1011190)			
Total 120.01 · GENERAL EQUIPMENT (GENERAL EQUIPMENT - WAT...			
Total 120 · EQUIPMENT (EQUIPMENT - WAS 1011181)			
122 · Buildings (OFFICE BUILDING - WAS 1011180)			
Total 122 · Buildings (OFFICE BUILDING - WAS 1011180)			
124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161)			
124.30 · Lift Stations			
124.31 · Lift Station 7 Bypass			
07/12/2016	Pace	Returned PVC pipe	-1,275.84
Total 124.31 · Lift Station 7 Bypass			-1,275.84
124.30 · Lift Stations - Other			
Total 124.30 · Lift Stations - Other			
Total 124.30 · Lift Stations			-1,275.84
124.50 · Mains			
Total 124.50 · Mains			
124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other			
Total 124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011...			
Total 124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161)			-1,275.84
125 · Land			
Total 125 · Land			
TOTAL			-1,275.84

34

2.6

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
August 12, 2016

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
P.O. BOX 709
12952 HIGHWAY 20
CLEARLAKE OAKS, CA 95423-0709

PMIA Average Monthly Yields

Account Number:
90-17-001

Tran Type Definitions

July 2016 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
7/15/2016	7/14/2016	QRD	1507853	SYSTEM	653.69

Account Summary

Total Deposit:	653.69	Beginning Balance:	480,488.82
Total Withdrawal:	0.00	Ending Balance:	481,142.51

2.6.1

MY ACCOUNTS

BILL PAY

TRANSFER FUNDS

MANAGE MONEY

(LAUNCHAPP?APPCODE=MY+ACCOUNTS)

(LAUNCHAPP?APPCODE=BILL+PAY)

ADDITIONAL SERVICES

CREDIT CARD APPLICATION

ESTATEMENTS

DEPOSIT ACCOUNTS

PUBLIC REGULAR CHK

Checking *3745

[Manage mobile alerts](#)

[Make a transfer](#)

[Quick peek](#)

\$236,435.52

**Available \$236,435.52

PUBLIC REGULAR CHK

Checking *3786

[Quick peek](#)

\$200.00

**Available \$200.00

PUBLIC REGULAR CHK

Checking *0019

[Quick peek](#)

\$214,122.93

**Available \$215,717.54

REGULAR SAVINGS

Savings *6990

[Quick peek](#)

\$232,614.97

**Available \$232,614.97

TOTAL DEPOSIT ACCOUNTS

\$683,373.42

TIERED COMMERCIAL LOANS

Credit Line

TCL Credit Line *1999

[Quick peek](#)

\$0.00

Available credit **\$440,000.00**

Note

TCL Note *1001

[Quick peek](#)

\$60,000.00

\$218.75 due 08/31/2016
pay

TOTAL TIERED COMMERCIAL LOANS

\$60,000.00

Make a Payment

Pay to

Pay from checking x4587

View My Spending

All categories

- Uncategorized
- Household
- Tax Payment
- Insurance
- Bank Fee

Outside Accounts

MY FINANCIAL INSTITUTION

Checking

[Quick peek](#)

Savings

[Quick peek](#)

Add Outside Accounts

Keep track of all your other accounts and credit cards here.

[Add outside accounts](#)

34

2,6.2

Aged Accounts Receivable

As of 8/12/16

<u>0-30 Days</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>91-120 Days</u>	<u>Over 120 Days</u>	<u>Total Balance</u>
76357.76	16147.95	2381.97	2892.31	32609.81	
					<u>\$130,389.80</u>

Total number of accounts with open balances: 933

These totals include all accounts on the Tax Roll

Clearlake Oaks County Water District

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8/19/2016 8:59 AM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 07/01/2016 through 07/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2016			-split-	Deposit	X		2,571.92	30,139.16
07/01/2016			-split-	Deposit	X		4,560.39	34,699.55
07/01/2016			-split-	Deposit	X		3,297.95	37,997.50
07/01/2016			-split-	Deposit	X		3,053.19	41,050.69
07/02/2016			-split-	Deposit	X		956.75	42,007.44
07/03/2016			-split-	Deposit	X		517.14	42,524.58
07/04/2016			-split-	Deposit	X		150.57	42,675.15
07/05/2016			-split-	Deposit	X		1,699.60	44,374.75
07/05/2016			-split-	Deposit	X		3,733.87	48,108.62
07/05/2016			-split-	Deposit	X		8,268.24	56,376.86
07/05/2016			-split-	Deposit	X		5,441.60	61,818.46
07/05/2016			-split-	Deposit	X		1,789.54	63,608.00
07/05/2016			-split-	Deposit	X		3,146.94	66,754.94
07/05/2016			-split-	Deposit	X		3,848.29	70,603.23
07/05/2016			Income:410 · Client Re...	Deposit	X		43.06	70,646.29
07/05/2016		Bluefin	Services & Supplies:61...			901.75	X	69,744.54
07/06/2016			-split-	Deposit	X		13,180.14	82,924.68
07/06/2016			-split-	Deposit	X		3,207.49	86,132.17
07/06/2016			-split-	Deposit	X		82.82	86,214.99
07/06/2016		QuickBooks Payroll ...	222 · Direct Deposit Li...	Created by Pay...		22,551.32	X	63,663.67
07/06/2016		QuickBooks Payroll ...	222 · Direct Deposit Li...	Created by Pay...		928.22	X	62,735.45
07/07/2016			-split-	Deposit	X		2,408.28	65,143.73
07/07/2016			-split-	Deposit	X		2,358.92	67,502.65
07/07/2016			Income:440 · Misc Rev...	Deposit	X		90.00	67,592.65
07/07/2016			-split-	Deposit	X		5,058.86	72,651.51
07/07/2016			Income:440 · Misc Rev...	Deposit	X		10.00	72,661.51
07/07/2016	E-pay	EDD - Payroll Liabili...	-split-	925-0185-7 Q...		1,042.39	X	71,619.12
07/07/2016	E-pay	United States Treasury	-split-	94-6050430 Q...		7,420.12	X	64,199.00
07/07/2016	DD1473	Alan J Gardner	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1474	Andrew J. Mitchell	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1475	Dan Hodem	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1476	David Valerga	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1477	Deven R Bonge	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1478	Dianna L Mann	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1479	Eric W Luna	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1480	Francisco J Castro	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1481	Francisco Trujillo	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1482	Jason Mitchell	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1483	Jeremy J Backus	-split-	Direct Deposit			X	64,199.00
07/07/2016	DD1484	Mary Johnson	-split-	Direct Deposit			X	64,199.00

Clearlake Oaks County Water District

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8/19/2016 8:59 AM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 07/01/2016 through 07/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/07/2016	DD1485	Pamela J Parker	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1486	Rachel A Schainblatt	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1487	Steve R Bonge	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1488	Dena Barron	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1489	Judith A Heeszel	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1490	Karl L Hosier	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1491	Mary M Medeiros	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1492	Dan Hodem	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1493	Francisco Trujillo	-split-	Direct Deposit	X		64,199.00	
07/07/2016	DD1495	Jeremy J Backus	-split-	Direct Deposit	X		64,199.00	
07/07/2016	30692	Richard A Kuehn	-split-		274.35	X	63,924.65	
07/08/2016			-split-	Deposit	X	2,194.10	66,118.75	
07/08/2016			-split-	Deposit	X	2,946.66	69,065.41	
07/08/2016			-split-	Deposit	X	2,946.76	72,012.17	
07/08/2016			-split-	Deposit	X	3,354.36	75,366.53	
07/08/2016			Income:440 · Misc Rev...	Deposit	X	10.00	75,376.53	
07/08/2016	30693	VOID	Salaries & EE Benefits...	VOID:	X		75,376.53	
07/08/2016	30694	Deven R Bonge	-split-		292.64	X	75,083.89	
07/09/2016			-split-	Deposit	X	188.12	75,272.01	
07/10/2016			-split-	Deposit	X	434.78	75,706.79	
07/11/2016			-split-	Deposit	X	1,161.31	76,868.10	
07/11/2016			-split-	Deposit	X	3,033.44	79,901.54	
07/11/2016			-split-	Deposit	X	8,475.91	88,377.45	
07/11/2016			-split-	Deposit	X	6,844.50	95,221.95	
07/11/2016			Income:435 · Loans/Gr...	Deposit	X	64,164.66	159,386.61	
07/12/2016			-split-	Deposit	X	857.77	160,244.38	
07/12/2016			-split-	Deposit	X	4,648.55	164,892.93	
07/12/2016			Income:440 · Misc Rev...	Deposit	X	20.00	164,912.93	
07/12/2016			Income:440 · Misc Rev...	Deposit	X	10.00	164,922.93	
07/12/2016			Income:440 · Misc Rev...	Deposit	X	128.00	165,050.93	
07/13/2016			-split-	Deposit	X	1,718.03	166,768.96	
07/13/2016			-split-	Deposit	X	3,041.52	169,810.48	
07/13/2016			-split-	Deposit	X	3,250.33	173,060.81	
07/13/2016			Income:440 · Misc Rev...	Deposit	X	10.00	173,070.81	
07/13/2016			102.03 · WAB SAVIN...		20,686.66	X	152,384.15	
07/13/2016			102.02 · WAB SAVIN...		19,966.17	X	132,417.98	
07/13/2016	EFT	CalPers	-split-	4751900248	2,975.63	X	129,442.35	
07/14/2016			-split-	Deposit	X	3,865.73	133,308.08	
07/14/2016			-split-	Deposit	X	4,443.09	137,751.17	
07/14/2016			-split-	Deposit	X	2,515.31	140,266.48	

39

Clearlake Oaks County Water District

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8/19/2016 8:59 AM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 07/01/2016 through 07/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/14/2016			-split-	Deposit		X	14,531.20	154,797.68
07/15/2016			-split-	Deposit		X	4,408.14	159,205.82
07/15/2016			-split-	Deposit		X	4,267.24	163,473.06
07/15/2016			-split-	Deposit		X	1,524.27	164,997.33
07/15/2016			-split-	Deposit		X	457.94	165,455.27
07/15/2016			-split-	Deposit		X	6,215.18	171,670.45
07/15/2016			Income:440 · Misc Rev...	Deposit		X	10.00	171,680.45
07/15/2016			Income:440 · Misc Rev...	Deposit		X	10.00	171,690.45
07/16/2016			-split-	Deposit		X	393.48	172,083.93
07/17/2016			-split-	Deposit		X	198.79	172,282.72
07/18/2016			-split-	Deposit		X	895.01	173,177.73
07/18/2016			-split-	Deposit		X	7,588.40	180,766.13
07/18/2016			-split-	Deposit		X	916.07	181,682.20
07/18/2016			-split-	Deposit		X	143.64	181,825.84
07/18/2016			Income:410 · Client Re...	Deposit		X	50.00	181,875.84
07/18/2016			Income:440 · Misc Rev...	Deposit		X	88.00	181,963.84
07/18/2016	EFT	AFLAC	-split-	SV365	560.58	X		181,403.26
07/18/2016	E-pay	EDD - Payroll Liabili...	-split-	925-0185-7 Q...	2.88	X		181,400.38
07/18/2016	E-pay	United States Treasury	-split-	94-6050430 Q...	48.96	X		181,351.42
07/19/2016			-split-	Deposit		X	1,066.41	182,417.83
07/19/2016			-split-	Deposit		X	1,709.69	184,127.52
07/19/2016			Income:440 · Misc Rev...	Deposit		X	10.00	184,137.52
07/19/2016	EFT	CalPers	-split-	4751900248	3,101.41	X		181,036.11
07/19/2016	EFT	CalPers	-split-	Employer Unfu...	2,282.72	X		178,753.39
07/20/2016			-split-	Deposit		X	934.58	179,687.97
07/20/2016			-split-	Deposit		X	758.07	180,446.04
07/20/2016			Income:440 · Misc Rev...	Deposit		X	41.70	180,487.74
07/20/2016			-split-	Deposit		X	2,066.69	182,554.43
07/20/2016			-split-	Deposit		X	3,569.00	186,123.43
07/20/2016		Returned Item	-split-		92.00	X		186,031.43
07/20/2016		Returned Deposit Fee	Services & Supplies:61...		12.00	X		186,019.43
07/20/2016		QuickBooks Payroll ...	222 · Direct Deposit Li...	Created by Pay...	21,348.10	X		164,671.33
07/21/2016			-split-	Deposit		X	22,982.54	187,653.87
07/21/2016			-split-	Deposit		X	572.36	188,226.23
07/21/2016			-split-	Deposit		X	833.60	189,059.83
07/21/2016			Income:440 · Misc Rev...	Deposit		X	10.00	189,069.83
07/21/2016			Income:440 · Misc Rev...	Deposit		X	10.00	189,079.83
07/21/2016	E-pay	United States Treasury	-split-	94-6050430 Q...	6,822.68	X		182,257.15
07/21/2016	E-pay	EDD - Payroll Liabili...	-split-	925-0185-7 Q...	885.96	X		181,371.19
07/21/2016	30695	Adams Ashby	200 · ACCOUNTS PA...	USDA Sewer	540.00			180,831.19

40

Clearlake Oaks County Water District

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8/19/2016 8:59 AM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 07/01/2016 through 07/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/21/2016	30696	Advanced Electronic ...	200 · ACCOUNTS PA...		132.00			180,699.19
07/21/2016	30697	Alan Gardner	200 · ACCOUNTS PA...		71.82	X		180,627.37
07/21/2016	30698	Alpha Analytical Labs	200 · ACCOUNTS PA...		305.00	X		180,322.37
07/21/2016	30699	Aqualitec	200 · ACCOUNTS PA...		535.35	X		179,787.02
07/21/2016	30700	AT&T 555 6	200 · ACCOUNTS PA...	960 739 5348 5...	105.96	X		179,681.06
07/21/2016	30701	B&B Industrial Supp...	200 · ACCOUNTS PA...		54.70	X		179,626.36
07/21/2016	30702	Brelje and Race Labo...	200 · ACCOUNTS PA...		386.00	X		179,240.36
07/21/2016	30703	Cal-Tech Pump	200 · ACCOUNTS PA...	7/7/16-West pi...	255.00	X		178,985.36
07/21/2016	30704	Canon Financial Serv...	200 · ACCOUNTS PA...	200-5029691-0...	707.25	X		178,278.11
07/21/2016	30705	Clearlake Lava	200 · ACCOUNTS PA...		772.39	X		177,505.72
07/21/2016	30706	Davidson's Training	200 · ACCOUNTS PA...	10/12-14/16 T...	250.00			177,255.72
07/21/2016	30707	Deeper Cleaning	200 · ACCOUNTS PA...	June service	320.00			176,935.72
07/21/2016	30708	EEL River Fuels Inc	200 · ACCOUNTS PA...		594.17	X		176,341.55
07/21/2016	30709	First American Title ...	200 · ACCOUNTS PA...		1,500.00	X		174,841.55
07/21/2016	30710	GEM Rentals	200 · ACCOUNTS PA...	Overpayment o...	35.00			174,806.55
07/21/2016	30711	Gilbert Mc Creath	200 · ACCOUNTS PA...	Overpayment fr...	420.16			174,386.39
07/21/2016	30712	Hasa Inc	200 · ACCOUNTS PA...	IN31153	3,143.60	X		171,242.79
07/21/2016	30713	Kansas State Bank - ...	200 · ACCOUNTS PA...	3343293	6,519.87	X		164,722.92
07/21/2016	30714	L & M Locksmith	200 · ACCOUNTS PA...	Keys	95.69	X		164,627.23
07/21/2016	30715	Lagerlof, Senecal, G...	200 · ACCOUNTS PA...	Easements/dom...	249.00	X		164,378.23
07/21/2016	30716	Lake County Waste ...	200 · ACCOUNTS PA...		247.76	X		164,130.47
07/21/2016	30717	MC Engineering, Inc	200 · ACCOUNTS PA...		58,417.51	X		105,712.96
07/21/2016	30718	Mediacom - WWTP ...	200 · ACCOUNTS PA...	8384 80 003 00...	149.38	X		105,563.58
07/21/2016	30719	Mendo Mill	200 · ACCOUNTS PA...		153.10	X		105,410.48
07/21/2016	30720	NTU Technologies, Inc	200 · ACCOUNTS PA...		5,940.00	X		99,470.48
07/21/2016	30721	One Stop Automotive	200 · ACCOUNTS PA...	Bal Due from I...	98.76			99,371.72
07/21/2016	30722	People Services Inc	200 · ACCOUNTS PA...	June service	103.55	X		99,268.17
07/21/2016	30723	Purchase Power - Pit...	200 · ACCOUNTS PA...	8000-9090-027...	1,020.99			98,247.18
07/21/2016	30724	Quill	200 · ACCOUNTS PA...		291.69	X		97,955.49
07/21/2016	30725	RAIN FOR RENT	200 · ACCOUNTS PA...	Contract #0320...	756.00	X		97,199.49
07/21/2016	30726	Tire Pro	200 · ACCOUNTS PA...	2007 Dodge Ram	929.66	X		96,269.83
07/21/2016	30727	Tri-Cities Answering...	200 · ACCOUNTS PA...	6/14-7/13/16	195.80			96,074.03
07/21/2016	30728	US Cellular	200 · ACCOUNTS PA...	957131516	151.57			95,922.46
07/21/2016	30729	Yolo County Flood ...	200 · ACCOUNTS PA...		2,911.41	X		93,011.05
07/21/2016	30730	Davidson's Training	200 · ACCOUNTS PA...	Class 9/12-13/...	250.00			92,761.05
07/21/2016	30731	VOID	Salaries & EE Benefits...					92,761.05
07/21/2016	30732	ACWA/JPIA - Healt...	-split-	Inv. #0422872	15,726.58	X		77,034.47
07/21/2016	DD1497	Alan J Gardner	-split-	Direct Deposit		X		77,034.47
07/21/2016	DD1498	Andrew J. Mitchell	-split-	Direct Deposit		X		77,034.47
07/21/2016	DD1499	Dan Hodem	-split-	Direct Deposit		X		77,034.47

41

Clearlake Oaks County Water District

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8/19/2016 8:59 AM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 07/01/2016 through 07/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/21/2016	DD1500	David Valerga	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1501	Dianna L Mann	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1502	Eric W Luna	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1503	Francisco J Castro	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1504	Francisco Trujillo	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1505	Jason Mitchell	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1506	Jeremy J Backus	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1507	Mary Johnson	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1508	Pamela J Parker	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1509	Rachel A Schainblatt	-split-	Direct Deposit	X		77,034.47	
07/21/2016	DD1510	Steve R Bonge	-split-	Direct Deposit	X		77,034.47	
07/22/2016			-split-	Deposit	X	1,590.66	78,625.13	
07/22/2016			-split-	Deposit	X	1,053.62	79,678.75	
07/22/2016			Income:440 · Misc Rev...	Deposit	X	847.00	80,525.75	
07/22/2016			Income:440 · Misc Rev...	Deposit	X	10.00	80,535.75	
07/22/2016			Income:440 · Misc Rev...	Deposit	X	124.30	80,660.05	
07/25/2016			-split-	Deposit	X	757.32	81,417.37	
07/25/2016			-split-	Deposit	X	1,738.02	83,155.39	
07/25/2016			-split-	Deposit	X	223.00	83,378.39	
07/25/2016			Income:410 · Client Re...	Deposit	X	50.00	83,428.39	
07/25/2016			Income:440 · Misc Rev...	Deposit	X	10.00	83,438.39	
07/25/2016			Income:410 · Client Re...		88.98 X		83,349.41	
07/26/2016			-split-	Deposit	X	446.61	83,796.02	
07/26/2016			-split-	Deposit	X	1,553.06	85,349.08	
07/26/2016			Income:450 · Other - N...	Deposit	X	14,117.91	99,466.99	
07/26/2016			Income:440 · Misc Rev...	Deposit	X	10.00	99,476.99	
07/27/2016			-split-	Deposit	X	2,603.32	102,080.31	
07/27/2016			Income:440 · Misc Rev...	Deposit	X	85.00	102,165.31	
07/27/2016			Income:410 · Client Re...	Deposit	X	0.03	102,165.34	
07/27/2016	E-Pay	AFLAC	-split-	SV365	560.58 X		101,604.76	
07/28/2016			-split-	Deposit		908.31	102,513.07	
07/28/2016			-split-	Deposit	X	4,269.45	106,782.52	
07/28/2016			Income:410 · Client Re...	Deposit	X	150.00	106,932.52	
07/28/2016			Income:435 · Loans/Gr...	Deposit	X	19,384.85	126,317.37	
07/28/2016	30733	Alan Gardner	200 · ACCOUNTS PA...		29.70 X		126,287.67	
07/28/2016	30734	Alpha Analytical Labs	200 · ACCOUNTS PA...		290.00		125,997.67	
07/28/2016	30735	AT & T - CalNet 3	200 · ACCOUNTS PA...	C3A1210TS01	158.87		125,838.80	
07/28/2016	30736	County of Lake - Spe...	200 · ACCOUNTS PA...	Geyser O&M 7...	2,785.00		123,053.80	
07/28/2016	30737	EEL River Fuels Inc	200 · ACCOUNTS PA...		386.64		122,667.16	
07/28/2016	30738	John Lambirth Truck...	200 · ACCOUNTS PA...	Sludge hauling ...	500.00		122,167.16	

42

Clearlake Oaks County Water District

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8/19/2016 8:59 AM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 07/01/2016 through 07/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/28/2016	30739	Lake County Solid ...	200 · ACCOUNTS PA...	13	5.08			122,162.08
07/28/2016	30740	McMaster-Carr	200 · ACCOUNTS PA...	53675601	160.38			122,001.70
07/28/2016	30741	Mediacom - Admin 0...	200 · ACCOUNTS PA...	838480003009...	457.93			121,543.77
07/28/2016	30742	Mendo Mill	200 · ACCOUNTS PA...		540.80			121,002.97
07/28/2016	30743	Napa Auto Parts	200 · ACCOUNTS PA...		321.69			120,681.28
07/28/2016	30744	One Stop Automotive	200 · ACCOUNTS PA...	2008 Toyota	221.18			120,460.10
07/28/2016	30745	Pace	200 · ACCOUNTS PA...		418.43			120,041.67
07/28/2016	30746	PG&E	200 · ACCOUNTS PA...	1324698179-2	14,605.09			105,436.58
07/28/2016	30747	Pitney Bowes, Inc	200 · ACCOUNTS PA...	9299158	457.95			104,978.63
07/28/2016	30748	Potrero Hills Landfill...	200 · ACCOUNTS PA...	PHLF14489N ...	222.18			104,756.45
07/28/2016	30749	Rachel Schainblatt	200 · ACCOUNTS PA...		103.25			104,653.20
07/28/2016	30750	RAIN FOR RENT	200 · ACCOUNTS PA...	Tank rental and...	1,324.30			103,328.90
07/28/2016	30751	Sierra Chemical Com...	200 · ACCOUNTS PA...		180.33			103,148.57
07/28/2016	30752	Underground Service...	200 · ACCOUNTS PA...	133444	161.20			102,987.37
07/28/2016	30753	USA BlueBook	200 · ACCOUNTS PA...	20397	390.77			102,596.60
07/28/2016	30754	West America Bank	200 · ACCOUNTS PA...	NOTE #353 00...	90.41	X		102,506.19
07/28/2016	30755	Francisco Trujillo.	200 · ACCOUNTS PA...	T4 Treatment ...	105.00			102,401.19
07/29/2016			-split-	Deposit		X	1,113.76	103,514.95
07/29/2016			-split-	Deposit			1,555.88	105,070.83
07/29/2016			Income:410 · Client Re...	Deposit			150.00	105,220.83
07/29/2016			-split-	Deposit			2,282.60	107,503.43
07/29/2016			Income:440 · Misc Rev...	Deposit			20.00	107,523.43
07/30/2016			-split-	Deposit			372.80	107,896.23
07/31/2016			-split-	Deposit			488.07	108,384.30

Clearlake Oaks County Water District Payroll Summary July 2016

2.0

	Hours	Rate	Jul 16
Employee Wages, Taxes and Adjustments			
Gross Pay			
CTO Saved	-29.33	40.97	-1,117.08
CTO Used	32	23.73	753.52
Holiday	76	16.07	1,594.84
Holiday Worked (x2.5)	4	44.38	177.52
Overtime (x1.5)	136	22.95	4,768.35
PTO	420.56	18.95	8,462.59
Straight	1,983	16.07	41,873.33
Board			1,500.00
Duty Pay			2,870.00
Total Gross Pay	2,622.23		60,883.07
Deductions from Gross Pay			
ACWA (pre-tax)			-1,358.17
AFLAC (pre-tax)			-310.94
AFLAC (taxable) AFTER TAX			-82.72
CALPers EE (Pretax)			-1,722.52
Total Deductions from Gross Pay			-3,474.35
Adjusted Gross Pay	2,622.23		57,408.72
Taxes Withheld			
Federal Withholding			-5,232.00
Medicare Employee			-858.61
Social Security Employee			-3,671.27
CA - Withholding			-1,398.33
CA - Disability			-532.90
Total Taxes Withheld			-11,693.11
Deductions from Net Pay			
Miscellaneous Deduction			-100.00
Wage Garnishment			-220.98
Total Deductions from Net Pay			-320.98
Net Pay	2,622.23		45,394.63
Employer Taxes and Contributions			
Medicare Company			858.61
Social Security Company			3,671.27
Total Employer Taxes and Contributions			4,529.88

2, C.1

PAYROLL BREAKDOWN FOR THE MONTH OF JULY 2016

EMPLOYEE	TITLE	STRAIGHT HOURS	OVERTIME HOURS	DUTY HOURS	GROSS PAY
Alan Gardner	General Manager	160	0		\$6,153.60
Jason Mitchell	Operations Manager	146	15.25	10	\$6,311.18
Pam Parker	Interim WWTP Chief Op	120.75	5.75	19	\$4,955.03
Francisco Trujillo	Water Plant Chief Op	152	3.25	18.5	\$6,735.30
Dan Hodem	Op III WTP	120	6	8	\$5,331.47
Francisco Castro	Op II WWTP	150.25		19	\$3,773.42
Eric Luna	Op II D/C	147	0.75	19.25	\$6,545.22
Jeremy Backus	Op I D/C	34		2	\$2,119.68
David Valerga	Op I D/C	148.5	3.25		\$2,202.38
Steve Bonge	Op II WWTP	152	2		\$2,942.86
Dianna Mann	Admin Srves Mgr/Bd Sec	144.75	1.75		\$4,065.63
Mary Johnson	Customer Service Rep II	152	4.5		\$3,673.36
Rachel Schainblatt	Customer Service Rep I	144.75	1.75		\$2,463.94
Andrew Mitchell	Temporary	131			\$1,310.00
Deven Bonge	Temporary	80			\$800.00
Margarete Medeiros	Board Director				\$300.00
Karl Hosier	Board Director				\$300.00
Judy Heeszal	Board Director				\$300.00
Dena Barron	Board Director				\$300.00
Richard Kuehn	Board Director				\$300.00
		1983	44.25	95.75	

77.58 hrs PTO Cashout

57.09 PTO Cashout

135 hrs PTO Cashout

70 hrs PTO Cashout

140

***FOURTH OF JULY HOLIDAY WAS IN THIS PAY PERIOD**

Overtime contributed to:

Power failutre at Konocti Site, Monitoring water plant from home due to poor lake conditions, leak on High Valley and Lakeview, Power outage alarm @ water plant, low C12 finish water alarm, C12 residual and hydrant vandalism, ozone compressor issues

45

9:19 AM

08/26/16

Accrual Basis

Clearlake Oaks County Water District

Trial Balance

As of July 31, 2016

2.d

	Jul 31, 16	
	Debit	Credit
102.04 · DWR - CHECKING	400.00	
101 · LAIF - CASH IN BANK	292,142.51	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	108,384.30	
102.02 · WAB SAVINGS - CRP WATER	214,009.29	
102.03 · WAB SAVINGS - CRP SEWER	217,421.25	
CUSI Accounts Receivable	0.00	
103 · PETTY CASH	300.00	
104 · COUNTY TREASURY	21,680.00	
130 · CIP	0.00	
130 · CIP:130.75 · SCADA	0.00	
132 · CIP SEWER	366,081.00	
132 · CIP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CIP WATER	74,033.00	
135 · CIP WATER:135.02 · Aircon Project	0.00	
135 · CIP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CIP WATER:135.10 · High Valley Project 2013	0.00	
135 · CIP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	176,790.00	
115 · PRE-PAID INSURANCE	23,357.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
USDA Project	0.00	
120 · EQUIPMENT:120.01 · GENERAL EQUIPMENT	1,821,224.46	
120 · EQUIPMENT:120.60 · Office	0.00	
120 · EQUIPMENT:120.75 · SCADA	0.00	
120 · EQUIPMENT:120.90 · Vehicles	0.00	
122 · Buildings	8,475,638.00	
124 · D/C System	3,136,437.00	
124 · D/C System:124.30 · Lift Stations	22,682.50	
124 · D/C System:124.30 · Lift Stations:124.31 · Lift Station 7 By...	66,042.23	
124 · D/C System:124.50 · Mains	5,526.58	
125 · Land	277,470.00	
129 · ALLOW. FOR DEPRECIATION		7,747,170.00
200 · ACCOUNTS PAYABLE		97,096.31
210 · Cal Card:210.05 · Cal Card - Dan - 4075	0.12	
210 · Cal Card:210.04 · Cal Card - Alan - 4000		4,721.70
210 · Cal Card:210.01 · Cal Card - Iris - 2083	0.00	
210 · Cal Card:210.02 · Cal Card - Larry - 0010	0.00	
210 · Cal Card:210.03 · Cal Card - Matt - 9988	0.00	
280 · Loan:280.05 · USDA Bridge Loan		20,000.00
280 · Loan:280.01 · Kansas State Bk - VACON		47,894.04
280 · Loan:280.03 · Kansas State Bk - Camera Traile		20,832.53
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	10,917.20	
222 · Direct Deposit Liabilities	2,051.10	
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	411.69	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DE...	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO S...		632.67
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL		2,051.10
223.45 · FICA & SOCIAL SEC PAYABLE	340.68	

9:19 AM

08/26/16

Accrual Basis

Clearlake Oaks County Water District

Trial Balance

As of July 31, 2016

2.d.1

	Jul 31, 16	
	Debit	Credit
223.50 · MEDICARE TAX PAYABLE	160.05	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	377.00	
223.60 · STATE PAYROLL TAX WITHHOLDING	84.49	
223.65 · STATE DISABILITY PAYABLE	24.73	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	757.01	
223.80 · DEFERRED COMP PAYABLE	0.00	
223.85 · MISC DEDUCTIONS PAYABLE		800.00
223.90 · COMPENSATED EMPLOYEE BENEFITS		49,102.00
24000 · Payroll Liabilities		24.07
281 · BOND PAYABLE	0.00	
302 · RETAINED EARNINGS		6,009,715.61
304 · Opening Balance Equity		328,889.15
306 · Retained Earnings - OLD		1,085,299.93
Income:410 · Client Reg Pmt		154,653.98
Income:420 · Connection Fees		3,569.00
Income:425 · CRP		37,619.95
Income:430 · Penalty & Interest		4,296.88
Income:435 · Loans/Grants:435-4 · USDA Contruction Loan:435...	90.41	
Income:435 · Loans/Grants:435-2 · Water Distribution Study		83,549.51
Income:440 · Misc Revenue		1,564.00
Income:450 · Other - Non S/W Rev		36,680.29
Loans/Grants:915 · USDA Construction Loan:915.1 · Adams an...	540.00	
Loans/Grants:910 · MC USDA Construction Loan	21,553.50	
Loans/Grants:905 · MC WWTP Reclamation	36,205.54	
Loans/Grants:900 · MC Water Distribution Study	22,534.75	
Salaries & EE Benefits:505 · Salaries & Wages	60,883.07	
Salaries & EE Benefits:520 · FICA - District Share	4,529.88	
Salaries & EE Benefits:530 · Medical Ins - Dist Share	13,211.73	
Salaries & EE Benefits:540 · PERS - District Share	6,662.77	
Salaries & EE Benefits:560 · Workers Comp Ins	0.00	
Services & Supplies:610 · Bank Fees	955.75	
Services & Supplies:620 · Communications & Internet	1,093.66	
Services & Supplies:630 · Equip - Office	75.51	
Services & Supplies:640 · Fuel & Oil	980.81	
Services & Supplies:650 · Interest	160.73	
Services & Supplies:657 · Lab	2,492.61	
Services & Supplies:665 · Mileage Reimb	204.77	
Services & Supplies:670 · Postage & Shipping	1,243.44	
Services & Supplies:675 · Professional Services	3,496.01	
Services & Supplies:685 · Rents	707.25	
Services & Supplies:690 · Safety & Security	2,884.14	
Services & Supplies:700 · Tools & Instruments	1,350.48	
Services & Supplies:705 · Supplies - Office	499.00	
Services & Supplies:715 · Supplies-Chemicals-Operating	12,290.86	
Services & Supplies:720 · Supplies - Inventory - Other	4,330.77	
Services & Supplies:730 · Taxes - Licenses	105.00	
Services & Supplies:735 · Training (Classes, books, etc)	500.00	
Services & Supplies:745 · Travel / Lodging	370.54	
Services & Supplies:750 · Utilities	14,605.09	
Services & Supplies:760 · Waste Disposal	3,760.02	
Services & Supplies:795 · Yolo Co	2,911.41	
Repairs & Replacement:810 · R&R Buildings & Grounds	3,151.50	
Repairs & Replacement:830 · R&R Equipment	6,887.69	
Repairs & Replacement:840 · R&R Vehicles	1,150.84	
TOTAL	15,736,162.72	15,736,162.72

9:16 AM
08/12/16

Clearlake Oaks County Water District
A/P Aging Summary
As of August 12, 2016

2.d.2

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Alan Gardner	29.70	0.00	0.00	0.00	0.00	29.70
Alpha Analytical Labs	165.00	0.00	0.00	0.00	0.00	165.00
EEL River Fuels Inc	553.23	0.00	0.00	0.00	0.00	553.23
Four Corners True Value	0.00	0.00	0.00	-18.50	0.00	-18.50
Grainger	344.59	0.00	0.00	0.00	0.00	344.59
MC Engineering, Inc	57,759.04	0.00	0.00	0.00	0.00	57,759.04
Mediacom - WWTP 1294	149.38	0.00	0.00	0.00	0.00	149.38
Municipal Maintenance Equipment	0.00	-104.88	0.00	0.00	0.00	-104.88
TOTAL	<u>59,000.94</u>	<u>-104.88</u>	<u>0.00</u>	<u>-18.50</u>	<u>0.00</u>	<u>58,877.56</u>

2.e

Account Payable Breakdown

Date: 8/12/2016

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Checking	\$108,455.56	\$214,122.93	\$215,717.54
Water CRP	\$232,614.97	\$232,614.97	\$232,614.97
Sewer CRP	\$236,435.52	\$236,435.52	\$236,435.52
DWR Checking	\$400.00	\$200.00	\$200.00
Current A/P Aging	\$58,877.56		

NOTES:

DWR Checking account: We are looking into the surcharges with this account and the overall history to find the discrepancies. Should be \$200.00 will check with Accountant to adjust.

B.a

Revenue Totals Through August 2016

	2015-2016		2016		2017		YTD Totals						
	2015-2016	2016-2017	2015	2016	2017	2017							
	Water \$1,219,070.87 \$222,227.19		Sewer \$1,172,938.74 \$204,250.84		Total \$2,392,009.61 \$426,478.03								
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	
Water	101427.67	82290.68	85414.28	87354.62	81183.77	84563.69	85509.06	76112.73	83858.14	81316.19	77600.12	86101.06	
Water CRP	3226.85	16559.61	18736.33	19498.9	19561.25	20841.02	19358.26	19046.38	21320.68	19739.01	19800.3	20909.08	
Water Penalty	2796.05	1778.13	1829.99	2586.1	2406.41	2290.32	3025.67	2254.69	2841.63	2602.07	1684.84	2784.03	
Water CRP Penalty	0	326.14	903.09	1102.34	736.32	736.32	762.21	655.56	640.15	600.47	1684.84	844.22	
Water Misc	3612.29	3078.86	4746.88	3327.4	2738.52	3732.85	5465.33	3856.24	3008.13	2976.13	5259.64	4042.42	
Water Redist	-9448.87	-8252.91	-9132.11	-8007.98	-8389.71	-6558.7	-8179.97	-8832.76	-8783.71	-8497.58	-8331.66	-9930.58	
Water Int	0	0	0	0	0	0	0	0	0	0	0	0.14	
Water Total	\$101,613.99	\$102,780.51	\$102,498.43	\$105,918.86	\$98,602.58	\$105,605.50	\$105,940.56	\$93,092.84	\$102,885.02	\$98,736.29	\$96,645.92	104750.37	\$1,172,938.74
Sewer	81702.36	78946.88	76419.45	74837.51	75990.93	80728.73	74685.69	74482.07	81084.73	77162.07	75459.82	81546.3	
Sewer Surchg	1653.84	460.98	141.11	23.96	0.36	0	40.44	7.57	0	42	0	10.7	
Sewer CRP	2956.87	16642.63	19826.15	19703.68	20342.55	21953.05	19364.11	20366.95	21621.86	20368.24	21011.01	21546.18	
Sewer Penalty	320.73	180.33	230	335.19	401.9	363.71	314.69	384.86	263.71	4047.1	247.35	371.55	
Swr Surchg Penalty	670	250	20	20	0	0	0	0	0	0	0	15	
Sewer CRP Penalty	0	80.88	123.19	269.17	334.5	233.56	217.48	252.4	159.58	222	119.39	225.67	
Sewer Misc	0	0	0	0	0	0	0	0	100	0	1941	100	
Sewer Int	0	0	0	0	0	0	0	0	0	0	0	0	
Sewer Surchg Int	0	0	0	0	0	0	0	0	0	0	0	0	
Sewer Redist	-159.9	-113.28	-111.42	-53.3	-53.35	-58.3	-54.42	-53.3	-53.3	-89.72	-80.28	-106.6	
Sewer Total	\$87,123.90	\$96,448.42	\$96,648.48	\$95,136.21	\$97,016.89	\$103,220.75	\$94,567.99	\$95,440.55	\$103,176.58	\$101,751.69	\$98,698.29	103708.99	\$1,172,938.74
Total Revenue	\$188,737.89	\$199,228.93	\$199,146.91	\$201,055.07	\$195,619.47	\$208,826.25	\$200,508.55	\$188,533.39	\$206,061.60	\$200,487.98	\$195,344.21	\$208,459.36	\$2,392,009.61

	2015-2016		2016		2017		YTD Totals						
	2015-2016	2016-2017	2015	2016	2017	2017							
	Water \$1,219,070.87 \$222,227.19		Sewer \$1,172,938.74 \$204,250.84		Total \$2,392,009.61 \$426,478.03								
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	
Water	85218.84	97628.57	97628.57	97628.57	97628.57	97628.57	97628.57	97628.57	97628.57	97628.57	97628.57	97628.57	
Water CRP	19506.75	24977.16	24977.16	24977.16	24977.16	24977.16	24977.16	24977.16	24977.16	24977.16	24977.16	24977.16	
Water Penalty	2275.45	1665.53	1665.53	1665.53	1665.53	1665.53	1665.53	1665.53	1665.53	1665.53	1665.53	1665.53	
Water CRP Penalty	897.84	1690.66	1690.66	1690.66	1690.66	1690.66	1690.66	1690.66	1690.66	1690.66	1690.66	1690.66	
Water Misc	2612.44	3555.4	3555.4	3555.4	3555.4	3555.4	3555.4	3555.4	3555.4	3555.4	3555.4	3555.4	
Water Redist	-8700.79	-8900.66	-8900.66	-8900.66	-8900.66	-8900.66	-8900.66	-8900.66	-8900.66	-8900.66	-8900.66	-8900.66	
Water Int	0	0	0	0	0	0	0	0	0	0	0	0	
Water Total	\$101,810.53	\$120,416.66	\$120,416.66	\$120,416.66	\$120,416.66	\$120,416.66	\$120,416.66	\$120,416.66	\$120,416.66	\$120,416.66	\$120,416.66	\$120,416.66	\$222,227.19
Sewer	74043.04	83535.43	83535.43	83535.43	83535.43	83535.43	83535.43	83535.43	83535.43	83535.43	83535.43	83535.43	
Sewer Surchg	3.75	0	0	0	0	0	0	0	0	0	0	0	
Sewer CRP	19708.7	25784.85	25784.85	25784.85	25784.85	25784.85	25784.85	25784.85	25784.85	25784.85	25784.85	25784.85	
Sewer Penalty	257.96	193.37	193.37	193.37	193.37	193.37	193.37	193.37	193.37	193.37	193.37	193.37	
Swr Surchg Penalty	0	0	0	0	0	0	0	0	0	0	0	0	
Sewer CRP Penalty	212.24	327.74	327.74	327.74	327.74	327.74	327.74	327.74	327.74	327.74	327.74	327.74	
Sewer Misc	210	200	200	200	200	200	200	200	200	200	200	200	
Sewer Int	0	0	0	0	0	0	0	0	0	0	0	0	
Sewer Surchg Int	0	0	0	0	0	0	0	0	0	0	0	0	
Sewer Redist	-113.12	-113.12	-113.12	-113.12	-113.12	-113.12	-113.12	-113.12	-113.12	-113.12	-113.12	-113.12	
Sewer Total	\$94,322.57	\$109,928.27	\$109,928.27	\$109,928.27	\$109,928.27	\$109,928.27	\$109,928.27	\$109,928.27	\$109,928.27	\$109,928.27	\$109,928.27	\$109,928.27	\$204,250.84
Total Revenue	\$196,133.10	\$230,344.93	\$230,344.93	\$230,344.93	\$230,344.93	\$230,344.93	\$230,344.93	\$230,344.93	\$230,344.93	\$230,344.93	\$230,344.93	\$230,344.93	\$426,478.03

50

Clearlake Oaks County Water District

Summary Balance Sheet

As of August 31, 2016

2,911

	<u>Aug 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	1,073,024.08
Other Current Assets	662,241.00
Total Current Assets	<u>1,735,265.08</u>
Fixed Assets	<u>6,087,726.91</u>
TOTAL ASSETS	<u>7,822,991.99</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	28,508.54
Credit Cards	3,332.94
Other Current Liabilities	141,789.81
Total Current Liabilities	<u>173,631.29</u>
Total Liabilities	173,631.29
Equity	<u>7,649,360.70</u>
TOTAL LIABILITIES & EQUITY	<u>7,822,991.99</u>

Clearlake Oaks County Water District
Balance Sheet
 As of August 31, 2016

3.a.2

	Aug 31, 16
ASSETS	
Current Assets	
Checking/Savings	
102.04 · DWR - CHECKING	400.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other	292,142.51
Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	481,142.51
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CHE...	122,431.08
102.02 · WAB SAVINGS - CRP WATER	232,614.97
102.03 · WAB SAVINGS - CRP SEWER	236,435.52
Total Checking/Savings	1,073,024.08
Other Current Assets	
103 · PETTY CASH (PETTY CASH - WAS 1013200)	300.00
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	21,680.00
132 · CIP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200)	366,081.00
135 · CIP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)	74,033.00
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010)	176,790.00
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840)	23,357.00
Total Other Current Assets	662,241.00
Total Current Assets	1,735,265.08
Fixed Assets	
120 · EQUIPMENT (EQUIPMENT - WAS 1011181)	
120.01 · GENERAL EQUIPMENT (GENERAL EQUIPMENT - WATER - WAS 1011...	1,851,100.60
Total 120 · EQUIPMENT (EQUIPMENT - WAS 1011181)	1,851,100.60
122 · Buildings (OFFICE BUILDING - WAS 1011180)	8,475,638.00
124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161)	
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	22,682.50
Total 124.30 · Lift Stations	88,724.73
124.50 · Mains	5,526.58
124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other	3,136,437.00
Total 124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161)	3,230,688.31
125 · Land	277,470.00
129 · ALLOW. FOR DEPRECIATION	-7,747,170.00
Total Fixed Assets	6,087,726.91
TOTAL ASSETS	7,822,991.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	28,508.54
Total Accounts Payable	28,508.54

Clearlake Oaks County Water District
Balance Sheet
As of August 31, 2016

2.19.3

	<u>Aug 31, 16</u>
Credit Cards	
210 · Cal Card	
210.05 · Cal Card - Dan - 4075	-0.12
210.04 · Cal Card - Alan - 4000	3,333.06
Total 210 · Cal Card	<u>3,332.94</u>
Total Credit Cards	3,332.94
Other Current Liabilities	
280 · Loan	
280.05 · USDA Bridge Loan (Bridge loan until USDA funds become availa...	60,000.00
280.01 · Kansas State Bk - VACON	41,515.03
280.03 · Kansas State Bk - Camera Traile	20,832.53
Total 280 · Loan	<u>122,347.56</u>
221 · Health Ins - EE Portion	-9,556.30
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	-21,288.87
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE CO ...	872.67
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-872.67
Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	<u>0.00</u>
223.40 · ACCRUED PAYROLL (ACCRUED PAYROLL - WAS 2097105)	2,051.10
223.45 · FICA & SOCIAL SEC PAYABLE (FICA & SOCIAL SEC PAYABLE - W...	-340.68
223.50 · MEDICARE TAX PAYABLE (MEDICARE TAX PAYABLE - WAS 20971...	-160.05
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAYROLL TAX ...	-377.00
223.60 · STATE PAYROLL TAX WITHHOLDING (STATE PAYROLL TAX WITH...	-84.49
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - WAS ...	-24.73
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - INS...	-902.81
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - WA...	1,000.00
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLOY...	49,102.00
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or ac...	24.08
Total Other Current Liabilities	<u>141,789.81</u>
Total Current Liabilities	<u>173,631.29</u>
Total Liabilities	173,631.29
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	6,009,715.61
304 · Opening Balance Equity (Opening balances during setup post to this accou...	328,889.15
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS...	1,085,299.93
Net Income	225,456.01
Total Equity	<u>7,649,360.70</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,822,991.99</u></u>

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Clearlake Oaks County Water District

09/08/16

Profit and Loss

Accrual Basis

July 2016 through August 2016

B.O.Y

	Admin (GL)	DC (GL)	Sewer (GL)	Water (GL)	Total GL	TOTAL
Income						
Income						
410 · Client Reg Pmt	0.00	0.00	148,559.68	180,949.67	329,509.35	329,509.35
420 · Connection Fees	0.00	0.00	1,896.00	1,673.00	3,569.00	3,569.00
430 · Penalty & Interest	0.00	0.00	1,174.31	5,875.29	7,049.60	7,049.60
440 · Misc Revenue	0.00	0.00	0.00	6,576.20	6,576.20	6,576.20
450 · Other - Non SW Rev	0.00	0.00	11,281.19	25,399.10	36,680.29	36,680.29
Total Income	0.00	0.00	162,911.18	220,473.26	383,384.44	383,384.44
Total Income	0.00	0.00	162,911.18	220,473.26	383,384.44	383,384.44
Gross Profit	0.00	0.00	162,911.18	220,473.26	383,384.44	383,384.44
Expense						
Salaries & EE Benefits						
505 · Salaries & Wages	49,291.75	10,907.52	24,319.60	23,859.18	108,378.05	108,378.05
510 · Contract Labor	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00
520 · FICA - District Share	3,657.73	828.06	1,765.74	1,812.75	8,064.28	8,064.28
530 · Medical Ins - Dist Share	11,872.88	1,457.34	7,465.12	2,914.68	23,710.02	23,710.02
540 · PERS - District Share	5,538.27	369.80	1,466.36	2,421.49	9,795.92	9,795.92
550 · Unemployment	1,301.97	0.00	0.00	0.00	1,301.97	1,301.97
Total Salaries & EE Benefits	71,662.60	13,562.72	36,016.82	31,008.10	152,250.24	152,250.24
Services & Supplies						
610 · Bank Fees	94.00	0.00	0.00	0.00	94.00	94.00
620 · Communications & Internet	893.59	0.00	534.28	562.90	1,990.77	1,990.77
625 · Equip - Field (\$300-\$4999)	0.00	810.17	524.25	0.00	1,334.42	1,334.42
630 · Equip - Office	75.51	0.00	14.36	0.00	89.87	89.87
640 · Fuel & Oil	0.00	297.09	11.51	2,135.37	2,443.97	2,443.97
650 · Interest	0.00	150.80	0.00	0.00	150.80	150.80
657 · Lab	0.00	0.00	1,451.47	2,693.06	4,144.53	4,144.53
665 · Mileage Reimb	438.16	0.00	0.00	0.00	438.16	438.16
670 · Postage & Shipping	1,729.50	1.20	0.00	0.00	1,730.70	1,730.70
675 · Professional Services	8,377.11	0.00	1,167.76	335.60	9,880.47	9,880.47
685 · Rents	931.64	0.00	0.00	0.00	931.64	931.64
690 · Safety & Security	66.00	156.06	1,827.76	996.63	3,046.45	3,046.45
700 · Tools & Instruments	0.00	0.00	308.24	2,076.48	2,384.72	2,384.72
703 · Supplies - Clothing & Personal	289.00	537.18	305.55	203.70	1,335.43	1,335.43
705 · Supplies - Office	716.32	0.00	82.23	549.80	1,348.35	1,348.35
715 · Supplies-Chemicals-Operating	0.00	0.00	14,087.15	2,873.67	16,960.82	16,960.82
720 · Supplies - Inventory - Other	0.00	1,004.54	3,502.17	2,410.84	6,917.55	6,917.55
730 · Taxes - Licenses	0.00	0.00	170.00	105.00	275.00	275.00
735 · Training (Classes, books, etc)	0.00	190.00	430.00	0.00	620.00	620.00
745 · Travel / Lodging	0.00	79.99	210.57	0.00	290.56	290.56
750 · Utilities	1,191.07	0.00	10,154.29	23,817.04	35,162.40	35,162.40
760 · Waste Disposal	71.88	0.00	6,725.68	0.00	6,797.56	6,797.56
795 · Yolo Co	0.00	0.00	0.00	7,959.27	7,959.27	7,959.27
Total Services & Supplies	14,873.78	3,227.03	41,507.27	46,719.36	106,327.44	106,327.44
Repairs & Replacement						
810 · R&R Buildings & Grounds	395.00	0.00	173.10	3,058.95	3,627.05	3,627.05
820 · R&R Electronics	0.00	0.00	28.14	0.00	28.14	28.14
830 · R&R Equipment	0.00	0.00	3,596.57	-52.44	3,544.13	3,544.13
840 · R&R Vehicles	0.00	0.00	134.05	1,748.02	1,882.07	1,882.07
Total Repairs & Replacement	395.00	0.00	3,931.86	4,754.53	9,081.39	9,081.39
Total Expense	86,931.38	16,789.75	81,455.95	82,481.99	267,659.07	267,659.07
Net Income	-86,931.38	-16,789.75	81,455.23	137,991.27	115,725.37	115,725.37

54

Clearlake Oaks Co Water District
APPROVED BUDGET 2016-2017

B.A.S

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Target % > **17%**

Thru End of August 2016 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
Total Operating Revenue	1,067,122	177,854	220,473	21%	969,433	161,572	162,911	17%
Total Operating Expenses	907,153	151,192	134,383	15%	949,742	158,290	153,018	16%
Operating Balance (loss)	159,969	26,661	86,091		19,691	3,282	9,894	
420 Connection Rev			1,673				1,896	
435 Loan/Grant Rev			-				-	
450 Other - Non S/W Rev	96,000	16,000	25,399	26%	85,000	14,167	11,281	13%
Depreciation Exp	194,168	32,361	32,361	17%	135,786	22,631	22,631	17%
Net Change In Net Position (loss)	61,801	10,300	80,802		(31,095)	(5,182)	440	

Current Revenue Notes:

WestAmer Op	\$	132,643
WestAmer CRP		518,365
LAIF		481,143
Total	\$	1,132,150

Past Revenue Notes

450-W \$11,491.27 from Tax Roll, and \$14,117.91 from tower lease

450-S \$11,281 from Tax Roll

440-W Bulk Water Sales

Thru End of August 2016 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,037,122	172,854	180,950	17%	955,933	159,322	148,560	16%
430 Penalty & Interest	30,000	5,000	5,875	20%	13,500	2,250	1,174	9%
440 Misc	0	0	6,576	65760000%	0	0	-	0%
Total Revenue >	1,067,122	177,854	193,401	18%	969,433	161,572	149,734	15%

Thru End of August 2016 Operating Expenses	Budget				Actual			
	Annual	YTD	YTD	%	YTD	%	Spent	%
505 Salaries & Wages	337,881	56,313	53,959	16%	364,297	60,716	54,420	15%
510 Contracted Labor	-	-	-	0%	28,000	4,667	1,000	4%
520 FICA - District Share	28,024	4,671	4,056	14%	29,977	4,996	8,065	27%
530 Medical Ins - District Share	65,762	10,960	9,580	15%	94,430	15,738	23,710	25%
540 PERS - District Share	36,003	6,001	5,375	15%	29,324	4,887	9,795	33%
550 Unemployment	6,000	1,000	651	11%	6,000	1,000	1,302	22%
560 Workers Comp Ins	17,599	2,933	-	0%	15,288	2,548	-	0%
Salaries and Employee Benefits >	491,268	81,878	73,621	15%	567,317	94,553	98,292	17%

605 Advertising	125	21	-	0%	125	21	-	0%
610 Bank Fees	2,810	468	47	2%	2,800	467	47	2%
620 Communications & Internet	5,650	942	1,010	18%	4,650	775	981	21%
622 Board Exp	250	42	38	15%	250	42	38	15%
625 Equip - Field (\$300-\$4999)	1,250	208	405	32%	3,250	542	929	29%
630 Equip - Office	850	142	38	4%	1,350	225	52	4%

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640	Fuel & Oil	14,000	2,333	2,284	16%	2,250	375	161	7%
645	Insurance	38,500	6,417	-	0%	38,500	6,417	-	0%
650	Interest	1,175	196	76	6%	1,925	321	76	4%
657	Lab	16,000	2,667	2,693	17%	21,000	3,500	1,451	7%
660	Memberships & Subscriptions	28,450	4,742	-	0%	5,450	908	-	0%
665	Mileage Reimb	1,625	271	219	13%	1,625	271	219	13%
670	Postage & Shipping	4,825	804	866	18%	4,775	796	866	18%
675	Professional Services	35,000	5,833	4,525	13%	23,000	3,833	5,357	23%
685	Rents	5,950	992	466	8%	3,950	658	466	12%
690	Safety & Security	3,075	513	1,108	36%	9,075	1,513	1,939	21%
700	Tools & Instruments	3,875	646	2,076	54%	4,875	813	308	6%
703	Supplies - Clothing & Personal	1,575	263	617	39%	2,075	346	719	35%
705	Supplies - Office	3,225	538	908	28%	3,825	638	440	12%
715	Treatment Chemicals	47,000	7,833	2,874	6%	65,000	10,833	14,087	22%
720	Supplies - Operating - Other	11,525	1,921	2,914	25%	11,525	1,921	4,005	35%
730	Taxes - Licenses	1,750	292	105	6%	2,550	425	170	7%
735	Training	4,625	771	95	2%	4,625	771	525	11%
745	Travel	3,000	500	40	1%	2,500	417	251	10%
750	Utilities	112,600	18,767	24,413	22%	72,600	12,100	10,750	15%
760	Waste Disposal	550	92	36	7%	60,250	10,042	6,762	11%
795	Yolo Co	42,000	7,000	7,959	19%				
799	Misc	5,375	896	-	0%	5,375	896	-	0%
Services and Supplies >		396,635	66,106	55,809	14%	359,175	59,863	50,596	14%
810	R&R Buildings & Grounds	7,000	1,167	3,257	47%	7,000	1,167	371	5%
815	R & R Damage Claims	5,000	833	-	0%	5,000	833	28	1%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	2,000	333	(52)	-3%	6,000	1,000	3,597	60%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	5,250	875	1,748	33%	5,250	875	134	3%
Repairs & Replacement >		19,250	3,208	4,953	26%	23,250	3,875	4,130	18%
Total Expenses >		907,153	151,192	134,383	15%	949,742	158,290	153,018	16%

56

2.9.7

2 Administration - Budget Variance Report Jul 2016		2016 - 2017 Budget		Actual	Target % > 16.7%	Total
Thru End of August 2016		Annual	YTD	YTD	% Spent	Remaining
Expenses						
505	Salaries & Wages	365,469	60,912	49,292	13.5%	316,177
510	Contracted Labor	-	-			-
520	FICA - District Share	30,241	5,040	3,658	12.1%	26,583
530	Medical Ins - District Share	74,799	12,467	11,873	15.9%	62,926
540	PERS - District Share	37,160	6,193	5,538	14.9%	31,622
550	Unemployment	12,000	2,000	1,302	10.9%	10,698
560	Workers Comp Ins	10,415	1,736		0.0%	10,415
Salaries and Employee Benefits >		530,085	88,348	71,663	13.5%	458,422
605	Advertising	250	42		0.0%	250
610	Bank Fees	5,600	933	94	1.7%	5,506
620	Communications & Internet	3,300	550	894	27.1%	2,406
622	Board Exp	500	83	76	15.2%	424
625	Equip - Field (up to \$4999)	0	0		0.0%	0
630	Equip - Office	700	117	76	10.9%	624
640	Fuel & Oil	0	0		0.0%	0
645	Insurance	0	0		0.0%	0
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	900	150		0.0%	900
665	Mileage Reimb	2,000	333	438	21.9%	1,562
670	Postage & Shipping	9,400	1,567	1,730	18.4%	7,670
675	Professional Services (Legal, IT, etc)	20,000	3,333	8,377	41.9%	11,623
685	Rents	7,400	1,233	932	12.6%	6,468
690	Safety & Security (boots)	2,000	333	66	3.3%	1,934
700	Tools & Instruments	0	0		0.0%	0
703	Supplies - Clothing & Personal	400	67	289	72.3%	111
705	Supplies - Office	5,000	833	716	14.3%	4,284
715	Treatment Chemicals	-	-	-	0.0%	-
720	Supplies - Operating - Other	50	8		0.0%	50
730	Taxes - Licenses	0	0		0.0%	0
735	Training (Classes, books)	2,500	417		0.0%	2,500
745	Travel / Lodging	2,500	417		0.0%	2,500
750	Utilities	5,200	867	1,191	22.9%	4,009
760	Waste Disposal	500	83	72	14.4%	428
795	Yolo Co	0	0		0.0%	0
799	Misc	500	83		0.0%	500
Services and Supplies >		68,700	11,450	14,951	21.8%	53,749
810	R&R Buildings & Grounds	4,000	667	395	9.9%	3,605
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	-	-		0.0%	-
830	R&R Equipment	2,000	333		0.0%	2,000
832	R&R Mains/Service Lines	0	0		0.0%	0
840	R&R Vehicles (\$2k/vehicle)	2,500	417		0.0%	2,500
Repairs & Replacement >		8,500	1,417	395	4.6%	8,105
Total Expenses >		607,285	101,214	87,009	14.3%	520,276

Expense Notes

- 620 Communications & Internet Out of Contract rates, renewed and lower rates will show next month
- 675 Professional Services Attorney Fees for easements concerning Director Kuehn
- 703 Supplies -Clothing & Perosnal New staff shirts
- 750 Utilities PG&E

51

7.9.8

2		D\C - Budget Variance Report Jul 2016			Target % >	16.7%
Thru End of August 2016		2016 - 2017 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	63,954	10,659	10,908	17.1%	53,046
510	Contracted Labor	-	-	-	-	-
520	FICA - District Share	5,221	870	828	15.9%	4,393
530	Medical Ins - District Share	20,000	3,333	1,457	7.3%	18,543
540	PERS - District Share	3,159	527	370	11.7%	2,789
550	Unemployment	0	0	-	0.0%	0
560	Workers Comp Ins	3,339	556	-	0.0%	3,339
Salaries and Employee Benefits >		95,671	15,945	13,563	14.2%	82,108
605	Advertising	-	-	-	0.0%	-
610	Bank Fees	-	-	-	0.0%	-
620	Communications & Internet	-	-	-	0.0%	-
622	Board Exp	-	-	-	0.0%	-
625	Equip - Field (up to \$4999)	2,500	417	810	32.4%	1,690
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	4,000	667	297	7.4%	3,703
645	Insurance	-	-	-	0.0%	-
650	Interest	1,750	292	151	8.6%	1,599
657	Outsource Lab / Internal Lab	-	-	-	0.0%	-
660	Memberships & Subscriptions	-	-	-	0.0%	-
665	Mileage Reimb	250	42	-	0.0%	250
670	Postage & Shipping	50	8	1	2.0%	49
675	Professional Services (SCADA)	-	-	-	0.0%	-
685	Rents	500	83	-	0.0%	500
690	Safety & Security (boots)	2,150	358	156	7.3%	1,994
700	Tools & Instruments	3,750	625	-	0.0%	3,750
703	Supplies - Clothing & Personal	750	125	537	71.6%	213
705	Supplies - Office	250	42	-	0.0%	250
715	Treatment Chemicals	-	-	-	0.0%	-
720	Supplies - Operating - Other	13,000	2,167	1,005	7.7%	11,995
730	Taxes - Licenses	500	83	-	0.0%	500
735	Training (classes, books)	750	125	190	25.3%	560
745	Travel / Lodging	500	83	80	16.0%	420
750	Utilities	-	-	-	0.0%	-
760	Waste Disposal	-	-	-	0.0%	-
795	Yolo Co	-	-	-	0.0%	-
799	Misc	250	42	-	0.0%	250
Services and Supplies >		30,950	5,158	3,227	10.4%	27,723
810	R&R Buildings & Grounds	-	-	-	0.0%	-
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	-	-	-	0.0%	-
830	R&R Equipment	-	-	-	0.0%	-
832	R&R Mains/Service Lines	-	-	-	0.0%	-
840	R&R Vehicles (\$2k/vehicle)	-	-	-	0.0%	-
Repairs & Replacement >		0	0	-	0.0%	0
Total Expenses >		126,621	21,104	16,790	13.3%	109,831

Expense Notes

- 625 Equip - Field (\$300-4999) Down hole roller for camera trailer
- 703 Supplies - Clothing & Personal Pants
- 735 Training Eric Luna T-2

58

Thru End of August 2016 Expenses	2016 - 2017 Budget		Actual YTD	%	Total Remaining
	Annual	YTD			
505 Salaries & Wages	149,586	24,931	24,320		125,266
510 Contracted Labor	28,000	4,667	1,000	16.9%	27,000
520 FICA - District Share	12,246	2,041	1,766	14.4%	10,480
530 Medical Ins - District Share	47,030	7,838	7,465	15.9%	39,565
540 PERS - District Share	9,165	1,527	1,466	16.0%	7,699
550 Unemployment	0	0		0.0%	0
560 Workers Comp Ins	8,411	1,402		0.0%	8,411
Salaries and Employee Benefits >	254,439	42,406	36,017	14.2%	218,422
605 Advertising	0	0		0.0%	0
610 Bank Fees	0	0		0.0%	0
620 Communications & Internet	3,000	500	534	17.8%	2,466
622 Board Exp	0	0		0.0%	0
625 Equip - Field (up to \$4999)	2,000	333	524	26.2%	1,476
630 Equip - Office	1,000	167	14	1.4%	986
640 Fuel & Oil (Schaeffers)	250	42	12	4.8%	238
645 Insurance	38,500	6,417		0.0%	38,500
650 Interest	1,050	175		0.0%	1,050
657 Outsource Lab / Internal Lab	21,000	3,500	1,451	6.9%	19,549
660 Memberships & Subscriptions	5,000	833		0.0%	5,000
665 Mileage Reimb	500	83		0.0%	500
670 Postage & Shipping	50	8		0.0%	50
675 Professional Services (SCADA)	13,000	2,167	1,168	9.0%	11,832
685 Rents	-	-		0.0%	-
690 Safety & Security (boots)	7,000	1,167	1,828	26.1%	5,172
700 Tools & Instruments	3,000	500	308	10.3%	2,692
703 Supplies - Clothing & Personal	1,500	250	306	20.4%	1,194
705 Supplies - Office	1,200	200	82	6.8%	1,118
715 Treatment Chemicals	65,000	10,833	14,087	21.7%	50,913
720 Supplies- Operating - Other	5,000	833	3,502	70.0%	1,498
730 Taxes - Licenses	2,300	383	170	7.4%	2,130
735 Training (classes, books)	3,000	500	430	14.3%	2,570
745 Travel / Lodging	1,000	167	211	21.1%	789
750 Utilities	70,000	11,667	10,154	14.5%	59,846
760 Waste Disposal	60,000	10,000	6,726	11.2%	53,274
795 Yolo Co	0	0		0.0%	0
799 Misc	5,000	833		0.0%	5,000
Services and Supplies >	309,350	51,558	41,507	13.4%	267,843
810 R&R Buildings & Grounds	5,000	833	173	3.5%	4,827
815 R & R Damage Claims	5,000	833	28	0.6%	4,972
820 R&R Lift Stations	-	-		0.0%	-
830 R&R Equipment	5,000	833	3,597	71.9%	1,403
832 R&R Mains/Service Lines	-	-		0.0%	-
840 R&R Vehicles (\$2k/vehicle)	4,000	667	134	3.4%	3,866
Repairs & Replacement >	19,000	3,167	3,932	20.7%	15,068
Total Expenses >	582,789	97,131	81,456	14.0%	501,333

Expense Notes

625 Equip - Field (\$399 - \$4999)	Needle valves for effluent pps 1 & 3
690 Safety and Security	Multiple months of Protective Gloves
715 Supplies - Chemicals	Plymer
720 Supplies - Operating - Other	Gate Valve, materials to rebuild Chlorine Feed Pumps
750 Utilities	Monthly PG&E bill averages \$2,200 with Hayden Solar equalling \$5,743
830 R&R Equipment	Sewer Tractor Cameras, Chlorine Feed Pump

3.0.10

Thru End of August 2016		2016 - 2017 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	123,169	20,528	23,859	19.4%	99,310
510	Contracted Labor	-	-			-
520	FICA - District Share	10,293	1,715	1,813	17.6%	8,480
530	Medical Ins - District Share	18,362	3,060	2,915	15.9%	15,447
540	PERS - District Share	15,844	2,641	2,421	15.3%	13,423
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	10,722	1,787		0.0%	10,722
Salaries and Employee Benefits >		178,390	29,732	31,008	17.4%	147,382
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	4,000	667	563	14.1%	3,437
622	Board Exp	0	0		0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	83		0.0%	500
640	Fuel & Oil	12,000	2,000	2,135	17.8%	9,865
645	Insurance	38,500	6,417		0.0%	38,500
650	Interest	300	50		0.0%	300
657	Outside Lab / Internal Lab	16,000	2,667	2,693	16.8%	13,307
660	Memberships & Subscriptions	28,000	4,667		0.0%	28,000
665	Mileage Reimb	500	83		0.0%	500
670	Postage & Shipping	100	17		0.0%	100
675	Professional Services (SCADA)	25,000	4,167	336	1.3%	24,664
685	Rents	2,000	333		0.0%	2,000
690	Safety & Security (boots)	1,000	167	997	99.7%	3
700	Tools & Instruments	2,000	333	2,076	103.8%	(76)
703	Supplies - Clothing & Personal	1,000	167	204	20.4%	796
705	Supplies - Office	600	100	550	91.7%	50
715	Treatment Chemicals	47,000	7,833	2,874	6.1%	44,126
720	Supplies - Operating - Other	5,000	833	2,411	48.2%	2,589
730	Taxes - Licenses	1,500	250	105	7.0%	1,395
735	Training (classes, books)	3,000	500		0.0%	3,000
745	Travel / Lodging	1,500	250		0.0%	1,500
750	Utilities	110,000	18,333	23,817	21.7%	86,183
760	Waste Disposal	300	50		0.0%	300
795	Yolo Co	42,000	7,000	7,959	19.0%	34,041
799	Misc	5,000	833		0.0%	5,000
Services and Supplies >		346,800	57,800	46,720	13.5%	300,080
810	R&R Buildings & Grounds	5,000	833	3,059	61.2%	1,941
815	R & R Damage Claims	5,000	833		0.0%	5,000
820	R&R Lift Stations	-	-			-
830	R&R Equipment	1,000	167	(52)	-5.2%	1,052
832	R&R Mains/Service Lines	-	-		0.0%	-
840	R&R Vehicles (\$2k/vehicle)	4,000	667	1,748	43.7%	2,252
Repairs & Replacement >		15,000	2,500	4,755	31.7%	10,245
Total Expenses >		540,190	90,032	82,483	15.3%	457,707

- 810 R&R Buildings & Grounds Tank Rental, Clear PVC piping, Generator Oil
- 700 Tools & Instruments Ozone Leak Detector and microscope
- 705 Supplies - Office Toner for new printer
- 720 Supplies - Inventory Rebuild kits for Oxygen Generator
- 750 Utilities Monthly PG&E bill is averaging \$11,900
- 840 R&R Vehicles Pwr steering pp, A/C, whl algnmnt for Ford Ranger & new tires for Chevy

60

Clearlake Oaks County Water District
CRP/CIP Profit and Loss
 July through August 2016

3.a.11

	<u>Water (CRP)</u>	<u>Sewer (CRP)</u>	<u>Total CRP</u>	<u>TOTAL</u>
Income				
Income				
425 · CRP (Capital Replacment Plan)	44,306.40	43,512.75	87,819.15	87,819.15
Total Income	44,306.40	43,512.75	87,819.15	87,819.15
Total Income	44,306.40	43,512.75	87,819.15	87,819.15
Gross Profit	44,306.40	43,512.75	87,819.15	87,819.15
Expense				
Salaries & EE Benefits				
505 · Salaries & Wages	5,666.61	4,752.39	10,419.00	10,419.00
520 · FICA - District Share	390.36	363.56	753.92	753.92
530 · Medical Ins - Dist Share	2,713.43	0.00	2,713.43	2,713.43
540 · PERS - District Share	205.30	230.58	435.88	435.88
Total Salaries & EE Benefits	8,975.70	5,346.53	14,322.23	14,322.23
Services & Supplies				
640 · Fuel & Oil	148.54	148.54	297.08	297.08
650 · Interest	70.43	80.36	150.79	150.79
690 · Safety & Security	121.98	121.96	243.94	243.94
720 · Supplies - Inventory - Other	204.42	204.42	408.84	408.84
735 · Training (Classes, books, etc)	62.50	62.50	125.00	125.00
745 · Travel / Lodging	39.99	39.99	79.98	79.98
Total Services & Supplies	647.86	657.77	1,305.63	1,305.63
Repairs & Replacement				
810 · R&R Buildings & Grounds	2,654.00	0.00	2,654.00	2,654.00
820 · R&R Electronics	0.00	1,234.47	1,234.47	1,234.47
830 · R&R Equipment	6,992.57	0.00	6,992.57	6,992.57
840 · R&R Vehicles	676.99	676.99	1,353.98	1,353.98
Total Repairs & Replacement	10,323.56	1,911.46	12,235.02	12,235.02
Total Expense	19,947.12	7,915.76	27,862.88	27,862.88
Net Income	<u>24,359.28</u>	<u>35,596.99</u>	<u>59,956.27</u>	<u>59,956.27</u>

Clearlake Oaks Co Water District

Budget Variance Report August 2016

2

SEWER-CRP

Target % > **16.7%**

B.9.12

Thru End of August 2016

Summary	Budget		Actual YTD			
	Annual	YTD	Amount	%		
SEWER CRP Revenue	297,440	49,573	43,513	14.6%	0%	
SEWER CRP Expenses	165,998	27,666	7,915	4.8%	0%	
(1/2 Vac all Camera) Debt Service Exp	47,961	7,994	7,994			
USDA Annual Payment	129,000	21,500				
I & I/Lift Station Rehab Improvements	42,000	7,000				
Short term depreciation reserve	30,000	5,000	5,000			
Previous Year Balance	208,351					
Operating Balance (loss)	90,832	15,139	22,604			

Revenue down 2% due to
billing being a month behind
rate increase not until August

Expenses	2016 - 2017 Budget		Actual	%	Total
	Annual	YTD	YTD	Spent	Remaining
505 Salaries & Wages	31,977	5,329	4,752	14.9%	27,225
510 Contracted Labor	-	-	-		-
520 FICA - District Share	2,610	435	364	13.9%	2,246
530 Medical Ins - District Share	10,000	1,667	-	0.0%	10,000
540 PERS - District Share	1,580	263	231	14.6%	1,349
550 Unemployment	-	-	-	0.0%	-
560 Workers Comp Ins	1,669	278	-	0.0%	1,669
Salaries and Employee Benefits >	47,836	7,973	5,347	11.2%	42,489
605 Advertising	0	0	-	0.0%	0
610 Bank Fees	0	0	-	0.0%	0
620 Communications & Internet	0	0	-	0.0%	0
622 Board Exp	0	0	-	0.0%	0
625 Equip - Field (up to \$4999)	1,250	208	-	0.0%	1,250
630 Equip - Office	-	-	-	0.0%	-
640 Fuel & Oil	2,000	333	149	7.4%	1,852
645 Insurance	-	-	-	0.0%	-
650 Interest	875	146	80	9.1%	795
657 Outsource Lab / Internal Lab	-	-	-	0.0%	-
660 Memberships & Subscriptions	-	-	-	0.0%	-
665 Mileage Reimb	125	21	-	0.0%	125
670 Postage & Shipping	25	4	-	0.0%	25
675 Professional Services (SCADA)	-	-	-	0.0%	-
685 Rents	250	42	-	0.0%	250
690 Safety & Security (boots)	1,075	179	122	11.3%	953
700 Tools & Instruments	1,875	313	-	0.0%	1,875
703 Supplies - Clothing & Personal	375	63	-	0.0%	375
705 Supplies - Office	125	21	-	0.0%	125
715 Treatment Chemicals	-	-	-	0.0%	-
720 Supplies - Operating - Other	6,500	1,083	204	3.1%	6,296
730 Taxes - Licenses	250	42	-	0.0%	250
735 Training (classes, books)	375	63	63	16.7%	313
745 Travel / Lodging	250	42	40	16.0%	210
750 Utilities	-	-	-	0.0%	-
760 Waste Disposal	-	-	-	0.0%	-
795 Yolo Co	-	-	-	0.0%	-
799 Misc	125	21	-	0.0%	125
Services and Supplies >	15,475	2,579	657	4.2%	14,818
810 R&R Buildings & Grounds	25,000	4,167	-	0.0%	25,000
815 R & R Damage Claims	-	-	-	0.0%	-
820 R&R Lift Stations	10,000	1,667	1,234	12.3%	8,766
830 R&R Equipment	5,000	833	-	0.0%	5,000
832 R&R Mains/Service Lines	50,000	8,333	-	0.0%	50,000
840 R&R Vehicles (\$2k/vehicle)	12,500	2,083	677	5.4%	11,823
Repairs & Replacement >	102,500	17,083	1,911	1.9%	100,589
Total Expenses >	165,811	27,635	7,915	4.8%	157,896

62

Clearlake Oaks Co Water District
Budget Variance Report August 2016

2

Target % > 16.7%

3,913

Thru End of August 2016 Summary	WATER - CRP Budget		Actual YTD	
	Annual	YTD	Amount	%
WATER CRP Revenue	287,532	47,922	44,306	15.4%
WATER CRP Expenses	165,998	27,666	19,947	12.0%
(1/2 Vac Con) Debt Service Exp	26,079	4,347	4,347	
**Previous Year Balance	167,406			
Operating Balance (loss)	262,861	43,810	20,012	

** this amount reflects \$40,000 taken from last years CRP for Generator

Revenue is down 2% due to rate increase did not reflect until August, with billing being a month behind

Expenses	2016 - 2017 Budget		Actual YTD	% Spent	Total Remaining
	Annual	YTD			
505 Salaries & Wages	31,977	5,329	5,667	17.7%	26,310
510 Contracted Labor	-	-	-	-	-
520 FICA - District Share	2,610	435	390	14.9%	2,220
530 Medical Ins - District Share	10,000	1,667	2,713	27.1%	7,287
540 PERS - District Share	1,580	263	205	13.0%	1,375
550 Unemployment	-	-	-	0.0%	-
560 Workers Comp Ins	1,669	278	-	0.0%	1,669
Salaries and Employee Benefits >	47,836	7,973	8,975	18.8%	38,861
605 Advertising	0	0	-	0.0%	0
610 Bank Fees	0	0	-	0.0%	0
620 Communications & Internet	0	0	-	0.0%	0
622 Board Exp	0	0	-	0.0%	0
625 Equip - Field (up to \$4999)	1,250	208	-	0.0%	1,250
640 Fuel & Oil	2,000	333	149	7.4%	1,852
645 Insurance	-	-	-	0.0%	-
650 Interest	875	146	70	8.0%	805
657 Outsource Lab / Internal Lab	-	-	-	0.0%	-
660 Memberships & Subscriptions	-	-	-	0.0%	-
665 Mileage Reimb	125	21	-	0.0%	125
670 Postage & Shipping	25	4	-	0.0%	25
675 Professional Services (SCADA)	-	-	-	0.0%	-
685 Rents	250	21	-	0.0%	250
690 Safety & Security (boots)	1,075	179	122	11.3%	953
700 Tools & Instruments	1,875	313	-	0.0%	1,875
703 Supplies - Clothing & Personal	375	63	-	0.0%	375
705 Supplies - Office	125	21	-	0.0%	125
715 Treatment Chemicals	-	-	-	0.0%	-
720 Supplies - Operating - Other	6,500	1,083	204	3.1%	6,296
730 Taxes - Licenses	250	42	-	0.0%	250
735 Training (classes, books)	375	63	63	16.8%	312
745 Travel / Lodging	250	42	40	16.0%	210
750 Utilities	-	-	-	0.0%	-
760 Waste Disposal	-	-	-	0.0%	-
795 Yolo Co	-	-	-	0.0%	-
799 Misc	250	21	-	0.0%	250
Services and Supplies >	15,600	2,558	648	4.2%	14,952
810 R&R Buildings & Grounds	25,000	4,167	2,654	10.6%	22,346
815 R & R Damage Claims	-	-	-	0.0%	-
820 R&R Lift Stations	10,000	1,667	-	0.0%	10,000
830 R&R Equipment	5,000	833	6,993	139.9%	(1,993)
832 R&R Mains/Service Lines	50,000	8,333	-	0.0%	50,000
840 R&R Vehicles (\$2k/vehicle)	12,500	2,083	677	5.4%	11,823
Repairs & Replacement >	102,500	17,083	10,324	10.1%	92,176
Total Expenses >	165,936	27,614	19,947	12.0%	145,989

165,998

Expense Notes

165,998

830 R&R Equipment

Controller and Reactor Replacement for 03 Generator, approved at 7-21-16 RM

63

1:17 PM
09/09/16
Accrual Basis

Clearlake Oaks County Water District
Capital Improvements
As of August 31, 2016

3.9.14

Date	Name	Memo	Amount
120 · EQUIPMENT (EQUIPMENT - WAS 1011181)			
120.01 · GENERAL EQUIPMENT (GENERAL EQUIPMENT - WATER - WAS 1011190)			
08/08/2016	Power Plus	2016 Cummins 250 kw Tier 3 Generator	29,876.14
Total 120.01 · GENERAL EQUIPMENT (GENERAL EQUIPMENT - WATER - WA...			29,876.14
Total 120 · EQUIPMENT (EQUIPMENT - WAS 1011181)			29,876.14
122 · Buildings (OFFICE BUILDING - WAS 1011180)			
Total 122 · Buildings (OFFICE BUILDING - WAS 1011180)			
124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161)			
124.30 · Lift Stations			
124.31 · Lift Station 7 Bypass			
07/12/2016	Pace	Returned PVC pipe	-1,275.84
Total 124.31 · Lift Station 7 Bypass			-1,275.84
124.30 · Lift Stations - Other			
Total 124.30 · Lift Stations - Other			
Total 124.30 · Lift Stations			-1,275.84
124.50 · Mains			
Total 124.50 · Mains			
124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other			
Total 124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other			
Total 124 · D/C System (COLLECTION SYSTEM - SEWER - WAS 1011161)			-1,275.84
125 · Land			
Total 125 · Land			
TOTAL			28,600.30

64

3.6

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

September 09,
2016

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
P.O. BOX 709
12952 HIGHWAY 20
CLEARLAKE OAKS, CA 95423-0709

PMIA Average Monthly Yields

Account Number:
90-17-001

Tran Type Definitions

August 2016 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	481,142.51
Total Withdrawal:	0.00	Ending Balance:	481,142.51

65

MY ACCOUNTS

BILL PAY

TRANSFER FUNDS

MANAGE MONEY

3.61

(LAUNCHAPP?APPCODE=MY+ACCOUNTS)

(LAUNCHAPP?APPCODE=BILL+PAY)

ADDITIONAL SERVICES

CREDIT CARD APPLICATION

ESTATEMENTS

My Accounts

DEPOSIT ACCOUNTS

[Manage mobile alerts](#)

Make a transfer

PUBLIC REGULAR CHK

Checking *3745

[Quick peek](#)

\$260,804.58

**Available \$260,804.58

PUBLIC REGULAR CHK

Checking *3786

[Quick peek](#)

\$200.00

**Available \$200.00

PUBLIC REGULAR CHK

Checking *0019

[Quick peek](#)

\$132,642.94

**Available \$146,940.62

REGULAR SAVINGS

Savings *6990

[Quick peek](#)

\$257,560.39

**Available \$257,560.39

TOTAL DEPOSIT ACCOUNTS

\$651,207.91

TIERED COMMERCIAL LOANS

Credit Line

TCL Credit Line *1999

[Quick peek](#)

\$0.00

Available credit **\$440,000.00**

Note

TCL Note *1001

[Quick peek](#)

\$60,000.00

\$262.50 due 09/30/2016
pay

TOTAL TIERED COMMERCIAL LOANS

\$60,000.00

Make a Payment

Pay to

Select a payee

Pay from checking x4587

View My Spending

All categories

- Uncategorized
- Household
- Tax Payment
- Insurance

Outside Accounts

MY FINANCIAL INSTITUTION

Checking	Quick peek
Savings	Quick peek
TOTAL	

Add Outside Accounts

Keep track of all your other accounts and credit cards here.

[Add outside accounts](#)

66

2,602

Aged Accounts Receivable

As of 9/12/16

<u>0-30 Days</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>91-120 Days</u>	<u>Over 120 Days</u>	<u>Total Balance</u>
\$89,564.20	\$12,684.67	\$2,651.08	\$1,947.16	\$36,757.55	<u>\$143,604.66</u>

Total number of accounts with open balances: 1072

These totals include all accounts on the Tax Roll

0-30 Days:

Reason this total will always be high is because bills go out on the 25th of each month.

31-60 Days:

These accounts have received delinquent notices.

61-90 Days:

These accounts will receive a door hanger.

91-Over 120 Days:

These accounts will be liened.

67

Clearlake Oaks County Water District

9/8/2016 5:04 PM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 08/01/2016 through 08/31/2016

9,613

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2016		Bluefin	-split-	Deposit	*		1,922.14	110,306.44
08/01/2016			-split-	Deposit	*		4,173.92	114,480.36
08/01/2016			-split-	Deposit	*		7,209.91	121,690.27
08/01/2016			-split-	Deposit	*		3,346.57	125,036.84
08/01/2016			-split-	Deposit	*		3,233.20	128,270.04
08/01/2016			Income:440 · Misc Rev...	Deposit	*		10.00	128,280.04
08/01/2016			Income:440 · Misc Rev...	Deposit	*		10.00	128,290.04
08/01/2016			Income:435 · Loans/Gr...	Deposit	*		23,078.00	151,368.04
08/02/2016		Bluefin	-split-	Deposit	*		1,251.05	152,619.09
08/02/2016			-split-	Deposit	*		6,117.70	158,736.79
08/02/2016			Income:440 · Misc Rev...	Deposit	*		133.20	158,869.99
08/02/2016			Income:440 · Misc Rev...	Deposit	*		10.00	158,879.99
08/02/2016		Bluefin	-split-	Deposit	*		14,960.36	173,840.35
08/02/2016		Bluefin	Services & Supplies:61...			887.22		172,953.13
08/02/2016	EFT	CalPers	-split-	Classic & Pepr...		3,267.68		169,685.45
08/02/2016	EFT	CalPers	-split-	Employer Unfu...		2,282.72		167,402.73
08/03/2016			-split-	Deposit	*		4,215.15	171,617.88
08/03/2016			-split-	Deposit	*		4,461.03	176,078.91
08/03/2016			Income:440 · Misc Rev...	Deposit	*		116.00	176,194.91
08/03/2016		QuickBooks Payroll ...	222 · Direct Deposit Li...	Created by Pay...		22,178.87		154,016.04
08/04/2016		Bluefin	-split-	Deposit	*		1,123.48	155,139.52
08/04/2016			-split-	Deposit	*		3,044.97	158,184.49
08/04/2016			-split-	Deposit	*		4,716.58	162,901.07
08/04/2016			-split-	Deposit	*		2,156.46	165,057.53
08/04/2016			Income:440 · Misc Rev...	Deposit	*		10.00	165,067.53
08/04/2016			Income:410 · Client Re...	Deposit	*		50.00	165,117.53
08/04/2016			Services & Supplies:69...	Deposit	*		43.94	165,161.47
08/04/2016			-split-	Deposit	*		64.35	165,225.82
08/04/2016	E-pay	United States Treasury	-split-	94-6050430 Q...		6,650.24		158,575.58
08/04/2016	E-pay	EDD - Payroll Liabili...	-split-	925-0185-7 Q...		868.80		157,706.78
08/04/2016	DD1511	Dena Barron	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1512	Judith A Heeszel	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1513	Karl L Hosier	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1514	Mary M Medeiros	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1515	Alan J Gardner	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1516	Andrew J. Mitchell	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1517	Dan Hodem	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1518	David Valerga	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1519	Dianna L Mann	-split-	Direct Deposit	X			157,706.78
08/04/2016	DD1520	Eric W Luna	-split-	Direct Deposit	X			157,706.78

68

Clearlake Oaks County Water District

9/8/2016 5:04 PM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 08/01/2016 through 08/31/2016

3,64

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/04/2016	DD1521	Francisco J Castro	-split-	Direct Deposit		X		157,706.78
08/04/2016	DD1522	Francisco Trujillo	-split-	Direct Deposit		X		157,706.78
08/04/2016	DD1523	Jason Mitchell	-split-	Direct Deposit		X		157,706.78
08/04/2016	DD1524	Jeremy J Backus	-split-	Direct Deposit		X		157,706.78
08/04/2016	DD1525	Mary Johnson	-split-	Direct Deposit		X		157,706.78
08/04/2016	DD1526	Pamela J Parker	-split-	Direct Deposit		X		157,706.78
08/04/2016	DD1527	Rachel A Schainblatt	-split-	Direct Deposit		X		157,706.78
08/04/2016	DD1528	Steve R Bonge	-split-	Direct Deposit		X		157,706.78
08/04/2016	30756	Richard A Kuehn	-split-		182.90			157,523.88
08/05/2016		Bluefin	-split-	Deposit		*	1,744.95	159,268.83
08/05/2016			-split-	Deposit		*	4,029.69	163,298.52
08/05/2016			-split-	Deposit		*	1,893.65	165,192.17
08/05/2016			-split-	Deposit		*	2,116.29	167,308.46
08/05/2016			Income:440 · Misc Rev...	Deposit		*	48.00	167,356.46
08/05/2016			Income:440 · Misc Rev...	Deposit		*	10.00	167,366.46
08/05/2016	EFT	CalPers	-split-	GASB 68 Repo...	1,300.00			166,066.46
08/06/2016		Bluefin	-split-	Deposit		*	919.67	166,986.13
08/07/2016		Bluefin	-split-	Deposit		*	964.26	167,950.39
08/08/2016		Bluefin	-split-	Deposit		*	2,187.94	170,138.33
08/08/2016			-split-	Deposit		*	5,365.33	175,503.66
08/08/2016			-split-	Deposit		*	12,930.56	188,434.22
08/08/2016			-split-	Deposit		*	10,366.43	198,800.65
08/08/2016			-split-	Deposit		*	1,762.24	200,562.89
08/08/2016			Income:410 · Client Re...	Deposit		*	50.00	200,612.89
08/08/2016			Income:410 · Client Re...	Deposit		*	50.00	200,662.89
08/08/2016			Income:440 · Misc Rev...	Deposit		*	10.00	200,672.89
08/08/2016			102.03 · WAB SAVIN...	Funds Transfer	19,014.27			181,658.62
08/08/2016			102.02 · WAB SAVIN...	Funds Transfer	18,605.68			163,052.94
08/09/2016		Bluefin	-split-	Deposit		*	1,263.19	164,316.13
08/09/2016			-split-	Deposit		*	3,878.59	168,194.72
08/09/2016			Income:410 · Client Re...	Deposit		*	150.00	168,344.72
08/09/2016			Income:440 · Misc Rev...	Deposit		*	10.00	168,354.72
08/09/2016			280 · Loan:280.05 · U...	Deposit		*	40,000.00	208,354.72
08/09/2016	30757	Alan Gardner	200 · ACCOUNTS PA...		29.70			208,325.02
08/09/2016	30758	Alpha Analytical Labs	200 · ACCOUNTS PA...		456.00			207,869.02
08/09/2016	30759	Best Best & Krieger	200 · ACCOUNTS PA...	Matter #30714...	594.00			207,275.02
08/09/2016	30760	Brelje and Race Labo...	200 · ACCOUNTS PA...		259.00			207,016.02
08/09/2016	30761	Clearlake Lava	200 · ACCOUNTS PA...		96.36			206,919.66
08/09/2016	30762	COURT ORDERED ...	200 · ACCOUNTS PA...	CE-066-8442 7...	220.98			206,698.68
08/09/2016	30763	Dean A Enderlin, P.G.	200 · ACCOUNTS PA...	Service thru 7/...	1,039.32			205,659.36

69

Clearlake Oaks County Water District

9/8/2016 5:04 PM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 08/01/2016 through 08/31/2016

B. b. 5

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/09/2016	30764	Deeper Cleaning	200 · ACCOUNTS PA...	July service	320.00		205,339.36
08/09/2016	30765	EDD - Unemployment	200 · ACCOUNTS PA...	Acct. ID # 925-...	1,301.97		204,037.39
08/09/2016	30766	Eureka Oxygen	200 · ACCOUNTS PA...		1,213.88		202,823.51
08/09/2016	30767	Hasa Inc	200 · ACCOUNTS PA...	IN31153	2,943.03		199,880.48
08/09/2016	30768	Hayden Solar, LLC	200 · ACCOUNTS PA...	Solar 7/1/16 thr...	5,743.20		194,137.28
08/09/2016	30769	John Hopkins.	200 · ACCOUNTS PA...	Service 7/1/16 ...	1,000.00		193,137.28
08/09/2016	30770	Lake County Waste ...	200 · ACCOUNTS PA...		257.62		192,879.66
08/09/2016	30771	LOU'S GLOVES INC	200 · ACCOUNTS PA...		1,056.00		191,823.66
08/09/2016	30772	MC Engineering, Inc	200 · ACCOUNTS PA...	Water Distribut...	22,534.75		169,288.91
08/09/2016	30773	Mendo Mill	200 · ACCOUNTS PA...		153.99		169,134.92
08/09/2016	30774	Napa Auto Parts	200 · ACCOUNTS PA...		187.92		168,947.00
08/09/2016	30775	Nave & Cortell, LLP	200 · ACCOUNTS PA...	July Services	2,420.00		166,527.00
08/09/2016	30776	One Stop Automotive	200 · ACCOUNTS PA...	2008 Ford Ran...	933.15		165,593.85
08/09/2016	30777	Pace	200 · ACCOUNTS PA...		23.76		165,570.09
08/09/2016	30778	Pacific Ozone	200 · ACCOUNTS PA...	P.O. #4228	6,992.57		158,577.52
08/09/2016	30779	Petty Cash - Rachel ...	200 · ACCOUNTS PA...		86.33		158,491.19
08/09/2016	30780	Power Plus	200 · ACCOUNTS PA...	Bal. Due - 201...	29,876.14		128,615.05
08/09/2016	30781	Quill	200 · ACCOUNTS PA...		261.78		128,353.27
08/09/2016	30782	Radio Shack	200 · ACCOUNTS PA...		112.28		128,240.99
08/09/2016	30783	State Water Resource...	200 · ACCOUNTS PA...	Steve Bonge W...	170.00		128,070.99
08/09/2016	30784	Tire Pro	200 · ACCOUNTS PA...	Tires 1994 Che...	699.63		127,371.36
08/09/2016	30785	Tri-Cities Answering...	200 · ACCOUNTS PA...		225.84		127,145.52
08/09/2016	30786	United States Post Of...	200 · ACCOUNTS PA...	Bulk meter #9	500.00		126,645.52
08/09/2016	30787	USA BlueBook	200 · ACCOUNTS PA...	20397	1,199.08		125,446.44
08/09/2016	30788	Yolo County Flood ...	200 · ACCOUNTS PA...		5,047.86		120,398.58
08/09/2016	30789	State Water Resource...	200 · ACCOUNTS PA...	Steve Bonge - ...	180.00		120,218.58
08/09/2016	30790	ACWA/JPIA - Healt...	-split-	Inv. #0428061	13,384.80		106,833.78
08/09/2016	30791	US Bank	210 · Cal Card:210.04 ...	4246 0445 556...	4,721.70		102,112.08
08/10/2016		Bluefin	-split-	Deposit	*	1,594.61	103,706.69
08/10/2016			-split-	Deposit	*	3,861.66	107,568.35
08/11/2016		Bluefin	-split-	Deposit	*	1,265.48	108,833.83
08/11/2016			-split-	Deposit	*	2,830.53	111,664.36
08/11/2016			-split-	Deposit	*	3,054.97	114,719.33
08/11/2016			-split-	Deposit	*	2,255.98	116,975.31
08/11/2016			Income:410 · Client Re...	Deposit	*	50.00	117,025.31
08/11/2016			Income:440 · Misc Rev...	Deposit	*	10.00	117,035.31
08/12/2016		Bluefin	-split-	Deposit	*	2,825.57	119,860.88
08/12/2016			-split-	Deposit	*	5,750.52	125,611.40
08/12/2016			-split-	Deposit	*	3,453.30	129,064.70
08/12/2016			-split-	Deposit	*	2,643.74	131,708.44

70

Clearlake Oaks County Water District

9/8/2016 5:04 PM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 08/01/2016 through 08/31/2016

Bib

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/12/2016			Income:435 · Loans/Gr...	Deposit	*	31,623.00	163,331.44
08/12/2016			Income:440 · Misc Rev...	Deposit	*	130.70	163,462.14
08/12/2016			Income:440 · Misc Rev...	Deposit	*	10.00	163,472.14
08/12/2016			Income:440 · Misc Rev...	Deposit	*	10.00	163,482.14
08/13/2016		Bluefin	-split-	Deposit	*	925.97	164,408.11
08/14/2016		Bluefin	-split-	Deposit	*	784.77	165,192.88
08/15/2016		Bluefin	-split-	Deposit	*	4,717.44	169,910.32
08/15/2016			-split-	Deposit	*	6,836.40	176,746.72
08/15/2016			-split-	Deposit	*	3,244.10	179,990.82
08/15/2016			-split-	Deposit	*	19,736.07	199,726.89
08/15/2016			Income:440 · Misc Rev...	Deposit	*	10.00	199,736.89
08/15/2016			Income:440 · Misc Rev...	Deposit	*	160.00	199,896.89
08/15/2016			Income:440 · Misc Rev...	Deposit	*	10.00	199,906.89
08/15/2016			Income:440 · Misc Rev...	Deposit	*	10.00	199,916.89
08/16/2016		Bluefin	-split-	Deposit	*	1,496.70	201,413.59
08/16/2016			-split-	Deposit	*	893.00	202,306.59
08/16/2016			-split-	Deposit	*	515.56	202,822.15
08/16/2016			Income:440 · Misc Rev...	Deposit	*	10.00	202,832.15
08/16/2016			Income:440 · Misc Rev...	Deposit	*	10.00	202,842.15
08/17/2016		Bluefin	-split-	Deposit	*	397.47	203,239.62
08/17/2016			-split-	Deposit	*	3,311.44	206,551.06
08/17/2016			Income:440 · Misc Rev...	Deposit	*	10.00	206,561.06
08/17/2016			Income:440 · Misc Rev...	Deposit	*	134.00	206,695.06
08/17/2016	EFT	CalPers	-split-	Classic & Pepr...	3,193.83		203,501.23
08/17/2016		QuickBooks Payroll ...	222 · Direct Deposit Li...	Created by Pay...	20,356.41		183,144.82
08/18/2016		Bluefin	-split-	Deposit	*	1,395.59	184,540.41
08/18/2016			-split-	Deposit	*	2,022.52	186,562.93
08/18/2016			Income:440 · Misc Rev...	Deposit	*	70.00	186,632.93
08/18/2016			Income:440 · Misc Rev...	Deposit	*	10.00	186,642.93
08/18/2016			Income:440 · Misc Rev...	Deposit	*	2,076.00	188,718.93
08/18/2016		Hach	200 · ACCOUNTS PA...	QuickBooks ge...			188,718.93
08/18/2016	E-pay	United States Treasury	-split-	94-6050430 Q...	6,734.40		181,984.53
08/18/2016	E-pay	EDD - Payroll Liabili...	-split-	925-0185-7 Q...	932.15		181,052.38
08/18/2016	30792	Advanced Electronic ...	200 · ACCOUNTS PA...		194.21		180,858.17
08/18/2016	30793	Air Technology West	200 · ACCOUNTS PA...		574.32		180,283.85
08/18/2016	30794	Alan Gardner	200 · ACCOUNTS PA...		59.40		180,224.45
08/18/2016	30795	Alpha Analytical Labs	200 · ACCOUNTS PA...		678.00		179,546.45
08/18/2016	30796	ARIES INDUSTRIES	200 · ACCOUNTS PA...		2,068.26		177,478.19
08/18/2016	30797	AT&T 555 6	200 · ACCOUNTS PA...	960 739 5348 5...	105.96		177,372.23
08/18/2016	30798	EEL River Fuels Inc	200 · ACCOUNTS PA...		553.23		176,819.00

11

Clearlake Oaks County Water District

9/8/2016 5:04 PM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

From 08/01/2016 through 08/31/2016

2,67

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/18/2016	30799	Grainger	200 · ACCOUNTS PA...		344.59			176,474.41
08/18/2016	30800	Kansas State Bank - ...	200 · ACCOUNTS PA...	3343293	6,519.87			169,954.54
08/18/2016	30801	Lagerlof, Senecal, G...	200 · ACCOUNTS PA...	Services thru 7/...	304.75			169,649.79
08/18/2016	30802	MC Engineering, Inc	200 · ACCOUNTS PA...		57,759.04			111,890.75
08/18/2016	30803	Mediacom - WWTP ...	200 · ACCOUNTS PA...	8384 80 003 00...	149.38			111,741.37
08/18/2016	30804	Municipal Maintenanc...	200 · ACCOUNTS PA...	01-CLEAR	259.92			111,481.45
08/18/2016	30805	Pace	200 · ACCOUNTS PA...		453.13			111,028.32
08/18/2016	30806	Pacific Ozone	200 · ACCOUNTS PA...		1,477.75			109,550.57
08/18/2016	30807	Quill	200 · ACCOUNTS PA...		737.87			108,812.70
08/18/2016	30808	US Cellular	200 · ACCOUNTS PA...	957131516	149.35			108,663.35
08/18/2016	30809	USA BlueBook	200 · ACCOUNTS PA...	20397	1,254.78			107,408.57
08/18/2016	DD1529	Alan J Gardner	-split-	Direct Deposit				107,408.57
08/18/2016	DD1530	Andrew J. Mitchell	-split-	Direct Deposit				107,408.57
08/18/2016	DD1531	Dan Hodem	-split-	Direct Deposit				107,408.57
08/18/2016	DD1532	David Valerga	-split-	Direct Deposit				107,408.57
08/18/2016	DD1533	Dianna L Mann	-split-	Direct Deposit				107,408.57
08/18/2016	DD1534	Eric W Luna	-split-	Direct Deposit		X		107,408.57
08/18/2016	DD1535	Francisco J Castro	-split-	Direct Deposit		X		107,408.57
08/18/2016	DD1536	Francisco Trujillo	-split-	Direct Deposit		X		107,408.57
08/18/2016	DD1537	Jason Mitchell	-split-	Direct Deposit		X		107,408.57
08/18/2016	DD1538	Jeremy J Backus	-split-	Direct Deposit		X		107,408.57
08/18/2016	DD1539	Mary Johnson	-split-	Direct Deposit		X		107,408.57
08/18/2016	DD1540	Pamela J Parker	-split-	Direct Deposit		X		107,408.57
08/18/2016	DD1541	Rachel A Schainblatt	-split-	Direct Deposit		X		107,408.57
08/18/2016	DD1542	Steve R Bonge	-split-	Direct Deposit		X		107,408.57
08/19/2016		Bluefin	-split-	Deposit		*	1,554.26	108,962.83
08/19/2016			-split-	Deposit		*	1,072.85	110,035.68
08/19/2016			Income:440 · Misc Rev...	Deposit		*	10.00	110,045.68
08/19/2016			Income:440 · Misc Rev...	Deposit		*	10.00	110,055.68
08/19/2016			Income:440 · Misc Rev...	Deposit		*	10.00	110,065.68
08/20/2016		Bluefin	-split-	Deposit		*	130.04	110,195.72
08/21/2016		Bluefin	-split-	Deposit		*	113.99	110,309.71
08/22/2016		Bluefin	-split-	Deposit		*	1,977.30	112,287.01
08/22/2016			Income:410 · Client Re...	Deposit		*	50.00	112,337.01
08/22/2016			Income:440 · Misc Rev...	Deposit		*	24.30	112,361.31
08/22/2016			Income:440 · Misc Rev...	Deposit		*	10.00	112,371.31
08/22/2016			Income:440 · Misc Rev...	Deposit		*	10.00	112,381.31
08/22/2016			Income:440 · Misc Rev...	Deposit		*	10.00	112,391.31
08/22/2016			Income:440 · Misc Rev...	Deposit		*	45.00	112,436.31
08/22/2016			-split-	Deposit		*	3,011.06	115,447.37

72

Clearlake Oaks County Water District

9/8/2016 5:04 PM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

2,618

From 08/01/2016 through 08/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/23/2016		Bluefin	-split-	Deposit		*	1,744.25	117,191.62
08/23/2016			-split-	Deposit		*	2,020.43	119,212.05
08/23/2016			-split-	Deposit		*	499.64	119,711.69
08/23/2016			Income:440 · Misc Rev...	Deposit		*	10.00	119,721.69
08/24/2016		Bluefin	-split-	Deposit		*	233.54	119,955.23
08/24/2016			-split-	Deposit		*	586.77	120,542.00
08/24/2016			Income:440 · Misc Rev...	Deposit		*	10.00	120,552.00
08/24/2016			Income:440 · Misc Rev...	Deposit		*	91.00	120,643.00
08/24/2016	E-Pay	AFLAC	-split-	SV365	560.58			120,082.42
08/25/2016		Bluefin	-split-	Deposit		*	1,752.12	121,834.54
08/25/2016			-split-	Deposit		*	1,065.44	122,899.98
08/25/2016			-split-	Deposit		*	105.15	123,005.13
08/25/2016			Income:410 · Client Re...	Deposit		*	50.00	123,055.13
08/25/2016			Income:440 · Misc Rev...	Deposit		*	10.00	123,065.13
08/25/2016	30810	Alpha Analytical Labs	200 · ACCOUNTS PA...		312.00			122,753.13
08/25/2016	30811	Brelje and Race Labo...	200 · ACCOUNTS PA...	Sample 8/2/16	81.00			122,672.13
08/25/2016	30812	Canon Financial Serv...	200 · ACCOUNTS PA...	200-5029691-0...	224.39			122,447.74
08/25/2016	30813	County of Lake - Spe...	200 · ACCOUNTS PA...	98840	2,785.00			119,662.74
08/25/2016	30814	COURT ORDERED ...	200 · ACCOUNTS PA...	CE-066-8442 - ...	240.00			119,422.74
08/25/2016	30815	Helix Laboratories, I...	200 · ACCOUNTS PA...		2,226.83			117,195.91
08/25/2016	30816	People Services Inc	200 · ACCOUNTS PA...	1023	95.00			117,100.91
08/25/2016	30817	West America Bank	200 · ACCOUNTS PA...	353 000 0312-...	218.75			116,882.16
08/25/2016	30818	Alan Gardner	200 · ACCOUNTS PA...	Extra miles to ...	20.90			116,861.26
08/25/2016	30819	Mediacom - Admin 0...	200 · ACCOUNTS PA...	838480003009...	264.46			116,596.80
08/26/2016		Bluefin	-split-	Deposit		*	1,261.90	117,858.70
08/26/2016			Income:440 · Misc Rev...	Deposit		*	10.00	117,868.70
08/26/2016			Income:440 · Misc Rev...	Deposit		*	10.00	117,878.70
08/26/2016			Income:440 · Misc Rev...	Deposit		*	89.00	117,967.70
08/26/2016			-split-	Deposit		*	1,553.88	119,521.58
08/27/2016		Bluefin	-split-	Deposit		*	442.38	119,963.96
08/28/2016		Bluefin	-split-	Deposit		*	218.28	120,182.24
08/29/2016		Bluefin	-split-	Deposit		*	2,201.04	122,383.28
08/29/2016			-split-	Deposit		*	1,574.93	123,958.21
08/29/2016			-split-	Deposit		*	2,410.40	126,368.61
08/29/2016			-split-	Deposit		*	2,663.03	129,031.64
08/29/2016			Income:440 · Misc Rev...	Deposit		*	20.00	129,051.64
08/29/2016			Income:440 · Misc Rev...	Deposit		*	48.00	129,099.64
08/30/2016		Bluefin	-split-	Deposit		*	1,464.99	130,564.63
08/30/2016			-split-	Deposit		*	3,012.32	133,576.95
08/31/2016		Bluefin	-split-	Deposit		*	2,191.29	135,768.24

73

Clearlake Oaks County Water District

9/8/2016 5:04 PM

Register: 102.01 · WEST AMERICA - REGULAR CHECKING

2,6.9

From 08/01/2016 through 08/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/31/2016			-split-	Deposit		2,192.86	137,961.10
08/31/2016			-split-	Deposit		5,672.09	143,633.19
08/31/2016			Income:440 · Misc Rev...	Deposit		1,537.00	145,170.19
08/31/2016			Income:440 · Misc Rev...	Deposit		10.00	145,180.19
08/31/2016		QuickBooks Payroll ...	222 · Direct Deposit Li...	Created by Pay...	19,237.77		125,942.42

12:15 PM

09/08/16

Clearlake Oaks County Water District
Payroll Summary
August 2016

31C

	<u>Hours</u>	<u>Rate</u>	<u>Aug 16</u>
Employee Wages, Taxes and Adjustments			
Gross Pay			
CTO Saved	-15.08	35.60	-565.47
CTO Used	8.75	23.73	236.28
Overtime (x1.5)	203.5	24.11	6,872.12
PTO	67.25	15.30	1,699.57
Straight	2,102.5	16.07	44,972.48
Board			1,900.00
Duty Pay			2,799.00
Total Gross Pay	<u>2,366.92</u>		<u>57,913.98</u>
Deductions from Gross Pay			
ACWA (pre-tax)			-1,533.98
AFLAC (pre-tax)			-323.06
AFLAC (taxable) AFTER TAX			-91.72
CALPers EE (Pretax)			-1,909.77
Total Deductions from Gross Pay			<u>-3,858.53</u>
Adjusted Gross Pay	2,366.92		54,055.45
Taxes Withheld			
Federal Withholding			-4,808.00
Medicare Employee			-812.81
Social Security Employee			-3,475.51
CA - Withholding			-1,296.43
CA - Disability			-504.52
Total Taxes Withheld			<u>-10,897.27</u>
Deductions from Net Pay			
Miscellaneous Deduction			-200.00
Wage Garnishment			-240.00
Total Deductions from Net Pay			<u>-440.00</u>
Net Pay	<u>2,366.92</u>		<u>42,718.18</u>
Employer Taxes and Contributions			
Medicare Company			812.81
Social Security Company			3,475.51
Total Employer Taxes and Contributions			<u>4,288.32</u>

75

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PAYROLL BREAKDOWN FOR THE MONTH OF AUGUST 2016

EMPLOYEE	TITLE	STRAIGHT HOURS	OVERTIME HOURS	DUTY HOURS	GROSS PAY
Alan Gardner	General Manager	160	0		\$6,153.00
Jason Mitchell	Operations Manager	127	7.5	23.75	\$5,320.58
Pam Parker	Interim WWTP Chief Op	146.25	7.25	30.5	\$4,783.80
Francisco Trujillo	Water Plant Chief Op	125.5	2	20	\$4,328.75
Dan Hodem	Op III WTP	159.25	11.75	13	\$4,660.10
Francisco Castro	Op II WWTP	151.5	0.25	17.25	\$3,368.46
Eric Luna	Op II D/C	160	3	25.25	\$3,592.30
Jeremy Backus	Op I D/C	160	10.25	5	\$2,916.93
David Valerga	Op I D/C	158	8		\$2,550.01
Steve Bonge	Op II WWTP	160	4.75		\$2,685.72
Dianna Mann	Admin Srves Mgr/Bd Sec	160	6.5		\$4,243.76
Mary Johnson	Customer Service Rep II	157	2.75		\$3,585.05
Rachel Schainblatt	Customer Service Rep I	151	0.5		\$2,321.79
Andrew Mitchell	Temporary	127	4.25		\$1,333.75
Margarete Medeiros	Board Director				\$400.00
Karl Hosier	Board Director				\$400.00
Judy Heeszal	Board Director				\$400.00
Dena Barron	Board Director				\$500.00
Richard Kuehn	Board Director				\$200.00
		2102.5	68.75	134.75	

203.5

Overtime contributed to:

Water Plant monitoring due to lake conditions, LS #10 overflow, WTP day tanks monitoring, dredging ccc at WWTP, low chlorine alarm, cla valve repair, sewer blockage on Highway 20, water leak on venus, water leak on Schindler water leak on Pine and water theft, LS 12 failure due to broken sonic sensor

76

11:38 AM

09/09/16

Accrual Basis

Clearlake Oaks County Water District

Trial Balance

As of August 31, 2016

3,d

	Aug 31, 16	
	Debit	Credit
102.04 · DWR - CHECKING	400.00	
101 · LAIF - CASH IN BANK	292,142.51	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	125,932.42	
102.02 · WAB SAVINGS - CRP WATER	232,614.97	
102.03 · WAB SAVINGS - CRP SEWER	236,435.52	
CUSI Accounts Receivable	0.00	
103 · PETTY CASH	300.00	
104 · COUNTY TREASURY	21,680.00	
130 · CIP	0.00	
130 · CIP:130.75 · SCADA	0.00	
132 · CIP SEWER	366,081.00	
132 · CIP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CIP WATER	74,033.00	
135 · CIP WATER:135.02 · Aircon Project	0.00	
135 · CIP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CIP WATER:135.10 · High Valley Project 2013	0.00	
135 · CIP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	176,790.00	
115 · PRE-PAID INSURANCE	23,357.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
USDA Project	0.00	
120 · EQUIPMENT:120.01 · GENERAL EQUIPMENT	1,851,100.60	
120 · EQUIPMENT:120.60 · Office	0.00	
120 · EQUIPMENT:120.75 · SCADA	0.00	
120 · EQUIPMENT:120.90 · Vehicles	0.00	
122 · Buildings	8,475,638.00	
124 · D/C System	3,136,437.00	
124 · D/C System:124.30 · Lift Stations	22,682.50	
124 · D/C System:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass	66,042.23	
124 · D/C System:124.50 · Mains	5,526.58	
125 · Land	277,470.00	
129 · ALLOW. FOR DEPRECIATION		7,747,170.00
200 · ACCOUNTS PAYABLE		101,244.50
210 · Cal Card:210.05 · Cal Card - Dan - 4075	0.12	
210 · Cal Card:210.04 · Cal Card - Alan - 4000		3,333.06
210 · Cal Card:210.01 · Cal Card - Iris - 2083	0.00	
210 · Cal Card:210.02 · Cal Card - Larry - 0010	0.00	
210 · Cal Card:210.03 · Cal Card - Matt - 9988	0.00	
280 · Loan:280.05 · USDA Bridge Loan		60,000.00
280 · Loan:280.01 · Kansas State Bk - VACON		41,515.03
280 · Loan:280.03 · Kansas State Bk - Camera Traile		20,832.53
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	9,556.30	
222 · Direct Deposit Liabilities	21,288.87	
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	872.67	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		872.67
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL		2,051.10
223.45 · FICA & SOCIAL SEC PAYABLE	340.68	

77

Clearlake Oaks County Water District

Trial Balance

As of August 31, 2016

3.d.1

	Aug 31, 16	
	Debit	Credit
223.50 · MEDICARE TAX PAYABLE	160.05	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	377.00	
223.60 · STATE PAYROLL TAX WITHHOLDING	84.49	
223.65 · STATE DISABILITY PAYABLE	24.73	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	902.81	
223.80 · DEFERRED COMP PAYABLE	0.00	
223.85 · MISC DEDUCTIONS PAYABLE		1,000.00
223.90 · COMPENSATED EMPLOYEE BENEFITS		49,102.00
24000 · Payroll Liabilities		24.08
281 · BOND PAYABLE	0.00	
302 · RETAINED EARNINGS		6,009,715.61
304 · Opening Balance Equity		328,889.15
306 · Retained Earnings - OLD		1,085,299.93
Income:410 · Client Reg Pmt		331,938.97
Income:420 · Connection Fees		3,569.00
Income:425 · CRP		87,796.15
Income:430 · Penalty & Interest		7,180.62
Income:435 · Loans/Grants:435-4 · USDA Conctruction Loan:435-4.1 · Bridg...	309.16	
Income:435 · Loans/Grants:435-3 · WWTP Reclamation Study		54,701.00
Income:435 · Loans/Grants:435-2 · Water Distribution Study		83,549.51
Income:440 · Misc Revenue		6,566.20
Income:450 · Other - Non S/W Rev		36,680.29
Loans/Grants:915 · USDA Construction Loan:915.1 · Adams and Ashby Gr...	540.00	
Loans/Grants:910 · MC USDA Construction Loan	29,573.50	
Loans/Grants:905 · MC WWTP Reclamation	58,927.75	
Loans/Grants:900 · MC Water Distribution Study	64,528.50	
Salaries & EE Benefits:505 · Salaries & Wages	118,797.05	
Salaries & EE Benefits:510 · Contract Labor	1,000.00	
Salaries & EE Benefits:520 · FICA - District Share	8,818.20	
Salaries & EE Benefits:530 · Medical Ins - Dist Share	26,423.45	
Salaries & EE Benefits:540 · PERS - District Share	14,797.24	
Salaries & EE Benefits:550 · Unemployment	1,301.97	
Salaries & EE Benefits:560 · Workers Comp Ins	0.00	
Services & Supplies:610 · Bank Fees	1,882.97	
Services & Supplies:620 · Communications & Internet	1,990.77	
Services & Supplies:625 · Equip - Field (\$300-\$4999)	1,334.42	
Services & Supplies:630 · Equip - Office	89.87	
Services & Supplies:640 · Fuel & Oil	2,741.05	
Services & Supplies:650 · Interest	301.59	
Services & Supplies:657 · Lab	4,144.53	
Services & Supplies:665 · Mileage Reimb	438.16	
Services & Supplies:670 · Postage & Shipping	1,730.70	
Services & Supplies:675 · Professional Services	9,880.47	
Services & Supplies:685 · Rents	931.64	
Services & Supplies:690 · Safety & Security	3,290.39	
Services & Supplies:700 · Tools & Instruments	2,384.72	
Services & Supplies:703 · Supplies - Clothing & Personal	1,335.43	
Services & Supplies:705 · Supplies - Office	1,348.35	
Services & Supplies:715 · Supplies-Chemicals-Operating	16,960.82	
Services & Supplies:720 · Supplies - Inventory - Other	7,326.39	
Services & Supplies:730 · Taxes - Licenses	275.00	
Services & Supplies:735 · Training (Classes, books, etc)	745.00	
Services & Supplies:745 · Travel / Lodging	370.54	
Services & Supplies:750 · Utilities	35,162.40	
Services & Supplies:760 · Waste Disposal	6,802.64	
Services & Supplies:795 · Yolo Co	7,959.27	
Repairs & Replacement:810 · R&R Buildings & Grounds	6,281.05	
Repairs & Replacement:820 · R&R Electronics	1,262.61	
Repairs & Replacement:830 · R&R Equipment	10,536.70	
Repairs & Replacement:840 · R&R Vehicles	3,236.05	
TOTAL	16,063,031.40	16,063,031.40

78

11:39 AM

09/09/16

Clearlake Oaks County Water District
A/P Aging Summary
As of September 9, 2016

3.c.

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Four Corners True Value	0.00	0.00	0.00	0.00	-18.50	-18.50
MC Engineering, Inc	72,735.96	0.00	0.00	0.00	0.00	72,735.96
TOTAL	<u>72,735.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-18.50</u>	<u>72,717.46</u>

79

3.e.1

Account Payable Breakdown

Date: 9/9/2016

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Checking	\$106,043.43	\$132,642.94	\$146,940.62
Water CRP	\$257,560.39	\$257,560.39	\$257,560.39
Sewer CRP	\$260,804.58	\$260,804.58	\$260,804.58
DWR Checking	\$400.00	\$200.00	\$200.00
Current A/P Aging	\$72,717.46		

NOTES:

DWR Checking account: We are looking into the surcharges with this account and the overall history to find the discrepancies. Should be \$200.00 will check with Accountant to adjust.

80

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

August 18, 2016

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 4:00 p.m. with Counsel Nave on speaker phone

Pledge of Allegiance

Roll Call

- √ Mrs. Margaret Medeiros, President √ Mr. Karl Hosier, Vice President
- √ Mrs. Judy Heeszal, Director √ Ms. Dena Barron, Director √ Mr. Richard Kuehn, Director
- √ Mr. Alan Gardner – General Manager √ Mr. Jason Mitchell – Operations Manager
- √ Mrs. Dianna Mann - Secretary to the Board

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Staff Written Operational Reports

- a. Grants/Administration
- b. Customer Service
- c. Water Plant Operator (absent)
- d. Waste Treatment Plant Operator
- e. Operations Manager (verbal)
- f. General Manager

2. Financial Reports for review and approval

- a. July 2016 QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, A/P Breakdown

3. Minutes of previous meeting for review and approval

- a. Minutes of Special Meeting 6-22-16 (corrected)
- b. Minutes of Regular Meeting 7-21-16 (corrected)
- c. Minutes of Special Meeting 7-28-16
- d. Minutes of Emergency Meeting 08-10-16
- e. Minutes of Special Meeting 8-11-16 (corrected)

4. Bills

- a. MC Engineering Invoice No. 1389, dated 07/31/16, in the amount of \$36,205.54, for the Wastewater Treatment Plant Reclamation Study
- b. MC Engineering Invoice No. 1390, dated 07/31/16, in the amount of \$21,553.50, for the USDA Wastewater Treatment Plant Project
- c. MC Engineering Invoice No. 1391, dated 07/31/16, in the amount of \$22,534.75, for the Water Distribution Study (Water Master Plan)

Action Taken: (48:08) With exception of the Financial Report, a motion was made to accept the consent items with corrections. Financial Report for July will be included in the September Board Packet for approval

**BARRON/HOSIER M/S/C
EYES: MEDEIROS/HOSER/HEESZEL/BARRON/KUEHN
NOES: NONE**

5. Agenda (Old Business)

- a. (49:08) Discussion and update on Wastewater Reclamation Study, USDA Wastewater Project and Master Water Plan from MC Engineering

Action Taken: No Action

- b. (59:11) Discussion and consideration of excising option to purchase and finalize an easement agreement with the owner for the Harvey Blvd Tank Site, which expires on August 28, 2016

Action Taken: (1:02:51) Motion to purchase easement

**HOSIER/HEESZEL M/S/C
EYES: MEDEIROS/HOSIER/HEESZEL
NOES: BARRON/KUEHN**

- c. (1:02:53) Discussion and update of CSA 16 Annexation progress

Action Taken: No Action

- d. (1:20:49) Discussion and consideration of adopting Policy Pertaining to Surplus Sale of Equipment or Materials

Action Taken: Motion to approve with corrections

**BARRON/KUEHN M/S/C
EYES: MEDEIROS/HOSIER/HEESZEL/BARRON/KUEHN
NOES: NONE**

- e. (1:24:45) Discussion and consideration of sales process for District Property on at 12586 Foothill Blvd (APN 035-152-43)

Action Taken: Consensus of the Board to put a "For Sale by Owner" sign on the property and to advertise on Craigslist

- f. (1:33:34) Discussion and update of County sidewalk project in Clearlake Oaks

Action Taken: No Action

- g. Discussion and consideration of Salary Compensation Comparison Bids, first one from Payscale and the second one from Intelligent Compensation

Action Taken: No Action

- h. Discussion and consideration of approving job descriptions and employee salary ranges

Action Taken: Motion to accept job descriptions and salary ranges

**HOSIER/HEESZEL M/S/C
EYES: MEDEIROS/HOSIER/HEESZEL
NOES: BARRON/KUEHN**

- i. (1:35:00) Discussion and consideration of rejecting all tree removal bids and using an alternative

Action Taken: Motion to reject all bids

**HEESZEL/HOSIER M/S/C
EYES: MEDEIROS/HOSIER/HEESZEL/BARRON/KUEHN
NOES: NONE**

6. Agenda (New Business)

- a. Discussion and update of Lift Station 10

Action Taken: No Action

- b. Discussion and update of status of compliance with Cleanup and Abatement Order R5-2014-0707

Action Taken: No Action

Adjournment

Time: 5:41 p.m.

**SIGNED: _____
Margaret Medeiros, Board President**

**ATTESTED TO: _____
Dianna Mann, Board Secretary**

5.a



MC Engineering, Inc.
 6917 Ohana Place
 Orangevale, CA 95662

Invoice

Date	Invoice #
08/31/2016	1397

Bill To

Clearlake Oaks Water District
 12545 Highway 20
 Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Account #	Project
	Net 30	09/30/2016		Reclamation Eval...
Description	Qty	Rate	Amount	
Operations Management Engineer, John Pedri, PE	24	145.00	3,480.00	
Project Manager, Mark Carey, PE	23	150.00	3,450.00	
Assistant Engineer, Jared P. Nelson	111	95.00	10,545.00	
Engineering Tech, Jose Diaz-Mendez	37	85.00	3,145.00	
Project Engineer 2, Richard Relyea	2	105.00	210.00	
Administrative Support	2	55.00	110.00	
OV Copy Inv 24419 07/13		7.78	7.78	
OV Copy inv 24480 07/21		62.63	62.63	
Stantec Invoice 1083636	1	1,586.52	1,586.52	
232 Mi @ \$0.54 / Mi - Board Meeting at CLOCWD		125.28	125.28	
Reclamation Study reportID=14648120				
Total Reimbursable Expenses				1,782.21
Total			\$22,722.21	
Payments/Credits			\$0.00	
Balance Due			\$22,722.21	

Phone #	Fax #	E-mail
916-223-3828	916-860-1863	markacarey@msn.com

85

5.9.1



MC Engineering, Inc.

6917 Ohana Place
Orangevale, CA 95662

Invoice

Date	Invoice #
08/31/2016	1398

Bill To

Clearlake Oaks Water District
12545 Highway 20
Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Account #	Project
	Net 30	09/30/2016		USDA Wastewat...
Description	Qty	Rate	Amount	
Operations Management Engineer, John Pedri, PE	7.5	135.00	1,012.50	
Operations Specialist, Doyle Champlain	54	85.00	4,590.00	
Project Manager, Mark Carey, PE	17.5	135.00	2,362.50	
Administrative Support	1	55.00	55.00	
Total			\$8,020.00	
Payments/Credits			\$0.00	
Balance Due			\$8,020.00	

Phone #	Fax #	E-mail
916-223-3828	916-860-1863	markacarey@msn.com

86

5.0.2



MC Engineering, Inc.
 6917 Ohana Place
 Orangevale, CA 95662

Invoice

Date	Invoice #
08/31/2016	1399

Bill To

Clearlake Oaks Water District
 12545 Highway 20
 Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Account #	Project
	Net 30	09/30/2016		Water Master Plan
Description	Qty	Rate	Amount	
Project Engineer, Christopher Inferrea	99	95.00	9,405.00	
Project Engineer 2, Richard Relyea	66	95.00	6,270.00	
Operations Management Engineer, John Pedri, PE	71.5	140.00	10,010.00	
Project Manager, Mark Carey, PE	34	145.00	4,930.00	
Engineering Tech, Jose Diaz-Mendez	36	85.00	3,060.00	
Hydros Consulting Inv # 34	1	8,208.75	8,208.75	
Administrative Support	2	55.00	110.00	

Total	\$41,993.75
Payments/Credits	\$0.00
Balance Due	\$41,993.75

Phone #	Fax #	E-mail
916-223-3828	916-860-1863	markacarey@msn.com

87

CSA 16:

- Approval of the compensation agreement to the owner for our easement is on the agenda.
- Special Districts and our District have agreed on the adjustments to the construction plans at the Cove and Harvey, subject to our final approval of the final plans.
- Since the inside of the Cove tank can't be refurbished while full, because before coating we want it sandblasted, I'm suggesting to the Board we determine the scope of work, get estimates or confirm Special Districts estimates, and then have Special Districts escrow the bid plus 35% for the work to be done once the Harvey tank is in service.
- The clay valve design should be ready for review by MC by the Board meeting. Special Districts is supposed to provide some money for MC to review the design.
- Special Districts is also looking to review the SCADA contract for pulling everything together.
- Given the delays in the drawings I am a bit concerned service may slip past the first of the year. However, Special District's management is very cooperative and pushing to get it done. We need to final the compensation agreement and have the owner sign the easement so we aren't the holdup.

b.c

9-15-16 Board Item 6c--Compensation Agreement for Permanent Easement

The Compensation Agreement is consistent with the Option and the Board's instructions. The operative language is:

“Buyer agrees to the following compensation to the **Owner** as consideration for the attached permanent easement.

1. Two thousand dollars (\$2000). After credit for the one thousand dollars (\$1000) paid for the Option Agreement as provided in that Option Agreement, the remaining sum to be paid is one thousand dollars.(\$1000).
2. Construction of a hard surface road generally following the existing road, with three turnouts for the home building sites.
3. Two water service connections that can be placed on either parcel. Ongoing charges once connected are the responsibility of the Owner.
4. The option to take two drops over the permanent easement for Owner's home sites at Owner's expense from PGE's electrical service established to serve the tank site. Buyer will not object if Owner decides to later add another drop.
5. Buyer will paint the exterior of the tank green or tan at Owner's choice, unless a code requirement governs.

Owner agrees that Buyer has provided emails from the County stating that the road is appropriate for access to the home sites.

Owner agrees Owner is solely responsible for obtaining approvals for any structures or other work on the home sites.

Buyer will pay any recording and notary fees.”

The easement is from Owner to CLOCWD. We do not need to sign. The easement was drawn with the County Right of Way Agent's assistance, and reviewed by both engineering companies. It provides what we need "forever". Copy attached.

89

6.c.1

Recorded for the Benefit of
Clearlake Oaks County
Water District

WHEN RECORDED
RETURN TO:

Clearlake Oaks
County Water District
12952 E. Hwy 20
Clearlake Oaks, CA 95423

No fee pursuant to Government
Code Section 6103
Value less than \$100.00

SPACE ABOVE LINE FOR RECORDER'S USE

GRANT OF EASEMENT

The undersigned grantor(s) declare(s): Documentary transfer tax is \$0.00

- () computed on full value of property conveyed, or
- () computed on full value less value of liens and encumbrances remaining at the time of sale
- (x) Unincorporated area: () Town of Clearlake Oaks

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged.

Teri Federigi ("GRANTOR") does hereby grant to the Clearlake Oaks County Water District ("GRANTEE"), its successors and assigns forever, a non-exclusive easement for a waterline, tank site and the access road associated with the tank site, over, under, and through land situated in the County of Lake, California, owned by Grantor and which is described as follows:

ALL THAT CERTAIN REAL PROPERTY situated in the County of Lake, State of California, more particularly described in Exhibit "A" and as shown on EXHIBIT "B" attached hereto and made a part hereof.

Said grant of easement includes the right to use, construct, reconstruct, repair, maintain and inspect water lines, tank sites and access roads associated with the tank sites and appurtenances, and the right to erect, maintain, and replace signs and markers warning of the location of said facilities: and the right to survey within said easement and to place or replace surveying stakes and monuments of a permanent nature therein.

Grantor: Teri Federigi

Date

90

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

STATE OF CALIFORNIA
COUNTY OF LAKE

On _____, before me, _____ personally appeared,

who proved to me on the basis of satisfactory evidence, to be the person whose name is subscribed to within the instrument and acknowledged to me that they executed the same in their authorized capacities, and that by their signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Signature



EXHIBIT 'A'

Legal Description for Public Waterline

Being an easement for waterline purposes within Harvey Blvd. , located within the town of Clearlake Oaks, County of Lake, State of California, and being more particularly described as follows:

Waterline Easement

Being a strip of land of the uniform width of 4.00 feet, lying 2.00 feet each side of a centerline whose Point of Beginning lies on the northwesterly right of way of State Highway No. 20, from which Station 863+37.98 on those Record Drawings of the Improvement Plans titled "Clearlake Basin 2000 NWRWTF Projects" dated, April 9, 2003, bears South 24°51'01" East a distance of 63.90 feet, thence from said **POINT OF BEGINNING**, following the installed waterline, the following courses: North 24°51'01" West, for a distance of 259.04 feet; thence, North 03°03'15" West, for a distance of 318.48 feet; thence, along a tangent curve to the left, with a radius of 298.50 feet, through a central angle of 15°48'39", for a distance of 82.37 feet; thence, North 18°51'54" West, for a distance of 77.34 feet; thence, North 35°44'03" West, for a distance of 82.54 feet; thence, North 09°19'45" West, for a distance of 80.78 feet; thence, North 51°22'56" East, for a distance of 52.07 feet; thence, South 67°54'23" East, for a distance of 85.96 feet to the Point of Termination of the hereinabove described Waterline Easement.

Waterline and Access Easement

Beginning at the Point of Termination of the hereinabove described Waterline Easement, thence from said **POINT OF BEGINNING**, South 22°05'37" West, for a distance of 2.00 feet; thence, South 67°54'23" East, for a distance of 28.76 feet; thence, North 76°28'59" East, for a distance of 53.83 feet; thence, along a tangent curve to the left, with a radius of 80.00 feet, through a central angle of 51°01'43", for a distance of 71.25 feet; thence, along a reverse curve to the right, with a radius of 390.00 feet, through a central angle of 22°59'28"; for a distance of 156.50 feet; thence, along a reverse curve to the left, with a radius of 70.00 feet, through a central angle of 90°33'14" for a distance of 110.63 feet; thence, North 42°06'28" West, for a distance of 6.84 feet; thence, along a tangent curve to the left, with a radius of 110.00 feet, through a central angle of 45°32'45", for a distance of 87.44 feet to a Point herein designated as Point 'A'; thence, due South, for a distance of 20.02 feet; thence, along a non tangent curve to the right, from a tangent that bears, South 87°07'55" East, with a radius of 90.00 feet, through a central angle of 45°01'27", for a distance of 70.72 feet; thence, South 42°06'28" East, for a distance of 6.84 feet; thence, along a tangent curve to the right, with a radius of 50.00 feet, through a central angle of 90°33'14", for a distance of 79.02 feet; thence, along a reverse curve to the left, with a radius of 410.00 feet, through a central angle of 22°59'28"; for a distance of 164.52 feet; thence, along a reverse curve to the right, with a radius of 60.00 feet, through a central angle of 51°01'43"; for a distance of 53.44 feet; thence, South 76°28'59" West, for a distance of 74.88 feet; thence, South 22°05'37" West, for a distance of 2.00 feet to the of the hereinabove described parcel of land.

Tank Site Easement

Beginning at the Point designated as Point 'A' in the hereinabove described Waterline and Access Easement; thence from said **POINT OF BEGINNING**, due North, for a distance of 35.5 feet, more or less, to the northerly boundary of the lands of Teresa Federigi, as described in that Grant Deed filed for record,

6.C.4



Client Name
Project Name
Date
Page 2 of 2

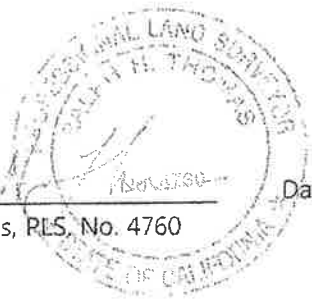
April 20, 2000, under Document No. 00-006125, Lake County Records; thence, along said northerly boundary, due West, for a distance of 120.00 feet; thence, leaving said northerly boundary of the lands of Federigi, due South, for a distance of 120.00 feet; thence, due East, for a distance of 120.00 feet; thence, due North, for a distance of 84.50 feet to the Point of Beginning of the hereinabove described parcel of land.

Basis of Bearings: California Coordinate System Zone 2, NAD 83 (Based on Record Drawings titled "Clearlake Basin 2000 NWRWTF Projects" dated, April 9, 2003, by CH2M Hill, on file in the office of the Lake County Department of Public Works.)

Prepared by:

BKF ENGINEERS

Ralph H. Thomas
Ralph H. Thomas, PLS. No. 4760



Dated: 8/18/2016

93

6.C.5

'EXHIBIT B-1'

SEE SHEET 2
MATCHLINE

N03°03'15"W 318.48'

MITCHELL RD

N24°51'01"W 259.04'
HARVEY BLVD

WATERLINE EASEMENT

HWY 20

POINT OF BEGINNING

S24°51'01"E 63.90'

STA 863+37.98

862+00

862+50

863+00

863+50

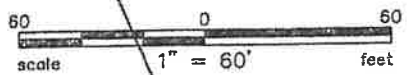
864+00

864+50

865+00

865+50

+50



Real Estate
8/15/2016



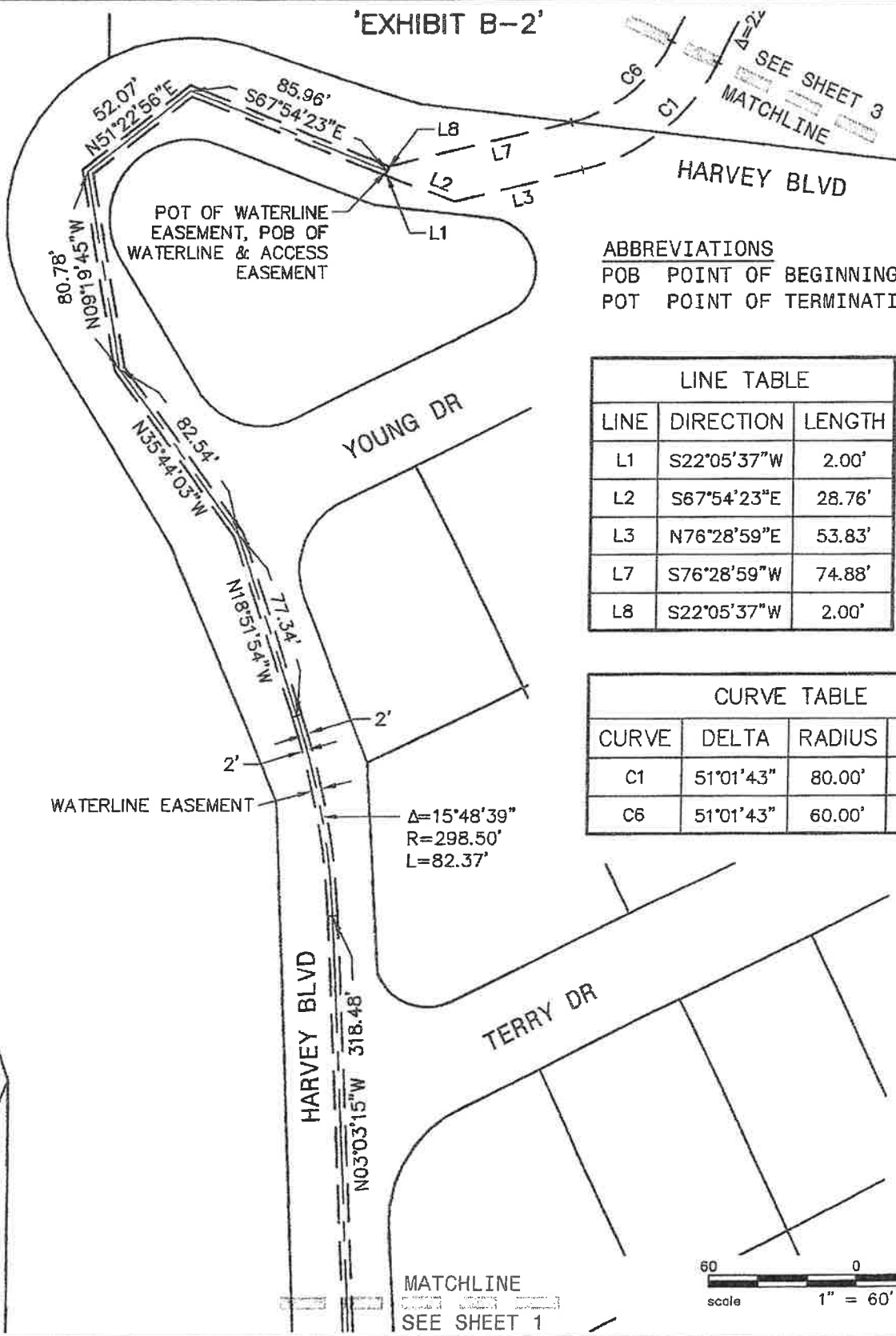
200 4TH ST, STE. 300
 SANTA ROSA, CA 95401
 PH: 707-583-8500
 FAX: 707-583-8539

Subject WATERLINE EASEMENT,
ACCESS EASEMENT & TANK SITE EASEMENT
 Job No. 20149030
 By AEG Date AUG 2017 Chkd. RHT
 SHEET 1 OF 3

Plot Aug 17, 2016 at 2:42pm

94

'EXHIBIT B-2'

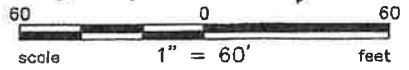


ABBREVIATIONS
 POB POINT OF BEGINNING
 POT POINT OF TERMINATION

LINE TABLE		
LINE	DIRECTION	LENGTH
L1	S22°05'37"W	2.00'
L2	S67°54'23"E	28.76'
L3	N76°28'59"E	53.83'
L7	S76°28'59"W	74.88'
L8	S22°05'37"W	2.00'

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	51°01'43"	80.00'	71.25'
C6	51°01'43"	60.00'	53.44'

$\Delta=15^{\circ}48'39''$
 $R=298.50'$
 $L=82.37'$



MATCHLINE
 SEE SHEET 1



200 4TH ST, STE. 300
 SANTA ROSA, CA 95401
 PH: 707-583-8500
 FAX: 707-583-8539

Subject WATERLINE EASEMENT,
ACCESS EASEMENT & TANK SITE EASEMENT
 Job No. 20149030
 By AEG Date AUG 2017 Chkd. RHT
 SHEET 2 OF 3

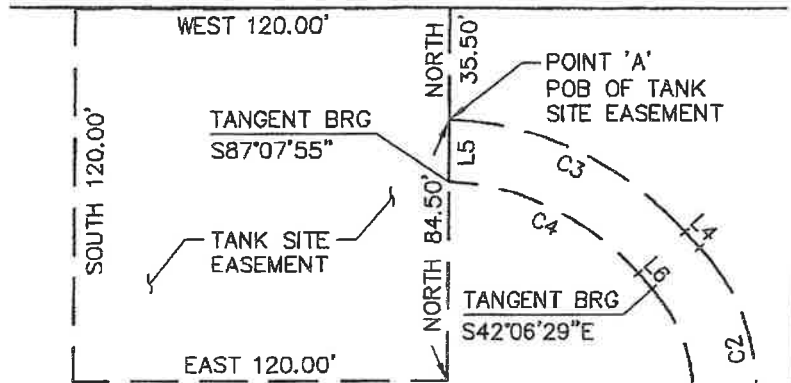
'EXHIBIT B-3'

LINE TABLE		
LINE	DIRECTION	LENGTH
L1	S22°05'37"W	2.00'
L2	S67°54'23"E	28.76'
L3	N76°28'59"E	53.83'
L4	N42°06'28"W	6.84'
L5	SOUTH	20.02'
L6	S42°06'28"E	6.84'
L7	S76°28'59"W	74.88'
L8	S22°05'37"W	2.00'

ABBREVIATIONS

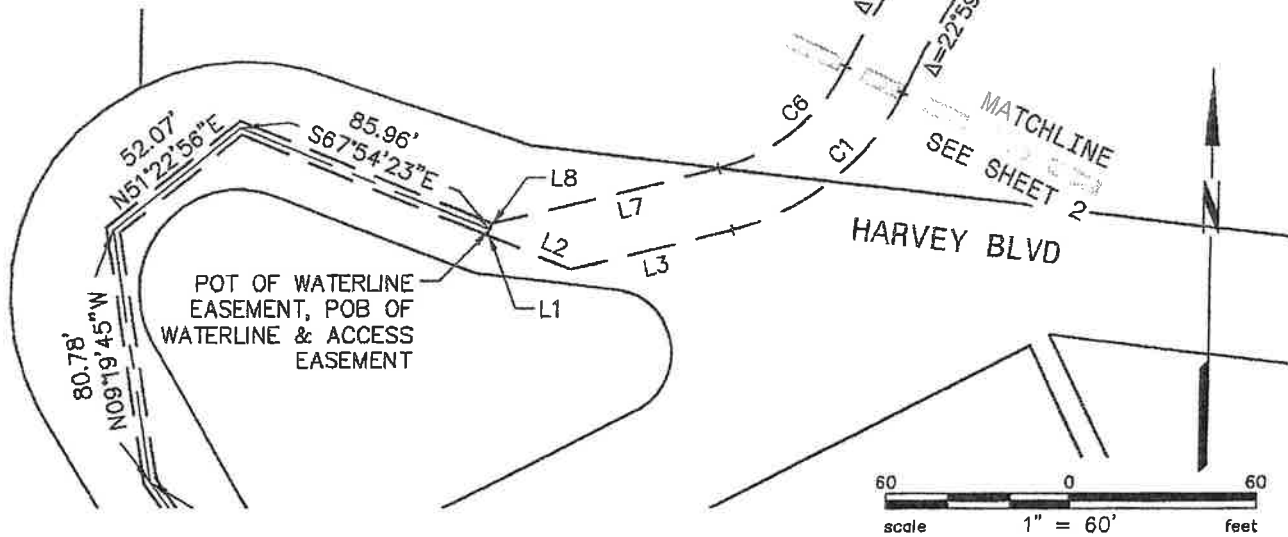
POB POINT OF BEGINNING
 POT POINT OF TERMINATION

CURVE TABLE			
CURVE	DELTA	RADIUS	LENGTH
C1	51°01'43"	80.00'	71.25'
C2	90°33'14"	70.00'	110.63'
C3	45°32'45"	110.00'	87.44'
C4	45°01'27"	90.00'	70.72'
C5	90°33'14"	50.00'	79.02'
C6	51°01'43"	60.00'	53.44'



LANDS OF
 TERESA FEDERIGI
 DN 00-006125

WATERLINE & ACCESS EASEMENT



Plot Aug 18, 2016 at 7:36am



200 4TH ST, STE. 300
 SANTA ROSA, CA 95401
 PH: 707-583-8500
 FAX: 707-583-8539

Subject WATERLINE EASEMENT,
ACCESS EASEMENT & TANK SITE EASEMENT
 Job No. 20149030
 By AEG Date AUG 2017 Chkd. RHT
 SHEET 3 OF 3

96

- not authorized to take unilateral action on any District matter or publicly represent the District on any issue without prior authorization of the Board in accordance with these Rules and Regulations;
- is expected to respect and reinforce the appropriate roles of the Board and District management, and to operate in a capacity as a member of the Board and not as a member of the District's management.
- shall sign all District contracts, except the General Manager may sign contracts up to the limit of delegated authority per project or purchase.

3. Vice President.

The Vice President shall be elected by the Board of Directors from among its members, at the same time and for the same term as the President. In the absence of or disability of the President, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice President shall have such other duties and authority as may be assigned to him/her by the Board.

4. Secretary.

The Board of Directors shall appoint a District employee to serve as the Secretary. Once designated the Secretary shall: administer the Oath of Office to the Directors; manage all agenda requirements; keep a record of all the proceedings at meetings of the Board; perform all required state and federal filings; maintain all documents pertaining to District affairs in an appropriate filing system and filed in the office of the District and shall be available for public inspection. The Secretary, in consultation with the General Manager, may be assigned other Secretarial duties to assist the Board in carrying out its role. The Board shall provide input to the General Manager for the Secretary's annual review.

5. Employees.

The Board of Directors hires, directs, annually reviews in writing, compensates and terminates the General Manager. The General Manager is the sole District employee directly hired by the Board. The Board shall determine the spending and signing authority of the General Manager. The duty of the General Manager is to then manage the District consistent with the policies, procedures and guidance of the Board. The General Manager will provide a proposed budget working with a Board appointed Committee. The annual proposed budget will be presented to the Board for consideration and review by the April regular meeting, and present the revised budget by the June meeting for final approval. Job descriptions and salary ranges are the responsibility of the General Manager and should be used to formulate the annual budget. The District staff are hired, terminated, reviewed, compensated, and report to the General Manager. The General Manager will bring a new position that expands the number of employees beyond what was included in the authorized budget to the Board for approval. Board communication to employees is through the General Manager. Employee communication to the

b.e

9-15-16 Board—Item 6e

- **Re 10**

We hope to have the Station repaired with new pumps by the Board meeting. We continue two times a day checks until the repair is concluded. The delay after receiving the pumps on 9/1 has been the lack of backup pumper trucks in case there is a serious problem. We usually have three trucks on standby in addition to the VACON for this type of operation. It is an environmental safety not to have standby trucks and the Regional Board would strongly react to the lack of due care. Almost all of the pumper Class A drivers are on fires.

Dianna Mann

6.f

From: Alan Gardner [generalmanager@clocwd.org]
Sent: Thursday, September 01, 2016 9:54 AM
To: d.mann@clocwd.org; generalmanager@clocwd.org
Subject: FW: Confirming our conversation of 2-26-16

Alan Gardner
General Manager
Clearlake Oaks County Water District
707-350 3292 Cell

From: Scott Nave [mailto:snave@navecortell.com]
Sent: Monday, February 29, 2016 4:59 PM
To: Alan Gardner
Subject: RE: Confirming our conversation of 2-26-16

Alan:

1. Yes, generally, but you can check with the County Recorder to see if the County has a different rule.
2. Correct, there is no gift of public funds if the District receives adequate consideration in the transaction.
3. Yes, but the option should be provided to all directors who can decide whether or not they need one.

Scott C. Navé
Navé & Cortell, LLP

From: Alan Gardner [mailto:generalmanager@clocwd.org]
Sent: Monday, February 29, 2016 4:54 PM
To: Scott Nave <snave@navecortell.com>
Cc: 'Alan Gardner' <generalmanager@clocwd.org>
Subject: Confirming our conversation of 2-26-16
Importance: High

2-29-16

Scott

Just confirming the three points we discussed on the Friday the 26th.

1. To record an option for an easement the signatures need to be notarized.
2. If part of the price of an option for a tank site is to provide a \$1000 water connection, so long as the value received by the District is at least equal, then it is not a gift of public funds.
3. It is not a gift of public funds to provide a director with a company funded cell phone so long as use is confined to District business and a de minimus amount of personal use.

Thank you.

99

6.9

From: Margaret Medeiros [mmedeiros2@att.net]
Sent: Saturday, September 03, 2016 9:02 AM
To: Alan Gardner
Cc: Dianna Mann; Karl Hosier
Subject: Re: Report re L 10 spills and Director Kuehn

PS: please make sure the board members have a copy of the notice of violation in their packets for review before the meeting along with the reference to R & R Article II, Section 2. Thanks, MMM

----- Original Message -----

From: [Alan Gardner](#)
To: mmedeiros@clocwd.org ; krhosier@att.net
Cc: d.mann@clocwd.org ; generalmanager@clocwd.org
Sent: Friday, September 02, 2016 10:44 AM
Subject: Report re L 10 spills and Director Kuehn

9-1-16

President Medeiros and Vice President Hosier:

L 10 spilled on 8-6 and 8-9. Staff immediately cleaned both spills in full compliance with SWRCB's approved procedures for the District and filed the required reports to SWRCB.

I talked to our regular SWRCB contact 5-6 times beginning on the 9th about the cause, what we had done, what we were doing and how long we expected before a resolution. I advised that after the first spill we had increased inspections from 1x to 2x a day since the wet well takes 13 hours to fill, and the timing should be sufficient notice if a problem developed.

In response to their question on the cause and why there was no electron monitoring I informed them this was a 1973 installation, the problem was rags, L 10 is scheduled for rebuild as part of the compliance with the abatement order, and that we could not install electron monitory until summer of 2017 when we were rebuilding L 10 under the USDA project loan and grant. I also had John Pedri talk to them about our overall upgrades and plans as backup to my conversations.

I learned that Director Kuehn had also called the Board about the spills. He called as a Director not a landowner. The proof is the 8-19-16 Board request to the District for a report where he is cc-ed as a Director. A copy of the Board request is attached in PDF.

When I inquired of SWRCB staff regarding his phone call they told me if he had called as a landowner he would not have been privy to talk about the spills with staff we work with, and would have been sent to another department. It is my understanding that because he identified himself as a Director his call was sent directly to a supervisor.

We cannot determine if his contact triggered what appears to be a more detailed required formal report on L 10, which requires additional funds to respond.

It does appear that the call triggered a request for an update on our progress on meeting paragraphs 15 and 20 of the abatement order, which are the mandatory improvement sections of the order, since the request for the abatement order update was contemporaneous with the standard notice of violation and request for a specific report on L 10.

100

6.9.1

I am working with Pedri on the abatement order report, which will require several hours of his time. In order to respond at the least cost we are going to take the last report from 2015 and interlineate in red to show the specific progress. FYI, we have made progress on all of the requirements during my tenure and since the last report.

His call to the Board, identifying himself as a Director, is in direct violation of R & R Article II, Section 2, and should be addressed as an agenda item at the next regular meeting.

Alan Gardner
General Manager
Clearlake Oaks County Water District
707-350 3292 Cell



This email has been checked for viruses by Avast antivirus software.
www.avast.com

101

Central Valley Regional Water Quality Control Board

19 August 2016

Alan Gardner
Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423

RECEIVED
AUG 24 2016

BY:

NOTICE OF VIOLATION, RAW SEWAGE SPILLS FROM LIFT STATION 10, CLEARLAKE OAKS COUNTY WATER DISTRICT, LAKE COUNTY

The Clearlake Oaks County Water District (Discharger) Wastewater Treatment Facility is regulated by the Central Valley Water Board under Waste Discharge Requirements (WDRs) Order 98-211 and Cleanup and Abatement Order (CAO) R5-2014-0707. Board staff has reviewed two reports for Sanitary Sewer Overflows (SSOs) that occurred on 6 and 9 August 2016. The SSOs are described below:

- The 6 August 2016 report describes a raw sewage spill estimated at 2,000 gallons from Lift Station 10 which is located at Orchard Shores Extension and Jenson Road in Clearlake. The report states that the spill was to an agricultural area and a seasonal drainage ditch. Approximately 500 gallons of raw sewage was recovered by a vacuum truck. The report also states that the cause of the spill was a plugged pump. Finally, the report states that the impacted area was sanitized with chlorine and water.
- The 9 August 2016 report describes a raw sewage spill estimated at 2,000 gallons, again from Lift Station 10. The report states that 1,500 gallons was contained to the facility grounds and 500 gallons went to a nearby dry drainage ditch. The report also states that the spill resulted from the failure of the two lift station pumps. Finally, the report states that the area impacted by the spill was cleaned up.

Both the SSOs are violations of WDRs 98-211. Clearlake Oaks County Water District has violated the following Discharge Prohibitions of the WDRs.

- Discharge Prohibition A.1 of the WDRs states: *"Discharge of wastes to surface waters or surface water drainage courses is prohibited."*
- Discharge Prohibition A.2 of the WDRs states: *"Bypass or overflow of untreated or partially treated waste is prohibited."*
- Discharge Prohibition A.4 of the WDRs states: *"Discharge or release of effluent from any segment of the pipeline, other than the delivery point is prohibited."*

6.9.3

In addition, the Discharger is in violation of Item 1 of CAO R5-2014-0707, which states: "The Discharger shall **immediately** comply with all aspects of WDRs Order No. 98-211 (or subsequent WDRs that rescind and replace Order No. 98-211)."

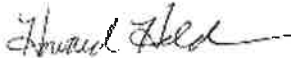
By **15 September 2016**, Clearlake Oaks County Water District shall submit a report describing corrective measures being taken to prevent future spills from Lift Station 10. In addition, Board staff understands that Lift Station 10 is not equipped with high level alarms and associated auto dialers to remotely inform operators in the case of a flow increase within the lift stations wet well. Therefore, the **15 September 2016** report shall also include measures demonstrating how compliance with General Provisions A.9 of the Standard Provisions and Reporting Requirements will be achieved. General Provisions A.9 states: "For any electrically operated equipment at the site, the failure of which would cause loss of control or containment of waste materials, or violation of this Order, the Discharger shall employ safeguards to prevent loss of control over wastes. Such safeguards may include alternate power sources, standby generators, retention capacity, operating procedures, or other means." A copy of the Standard Provisions and Reporting Requirement can be found at:

http://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/std_provisions/wdr-mar1991.pdf

Wastewater spills are serious violations of your WDRs and CAO. Continued failure to comply with the conditions of your WDRs and CAO may result in additional enforcement actions, including an Administrative Civil Liability (fines).

Finally, all submittals shall be converted to a searchable Portable Document Format (PDF) and submitted by email to centralvalleysacramento@waterboards.ca.gov. The e-mail shall be addressed to the WDR Compliance Unit and shall contain the following information: (a) Clearlake Oaks County Water District, (b) Title and Date of the Report, and (c) CIWQS Place ID No. 214812. Documents that are 50 MB or larger should be transferred to a CD, DVD, or flash drive and mailed to our office, attention "ECM Mailroom."

If you have questions regarding this Notice of Violation, please contact Guy Childs at (916) 464-4648 or at guy.childs@waterboards.ca.gov.



HOWARD HOLD, P.G.
Senior Engineering Geologist
WDR Compliance and Enforcement Section

cc:  Raymond Ruminski, Lake County Environmental Health Department, Lakeport
Richard Kuehn, Director, Clearlake Oaks County Water District, Clearlake Oaks

CIWQS Violation ID Nos: 1011507, 1011508

gjc: 19 Aug-16

103

9-15-16 Board—Item 7b

PGE Bills and Solar at the WWTP:

- Over the last two years, March to March, the District over paid the Solar Company per kilo watt hour (kWh) generated. The cost per kWh was reasonable, i.e. .1340 in 2013, .1377 in 2014, .1415 in 2015, and .1454 this year. The cost per kWh to 2033 is also reasonable.
- What is NOT reasonable is the improper sizing of the solar generation system. Since we pay for every kWh generated by the system whether we use it or not, we paid the Solar company for almost \$40,000 worth of PGE credits over the last two true ups that we couldn't use and were forfeited to PGE.
- Having developed and led a solar company specializing in larger projects for k-12, my opinion is that this size of over generation is not a simple mistake. A variance of plus or minus 3-5% is reasonable. A variance of this size is not.
- I have tried to involve the Lower Lake solar company in doing an outside review, but to date have been unsuccessful. I intend to hire a consultant and get a written opinion on the extent of overbuild, and whether it could possibly be a simple mistake.
- I will also talk to PGE about whether any of the new solar rules allow us to use the credits for other PGE charges.
- Additionally the representation to the District by the company that the solar system could be moved and reassembled in the event we needed the pond is a deliberate falsehood. Moving it and even re-establishing it in the same place amounts to a rebuild with a lot of new wiring, cleaning of the bases, recalibration, and a new review by PGE for safe interconnection.
- Note that as we replace equipment at the WWTP, new equipment will be more energy efficient, so even with expanded capacity, overall energy demand may hold relatively steady.
- I hope to have a more complete report by the October Board. I expect to recommend some form of formal action since over the 20 years of the contract the amount of overcharge appears to be at least \$400,000.

9-15-16 Board—Item 7c

State bidding rules:

- A new rule went into effect in March of 2015 requiring the District to obtain a Department of Industrial Relations number (DIR number) and register any project of \$1000 and above. The rule was to insure public agencies complied with public bidding rules and prevailing wage requirements. I applied for a DIR the number. The District will follow these mandatory procedures.
- A separate rule and procedure has been available under the Uniform Public Construction Cost Accounting Act administered by the California State Controller. This procedure does not eliminate the prevailing wage requirements. What the Act does provide are modified procedures for public construction contracts up to \$175,000. The intent is to provide streamlined contracting and reporting allowing registered public agencies to save costs and have greater freedom of action. It requires a Board Resolution to qualify. I have agendized a Resolution for approval.

7.C.1



JOHN CHIANG
California State Controller

April 25, 2011

To: ALL PUBLIC AGENCIES SUBJECT TO THE TERMS OF THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

Re: Increase In The Informal Bid Limit Pursuant To Public Contract Code Section 22032

This letter is to inform you that the informal bid limit prescribed by section 22032 of the Public Contract Code will be increased to \$175,000 effective for the fiscal year beginning July 1, 2011. This increase is pursuant to the terms of the Uniform Public Construction Cost Accounting Act (Act) and is at the recommendation of the California Uniform Construction Cost Accounting Commission (CUCCAC).

The Act provides public agencies economic benefits and greater freedom in expediting public works projects. Agencies electing to follow the cost accounting procedures set forth in the *Cost Accounting Policies and Procedures Manual*, prescribed by the CUCCAC, will have the advantages of an increased force account limit, an increased bid limit, and an alternative informal bidding procedure.

Any city, county, redevelopment agency, special district, school district, and community college district can voluntarily elect to become a participant of the Act. After opting into the Uniform Public Construction Cost Accounting Act, by resolution of its governing board, participants enjoy the advantage of the streamlined awards process, as well as reductions in paperwork related to advertising and report filing. In return, the signatory agency agrees to provide cost accounting information in the format prescribed in the *Cost Accounting Policies and Procedure Manual* and to adhere to the terms of the Act until the agency formally opts out. For more details or contact information, please visit our website at <http://www.sco.ca.gov/ard/local/cuccac>.

Sincerely,
Original signed by:

JOHN CHIANG
California State Controller

106

CLEARLAKE OAKS COUNTY WATER DISTRICT

RESOLUTION NO. 16-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CLEARLAKE OAKS COUNTY WATER DISTRICT FOR ADMISSION TO THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROGRAM

WHEREAS, it has been brought to the attention of the Board of Directors of the Clearlake Oaks County Water District that the California State Controller administers a streamlined bidding and reporting procedure under Public Contract Code section 22032 pursuant to the Uniform Public Construction Cost Accounting Act (Act);

WHEREAS, the benefits of the Act provide the District economic benefits and greater freedom in expediting public works contracts up to \$175,000;

WHEREAS, the District must submit a Resolution to the California State Controller requesting admission to the program to qualify;

WHEREAS, it is in the interest of the District to be admitted to the program;

NOW, THEREFORE, BE IT RESOLVED, by the Clearlake Oaks County Water District Board of Directors that the California State Controller admit the District to the procedure and program.

THE ABOVE RESOLUTION is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a regular meeting thereof held on the 15th day of September, 2016 by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: _____
Margaret Medeiros, President

Attest: _____
Dianna Mann, Board Secretary

7.d

9-15-16 Board-Item 7d

ACWA Region 1 Board:

- There are two vacancies on the Board and we have been solicited several times to nominate someone.
- I suggest you nominate me. I am used to this role, having served in two associations and multiple agency and commission taskforces.
- The value is early knowledge of grant and funding opportunities, and early input on rules that may impact the District.
- It should not take any significant time.
- A Resolution is on the agenda for discussion

108

7, d, 2

[Home](#) > [News](#) > [Water News](#)

ACWA Looking to Fill Two Vacancies on Region 1 Board

Submitted by Pamela Martineau on Wed, 08/24/2016 - 12:28pm in [State Budget, Fees](#) All [Water News](#)

The current Call for Candidates deadline to fill two vacancies on the Region 1 Board has been extended to **September 23**.



ACWA is seeking interested candidates to fill two vacancies on its Region 1 Board for the 2016-'17 term. Members of the Region 1 Board determine the direction and focus of region issues and activities, support the fulfillment of ACWA's goals and play an integral role in the leadership of the association as a whole.

Region 1 is comprised of nine counties: Marin, Napa, Sonoma, Lake, Mendocino, Humboldt, Trinity, Del Norte, and Siskiyou Counties. Interested individuals within ACWA member agencies located in Region 1 are encouraged review the [Role of the Regions and Responsibilities](#) and [Region1 Rules and Regulations](#) prior to submitting their nomination packet.

To apply for the Region 1 Board, please complete the following steps:

- ▶ Complete a [Region Board Candidate Nomination Form](#)
 - ▶ Obtain a [resolution](#) in support from your agency's Board of Directors
- **Submit all requested information by Sept. 23, 2016.**

The Region 1 Board will make their appointment following the application deadline and will inform the region of the results.

If you have any questions, please contact ACWA Regional Affairs Representative [Katie Dahl](#) or ACWA Region & Member Services Specialist [Ana Torres](#) at (916) 441-4545.

109

CLEARLAKE OAKS COUNTY WATER DISTRICT

RESOLUTION NO. 16-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CLEARLAKE OAKS COUNTY WATER DISTRICT

WHEREAS, it has been brought the attention of the Board of Directors that the Clearlake Oaks County Water District has been requested by the Association of California Water Agencies (ACWA) for nominations to fill a vacancy on the Region 1 Board;

WHEREAS, it is in the interest of the District to participate in ACWA at the Regional Board level to help focus the direction of issues and activities that can benefit the District;

WHEREAS, General Manager Alan Gardner has over 15 years of Association management experience, as well as serving on State Agency and Commission committees and taskforces;

NOW, THEREFORE, BE IT RESOLVED, by the Clearlake Oaks County Water District Board of Directors that the Board supports and authorizes Alan Gardner to apply for a vacancy on ACWA's Region 1 Board.

THE ABOVE RESOLUTION is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a regular meeting thereof held on the 15th day of September, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: _____
Margaret Medeiros, President

Attest: _____
Dianna Mann, Board Secretary

7.e

9-15-16 Board—Item 7e

Hydrant Locks

- Ops Mgr Mitchell has developed a proposal for hydrant locks. A copy is in the Board packet. Options will be presented for consideration. I support taking action even though it is a new project. I suggest it is appropriate for the Water CRP since it would be a modification to existing equipment.

///

7.e.1

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org website

August 31, 2016

Proposal for Hydrant Locks

After much research and consideration pertaining to water loss I would like to propose Hydrant locks throughout the district. These locks prevent water theft as well as possible tampering. And while are expensive at first could pay for themselves if theft is actually the case. Unfortunately without purchasing the locks we cannot determine if theft is actually the case, but in speaking with other districts around the lake it is not uncommon for a water truck to hook up to a random hydrant at a drivers easiest convenience from time to time. And with other districts adding locks it makes us more of a target.

Theft is not easy to catch seeing as how it typically happens during non work hours and by the time staff comes in for work any traces of theft are long gone. This occurrence is also a seasonal event as most people do not need trucked water during the winter months.

Please consider this as a legitimate investment for the benefit of the district.

Attached is a packet of research and a letter from the Lake county Fire Chief

Thank You,
Jason

112

Mary Margaret
Medeiros
President

Karl Hosier
Vice President

Judith Heeszal
Director

Dena Barron
Director

Richard Kuehn
Director

Muller Hydrant Defender

Combination Locks

175 Hydrants

Pad locks x 175 @ 7.98
2020 Item = 1396.50
A0918642

Hydrant lock x 175 @ ~~99.95~~
= ~~16616.25~~ 8071.
15801.28

~~W: 73~~
~~Hydrant lock~~
~~lock~~
Total 18,012.75
17197.78
~~79027.75~~

will recommend lock



POLLARDWATER #3325
 17515 NE 67TH COURT
 REDMOND, WA 98052-4939

7.e.3

Deliver To: gened@pollardwater.com
 From: Gene Dahle
 Comments:

10:23:34 AUG 17 2016

POLLARDWATER #3325

Price Quotation

Page # 1

Phone : 800-437-1146

Fax : 516-746-0852

Bid No.....: B019153

Bid Date....: 08/15/16

Quoted By.: GMD

Cust 707-998-4728

Terms.....: NET 10TH PROX

Customer: CLEARLAKE OAKS COUNTY WATER
 DISTRICT
 PO BOX 709
 CLEARLAKE OAKS, CA 95423

Ship To: CLEARLAKE OAKS COUNTY WATER
 12545 E HWY 20
 CLEARLAKE OAKS, CA 95423

Cust PO#....: QUOTE - K2 LOCK

Job Name: PHONE

Item	Description	Quantity	Net Price	UM	Total
PK2KINGLOCK	HYD LCK F/ 1-1/2 PENT OP NUT LEAD TIME FOR A COMPLETE SHIPMENT IS APPROX 6 WEEKS	175	80.710	EA	14124.25

Net Total: \$14124.25
Tax: \$1102.42
Freight: \$574.61
Total: \$15801.28

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This quote is offered contingent upon the buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at http://wolseley.com/terms_conditionsSale.html.
 Govt Buyers: All items are open market unless noted otherwise.

WATER FLOW RATE NOTICE: Lavatory Faucets with flow rates over 0.5 GPM are not allowed for 'public use' in California.

After Break

114

7.e.4



NORTHSHORE FIRE PROTECTION DISTRICT

*District Office 6257 7th Ave, P.O. Box 1199
Lucerne, California 95458, (707) 274-3100
Jay Beristianos, Fire Chief*

August 12, 2016

Jason Mitchell
Clearlake Oaks Water District

This letter is to address the subject of locks on fire hydrants. We have noticed break away locks on several fire hydrants in your district. This leads to a problem if we need to get water after hours and we break the lock, we have no way to secure the hydrant again. We prefer you use the King locking system with a resettable combination as the rest of the county is using. Thank you for your consideration in this matter.

If you have any questions, feel free to call,

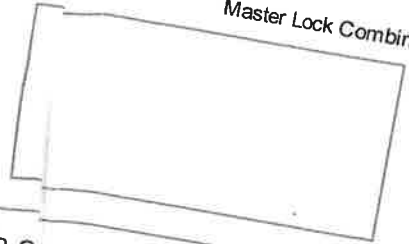
A handwritten signature in blue ink, appearing to be "Jay Beristianos", written in a cursive style.

Jay Beristianos, Fire Chief

115

7/27/2016

Master Lock Combination Padlock, Bottom, Black/Silver 178D | Zoro.com



7.C.5



Get your search o (/)

Home (/) > Padlocks, Lockout/Tagout & Security Equipment (/padlocks-lockouttagout-security-equipment/c/28/) > Locking Systems (/locking-systems/c/4568/) > Control Keys (/control-keys/c/6537/) > Combination Padlock, Bottom, Black/Silver

Combination Padlock, Bottom, Black/Silver

MASTER LOCK (/b/MER+LOCK/) | Zoro #: G0919642 | Mfr #: 178D

0.0 [Be the first to Write a Review \(/review?pr_page_id=G0919642\)](#)



\$7.98 /ea

qty

In stock ⓘ

Add to Cart

Item ships from Zoro in 1^s day.
Orders over \$50.00 ship ^{via} Standard ground shipping

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Line Items: 0
Total Items: 0
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KingLock K2 Fire Hydrant Lock



SIMPLE & RUGGED DESIGN



REFLECTIVE GLOW AT NIGHT

KingLock™ K2 Hydrant Lock

The KingLock K2 deters unauthorized access to the hydrant's operating nut. The K2 has just two components, excluding the padlock:

1. A ductile iron 1-1/2" pentagon operating nut extension with a stainless steel swivel hasp mounts to the hydrant's 1-1/2" pentagon operating nut.
2. A heavy tubular steel outer shell that completely encloses the inner op nut extension except for the padlock hasp that protrudes through an opening in the top.



- Highly affordable, rugged, versatile
- Reflective surface for easy locating at night
- Uses ordinary padlocks, no special keys or tools, Weighs 7 lbs.
- US Patent 8,770,220 B1
- [Instruction Sheet](#)

**USES STANDARD
HYDRANT WRENCH**



Uses standard [Hydrant Wrench](#)'s designed to fit pentagon nuts up to 1-3/4". When installed both the shell and the hasp swivel freely and individually.

The op nut extension and the outer shell are powder painted red for exceptional durability.

Assembled K2 lock measures 3" in diameter overall, and 6-1/4" high to the top of the hasp.

The K2 was designed to accept a wide range of padlocks having shackle diameters up to and including 5/16" diameter.

To operate the hydrant simply remove the padlock, lift off the outer shell, and open the hydrant using any box end* hydrant wrench.

* The pentagon extension is not designed to be used with a 1-1/2" pentagon socket with an internal depth less than

VIDEO GALLERY

[KingLock K2 Demo](#)

RECOMMENDED SECURITY LOCKS

[Breakaway Locks](#)



[Titanium Locks](#)



[Barrel Locks](#)



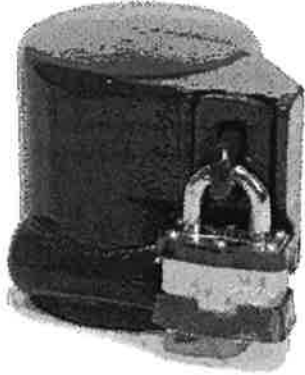
117

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Now In: HydrantLok

USABlueBook HydrantLok™

- Uses conventional padlocks
- No special tools required
- Mounts on 1-1/2" pentagon (AWWA standard) or 1-1/4" pentagon with optional adapter



USABlueBook's patented HydrantLok deters access to water systems through fire hydrants. With the lock in place, the hydrant's operating nut cannot be turned in either direction. No special tools are required for installation, and quick access to the integral pentagon operating nut is accomplished as quickly as removing the padlock.

The HydrantLok is made of ductile iron with a durable powder-coated red finish for maximum durability in any weather conditions. Its unique hasp-type locking device accepts most padlocks with shackles up to 5/16" in diameter, so you have the option of selecting the style of lock that best meets your requirements. Padlocks are sold separately. Click here to view our full selection of padlocks.

DESCRIPTION	STOCK		EACH
1-1/2" Flat to Point	22529	<input type="button" value="Add to Cart"/>	\$ 113.95
Adapter for 1-1/4" Pentagon	22523	<input type="button" value="Add to Cart"/>	12.99

Never been to USABlueBook.com or don't have an account?

Then click here to create an account or click the "Add to Cart" above and the "New members sign up here" link.

How HydrantLok™ Protects Your Hydrant



1.) Standard hydrant with a 1-1/2" pentagon (AWWA standard)—unprotected from water thieves!



2.) Place the pentagon adapter on and secure with SS set screws. Allen wrench is provided. This leaves you with a standard pentagon to open and close the hydrant as you normally would.



3.) Place the outer cover over the pentagon adapter.



4.) Insert the steel hasp pin into the hole.



5.) Rotate the hasp pin up and in place against the locking loop.



6.) Add a padlock of your choice with up to a 5/16" diameter shackle. Your hydrant is now secure.

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118

Items sold by USABlueBook are intended for use only by professionals in the water and wastewater treatment industry.



PACE SUPPLY CORP
 100 PARDUCCI RD.
 UKIAH CA 95482
 PHONE#: 707-462-8707

7.e-8

* * Q U O T A T I O N * *

TO: CLEARLAKE OAKS WTR DIST ~
 12545 HWY 20
 P O BOX 709
 CLEARLAKE OAKS, CA 95423-0709

DATE: 07/28/16 NO. 596188
 TO DATE: 08/27/16
 JOB:
 FOB: ORIGIN
 PREP. BY RUSS CULVER

WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL

PAGE: 1

Qty	Part Number	Description	Price...	Extended
	A	====> MUELLER DEFENDER		
1	XXX	MUELLER DEFENDER HYDRANT LOCK	162.91	162.91
0	NOTE:	PLUS FREIGHT FROM MUELLER SHOULD FIT MOST DRY BARRELS		
				----- 162.91
		QUOTATION TOTALS		162.91

119

7.0.9

Handy's Hardware



Cabinet Hardware

Door Hardware & Locks

Furniture Hardware

Hooks

Mailboxes

Nails, Screws & Fasteners

Padlocks & Hasps

Tarps & Tie-Downs

Window Hardware

[Handys Hardware](#) > [Padlocks & Hasps](#) > [Keyed Padlocks](#) > K2 Fire Hydrant Lock by KingLock



K2 Fire Hydrant Lock by KingLock

Highly affordable, rugged, versatile. Reflective surface for easier locating at night. Uses ordinary padlocks, no special keys or tools.

\$75.05

[CALCULATE SHIPPING & TAXES](#)

[Add to Cart](#)

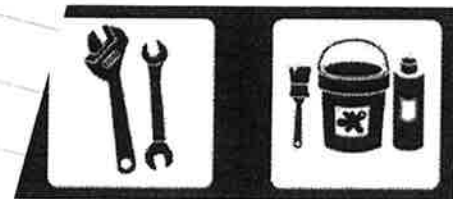
Handys Hardware
sales@handyhardware.com
(414) 395-5485

[About Us](#)



*Handy's Hardware
in
millwaukee*

7505



All Rights Reserved

13125.00 120

Hi Alan,

7.e.10

The model of the master lock being used is 175D. They are a brass combo lock. I found them on Amazon for 13.78 ea. The code is 9515

Thank you,

Jay Beristianos, Fire Chief

Northshore Fire Protection District

707-274-3100

121

Subject: Re: Master locks--Jason IMPORTANT

From: Jay Beristianos (chief800@northshorefpd.com)

To: generalmanager@clocwd.org;

Cc: j.mitchell@clocwd.org;

Date: Thursday, July 21, 2016 8:56 AM

Will do, It's already been passed down to staff.

*Jay Beristianos, Fire Chief
Northshore Fire Protection District
707-274-3100*

On Thu, Jul 21, 2016 at 8:46 AM, Alan Gardner <generalmanager@clocwd.org> wrote:

7-21-16

Jason

Below please find the model and combination for locks for all hydrants. Please order and replace any meter locks using this lock and code.

Jay, while we are doing this please advise your staff and copy Cal Fire they are breakaways. We will replace ASAP.

Thank you.

Alan

Alan Gardner

General Manager

Clearlake Oaks County Water District

707-350 3292 Cell

From: Jay Beristianos [mailto:chief800@northshorefpd.com]
Sent: Wednesday, July 20, 2016 3:04 PM
To: Alan Gardner
Subject: Master locks

122

7.f

9-15-16 Board—Item 7f

West End Leaks:

- As part of the 52%+ we are leaking, staff is now sure that as of June 2016 there was jump of almost another 100,000 gallons a day in the west end. That's 70 gpm. We know most of this is in the west end because of tank tracking software.
- This is 100,000 jump is now an unrecovered cost of \$3800 at month, or about \$46,000 a year.
- We have not found any surface indications of where this is occurring.
- We want to bring in the same Seattle Company (Utility Associates) that did such a good job last year for 7 days.
- Special District's uses them sole source for 3-4 weeks a year because the company: has SP's system in their computers, where a new company would have to charge for this portion of the work adding to the cost; has been very accurate and easy to work with; and, two competing firms in CA were quite a bit more expensive.
- The same is true for us. The company has our system already in their computer and they were significantly less than the two companies in CA we solicited in 2015.
- We did call the next lowest bidder this month. Before giving a formal bid they want us to collect new information. However, their bid person Vanessa did state the cost per day would not go down, and they now also charged for helium used.
- Utility Associates is still lower in 2016 by about \$125 a day, and doesn't need to waste 1-2 days putting our system in their computer program.

123



7.16.1

**UTILITY SERVICES
ASSOCIATES**

Leak Detection & Solutions

August 25, 2016

Clearlake Oaks County Water District
Attn: Dan Hodem
PO Box 709
Clearlake Oaks, CA 95423

Dear Mr. Hodem:

We would like to thank you for this opportunity to submit this proposal for your consideration of a **Water System Proactive Maintenance Leak Detection Program for the Clearlake Oaks County Water District, CA.**

We advocate furnishing a comprehensive leak survey of the area you designated. This will maximize our ability to find even smaller leaks.

The focus of this proactive maintenance program will be to survey in areas where leak detection will be the most effected. These areas include: 1) The oldest areas in the system. 2) Areas with a history of leaks repairs. 3) Areas where porous soil conditions inhibits leaks from surfacing.

We specialize in Leak Detection. We are not affiliated with any one manufacturer. Therefore, we can use whatever equipment and procedures meet your special needs. We constantly upgrade to the latest technology and methods to provide the most cost-effective service available. After reviewing information you provided, we are confident we can identify areas of water, lost through leakage, in the distribution system.

Our experienced Leak Consultants provide the highest degree of professionalism in the business. Our office staff has been with the company since its inception. We strive to help clients reduce their non-revenue water loss due to leakage in a cost-effective manner. When leaks are eliminated, the effects on loss management and conservation will ultimately outweigh the initial cost of our service. We are proud of our record with other communities, and suggest you contact at least a sampling of them to confirm our abilities.

We believe our unique qualifications and the services we can provide make us the best candidate for successfully fulfilling your leak detection needs. We look forward to the opportunity of assisting you with this important water conservation project. Our quotation and procedures and methods are attached for your review and are incorporated into the proposal.

We thank you for your interest and hope to see you in the near future.

Sincerely,
Jeff Benjamin
Jeff Benjamin
Consultant

124

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August 25, 2016
Clearlake Oaks County Water District, CA

PROJECT SPECIFICS

The area we discussed for this leak survey and pinpointing project is approximately **37 miles** of distribution pipe, varying in sizes from **2"** through **12"**. Pipe material consists of **AC, DI, and 20% PVC**. Valve boxes are mostly accessible for easy contact of our equipment. Contact points (valves, hydrants or services, etc.) are within **400 feet** in most cases. The pressure varies from **40 PSI** to **120 PSI**. Non-Revenue Water (NRW) is **50%**. It is understood that pinpointing leaks on private service lines is not a part of this project. However, we will indicate which service lines are leaking whenever possible at no extra charge.

PRICING

The following prices are based on information provided to us as described above. Should actual conditions vary it may be necessary to adjust pricing accordingly.

Description	Unit	QTY	Amount	Total
Water Leak Detection Survey	day	7	\$1,229.00	\$8,603.00
Mobilization Charges:				\$659.00
Project Total				<u>\$9,262.00</u>

The above is a minimum price and applies only when we are in the area. In the event services are desired when we are not in the area or mobilization to the area requires airfare, rental car, freight, etc., mobilization charges will be negotiated. **Any applicable state taxes will be added when service is performed.**

When calculating our fees for each project, we collect and analyze as much data and detail about the water system as possible. This allows us to propose a tailored program designed for each water system with the focus on detecting and pinpointing leaks using the most comprehensive and efficient survey possible for that specific system. On rare occasions, we start a project only to find out that the system data or system layout is significantly different than what was proposed. For example, there may be more PVC than proposed or the water loss is higher than indicated. PVC requires a much different methodology than other pipe materials and therefore, the time it takes to survey PVC is much longer. A higher water loss can mean more leaks and therefore more time to pinpoint than originally proposed. On some occasions we've been asked to survey small sections of the system, which are not located in a geographically efficient layout and therefore require considerably more time to complete.

While this can have a negative effect on any project, it has a much bigger impact on projects that are quoted by the distance (foot, mile, etc.). Since these projects are tied to a specific finish date, we may be required to modify or amend the project to a "daily" rate structure, allowing us to complete as much of the proposed work as possible, in the original amount of time allotted. In such a case, we will simply convert the rate proposed for the linear distance into a daily rate. Such changes will be in writing and amended to the contract.

Jeff Benjamin
Jeff Benjamin

Consultant
Title

125

TERMS

Daily rate is based on 8 hours per day, Monday through Friday. In the event an extension of days or footage is desired while we are on this project the additional charge will be at the same ratio as the above schedule. This project may be extended only if our schedule permits and upon approval of Clearlake Oaks County Water District. In the event a reduction or extension of days or footage is desired, prior to our arrival please contact us for a review of the above pricing.

In order to expedite this project and to make sure you get the most effective water line survey for your investment, it will be necessary for you to supply a helper at all times who can assist our Leak Consultant with information regarding the water system. A helper will also ensure that no areas are missed during the survey and all possible methods are utilized to locate all lines accurately.

When quotes are based on a fixed price, in order to expedite the survey, it is necessary that preparation for service as outlined herein be adhered to. During the course of the project, if system specifics differ from the information provided prior to pricing, it may be necessary to change the scope of the work in order to meet any time requirements.

The proposed price includes up to two copies of any Final Report prepared by USA for U.S. clients and one copy for overseas clients. (One copy of Final Report will be sent upon project completion unless otherwise requested.) Additional copies may be obtained at a price of \$30.00 per copy.

The Consultant will provide consulting services to the Client for a Leak Detection Project, which, together with the scope of services to be provided, is described in the Procedures and Methods, which is attached hereto and incorporated herein by reference.

It is important to note that not all leaks create noise levels that can be detected using even the most sophisticated leak detection instrumentation. The Consultant will perform all work under this contract at the highest level of professional workmanship in its industry, however, USA cannot guarantee the detection of any leak. There is also no guarantee on pinpointing accuracy due to the many variables that effect pinpointing. As such, Client agrees to pay Consultant as outlined herein.

Should Consultant be required to operate appurtenances (system valves, services, hydrants, etc,) Client agrees to hold Consultant harmless for any damage that may occur when they are.

CONTRACT TIME - Proposal price shall be held for 90 days from proposal date.

Mobilization Charges may be adjusted based upon changes in Airfare or rental car costs. Prices above do not include any applicable taxes. The cost of prevailing wage contract filings will be added to the final invoice.

PAYMENT - USA standard terms are net 30. A service charge will be assessed on past due or delinquent accounts at the rate of 1¹/₂% per month.

End of Section

7.7.41



919 SW 150th Street, Suite B
Seattle, WA 98166

Invoice

Date	Invoice #
6/30/2015	124705

Bill To
Clearlake Oaks County Water District Accounts Payable PO Box 709 Clearlake Oaks, CA 95423

Ship To
Clearlake Oaks County Water District Dan Hodem 12952 E Hwy 20 Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Agreement No.	Project
	Net 30	7/30/2015	15174	
Description	Qty	Rate	Amount	
Water Line Survey and Pinpointing Project Mobilization Charge	7	1,205.00 561.00	8,435.00 561.00	
Job Dates: 6/18/2015 through 6/26/2015 Job Scope: Survey for and Pinpoint leaks in the water distribution system. Final Report to follow under separate cover.				
Sales Tax		0.00%	0.00	

Paid 7/8/15
ok # 29866

134112
[Signature]

Total	\$8,996.00
Payments/Credits	\$0.00
Balance Due	\$8,996.00

127

7. f. 5



Estimate

P.O. Box 993338 Redding, CA 96099 530-222-5325	
DATE	ESTIMATE NO.
3/9/2015	1199

NAME / ADDRESS
Clearlake Oaks County Water Dist. Lake County, CA.

Ship To
Clearlake Oaks County Water Dist. Lake County, CA.

PROJECT

DESCRIPTION	QTY	COST	TOTAL
Municipal Leak Survey/Correlation-1350.00 per day Electronic and correlation testing will be performed to locate the leak on the main water supply pipes. Point checks will be taken at all meters, valves, and hydrants to get into the area of the leak. Once the initial survey has been performed, the correlator in combination with low frequency foot microphones will be used to pinpoint the leaks. If a leak can not be located with the correlator, the water may need to be shut off to inject helium gas back into the system to amplify the sound of the leak. Once the leak is located, it will be marked and noted in the final report. NOTE-On top of the daily fee a travel charge of 125.00 per milc + a hotel room charge will also apply.		0.00	0.00
<i>Per call 9/12/16 Prilled in 2016 is not covered + added costs</i>			
TOTAL			\$0.00

128

7.9

9-15-16 Board—Item 7g

SWQCB Abatement Order:

- We have been requested to update our 8-1-15 report on paragraphs 15 and 20, i.e., lift stations, collection system, and WWTP respectively, of the Abatement Order. I have reviewed all of the required items. We will be filing the update ASAP demonstrating our progress in all areas since the last report. Guy was pleased with the verbal report on the work already done on the lift stations. I do not anticipate any problems from the SWQCB with the update. Mr. Childs gave a verbal ok with the estimated start of construction next summer.
- Please note our discharge permit was granted in 1998, No. 98-211. With all of the upgrades to the WWTP we will need to file for a new one. There was a preliminary discussion about filing for the new permit with Guy Childs in August and we don't anticipate any serious problems.

127